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**AFSC 3A1X1  
ADMINISTRATION  
CAREER FIELD EDUCATION AND TRAINING PLAN**

This change is effective immediately and changes CFETP 3A1X1, 01 August 2014 as follows:

1. Write-in changes:

<u>Page</u>	<u>Part/Section</u>	<u>STS Task</u>	<u>Action</u>
25	Part II, Sec A	PREFACE	<p>Add <b>“NOTE 8:</b> The following codes are used in the Core &amp; Wartime Tasks column of the STS:</p> <p>“-“ indicates that the qualification is a local determination.</p> <p>“5” indicates the CFM has mandated this task as a core 5-level requirement. The training to satisfy this requirement is either provided through OJT, CBTs, CDCs, or a combination.</p> <p>“7” indicates the CFM has mandated this task as a core 7-level requirement. The training to satisfy this requirement is either provided through OJT, CBTs, CDCs, or a combination.</p>

<u>Page</u>	<u>Part/Section</u>	<u>STS Task</u>	<u>Action</u>
27	Part II, Sec A	Proficiency Code Key	<p>Change the Explanations section to read: “* A task knowledge scale value may be used alone or with a task performance scale value to define a level of knowledge for a specific task. (Examples: b and 1b)</p> <p>** A subject knowledge scale value is used alone to define a level of knowledge for a subject not directly related to any specific task, or for a subject common to several tasks.</p> <p>^ This mark is used alone instead of a scale value to show that no proficiency training is provided in the course.</p> <p>X This mark is used alone in course columns to show that training is required but not given due to limitations in resources. (AFMAN 36-2236)”</p>
28 thru 30	Part II, Sec A	2.3.1.1.thru 2.3.6.6.	Change the Proficiency Code under the 5 Skill Level CDC column from “b” to “B”.
30 thru 31	Part II, Sec A	2.3.7.2. thru 2.4.1.4.	Change the Proficiency Code under the 5 Skill Level CDC column from “b” to “B”.
33	Part II, Sec A	2.6.15.1	Change STS task “Custom Navigation” to read “Site Navigation”.
34	Part II, Sec A	2.6.26.	Change STS task “Workflow Kickflow Activation” to read “Workflow Activation”.

<b><u>Page</u></b>	<b><u>Part/Section</u></b>	<b><u>STS Task</u></b>	<b><u>Action</u></b>
34	Part II, Sec A	2.7.3.1.	Change the Proficiency Code under the 5 Skill Level CDC column from “b” to “A”.
35	Part II, Sec A	2.7.7.1.	Change the Proficiency Code under the 5 Skill Level CDC column from “-” to “A”.
35	Part II, Sec A	2.8.1. and 2.8.2.	Change the Proficiency Code under the 5 Skill Level CDC column from “b” to “-”.
36	Part II, Sec A	2.9.1.5.2. thru 2.9.1.5.4.	Change the Proficiency Code under the 5 Skill Level CDC column from “-” to “A”.
37	Part II, Sec A	2.9.3.1. and 2.9.3.2.	Change the Proficiency Code under the 5 Skill Level CDC column from “A” to “-”.
37	Part II, Sec A	2.9.6. thru 2.9.8.	Change the Proficiency Code under the 5 Skill Level CDC column from “-” to “A”.
37	Part II, Sec A	2.9.9.	Change the Proficiency Code under the 3 Skill Level Course column from “A” to “-“ and the 5 Skill Level CDC column from “B” to “-”.
38	Part II, Sec A	2.10.6.4.9.	Change the Proficiency Code under the 5 Skill Level CDC column from “-” to “B”.
38	Part II, Sec A	2.11.7.4.	Change the Proficiency Code under the 5 Skill Level CDC column from “-” to “B”.
38	Part II, Sec A	2.11.7. thru 2.11.8.2.	The numbering should read “2.10.7. thru 2.10.8.2.”.

<b><u>Page</u></b>	<b><u>Part/Section</u></b>	<b><u>STS Task</u></b>	<b><u>Action</u></b>
39	Part II, Sec A	3.2.2.1. thru 3.2.7.	Change the Proficiency Code under the 5 Skill Level CDC column from “b” to “B”.
40	Part II, Sec A	3.4.5.	Change STS task Performance Feedback to read “Airman Comprehensive Assessment”.
45	Part II, Sec A	5.3.2.2. thru 5.3.2.4.	Change the Proficiency Code under the 5 Skill Level CDC column from “b” to “B”.

2. After making the required changes, file this change in the back of the CFETP.  
BY ORDER OF THE SECRETARY OF THE AIR FORCE

OFFICIAL

MICHAEL J. BASLA, Lieutenant General, USAF  
Chief, Information Dominance and  
Chief Information Officer