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Health Services

EMERGENCY MEDICAL SERVICE ON MAXWELL-GUNTER AFB

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This instruction implements AFI 32-2001, *The Fire Protection Operations and Fire Prevention Program*. It establishes policies, procedures and resources for directing the 42d Mission Support Group Fire & Emergency Services Flight to provide Basic Life Support (BLS) level emergency medical service on Maxwell-Gunter AFB. Refer recommended changes and/or corrections to this publication to the Office of Primary Responsibility (OPR) using the AF Form 847, *Recommendation for Change of Publication*, through your chain of command. This publication directs collecting information protected by the Privacy Act of 1974 and AFI 33-332, *Privacy Act Program*; authority: 10 U.S.C. 55, 10 U.S.C. 8013, and E.O. 9397. System of Records Notice F044 AF SG E, *Medical Record System*, applies. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with AFMAN 33-363, *Management of Records*, and disposed of in accordance with the Air Force Records Disposition Schedule (RDS) located at <https://www.my.af.mil/gcss-af61/afrims/afrims>. This publication applies to all 42d Air Base Wing Medical, Fire & Emergency Services personnel.

1. General.

- 1.1. In the event of a serious injury or illness, any person can activate an emergency medical service request by calling 911 from any on-base phone or by calling 334-953-9911 from a cellular phone.
- 1.2. The 911 system is answered by 42d Fire & Emergency Services Flight (42 MSG/CEF) and 42d Security Forces (42 SFS) dispatchers simultaneously. The contract ambulance crews will answer 911 if they are at the clinic.
- 1.3. No hospital or emergency room is available on Maxwell-Gunter AFB.
- 1.4. Emergency medical service at Maxwell-Gunter AFB is provided by base contracted ambulance support or 42 MSG/CEF (when the contract ambulance is off the installation).

Assistance by Montgomery Fire Department is requested through a local mutual aid agreement by 42 MSG/CEF personnel for response to Maxwell-Gunter AFB.

1.5. In the event of multiple emergencies, delays in medical services may occur based on response priorities. Response to aircraft emergencies will have priority.

1.6. The 42 MDG/CC or designated physician representative will review and approve standard emergency medical protocols to be used by 42 MSG/CEF personnel. The review of protocols will occur at least every two years. Protocols will be written to the Emergency Medical Technician-Basic (EMT-B) level.

2. Policy.

2.1. The Air Force is responsible for paying ambulance service fees when active duty Air Force members require ambulance services due to an illness or injury.

2.2. Billing for dependents of active duty members, retired personnel, or dependents of retired personnel may be cost shared by the patient under the TRICARE.

2.3. Civilian employees pay for ambulance service, except when it is in response to an on-the-job injury or illness.

2.4. The 42 MDG will determine and provide a limited budget for medical supplies and logistical support for 42 MSG/CEF to support the emergency medical response mission.

2.5. The 42 MDG will assist 42 MSG/CEF in conducting required certification training and learning resources.

3. Responsibility.

3.1. When contacted with a medical emergency, the 42 MSG/CEF Flight dispatcher will immediately dispatch a senior fire officer (SFO) and a rescue vehicle with at least two emergency medical technicians (Basic) to the scene. He or she will coordinate with Security Forces to escort off-base ambulance crews and/or Montgomery Fire Medics to the scene, if they are requested by the SFO. A contract ambulance service will provide emergency medical service on Maxwell AFB as administered by 42 MDG and 42 CONS.

3.2. The 42 SFS dispatcher will dispatch a patrol to the scene of the medical emergency as needed or requested.

3.3. The 42 MSG/CEF dispatchers will dispatch base contracted ambulance on all medical emergencies. Important communications will be logged in the official log database.

3.4. Anytime the contracted ambulance service is off site from Maxwell-Gunter AFB, 42 MSG/CEF will respond to medical emergencies to provide basic life support until more advanced medical services arrive on scene.

3.5. The SFO will request an additional off-base contract ambulance and/or Montgomery Fire Department medics when he/she determines the illness or injury requires advance medical assistance.

3.6. 42 MSG/CEF dispatchers will notify the base command post (and medical control center, if open) when a person is transported via ambulance. The dispatcher will also relay to the hospital where the patient was transported.

3.7. Follow-up on patient status will be solely coordinated by 42 MDG.

3.8. Based on the situation, the SFO may request activation and deployment of 42 MDG mass casualty teams in accordance with Incident Command System procedures and policies.

3.9. Hazardous medical waste will be placed in red Bio Hazard bags or sharps containers and brought to the base clinic for disposal in approved areas. Transportation will be made in a government owned vehicle (GOV) and materials secured and marked appropriately. Civilian ambulances will dispose of medical waste through their own channels.

3.10. 42 MSG/CEF personnel will use the Maxwell AFB Form 2, *Fire Department Emergency Medical Report*. The Maxwell AFB Form 2 documents patient information relevant to emergency calls for assistance. The data is filled in as applicable/other areas filled in are self-explanatory. It is stocked and used by 42 MSG/CEF.

4. Procedures. When an Automated External Defibrillator (AED) is used by the Fire & Emergency Services Flight, the SFO will ensure the crew leader completes MAFB Form 13, *Event Summary Sheet* (prescribed by MAFBI 41-102, *Public Access Defibrillation Program*). The SFO will immediately take control of the AED, remove it from service, clean, and download it. The SFO will ensure two copies of the report are printed and saved on two separate electronic copies to removable data storage devices. Data will be immediately provided to the 42 MDG/CC (or a designated representative). AED replacement items will be ordered immediately and the unit provided to the 42 MDG, Medical Equipment Management Unit. All efforts will center on ensuring the AED unit is immediately returned to service.

5. Forms Adopted and Prescribed.

5.1. Adopted: AF Form 847, *Recommendation for Change of Publication*; Maxwell AFB Form 13, *Event Summary Sheet*.

5.2. Prescribed: MAFB Form 2, *Fire Department Emergency Medical Report*.

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Commander

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

AFPD 41-1, *Health Care Programs and Resources*

AFI 11-215, *USAF Flight Manual Program (FMP)*

AFI 32-2001, *The Fire Protection Operations and Fire Prevention Program*

AFI 41-101, *Obtaining Alternative Medical and Dental Care*

MAFBI 41-102, *Public Access Defibrillation Program*

Alabama Code §6-5-332, *Persons Rendering Emergency Care etc., at Scene of Accident, etc.*

Abbreviations and Acronyms:

AED – Automated External Defibrillator

BLS – Basic Life Support

CPR – Cardiopulmonary Resuscitation

EMT-B – Emergency Medical Technician – Basic

GOV – Government Owned Vehicle

MAXWELLA FBI – Maxwell Air Force Base Instruction

MDG – Medical Group

SFO – Senior Fire Officer