

**BY ORDER OF THE COMMANDER  
PACIFIC AIR FORCES**



**AIR FORCE INSTRUCTION 36-2646**

**PACIFIC AIR FORCES  
Supplement**

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**Personnel**

**SECURITY FORCES TRAINING AND  
STANDARDIZATION EVALUATION  
PROGRAMS**

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This supplement implements and extends the guidance of AFI 36-2646, *Security Forces Training and Standardization Evaluation Programs*. This supplement is not applicable to Air National Guard or Air Force Reserve units, unless mobilized under AETC. Submit recommended changes and questions about this publication to the office of primary responsibility (OPR) using the AF Form 847, *Recommendation for Change of Publication*, through the appropriate chain of command. Submit requests for waivers through the chain of command to the appropriate Tier waiver approval authority, or alternately, to the Publication OPR for non-tiered compliance items. Records Management: ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with (IAW) AF Manual 33-363, *Management of Records*, and disposed of IAW Air Force Records Information Management System (AFRIMS) Disposition Schedule (RDS). This publication may be supplemented at any level, but all direct Supplements must be routed to the OPR of this publication for coordination prior to certification and approval.

2.5.1. Units will use the following steps or tasks to determine Instructor evaluation effectiveness.

2.5.1.1. **(Added)** Conduct Instructor evaluations outlined in paragraph **2.4**

2.5.1.1.1. **(Added)** Evaluations will be conducted annually for Instructors assigned to the S-3/Training Section and will be conducted by the Unit Training Manager, NCOIC,

Standardization Evaluation, Operations Superintendent, SF Manager, Operations Officer, or Commander.

2.5.1.2. **(Added)** Determine results of evaluation outlined in paragraph [2.5.2](#)

2.5.1.3. **(Added)** Provide feedback on evaluation; address both strengths and weaknesses.

2.5.1.4. **(Added)** Conduct re-evaluation if necessary.

2.5.1.5. **(Added)** Document individual's certification IAW paragraph [2.4.6.1](#)

3.4.5.2. Grade waivers must be IAW [Attachment 6](#) and must be routed from the requesting unit commander to HQ PACAF/A7S.

3.4.5.2.1. **(Added)** Once approved by HQ PACAF/A7S, the waiver will be routed to HQ AFSFC/CC for final approval.

3.6.2. The ETCA website can be found <https://etca.randolph.af.mil/default1.asp>

4.3.15.3. All 3 and 5 Level Security Forces personnel will utilize USAF approved Firearms Training Simulators for their AUoF practical scenarios.

4.3.20. **(Added)** Security Forces Advanced Officer Course (SFAOC). The SFAOC is a required course IAW the Security Forces Officer Career Field Education and Training Plan (CFETP) Development Level 3. The SFAOC was developed to provide training in the knowledge and skills needed to perform as SF Operations Officer. The target audience is Captain-Major, GS equivalent to Capt/Maj and select SNCOs.

4.3.20.1. **(Added)** DFCs must make every effort to have eligible SF Officers, GS equivalent to Capt/Maj, and select SNCOs attend the SFAOC to ensure proper training progression IAW established SF Officer Development Levels (DL). Refer to the ETCA website for course specifics.

6.4.8. **(Added)** Security Forces Advanced Officer Course (SFAOC). The SFAOC is a required course IAW the Security Forces Officer Career Field Education and Training Plan (CFETP) Development Level 3. The SFAOC was developed to provide training in the knowledge and skills needed to perform as SF Operations Officer. The target audience is Captain-Major.

6.4.8.1. **(Added)** DFCs must make every effort to have eligible SF Officers attend the SFAOC to ensure proper training progression IAW established SF Officer Development Levels (DL). Refer to the ETCA website for course specifics.

7.1.1. The 736 SFS/CW (Commando Warrior) is charged with meeting Air Force Security Forces Center (AFSFC) mandated pre-deployment and sustainment training for Ground Combat Skills. Currently, 736 SFS/CW instructs the Base Security Operations (BSO) course. The composition of the course includes AFSFC standardized curriculum and additional training requirements directed by HQ PACAF/A7S. Pre-deployment and sustainment training will be scheduled and coordinated by HQ PACAF/A7SX and forwarded to AFSFC in support of Air Expeditionary Forces deployment timelines.

7.2.4.9. In order to meet PACAF specific requirements the following training items will be incorporated into Commando Warrior curriculum and executed as funding and manning permits at the RTC or via mobile training team.

7.2.4.9.1. **(Added)** Antiterrorism Level II Training (AT Level II).

- 7.2.4.9.2. **(Added)** Fly Away Security Team training.
- 7.2.4.9.3. **(Added)** High Risk Response Training.
- 7.2.4.9.4. **(Added)** Tactical Automated Security System (TASS) Operator/Administrator courses.
- 7.2.4.9.5. **(Added)** PACOM AOR Familiarization Brief as directed by HQ PACAF/A7S.
- 7.2.4.9.6. **(Added)** Counter-Improvised Explosive Device (C-IED) scenarios based on TTPs observed within PACOM AOR.
- 7.2.4.9.7. **(Added)** Tactical Combat Casualty Care (TCCC).
- 7.2.4.9.8. **(Added)** ATV Training.
- 7.2.4.9.9. **(Added)** Weapons Skills Trainer/Engagement Skills Trainer Simulators.
- 7.2.4.9.10. **(Added)** Defensive Fighting Positions.
- 7.2.4.9.11. **(Added)** Geographic COCOM Threat Brief (dependant on deployment location).
- 7.2.4.9.12. **(Added)** Mine Resistant Ambush Protected Driver Certification course.
- 7.2.4.12. HQ PACAF/A7S will consolidate AARs/LLs received from 736 SFS/CW and forward them to HQ AFSFC.
- 7.2.4.15. 736 SFS/CW will forward the fiscal year schedule to HQ AFSFC NLT 15 Jul 13.
- 7.2.4.18. **(Added)** Budgets annually for RTC costs.
- 7.2.5.2. Instructs MAJCOM-specific training requirements listed in paragraphs [7.2.4.9.1](#) to [7.2.4.9.12](#)
- 7.2.5.8. 736 SFS/CW develops and approves an OI identifying local RTC procedures and forwards an initial copy to HQ PACAF/A7S and when changes occur.
- 7.2.5.12. 736 SFS/CW will provide the standardized student graduation roster to HQ PACAF/A7S. After review by HQ PACAF/A7S, the roster will be sent to HQ PACAF/IGSF and HQ AFSFC/SFOC.
- 7.2.5.13. 736 SFS/CW notify HQ PACAF/A7S of any student that cannot complete Tier-3 pre-deployment or sustainment training. HQ PACAF/A7S will make the notification to HQ AFSFC/SFOC.
- 7.2.5.15. **(Added)** 736 SFS/CW will provide a copy of the class schedule/horseblanket to HQ PACAF/A7S when any changes occur.
- 7.2.5.16. **(Added)** 736 SFS/CW will assume responsibility and manage facilities as construction on Northwest Field is completed including the Simulator Facility, MOUT Village and Training areas.
- 7.2.5.17. **(Added)** The 736 SFS/CW will adequately program for operating and sustainment costs and provide a copy of the Life Cycle Budget Tool (LCBT) to HQ PACAF/A7S.
- 7.2.5.18. **(Added)** Provide a member/SMEE to attend RTC Working Group Conferences/Teleconferences.
- 7.5.2.23. **(Added)** Commando Warrior MWD Tier III operations.

7.5.2.23.1. **(Added)** Coordination with inbound MWD teams/kennelmaster, Guam Department of Agriculture, Guam Customs and Quarantine and other agencies as required to ensure all Guam entry requirements are met.

7.5.2.23.2. **(Added)** MWD team transportation requirements (to/from Won Pat Airport and while in training).

7.5.2.23.3. **(Added)** Establish procedures for the proper feeding/watering of MWDs.

7.5.2.23.4. **(Added)** Local MWD veterinarian support/care during duty hours and non-duty hours.

7.5.2.23.5. **(Added)** Notify HQ PACAF/A7SXP of any training/medical issues affecting MWDs.

7.5.5.2.4. **(Added)** Consult with HQ PACAF/A7S prior to sending any students home from training. When applicable HQ PACAF/A7S will make the determination to send students home from training and will inform the student's MAJCOM who will in turn notify the home station DFC.

7.5.5.3.8. **(Added)** Since this is a MAJCOM level training implementing an AF program, HQ PACAF/A7S will make the determination to send students home from training and will inform the student's MAJCOM who will in turn notify the home station DFC.

7.6.2.1. HQ PACAF/A7S will conduct annual self-inspections to ensure 736 SFS/CW is in compliance with HHQ directives and policies.

MICHAEL A. ADDISON JR., Colonel, USAF  
Deputy Director of Logistics, Installation and  
Mission Support (PACAF)

**Attachment 6 (Added)****SAMPLE - RANK WAIVER REQUEST**

**A6.1. The below outlines how units should request formal training rank waivers.** All requests can either be in a MFR or email format but must contain the below information. All requests will have unit commander endorsement and will be routed to HQ PACAF/A7SOT at [pacaf.a7soworkflow@us.af.mil](mailto:pacaf.a7soworkflow@us.af.mil) for further action. Upon receipt and approval by HQ PACAF/A7S, the MFR will be routed to HQ AFSFC/SFOT for final staffing action and approval by HQ AFSFC/CC. Once a final decision has been made, a message will be sent to the requesting unit informing them of the decision.

**Figure A6.1. Training Rank Waiver Request**

MEMORANDUM FOR HQ PACAF/A7S

FROM: [Requesting Unit/CC]

SUBJECT: Training Rank Waiver Request - [Rank, Last Name]

1. Request a rank waiver be granted to [Rank, Full Name] to allow him to attend the [Date, Course Number, Course Title] at [Training location]. [Rank, Name] is serving as the [Duty Position] for the [Unit, Location] and [Brief justification]
2. Please contact [POC information] with any questions regarding this matter.

FIRST M. LAST, Rank, USAF  
Commander

**Attachment 7 (Added)****USMC CONFINEMENT STAFF CERTIFICATION COURSE**

**A7.1.** Due to the limited number of allocated seats in the sister-service in-residence Basic Corrections (Navy) course and to mitigate TDY expenses, SF units now have another option to gain corrections certification. The below instructions to all SF units enable a no-cost distance learning course through the Marine Corps Institute (MCI) to fulfill the AFI-31-205, *The Air Force Corrections System* requirement to attend a certification course.

A7.1.1. IAW AFI 31-205, confinement NCOs must complete one of the following courses within 6 months of duty assignment: AF Corrections via Advance Distributed Learning (ADL), a service corrections course; complete a civilian equivalent course; or complete the American Correctional Association (ACA) Correctional Officer course.

A7.1.2. MCI581F, a 40 hr distance learning confinement certification course, is now available through the Marine Corps Institute (MCI). This course serves as a zero cost alternative to meeting AFI 31-205 confinement NCO requirements.

A7.1.3. To access course MCI581F, contact MCI Help Desk, 1-800-624-8762, or visit USMC MCI Training website: <https://www.mci.usmc.mil/StudentDashboard/mciLogin.aspx>. Personnel will be prompted to provide Name, rank, DOB, SSN (DEERS Confirmation) and mailing address. Mailing address will be unit training manager's (UTM) address. Since the final exam must be proctored, all course material will be distributed through the UTM, Training NCO or supervisor of the trainee and documented in member's AFTR. Within 24 hrs of establishing a profile, personnel will be able to access the MCI student dashboard of training courses.

A7.1.4. Once member has access to the MCI student dashboard, he/she will need to enroll into course number MCI581F. Course enrollment instructions:

A7.1.4.1. Scroll through courses to locate 581F, "Corrections".

A7.1.4.2. Click the Enroll Tab and follow the steps to enroll.

A7.1.4.2.1. Select "Send All". Click "next" to proceed.

A7.1.4.2.2. Address verification. Insert UTM's or unit S3T's address. All course material will be sent to the unit. Click "next" to proceed.

A7.1.4.2.3. Enrollment agreement. Read the agreement statement and "check mark" the box.

A7.1.4.2.4. Click "enroll". Click "next" to proceed. **Note:** Contact the student dashboard help desk 1-800-624-8762 or submit a help desk work order ticket on the dashboard if member is having problems with enrollment.

A7.1.5. Upon receipt of course material, inventory the following: *MCI Corrections Workbook*, *SECNAVINST 1640.9C*, *Department of the Navy Corrections Manual*, and final examination with mailing envelope (exam material may come separately).

A7.1.6. The MCI allows two years to complete course requirements; however, units must comply with the AFI 31-205 para **2.3**, timeline for those working in a confinement position. Any other unit members wishing to enhance their career development may take the course and will be allotted the two year timeline.

A7.1.7. Send completed exam booklet and bubble sheet with the provided mailing envelope to Marine Corps Institute, 912 Charles Poor Street SE, Washington Navy Yard DC, 20391-5680. Failure to send both items back will result in a non-graded test score.