

**BY ORDER OF THE COMMANDER  
PACIFIC AIR FORCES**

**AIR FORCE INSTRUCTION 36-2855**



**PACIFIC AIR FORCES  
Supplement**

**19 JUNE 2014**

**Personnel**

**JUDGE ADVOCATE GENERAL AWARDS**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

---

**ACCESSIBILITY:** Publications and forms are available for downloading or ordering on the e-Publishing website at [www.e-publishing.af.mil](http://www.e-publishing.af.mil)

**RELEASABILITY:** There are no releasability restrictions on this publication

---

OPR: HQ PACAF/JA

Certified by: PACAF/JA  
(Lt Col David M. Cunningham)

Supersedes: AFI 36-2855\_PACAFSUP1,  
8 December 2009

Pages: 3

---

This supplement implements **AFPD 36-28**, *Awards and Decorations Programs*, and **AFI 36-2855**, *Judge Advocate General Awards*, and describes The Judge Advocate General (TJAG) awards presented to individuals in recognition of their outstanding service or contributions to The Judge Advocate General's Corps. It describes the annual and extraordinary achievement awards and establishes nomination procedures. This supplement applies to Air Force Reserve members in PACAF/JA offices. It does not apply to Air National Guard units. Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using Air Force (AF) Form 847, *Recommendation for Change of Publication*; route AF Forms 847 from the field through the appropriate functional's chain of command. Submit requests for waivers through the chain of command to this Publication OPR for non-tiered compliance items. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with Air Force Manual (AFMAN) 33-363, *Management of Records*, and disposed of in accordance with Air Force Records Information Management System (AFRIMS) Records Disposition Schedule (RDS) located at <https://www.my.af.mil/afirms/afirms/afirms/rims.cfm>.

**SUMMARY OF CHANGES**

Major changes include: corrects subparagraph numbers within paragraph 1, to track numbering in AFI 36-2855; deletes PACAF-level award for Outstanding Paralegal Airman (AB-SrA) due to new AF-level award for those grades.

1.1.10. **(Added)** PACAF Base Legal Office (Mahalo) of the Year Award. This award recognizes outstanding achievement by a base legal office in leadership, achievements, and community service. It is presented annually for the preceding calendar year.

2.1.1.1. **(Added)** NAFs will establish their own procedures to select nominees. Each NAF may submit one nomination per award category, except for the Reichart Award. There is no limit on the number of Reichart nominations that may be submitted. All Reichart Award nominations satisfying the award criteria shall be forwarded to HQ PACAF for submission to AF/JAX.

3.1.1. **(Added)** The suspense for all packages is due to PACAF/JA on 1 March annually, or if 1 March falls on a weekend, the first duty day thereafter.

3.3.1.4. **(Added)** NAFs will submit packages, including Nomination Form, Biographical Sketch, officer performance reports/civilian performance appraisals (Reichart Award only) and official photograph, via electronic mail to PACAF/JA at [pacaf.jav3@us.af.mil](mailto:pacaf.jav3@us.af.mil).

3.3.1.5. **(Added)** The PACAF Base Legal Office (Mahalo) of the Year Award is submitted in bullet format on an AF 1206, *Nomination for Award*. The PACAF Base Legal Office (Mahalo) of the Year Award is limited to one page in length (front side only).

5.4. **(Added)** Each PACAF-level winner will receive a plaque, and their photograph will be displayed at HQ PACAF/JA.

SHARON A. SHAFFER, Colonel, USAF  
Staff Judge Advocate

**Attachment 1**

**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION**

*References*

AFI 36-2855, Judge Advocate General Awards, 6 August 2012

*Abbreviations and Acronyms*

**PACAF**—Pacific Air Force

**NAF**—Numbered Air Force