

**BY ORDER OF THE  
SECRETARY OF THE AIR FORCE**

**AIR FORCE MANUAL 31-116**

**9 MAY 2012**

**MAXWELL AIR FORCE BASE  
Supplement**

**20 MARCH 2013**

**Security**



**AIR FORCE MOTOR VEHICLE TRAFFIC  
SUPERVISION**

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**RELEASABILITY:** There are no releasability restrictions on this publication

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OPR: AFSFC/SFOP

Certified by: AF/A7S (Mr. John Fedrigo)

Pages: 58

Supersedes: AFI 31-204, 14 July 2000

**(MAXWELL)**

OPR: 42 SFS/S5R

Certified by: 42 SFS/CC  
(Maj Tony Castillo, Jr.)

Pages: 44

Supersedes: AFI 31-204\_MAXWELLAFB  
SUP, 9 March 2007

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This manual implements AFD 31-1, *Integrated Defense*, sets forth AF guidance related to the Interservice publication AFI 31-218 (I), *Motor Vehicle Traffic Supervision*, and provides additional Air Force specific guidance. It assigns responsibilities and establishes procedures for motor vehicle traffic supervision on Air Force installations in the continental United States (CONUS) and overseas (OCONUS) areas. This includes, but is not limited to, granting, suspending, or revoking the privilege to operate a privately owned vehicle (POV); registration of POVs; administration of vehicle registration and driver performance records; driver improvement programs; police traffic supervision; and off-installation traffic activities. This instruction requires the collection and maintenance of information protected by the Privacy Act of 1974 authorized by 50 United States Code 797. Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using AF Form 847, *Recommendation for Change of Publication*; route AF Forms 847 from the field through the appropriate functional's chain of command. This publication may be supplemented at any level. This publication requires the collection and or maintenance of information protected by the Privacy Act of 1974 authorized by Title 10 *United States Code*, Section 8013, and DoD

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(MAXWELL) This supplement implements AFMAN 31-116, *Air Force Motor Vehicle Traffic Supervision*. It also addresses AFI 31-218(I), *Motor Vehicle Traffic Supervision*. Portions of this supplement correlate with the Alabama Vehicle and Traffic Code, Title 32 (available at: <http://alisondb.legislature.state.al.us/acas/ACASLoginIE.asp>). It establishes the traffic supervision program for Maxwell AFB and Maxwell AFB, Gunter Annex (referred to as Maxwell AFB from hereon unless otherwise stated). This publication requires the collection and maintenance of information covered by AFI 33-332, *Air Force Privacy Program*; authority: 10 U.S.C. 8013; DODI 6055.04, *DOD Traffic Safety Program*, and DODI 6055.07, *Mishap Notification, Investigation, Reporting, and Record Keeping*. System Records Notices F031 AF SF B, *Security Forces Management Information System*; F031 AF SP K, *Vehicle Administration Records*, and F031 AF SP L, *Traffic Accident and Violation Reports*, apply. Submit an AF Form 847, *Recommendation for Change of Publication* to the OPR to recommend changes to this publication. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with Air Force Manual (AFMAN) 33-363, *Management of Records*, and disposed of in accordance with the Air Force Records Information Management System (AFRIMS) Records Disposition Schedule (RDS) located at <https://my.af.mil/afirms/afirms/afirms/rims.cfm>. This publication applies to all individuals assigned, attached, employed by, or residing on Maxwell AFB or any person driving a government or privately-owned vehicle within the limits of Maxwell AFB. All vehicle operators are required to thoroughly familiarize themselves with this publication and comply with the rules set forth in it. The use of the name or mark of any specific manufacturer, commercial product, commodity, or service in this publication does not imply endorsement by the Air Force. Instructions for accessing the Alabama Vehicle and Traffic Code Title 32: enter <http://alisondb.legislature.state.al.us/acas/ACASLoginIE.asp> into your browser window. Click on the "Code of Ala" tab on the far upper left hand side of the page (between the Constitution and Session tabs). Next, click on the "View" hyperlink, also on the upper left side of the page, under "Search." Scroll down to Title 32 MOTOR VEHICLES AND TRAFFIC and click.

### **SUMMARY OF CHANGES**

**This document is substantially revised and must be completely reviewed.** This manual incorporates extensive changes from AFI 31-204 which it replaces and must be thoroughly reviewed by the reader. Among other things, this manual: incorporates current terminology and standards related to testing for the presence of alcohol and drugs used by the National Highway Traffic Safety Administration; describes the processes to be used in the collection of evidence and action on traffic reports; includes guidance on matters ranging from registration of vehicles to establishment of base traffic management programs; and sets minimum traffic enforcement goals for Defense Force commanders

**(MAXWELL) This document is substantially revised and must be completely reviewed.** This manual incorporates extensive changes from AFI 31-204\_MAXWELLAFB SUP which it replaces and must be thoroughly reviewed by the reader. Among other things, this manual assimilates Alabama, Montgomery County, and City of Montgomery municipal traffic code as the basis for Maxwell AFB traffic code. This manual establishes requirements and procedures concerning operation of motor vehicles, motorcycles, motor-driven cycles, bicycles, movement of pedestrians, and related traffic matters on Maxwell AFB as required by AFI 31-218. Under the provisions of AFI 91-207 AETCSUP I, the *Assimilated Crimes Act* (18 USC 13), DoD Directive 5525.4, *Enforcement of State Laws on DOD Installations*, this attachment is based on the traffic code of the State of Alabama, Title 32. It applies to all persons operating motor vehicles, motorcycles, motor-driven cycles, bicycles, and pedestrians (including joggers) on Maxwell AFB.

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## Chapter 1

### INTRODUCTION

**1.1. Program Management.** This manual implements policy, assigns responsibility and establishes procedures for motor vehicle traffic supervision on Air Force installations located in the continental United States (CONUS), outside the continental United States (OCONUS), and deployed locations, where implemented. This AFMAN provides additional Air Force specific guidance to complement guidance found in AFI 31-218 (I). The objective of traffic control programs is the safe and efficient flow of vehicles and pedestrians through reduction of factors contributing to accidents.

**1.2. Responsibilities.** Installation Defense Force Commander (DFC). The DFC is the Installation Commander's principal advisor on issues pertaining to the lawful movement of personnel and traffic. The DFC exercises staff responsibility for directing, regulating and controlling traffic, and enforcing installation rules pertaining to traffic control. DFCs assist traffic engineers by performing traffic control studies to gather information on traffic problems and use patterns.

1.2.1. **(Added-MAXWELL)** 42 SFC/CC is the 42 ABW/CC's principal advisor on issues pertaining to the lawful movement of personnel and traffic on Maxwell AFB. The Defense Force Commander (DFC) exercises staff responsibility for directing, regulating and controlling traffic, and enforcing installation rules pertaining to traffic control. DFCs assist traffic engineers by performing traffic control studies to gather information on traffic problems and use patterns.

1.2.2. **(Added-MAXWELL)** Traffic Signage Working Group (TSWG) is authorized to:

1.2.2.1. **(Added-MAXWELL)** Place traffic control devices within, or adjacent to, intersections and courses to be traveled as indicated or as prescribed herein.

1.2.2.2. **(Added-MAXWELL)** Determine those intersections where drivers of vehicles will not make right, left, or U-turns, and to place appropriate signs at such intersections. The making of such turns may be prohibited between certain hours of any day and permitted at other hours, in which event, they will be plainly indicated on the signs or signs may be removed or covered when such turns are permitted.

1.2.2.3. **(Added-MAXWELL)** Determine those portions of any roadway where overtaking, passing, or driving to the left of the roadway would be hazardous and may erect appropriate signs and markings on the roadway indicating the beginning and end of such zone. When signs are in place and clearly visible, each driver will obey directions.

1.2.2.4. **(Added-MAXWELL)** Erect signs indicating no parking on either or both sides of any street adjacent to any school where such parking would, in the opinion of the TSWG, interfere with traffic or create a hazardous situation, so long as either or both sides of any street adjacent to the school are clearly within the boundary and jurisdiction of the USAF.

1.2.2.5. **(Added-MAXWELL)** Erect signs indicating no parking on any street when the width of the roadway does not exceed 30 feet.

1.2.2.6. **(Added-MAXWELL)** Designate, by proper signs, areas not exceeding 100 feet in length in which the stopping, standing, or parking of vehicles would create an especially hazardous condition or would cause unusual delay to traffic.

1.2.2.7. **(Added-MAXWELL)** Determine the location of passenger and freight curb loading zones and will place and maintain appropriate signs indicating same and stating the hours during which the provisions of this section are applicable.

1.2.2.8. **(Added-MAXWELL)** Whenever a portion of this directive designates and describes a through street, it is the duty of the Traffic Signage working Group (TSWG) determines whether a stop sign or yield sign is needed, on every street, at any intersection of two through streets, or at the intersection of a through street and a heavy traffic street not so designated. Stop signs will be erected as determined by the TSWG upon the basis of an engineering traffic study

1.2.2.9. **(Added-MAXWELL)** Determine and designate intersections where particular hazards exist and determine:

1.2.2.10. **(Added-MAXWELL)** Determine whether vehicles should stop at one or more entrances to any such intersection. If so, the TSWG will have a stop sign erected.

1.2.2.11. **(Added-MAXWELL)** Determine vehicles should yield the right of way to vehicles on a different street at an intersection. If so, the TSWG will have a yield sign erected.

**1.3. Delegation of Authority.** Installation commanders may delegate their responsibilities under this manual to their vice commanders, mission support commanders or other group commanders as appropriate and provided the individual does not occupy a position such as law enforcement which would constitute a conflict of interest. Commanders should coordinate letters of delegation through their SJAs.

**1.3. (MAXWELL) Delegation of Authority.** The authority of the Installation Commander for the administration of the base motor vehicle traffic supervision program, including the authority to revoke, suspend or restore base driving privileges is delegated to the 42d Mission Support Group Commander (42 MSG/CC). The 42 ABW/CC is the final approving authority for any and all amendments to this supplement.

**1.4. (Added-MAXWELL) Applicability.** This instruction applies to the following IAW AFI 91-207:

1.4.1. **(Added-MAXWELL)** All AF military personnel on Maxwell AFB.

1.4.2. **(Added-MAXWELL)** All AF civilian personnel on Maxwell AFB.

1.4.3. **(Added-MAXWELL)** All persons in or on a government owned or government leased/rented motor vehicle on Maxwell AFB.

1.4.4. **(Added-MAXWELL)** All persons at any time on Maxwell AFB, includes all leased, owned or privatized property, including housing areas.

## Chapter 2

### DRIVING PRIVILEGES

**2.1. Requirements for Driving Privileges.** Each Installation Commander will determine if international driver's licenses will be recognized and authorized for use on the installation. Take into consideration the local (civilian) jurisdiction's policy on recognition and acceptance of international driver's licenses. As a general rule, most CONUS civilian jurisdictions will honor use of international driver's licenses for short periods of time by non-resident visitors and assigned military personnel and dependents. When practical, Installation Commanders should incorporate local guidance to prevent conflicts and confusion.

**2.2. Stopping and Inspecting Personnel or Vehicles.**

2.2.1. AFI 31-101, *Integrated Defense*, and AFI 10-245, *Antiterrorism*, require Installation Commanders to develop instructions and guidance that detail stop, inspection, search and impoundment of motor vehicles at CONUS installation entry gates, to include Air Force restricted and controlled areas.

2.2.2. MAJCOMs responsible for overseas military installations must provide their Installation Commanders with written guidelines governing stop, inspection, search and impoundment of vehicles. This guidance must reflect host nation agreements and pass appropriate legal review. Note: A combatant commander or those commanding unified forces may direct guidance covering all installations under their command. In this case, MAJCOMs must review those policies before issuing their guidance.

**2.3. Implied Consent to Blood, Breath or Urine Tests.** This requirement must be outlined as part of installation newcomers briefings and/or inprocessing of newly assigned personnel. Refer to AFI 31-218 (I) for specific information.

**2.4. Implied Consent to Vehicle Impoundment.** In addition to those conditions for impoundment listed in AFI 31-218(I), paragraph 2-3, local situations may arise that require impoundment. The determination will be made by the Installation Commander or designee. Installation and unit commanders must view the abandonment of personal property as a personnel management issue and be diligent in deterring occurrences. Commanders must include the consequences when personal property is abandoned during familiarization and indoctrination training into units. Additionally, measures must be established to ensure personal effects are cleared prior to personnel departing on permanent change-of-station orders.

**2.4. (MAXWELL) Implied Consent to Vehicle Impoundment.** Impound and search procedures are outlined in 42 ABW Plan 31-101, *Integrated Defense*, and Security Forces Squadron Operating Instructions.

2.4.1. **(Added-MAXWELL)** Security Forces Investigations will only impound vehicles with evidence value. The impound lot is located in the SFS connex yard. All other vehicles, including abandoned vehicles, will be towed off-base at the owner's expense.

2.4.2. **(Added-MAXWELL)** The 42 ABW/CC, in conjunction with DFC, has determined that with the prior approval of 42 ABW/JA, S2I may impound an on-base vehicle for reasons not related to military issues. The vehicle shall be held for a period of not more than 90 days, at which time if custody has not been taken by said requesting

agency, it will be released to the owner. Handle all requests for an extension of the 90-day period through the DFC, with approval from the 42 ABW/CV or 42 ABW/CC.

**2.5. Suspension or Revocation of Driving Privileges.** Installation Commanders must incorporate procedures governing suspension and revocation in base publications or as a supplement to this instruction. Make these known to the base population. AF will follow the administrative due process for suspensions detailed in AFI 31-218(I).

2.5.1. Suspensions.

2.5.1.1. Installation Commanders determine suspension and revocation guidance for non-moving violations, as well as what constitutes a non-moving violation on their installation (i.e., performing unauthorized repair; failure to register and insure vehicles; unauthorized modifications or alterations; failure to maintain safety standards, etc). Make these standards part of the local installation traffic code and take reasonable steps to make them known to the general public.

2.5.1.2. Persons under the age of 21, when in the United States or where legal alcohol consumption age is 21, operating a motor vehicle with a BAC or BrAC level standard of .01 or higher is reason for automatic suspension. Refer to AFI 31-218(I) 2-4.a.(3).(a).(b).(c).(d). for additional guidance.

2.5.1.3. The .08 blood alcohol limit for presumptive intoxication determination may be reduced to reflect a more stringent local, state or host nation standard.

2.5.2. Revocation.

2.5.2.1. The Installation Commander will immediately revoke driving privileges for a period of not less than 1 year when a serious incident involving a motor vehicle occurs and the Installation Commander determines immediate revocation of driving privileges is required to preserve public safety or the good order and discipline of military personnel.

2.5.2.2. The DFC develops plans and procedures to forward revocation, suspension and driving records to gaining commanders and to initiate appropriate staff action when receiving similar records from losing commanders of inbound personnel.

2.5.2.3. Installation Commanders may impose multiple suspensions to run consecutively or concurrently.

**2.6. Alcohol and Drug Abuse Programs.** After coordination with the SJA, unit commanders will direct drug and/or alcohol testing within 24 hours of suspected alcohol related motor vehicle/traffic incidents or misconduct, episodes of aberrant or bizarre behavior or where there is reasonable suspicion of drug use and the member refuses to provide consent for testing. Commanders are also encouraged to ensure Blood Alcohol Tests (BAT) are taken as soon after the incident as possible to determine the level and intensity of alcohol involvement. For additional information refer to AFI 31-218(I).

2.6.1. **(Added-MAXWELL)** Maxwell AFB assimilates Alabama Code Section 32-5A-191's 0.08 BAC thresholds for delineating when an individual is impaired from intoxication. As such, when the percentage of alcohol in a person's blood is between 0.05, and less than 0.08, driving privileges will be suspended according to AFI 31-218, table 5.1. If the percentage is 0.08 or more or if the test(s) reflect the presence of illegal drugs, driving privileges will be suspended according to AFI 31-218, table 5.1. Individuals

under 21 years of age whose percentage of blood alcohol is between 0.01 and 0.05 will have their driving privileges suspended pursuant to AFI 31-218(I) 24.a.(3).(a).(b).(c).(d) and AFMAN 31-116 paragraph 2.5.1.2.

2.6.2. **(Added-MAXWELL)** The authorized chemical tests to be administered by the 42d Medical Group are the Enzymatic or Anstles Test (commonly known as the blood alcohol test) and the urinalysis (for drugs). Security forces will utilize the breath testing machine assigned to the unit provided it is operational and a certified operator is available to determine blood alcohol content. Security forces may transport military and civilian personnel to the Montgomery Police Department or the Montgomery County Sheriff's Office for administration of a breath test to determine the blood alcohol content upon approval of the 42 SFS/S3O if the Security Forces system is not available.

## **2.7. (Added-MAXWELL) Issuance, Appeal, and Voiding of Traffic Tickets.**

2.7.1. **(Added-MAXWELL)** Parking wardens may issue DD Form 1408, *Armed Forces Traffic Ticket*, for parking infractions only in parking lots they have been assigned to monitor. Unit commanders identify the individuals they appoint as parking wardens in writing to 42 SFS/S5R. Security Forces train parking wardens as needed.

2.7.2. **(Added-MAXWELL)** The DD Form 1408 is issued to the following personnel: active duty personnel, Cadets/Midshipmen of the Military Academies to include the Coast Guard Academy, reservists on orders or performing inactive duty training including commuting to and from training, and guardsman in federal service under Title 10 of the United States Code. Title 10 status is reflected on the guardsman's orders. Issue civilians the Central Violations Board (CVB) Form 1805, *United States District Court Violations Notice*, or the DD Form 1408 when a US Magistrate system is not available. The DFC has authority to establish local administrative procedures for processing traffic violations. These procedures are located within local Security Forces operating instructions.

2.7.3. **(Added-MAXWELL)** Violators may appeal DD Form 1408s in writing to the DFC through their unit commander.

2.7.4. **(Added-MAXWELL)** The unit commander or staff agency chief evaluates the appeal and submits a written finding to the DFC for further action by the suspense date. Failure to respond promptly could result in denial of the rebuttal process. Enter in pencil "Citation Being Appealed" in the Remarks block of the Action Taken section on the reverse side of the DD Form 1408. The commander or staff agency chief signs the signature block and completes the rank/grade block in the usual manner.

2.7.5. **(Added-MAXWELL)** If DFC upholds the appeal, findings of that decision are forwarded by S5R to the appellant's unit commander or staff agency chief. Reference to the violation is stricken from the person's traffic record.

2.7.6. **(Added-MAXWELL)** If DFC denies the appeal, S5R forwards such findings with a suspense to the individual's unit commander for necessary administrative or disciplinary action. [The commander indicates action taken on the reverse side of the DD Form 1408; list specific action taken in the remarks block, using ink or typewriter].

2.7.7. **(Added-MAXWELL)** DD Forms 1408 issued to Maxwell AFB personnel are signed by their unit commander, staff agency chiefs or school commandant.

2.7.8. **(Added-MAXWELL)** Indicate findings and action taken to correct the behavior on the reverse side of the DD Form 1408, sign, and forward it to 42 SFS/S5R to arrive by the suspense date. Do not include comments on point assessment. If the commander's report of action taken indicates neither disciplinary nor administrative action is appropriate, the traffic ticket or other moving traffic violation, along with the report of inquiry, is forwarded to the 42 MSG/CC for approval or disapproval.

2.7.9. **(Added-MAXWELL)** The Flight Chief, DFC, or a person on G-series orders filling that position, is the only individual that can void a CVB Form 1805.

## **2.8. (Added-MAXWELL) Pursuit Driving.**

2.8.1. **(Added-MAXWELL)** "Pursuit Driving" is defined as an active attempt by SF personnel operating an emergency vehicle and using simultaneously all emergency equipment (lights and siren) to apprehend one or more occupants of another moving vehicle, when the driver of the fleeing vehicle is aware of the attempt and is resisting apprehension by maintaining or increasing his/her speed, disobeying traffic laws, ignoring the SF member, or attempting to elude the officer.

2.8.2. **(Added-MAXWELL)** Pursuit driving at high speeds is only justified when the patrol knows or has reasonable grounds to believe the suspect/subject has committed or attempted to commit a serious crime involving the threat of death, serious bodily harm, or a Protection Level (PL) resource. Such crimes may include, but are not limited to, arson, rape, armed robbery, aggravated assault (assault with a deadly weapon), and the theft of or damage to a PL resource. Other factors such as probability of later apprehension, traffic and/or road conditions, time of day, danger to bystanders and pursuit area should be considered when determining if immediate apprehension of the suspect/subject presents a greater threat to public safety than their escape. Use of overhead emergency lights and siren gives, but does not guarantee, SF the right of way, it merely requests it. SF must keep the safety of all personnel in mind while operating SF vehicles. Additional instructions are outlined in local SF operating instructions as directed by DFC.

2.8.3. **(Added-MAXWELL)** Off-Base pursuit: Pursuit of a suspect off must be approved by the FC prior to the patrol exiting the base. Pursuit of a suspect off base will be authorized only when the occupant of the suspect vehicle is believed to have been involved in the commission of a felony where deadly force would be authorized or a vehicle with material that is extremely dangerous to others, such as nuclear, biological, or chemical munitions or components. Conduct authorized pursuit at moderate speeds with due regard to public safety. High speed pursuit is unauthorized. Lights and siren will not be used beyond base boundary. The SF objective in off base pursuit is to maintain visual contact with the subject's vehicle until civilian police can make the apprehension. Further procedures will be outlined in SF local operating instructions. S3O will be notified immediately when an off-base pursuit has been initiated.

### Chapter 3

#### PRIVATELY OWNED VEHICLE OPERATION REQUIREMENTS

**3.1. General.** The Installation Commander will identify requirements to operate a motor vehicle on the installation.

**3.2. Motorcycles, Motor Scooters and Mopeds.** See AFI 91-207, *The US Air Force Traffic Safety Program*, for requirements to operate motorcycles, motor scooters and mopeds on AF installations. Refer to AFI 91-207, para 4.6., for motorcycle training requirements.

**3.3. AF Form 75, Visitor/Vehicle Pass.** The Security Forces Management Information System (SFMIS), the Defense Biometric Identification System (DBIDS) generated vehicle/visitor passes or the AF Form 75 are methods to control and identify personnel and vehicles on a temporary basis. Specific procedures can be found in AFI 31-201, *Security Forces Standards and Procedures*, and AFI 31-113, *Installation Perimeter Access Control*, when implemented.

**3.4. Handicapped Person Identification.** Honor local and state-issued handicap decals, placards, signs, etc, on all Air Force installations. Upon request from a medical practitioner, Installation Commanders may authorize issue of a locally devised card or form in OCONUS or deployed locations where decals are not issued. Locally devised decals will contain an issue and expiration date and be issued and displayed per local procedures.

**3.5. Vehicle Registration at non Air Force Installations.** Personnel who live or work on a DoD Installation or who often use the facilities therein, may be required to register and be issued a DD Form 2220, *Vehicle Decal*, for their vehicles at those locations.

**3.6. Vehicle Registration at Air Force Installations.** Personnel who possess appropriate credentials to access Air Force Installations do not require a DD Form 2220. Although AFI 31-218(I) requires vehicle registration, the Air Force was granted a waiver from this requirement. Air Force Installations who continue to utilize the DD Form 2220 will use AFI 31-218(I) for guidance and include any specific requirements for their location in the local traffic plan. The Air Force will no longer produce DD Form 2220.

## Chapter 4

### TRAFFIC PLANNING AND CODES

#### 4.1. Installation Traffic Codes.

##### 4.1.1. Restraint systems.

4.1.1.1. Require the use of child safety seats consistent with state, territory or host nation laws. If there is no state, territory or host nation law, all children under 4 years of age regardless of weight or less than 50 pounds regardless of age shall be properly secured in an appropriate child restraint system. Children ages 4 through 7, weighing 50 pounds or more and less than 4 feet 9 inches shall be properly secured in a booster seat or other appropriate child restraint system. Children ages 8 and above and no less than 4 feet 9 inches in height will be properly secured in a vehicle seat belt or booster seat. The child safety seat or booster seat will be certified by the manufacturer to meet all applicable Federal performance standards or host nation requirements and will be installed in accordance with the manufacturer's instructions.

4.1.1.2. All drivers and passengers on Air Force installations will wear seat belts, or in the case of infants, be properly restrained.

4.1.2. Radar Detection Devices. The use of radars or laser detection devices are prohibited on Air Force Installations.

4.1.3. Off-road vehicle usage: Installation Commanders or their designee determines if, when and where off-road vehicles may be operated on base. In many areas, the operation of off-road vehicles is unregulated while other jurisdictions have strict requirements concerning age, safety training and vehicle equipment. Generally, some "on-street" safety practices such as reflective vests, gloves, headlights and goggles may not apply when operating off road in a recreational capacity. However, ensure full compliance with local, state or host nation requirements. When necessary, develop additional procedures and guidance locally and publish in the installation traffic safety plan or supplement to this instruction. Ensure environmental considerations are reviewed prior to designating any off-road vehicle use area.

#### 4.2. Traffic Accident Investigation.

4.2.1. A major traffic accident is any accident involving a fatality, injury or property damage above the amount established by Installation Commanders. Installation Commanders may set differing amounts for government versus private vehicle and property damage. Monetary damage amounts for major accidents are typically \$10,000. The investigation of major accidents should be accomplished by a trained accident investigator. MAJCOMs will determine the level of training required.

4.2.2. Generally, a detailed accident investigation includes, but is not limited to, an AF Form 1315, *Accident Report*, field sketch, scale diagram (if death or serious bodily harm), and accident narrative.

#### 4.3. Traffic Accident Investigation Reports.

4.3.1. Military members report information to Security Forces if they are on/off base resulting in accidents involving injuries or damage to military property. Local guidance will

capture procedures to accomplish these notifications and the timeframes to report. Installation Commanders determine what agencies to notify and for what type of accidents to notify them. The DFC must develop a local notification matrix or other procedures to ensure proper notification of appropriate base and civilian agencies are conducted. Develop and publish these notification procedures locally.

4.3.2. Security Forces will act as the focal point for gathering off-base accident information of military affiliated personnel. Record the information in the Security Forces blotter, along with the associated case number from the investigating police agency. When possible, Security Forces Reports and Analysis (S5R) will obtain copies of major accident reports prepared by investigating civilian police agencies to accompany off-base accident reporting information.

4.3.3. Security Forces respond to all on-base major vehicle accidents (unless local conditions or policies prohibit) to accomplish the following:

4.3.3.1. Render first aid and arrange for medical assistance.

4.3.3.2. Protect personal property.

4.3.3.3. Normalize traffic.

4.3.3.4. Identify witnesses and personnel involved.

4.3.3.5. Conduct a formal investigation.

4.3.3.6. The DFC (with Installation Commander approval) will develop local response and investigative procedures for various types of accidents to include minor vehicle accidents. S/He may delegate this authority to on-duty Security Forces supervisory personnel.

4.3.4. Record accident information in the Security Forces blotter. This information should include the accident type, time and date, location, name(s) of vehicle operator(s), unit (or address when civilian not affiliated with military), vehicle description and license number(s)/plate. Also, include a brief summary of any damage and circumstances behind or causing the accident, as well as any traffic citations issued.

4.3.5. Investigation conducted by Security Forces and/or AFOSI of any traffic accident will take precedence over any other types of investigations relating to the accident. This precludes the loss of any potential evidence that may later have to be introduced in any criminal/judicial proceedings. (Example: Any safety related investigation and/or any other investigation that may hamper accident investigation practices by Security Forces and/or AFOSI.)

#### **4.4. Parking.**

4.4.1. Reserved Parking. When not addressed by MAJCOMs, Installation Commanders determine reserved parking guidance for their installations. Number of available spaces, facility design and layout, traffic flow and number of vehicles using facilities will help determine the number and location of reserved parking spaces. Make guidance and procedures governing reserved parking a part of the installation supplement to this instruction, separate traffic control instruction or installation-parking plan. The publication must address approval, issue, control and review of reserved parking and should give special

consideration to bicycle, motorcycle, visitor and car pool parking. Consideration should also be given to labor and management contracts when designating parking. Handicap parking is regulated under the Uniform Federal Accessibility Standards and applies to all Air Force installations.

4.4.2. Use distinctive emblems, decals, stickers, etc, to control parking space assignments and to indicate authorized use of the parking slot. MAJCOMs (or Installation Commanders if not addressed by the MAJCOM) may develop guidance concerning the issue and control of the identification media discussed above. Designation of parking spaces by name, grade, rank or title should be avoided due to force protection concerns.

4.4.3. Installations may create a parking wardens program to monitor and cite parking violators at their facilities.

4.4.3.1. If utilized, installations will develop a local publication to supplement/implement this instruction addressing the parking warden program. The supplement will include a requirement for individual unit commanders to delegate a minimum of one primary and alternate at the grade of E-5 or above, in writing. All monitors will issue parking tickets on the DD Form 1408, *Armed Forces Traffic Ticket*. S5R will obtain a letter with the current monitors and maintain the letter on file.

4.4.3.2. Monitors will be trained by the Security Forces unit on the correct procedures to complete tickets, including the routing process of issued tickets to S5R. The main difference between a DD Form 1408 issued by a Security Forces member and one by a parking monitor is the special instructions on the back of the pink copy that directs the violator to contact the monitor within 24 hours or next duty day who issued the ticket instead of Security Forces. Monitors will provide contact information on parking tickets to enable violators to provide information necessary to complete the citation.

**4.5. Off-installation Traffic Activities.** The DFC must develop procedures for the sharing and exchanging of information with civil authorities. Local procedures must cover the receiving, processing and securing of traffic and related incident reports received from other investigative agencies. Unit commanders will be notified when personnel under their authority are involved in serious off-base incidents (i.e., major accidents, DUI, hit and run, etc).

## Chapter 5

### DRIVING RECORDS AND THE TRAFFIC POINT SYSTEM

**5.1. Driving Records.** Use SFMIS to record vehicle traffic accidents, moving and parking violations, suspension or revocation actions and traffic point assessments involving military and DoD civilian personnel, their family members and other personnel operating motor vehicles on a military installation. Use AF Form 1313, *Driver Record*, when SFMIS is not available. When filling out the form, use the following codes in the “accident classification” block:

5.1.1. Identify individuals who are principals in a motor vehicle accident as “Driver 1” subject or “Driver 2” victim.

5.1.2. Identify accidents appropriately with “MVA” minor vehicle accident; (MJVA) major vehicle accident; “NLD” no liability determined; “PD” property damage; “PI” personal injury; “G” government; “P” private; “V” vehicle; and “FO” fixed object.

**Table 5.1. Point Assessment for Moving Violations.**

Violation	Points Assessed
Reference paragraph 4.1.1.1. See note #1.	2
Operating a radar detection device to indicate the presence of speed recording instruments or to transmit simulated erroneous speed (prohibited on DoD installations). See note #2.	3
Failure to yield to pedestrians in designated walkway/crosswalk. See note #2.	3
<b>NOTES:</b>	
1. Applies to not using or when child restraint system is improperly installed, i.e., car seat, infant carrier, booster seat, belt/strap modification (when required by manufacturer), etc. Assess four points when no restraint system of any kind is used.	
2. When violation occurs within an active school zone, add 1 point to point assessment.	

**Table 5.2. Point Assessment for Non-Moving Violations.**

Violation	Points Assessed
Unattended Child under 12 years of age left in vehicle. Animals are included if a danger exists to the animal. See note #4.	6
Improper Registration (fraudulent tags).	4
Misuse of handicap decal. See note #2.	3
Illegally parked in designated handicap area (no decal, license or placard displayed).	3
Unattended Vehicle (while running).	3

Abandoned Vehicle.	3
Improper Parking. See note #3.	2
Improper Registration (expired or unregistered).	2
<p><b>NOTES:</b></p> <ol style="list-style-type: none"> <li>1. When two or more violations are committed on a single occasion, points may be assessed for each violation.</li> <li>2. When a vehicle has a handicap decal displayed, but the occupant is not the decal or placard registrant and is not dropping off or picking up the handicapped registrant. Also includes parking in an area designated for "Van" access only, and handicap registrant has parked another vehicle class instead.</li> <li>3. When designated in local parking plan (i.e., double parked, parked in reserved parking, against the flow of traffic and those areas designated for emergency vehicles).</li> <li>4. When an AF Form 3545 will also be accomplished. Revocation of driving privileges for one year will be considered by the commander. <b>Example:</b> If children or animals were left in dangerous conditions in vehicle, i.e., in hot weather where interior temperatures may reach dangerous levels, keys left accessible to children or where conditions are deemed hazardous by a reasonable person.</li> <li>5. Emergency vehicles are authorized to park in any area deemed necessary to affect a response.</li> </ol>	

## 5.2. Point System Procedures.

5.2.1. Distribute citation copies and process point assessments IAW AFMAN 31-201, Volume 7, *Security Forces Reports and Analysis*.

5.2.2. Installation Commanders may suspend or revoke driving privileges as provided by this instruction regardless of whether the improvement measures identified in AFI 31-218(I) are accomplished.

**5.3. Disposition of Driving Records.** Follow AFI 33-364, *Records Disposition – Procedures and Responsibilities*, to maintain and destroy records of military personnel released from active duty. Driving records remain active in the case of immediate reenlistment, change of officer component or military and civilian retirement or when continued access to an installation is authorized. Retain or destroy according to AFI 33-364 records on civilian personnel who are terminating on-base employment.

## Chapter 6

### IMPOUNDING PRIVATELY OWNED VEHICLES

**6.1. Standards for Impoundment.** The on-duty SF Flight Chief, or above, will determine when the vehicle will be driven or moved without owner's consent if the owner cannot be contacted or the owner refuses and conditions in AFI 31-218(I) are present.

**6.2. Procedures for Impoundment.** At times, civilian law enforcement or civilian government agencies will request the Air Force impound an on-base vehicle for reasons not related to military issues. Staff such requests through the SJA and DFC. When appropriate, comply and support such requests and impound the vehicle for a reasonable period. Release the vehicle if civil authorities do not take custody of the vehicle within a reasonable period as determined by Installation Commanders.

**6.3. Disposition of Vehicles After Impoundment.** Impoundment and disposition of privately owned vehicles is a high-risk process. It is imperative an installation have a detailed plan to: Ensure wide publicity of base impoundment rules; have a process to provide reasonable notice of impoundment and an opportunity to reclaim a vehicle; conduct a review of proposed disposal by appropriate base offices, to include the SJA, prior to taking action; and a process to obtain retail records of these actions in the event of litigation or high-level inquiry. Further information on impoundment can be found in AFI 31-218(I).

JUDITH A. FEDDER, Lieutenant General, USAF  
DCS/Logistics, Installations & Mission Support

(MAXWELL)

TRENT H. EDWARDS, Col, USAF  
Commander, 42d Air Base Wing

**Attachment 1****GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

Title 10, U.S.C. § 2575, *Disposition of Unclaimed Property*

Title 10 U.S.C. §, Section 8013

Title 50, U.S.C. § 797

DoD 4140.1-R, *DoD Supply Chain Materiel Management Regulation*, 23 May 2003

DoDD 5525.4, *Enforcement of State Traffic Laws on DoD Installations*, 2 November 1981

DoDD 7730.47, *Defense Incident Based Reporting System (DIBRS)*, 1 December 2003

DoD 4160.21M, *Defense Material Disposition Manual*, 18 August 1997

AFPD 31-1, *Integrated Defense*, 7 July 2009

AFI 31-101, *The Integrated Defense*, 8 October 2009

AFI 31-201, *Security Forces Standards and Procedures*, 31 March 2009

AFI 31-218(I), *Motor Vehicle Traffic Supervision*, 22 May 2006

AFI 10-245, *Antiterrorism (AT)*, 30 March 2009

AFI 36-810, *Substance Abuse Prevention and Control*, 22 July 1994

AFMAN, 32-1017, *DoD Transportation Engineering Program*, 17 November 2003

AFI 44-102, *Medical Care Management*, 1 May 2006

AFI 44-121, *Alcohol and Drug Abuse Prevention and Treatment (ADAPT) Program*, 26 September 2001

AFMAN 33-363, *Management of Records*, 1 March 2008

AFI 51-905, *Use of Magistrate Judges for Trial of Misdemeanors Committed by Civilians*, 1 June 1998

AFI 91-207, *USAF Traffic Safety Program*, 22 May 2007

***Forms Prescribed.***

AF Form 533, *Certificate of Compliance - Private Motor Vehicle Registration*, 1 December 1984

***Adopted Forms.***

AF Form 1313, *Driver Record*

AF Form 2293, *US Air Force Motor Vehicle Operator Identification Card*

CVB Form 1805, *United States District Court Violation Notice*

DD Form 1920, *Alcohol Influence Report*

DD Form 2220, *DoD Registered Vehicle Decal*

DD Form 2507, *Notice of Vehicle Impoundment*

DD Form 1408, *Armed Forces Traffic Ticket*

DD Form 1920, *Alcohol Influence Report*

DD Form 2507, *Notice of Vehicle Impoundment*

AF Form 75, *Visitor/Vehicle Pass*

AF Form 1313, *Driver Record*

AF Form 2293, *US Air Force Motor Vehicle Operator Identification Card*

AF Form 3545, *Incident Report*

AF Form 1315, *Accident Report*

### ***Abbreviations and Acronyms***

**BAC**—Blood Alcohol Concentration

**BAT**—Blood Alcohol Test

**BrAC**—Breath Alcohol Concentration

**CE**—Civil Engineer

**CONUS**—Continental United States

**DFC**—Defense Force Commander

**DBIDS**—Defense Biometric Identification System

**DoD**—Department of Defense

**DoDD**—Department of Defense Directive

**DRMO**—Defense Reutilization and Marketing Office

**FO**—Fixed Object

**G**—Government

**GOV**—Government Owned Vehicle

**MAJCOM**—Major Command

**MAJCOM/SF**—Major Command Defense Force Commander

**MJVA**—Major Vehicle Accident

**MTMCTEA**—Military Traffic Management Command Transportation Engineering Agency

**MVA**—Motor Vehicle Accident

**MWR**—Morale, Welfare and Recreation

**NAF**—Nonappropriated Fund

**NHSPS**—National Highway Safety Program Standards

**NHTSA**—National Highway Traffic Safety Administration

**NLD**—No Liability Determined

**OCONUS**—Outside Continental United States

**ORV**—Off Road Vehicle

**P**—Private

**PCS**—Permanent Change of Station

**PD**—Property Damage

**PI**—Personal Injury

**POV**—Privately Owned Vehicle

**SFMIS**—Security Forces Management Information System

**SJA**—Staff Judge Advocate

**S5R**—Security Forces Administration and Reports

**U.S.C.**—United States Code

**V**—Vehicle

**Attachment 1 (MAXWELL)****GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

Applicable portions of the *Uniform Vehicle Code and Model Traffic Ordinance* published by the National Committee on Uniform Traffic Laws and Ordinances, which is contained in 23, CFR 1204.

AFI 11-301V1, *Aircrew Life Support Program*, 25 Feb 2009

AFI 31-203, *Security Forces Management Information System (SFMIS)*, 29 July 2009

AFI 31-203\_AETCSUP, *Security Forces Management Information System (SFMIS)*, 15 Mar 2010

AFI 31-218(I), *Motor Vehicle Traffic Supervision*, 22 May 2006

AFI 91-207, *The US Air Force Traffic Safety Program*, 27 October 2011

AFI 91-207\_AETCSUP, *The US Air Force Traffic Safety Program*, 9 July 2012

CFR-2007-Title 27-vol 3-sec 478-38

DOD Directive 5525.4, *Enforcement of State Laws on DOD Installations*, 2 November 1981, incorporating Change 1, 31 October 1986

DODI 6055.04, *DOD Traffic Safety Program*, 20 April 2009, incorporating Change 1, 2 April 2010

DODI 6055.07, *Mishap Notification, Investigation, Reporting, and Record Keeping*, 6 June 2011

Directive Type Memorandum (DTM) 09-012, *Interim Policy Guidance for DoD Physical Access Control*, 8 December 2009, incorporating Change 1, 30 September 2010

MAXWELLAFB I 13-201, *Airfield Driver Training and Vehicle Control*, 14 October 2010

42 ABW Plan 31-101, *Integrated Defense Plan*, 12 May 11, incorporating IC2, 13 Jun 12

*The National Highway Safety Program Standards*, as published in 23, CFR 1230

*Assimilated Crimes Act* (18 U.S.C 13)

*Manual on Uniform Traffic Control Devices*

The Code of Alabama 1975 Title 32 and 13

***Prescribed Form***

Maxwell AFB Form 12, *Security Forces Minor Accident Worksheet*

***Adopted Forms***

AAFES Form 1100-16, *AAFES Employee Identification Card*

AETC Form 58, *Civilian Identification Card*

AF FM 75, *Visitor/Vehicle pass*

AF Form 354, *Civilian Identification Card*

AF Form 847, *Recommendation for Change of Publication*

AF Form 2219 series, *Registered Vehicle Expiration Sticker*

CVB Form 1805, *United States District Court Violation Notice*

DD Form 2, *Armed Forces of the United States – Geneva Conventions Identification Card*

DD Form 1173, *Uniformed Services Identification and Privileges Card*

DD Form 1408, *Armed Forces Traffic Ticket*

DD Form 2504, *Abandoned Vehicle Notice*

Maxwell AFB Form 6, *Identification Card*

Maxwell AFB Form 7, *Entry Purchase Authorization*

Optional Form 55, *U S Government Identification*

**Abbreviations and Acronyms**

**AGE**—Aerospace Ground Equipment

**ANCI**—American National Standard Institute

**ATV**—All Terrain Vehicle

**CATM**—Combat Arms Training and Maintenance

**CFR**—Code of Federal Regulation

**CVB**—Central Violations Bureau

**CVI**—Commercial Vehicle Inspection

**EAL**—Entry Authority List

**FOD**—Foreign Object Debris

**FPCON**—Force Protection Condition

**LMR**—Land Mobile Radio

**LSV**—Low Speed Vehicle

**MFH**—Military Family Housing

**MUTCD**—Manual on Uniform Traffic Control Device

**NCIC**—National Crime Information Center

**OGMVC**—Other Government Motor Vehicles Conveyances

**PL**—Protection Level

**POW**—Privately Owned Weapon

**RV**—Recreational Vehicle

**SF**—Security Forces

**SRBW**—Suspension, Revocation, Barment, Wanted list

**TSWG**—Traffic Signage Working Group

**UCMJ**—Uniformed Criminal Military Justice

**UNECE**—United Nations Economic Commission for Europe

**VCC**—Visitor Control Center

**Attachment 2 (Added-MAXWELL)****DRIVING PRIVILEGES, ENTRY REQUIREMENTS AND CONTROL****A2.1. (Added-MAXWELL) Driving Privileges.**

A2.1.1. **(Added-MAXWELL)** Outbound Assignments (42 FSS/DPMAR), Non-appropriated Funds (NAF), and Civilian Personnel forward a copy of orders for personnel due to PCS, retire, or separate to the S5R section quarterly. A check of these personnel is conducted through the Security Forces Management Information System (SFMIS). If the individual has a history in SFMIS, a copy of the history is forwarded to the individual's gaining base security forces.

A2.1.2. **(Added-MAXWELL)** The DFC has established procedures to promptly notify local authorities or gaining installation commanders when a member who is under suspension or revocation is transferred to another installation, released from military service, or ends employment or affiliation with the installation. Upon notification of a member separating or PCS'ing, the 42 SFS/S5R section will conduct a background check of that individual for any active driving suspension or revocation. If an active suspension/revocation is in place, the case file, in its entirety, will be forwarded to the gaining installation.

A2.1.3. **(Added-MAXWELL)** Operators of all vehicles entering Maxwell AFB must meet the following:

A2.1.3.1. **(Added-MAXWELL)** Lawfully be licensed to operate motor vehicles in appropriate classifications and not be under suspension or revocation in any State or host country.

A2.1.3.2. **(Added-MAXWELL)** Comply with laws and regulations governing motor vehicle operations on any U.S. military installation.

A2.1.3.3. **(Added-MAXWELL)** Possess, while operating a motor vehicle, and produce on request by law enforcement personnel, the following:

A2.1.3.3.1. **(Added-MAXWELL)** Proof of vehicle ownership or State registration.

A2.1.3.3.2. **(Added-MAXWELL)** A valid State, host nation, overseas command, or international drivers license and/or OF 346, *U.S. Government Motor Vehicle Operator's Identification Card*, as applicable to the class vehicle to be operated, supported by a DD Form 2 ACT, *Armed Forces of the United States Geneva Convention*, Common Access Card (CAC), or other appropriate identification for non-Department of Defense (DOD) civilians.

A2.1.3.3.3. **(Added-MAXWELL)** A valid record of motor vehicle safety inspection, as required by the State or host nation and valid proof of insurance if required by the State or locality.

A2.1.3.3.4. **(Added-MAXWELL)** Regulatory permits or other pertinent documents relative to shipping and transportation of special cargo.

A2.1.3.3.5. **(Added-MAXWELL)** Documents that establish identification and status of cargo or occupants, when appropriate.

- A2.1.3.3.6. **(Added-MAXWELL)** Proof of valid insurance. Operators of all vehicles entering Maxwell AFB must meet the minimum insurance requirements of the state/jurisdiction in which the vehicle is registered, as outlined in AFI 31-218, paragraph 2.1. Vehicles registered in Alabama must meet the minimum Alabama automobile insurance requirements, which are: \$25,000 for bodily injury/death liability for one person in any one accident, \$50,000 for all injuries/deaths to two or more persons in any one accident, and \$25,000 for injury to or destruction of property of others in any one accident in accordance with Section 32-7-6, Code of Alabama 1975. Failure to maintain these minimum liability requirements may result in suspension of the owner's base driving privileges for a period of one year.
- A2.1.4. **(Added-MAXWELL)** Operators of Government motor vehicles must have proof of authorization to operate the vehicle.
- A2.1.5. **(Added-MAXWELL)** International driver's licenses are authorized Maxwell AFB for a period not to exceed 30 days.
- A2.1.6. **(Added-MAXWELL)** Revocation of Driving Privileges:
- A2.1.6.1. **(Added-MAXWELL)** A person's installation driving privileges are administratively suspended for a period of one year when they incur three non-moving violations within a one-year period. **NOTE:** Repeated violation of recreational vehicles (RV) parked in a housing area may result in eviction of the RV from the installation.
- A2.1.6.2. **(Added-MAXWELL)** Installation driving privileges may be suspended for a period of not less than six months for the following reasons:
- A2.1.6.2.1. **(Added-MAXWELL)** Serious moving violations (eluding, reckless driving, etc.).
- A2.1.6.2.2. **(Added-MAXWELL)** Referral for medical evaluation when a driver, based on reasonable belief, appears to have mental or physical limits that had or may have an adverse effect on driving ability.
- A2.1.6.2.3. **(Added-MAXWELL)** The installation commander can consider the following items in deciding whether to withdraw an individual's driving privileges on the installation: attendance at driver's improvement program to improve driving skill; awareness; attitude; referral to an alcohol, drug treatment, or rehabilitation facility for evaluation, counseling or treatment; failure to comply with requisites for granting installation driving privileges (required level of insurance, etc.).
- A2.1.6.3. **(Added-MAXWELL)** Driving privileges will not be suspended or revoked until the involved party is notified (or reasonable attempts made) and offered an administrative hearing. This is done via the Notification of Revocation of Base Driving Privileges memorandum. This notification and acknowledgement memorandum outlines in detail the requirements and actions for requesting a hearing with the applicable approving and review authorities.
- A2.1.6.4. **(Added-MAXWELL)** Requested hearings must take place within a reasonable period. A reasonable period is defined as within 10 duty days of the offense. A preliminary suspension for intoxicated driving remains in effect until a final decision is made. However, if no decision is made within 30 days of the preliminary suspension or

revocation, full driving privileges are restored until the accused is notified of the final hearing results.

A2.1.6.5. **(Added-MAXWELL)** The 42 MSG/CC is designated as the review and authorization official for immediate suspension of installation driving privileges. The 42 MSG/DD and the 42 ABW/CV are designated as the reviewing officials of facts in conjunction with rebuttal actions or requested hearings.

A2.1.6.6. **(Added-MAXWELL)** The 42 ABW/JA reviews all reliable evidence promptly. If the review proves grounds for suspension of the subject's installation driving privileges did not exist, the subject is notified in writing that his or her driving privileges have been reinstated.

A2.1.6.7. **(Added-MAXWELL)** The individual concerned carries a copy of the letter indicating limitations of the restricted driving privileges at all times while operating a motor vehicle. If on base privileges are suspended/revoked, the individual will be instructed to turn in their GOV license to SFS, which in turn will be relinquished to 42 LRS/licensing as applicable. A list of names of individuals who have had their driving privileges suspended/revoked will be provided to 42 LRS/licensing monthly and/or upon major update/changes.

A2.1.6.8. **(Added-MAXWELL)** Personnel granted limited on-base restricted driving privileges (authorization to drive to and from place of duty, hospital, commissary, etc.) are issued an AF Form 75, *Visitor/Vehicle Pass*, over stamped with "R" (restricted) identification. Individuals granted this privilege must carry this letter on their person. The Defense Biometric Identification (DBIDS) long term pass or short term printout will have restricted driving status annotated on it and the Barment/SRBW roster will also depict the revocation.

A2.1.6.9. **(Added-MAXWELL)** Personnel granted restricted privileges for parking only are issued an AF Form 75 over stamped with "R/P" to indicate restricted privileges/parking. The over-stamped AF Form 75 authorizes entry onto the installation and allows the vehicle operator to proceed to a specified parking lot or area. The Defense Biometric Identification (DBIDS) long term pass or short term printout will have restricted driving status annotated on it and the Barment/SRBW roster will also depict this. Any deviation is cause for administrative action, either suspension or revocation of base driving privileges, as appropriate. Individuals granted this restricted privilege must carry this letter on their person.

A2.1.6.10. **(Added-MAXWELL)** Request for appeal or reconsideration of administrative hearing decisions is forwarded through Defense Force Commander (DFC) to the 42 MSG/CC. 42 ABW/JA reviews all appeals and reconsideration of administrative hearing decisions.

## **A2.2. (Added-MAXWELL) Installation Entry Requirements.**

A2.2.1. **(Added-MAXWELL)** Registration License. The use of AF Form 75 and other computer generated vehicle/visitor passes are authorized by the 42 ABW/CC for use on Maxwell AFB. Procedures governing the issue and control of these passes are located in the 42 SFS operation instructions. The 42 ABW/CC has determined that AF Form 75 will be issued for no longer than 30 days unless approved by the following: The DFC, S5

Superintendent or NCOIC, Pass and Registration. This is on a case-by-case basis, with the discretion to issue passes up to 1 year for mission requirements.

A2.2.2. **(Added-MAXWELL)** The 42 ABW/CC has determined that all passes issued at Maxwell AFB contain specific expiration dates that are clearly marked. Retrieval of said passes once expired, is not necessary.

A2.2.3. **(Added-MAXWELL)** The 42 ABW/CC has determined there are no non-military or non-DoD tenant activities located on Maxwell AFB for which registration systems or decals are authorized. DBIDS produced vehicle passes, Wings of Eagles passes or AF Form 75s will be the only authorized passes/decals utilized and will only be issued by Security Forces.

A2.2.4. **(Added-MAXWELL)** The 42 ABW/CC authorizes all trained and certified security forces, civilian or non-SF military personnel assigned/attached to the pass and registration section as registration and credential issuing officials.

A2.2.5. **(Added-MAXWELL)** Commercial Vehicles. Commercial, delivery, and/or contract vehicles providing authorized services to installation customers may enter AF installations unescorted after authorized installation personnel have verified a valid need for entry and the driver and passenger(s) who do not already have an approved access credential have been identity proofed and received a favorable check/vetting from authoritative government databases. Additionally, entry will be allowed if delivery driver's can produce bill of lading with POC/contact info and location during FPCON Normal to Alpha. Exception: Persons possessing Merchant Pass IDs are allowed normal entry via Maxwell AFB or Gunter Annex gates. Inspections/Searches can be suspended during increased FPCON's. If commercial delivery service and inspections are allowed to resume while maintaining an increased FPCON posture longterm, the agency receiving the products will be responsible for providing escort to and from the applicable facility and will be responsible for the overall delivery efforts while the commercial vehicle is on the installation.

A2.2.6. **(Added-MAXWELL)** Direct all (large and standard size) commercial vehicles to the Commercial Vehicle Inspection (CVI) area on Maxwell AFB to Kelly Street Gate or on Gunter Annex to Congressman Dickinson Gate for inspection. A commercial vehicle is defined as any non-government or non-privately owned vehicle weighing less than 10,000 lbs (pizza delivery vehicle, taxi cab etc.) vehicle with company logos regardless of vehicle type (i.e. car, van, pickup, semitruck, etc...). Search standard commercial vehicles for explosives and other threats to resources and personnel. A large commercial vehicle is defined as a non-government or non-privately owned vehicle equipped with six (6) wheels or more weighing 10,000 lbs or more. A large commercial vehicle search must be conducted at the commercial vehicle search area using the Headquarters Air Force Security Forces Center (HQ AFSFC) approved checklist.

A2.2.7. **(Added-MAXWELL)** Rental Vehicles, Loaner Vehicles. Allow entry to the installation without a visitor's pass if anyone in the vehicle possesses a valid military ID. Operators without military ID are required to obtain a visitor's pass. Driver must have a valid state issued driver's license.

**A2.3. (Added-MAXWELL) Visitor Reception Procedures:** All visitors must receive a visitor's pass.

A2.3.1. **(Added-MAXWELL)** The Maxwell Visitor Control Center (VCC) is located in Bldg 518, adjacent to the Maxwell Blvd Gate. All visitors should be directed to the VCC to be issued a pass. During the regular hours visitor passes may be issued at any of the installation entry points. Due to very limited parking at the Day and Kelly Street Gate, it may often be necessary to direct visitors to the Maxwell Blvd Gate for their pass (this is at the sentry's discretion to divert to Bell Street). Personnel who do not otherwise have access to the installation (for example, a non-affiliated civilian who has not been pre-announced to the gate) will not be allowed access to the installation and will be directed to the Maxwell Blvd Gate via off-base road to obtain a visitor's pass. All passes for visitors processed at Gunter Annex will be issued at the gate for not more than 72 hours unless authorized by pass and registration personnel.

A2.3.2. **(Added-MAXWELL)** The following are acceptable forms of identification for entry to the installation:

A2.3.2.1. **(Added-MAXWELL)** DD Form 2, *Armed Forces of the United States – Geneva Conventions Identification Card*, (prescribed by DoD Instruction 1000.13, *Identification (ID) Cards for Members of the Uniformed Services, Their Dependents, and Other Eligible Individuals*).

A2.3.2.2. **(Added-MAXWELL)** DD Form 1173, *Uniformed Services Identification and Privileges Card*, (prescribed by . DoD Instruction 1000.13, *Identification (ID) Cards for Members of the Uniformed Services, Their Dependents, and Other Eligible Individuals*).

A2.3.2.3. **(Added-MAXWELL)** *DoD Common Access Card (CAC)*.

A2.3.2.4. **(Added-MAXWELL)** DD Form 2 (series) *Armed Forces of the United States – Geneva Conventions Identification Card for Member of the Uniformed Services, Their Dependents, and Other Eligible Individuals*).

A2.3.2.5. **(Added-MAXWELL)** Defense Biometric Identification System (DBIDS) IDs

A2.3.2.6. **(Added-MAXWELL)** DD Form 1173, *Uniformed Services Identification and Privilege Card*.

A2.3.2.7. **(Added-MAXWELL)** Federal Government Identification Badges (i.e., State Department, Congress, EPA, DISA/Contractors).

A2.3.2.8. **(Added-MAXWELL)** Veteran Administration Picture ID. Note: VA Ids without a photo are not allowed access. VA Patients need to have an appointment on the listing provided by VA clinic.

A2.3.2.9. **(Added-MAXWELL)** Federal, State, County, and Municipal law enforcement credentials conducting official business. Note: Civilian LE agencies must coordinate with BDOC before enforcing any civil action (i.e. serving warrants, summons, subpoena, etc...).

A2.3.2.10. **(Added-MAXWELL)** AF Form 75 or DBIDS, *Vehicle/Visitor Pass*, when verified by another form of state or federal issued ID.

A2.3.2.11. **(Added-MAXWELL)** Any locally-approved protocol credential (coordination with Security Forces required).

A2.3.2.12. **(Added-MAXWELL)** Visitors must possess a valid state or federal Photo ID Card for entry to installation. NOTE: State College/University IDs are valid for issue of visitor pass in lieu of driver license.

**A2.4. (Added-MAXWELL) Visitor Control.** All visitors must have a sponsor. Sponsors should pre-announce their visitors to the VCC or the installation gate where they'll be arriving in order to expedite their entry to the installation. NOTE: Regardless of time of day, any visitor going to the Maxwell or Gunter clubs must have their sponsor physically meet them at the gate and escort them unless attending a special function with entry covered by an EAL.

A2.4.1. **(Added-MAXWELL)** Issuance of the AF Form 75 or DBIDS pass to visitors will be as follows:

A2.4.1.1. **(Added-MAXWELL)** Visitors: These personnel consist of guests of military or civilian personnel. An AF Form 75 or DBIDS pass will be issued to these personnel after only the driver's license, registration and insurance is checked. Entry controllers will issue a pass for 72 hours or the next duty day if it falls on a holiday weekend. Pass and ID may issue a pass for up to 30 days.

A2.4.2. **(Added-MAXWELL)** Trusted Traveler Program: Uniformed Service members and spouses, DoD employees, and retired uniformed Service members and spouses can vouch and take responsibility for vehicle occupants in their immediate vehicle. This program allows a uniformed Service member or government employee with a valid CAC, a military retiree (with a valid DoD identification credential), or an adult dependent (with a valid DoD identification credential) to present their identification token for automated verification while simultaneously vouching for any vehicle occupants.

A2.4.2.1. **(Added-MAXWELL)** The Trusted Traveler must be registered in DBIDS or have orders on hand for them to escort vehicle passengers onto the installation. The Trusted Traveler can only escort up to 6 personnel inside the vehicle.

A2.4.2.1.1. **(Added-MAXWELL)** These members are entirely responsible for the actions of all occupants in their vehicle and for meeting all security requirements for escort as established by the installation commander. This program is authorized for use during FPCONs NORMAL, ALPHA, and BRAVO only. FPCON's CHARLIE and DELTA require more astringent entry requirements and this program will not be in effect during these times unless otherwise approved.

A2.4.2.2. **(Added-MAXWELL)** The Trusted Traveler must stay within physical contact all of their guests the entire time they are on the installation.

A2.4.2.2.1. **(Added-MAXWELL)** If a guest is found without the Trusted Traveler, the guest will be escorted off the installation and the Trusted Traveler will have their sponsorship privileges suspended for 30 days the BDOC Controllers will complete an "Escort Violation/Failure to Control Guest" blotter entry and the Trusted Travelers First Sergeant and/or Commander will be notified, if active duty, reserve, guard, or DoD Civilian/Contractor.

A2.4.2.2.1.1. **(Added-MAXWELL)** If this is a repeat offense, the Trusted Traveler may have their sponsor privileges revoked for at least 12 months.

**Attachment 3 (Added-MAXWELL)****RULES OF THE ROAD****A3.1. (Added-MAXWELL) Purpose, Policy and Explanation of Terms**

A3.1.1. **(Added-MAXWELL) Purpose.** The following rules of the road comply with Alabama Vehicle Laws (Title 32) (available at: <http://alisondb.legislature.state.al.us/acas/ACASLoginIE.asp>) and pertain to all vehicle operators on Maxwell AFB. Any and all instances of reference to Maxwell AFB, also includes all enforceable areas on Gunter Annex. They are established to provide effective control, traffic planning, and traffic enforcement for the safe, efficient movement of motor vehicles and pedestrians on Maxwell AFB. Personnel violating the prohibitions and requirements of this code may be prosecuted under the Uniform Code of Military Justice (UCMJ). Violations of the provisions of this code by civilians may be cause for administrative action, such as suspension or revocation of base driving privileges, actions pursuant to the Federal Magistrate court system and Central Violations Bureau (CVB).

A3.1.1.1. **(Added-MAXWELL) Policy.** It is unlawful for any person to do any act forbidden or fail to perform any act required in this code or Alabama Title 32, Motor Vehicle and Traffic Code. The parent of any child and the guardian of any ward must not authorize or knowingly permit the child or ward to violate any of the provisions of this code. The Alabama Motor Vehicle and Traffic Code (Title 32) is assimilated into the Base Traffic Code; Chapters 2, 3, 4, 5, and 6 of this instruction are enforceable under Title 18, USC, Section 13, and Title 32, Code of Alabama. Traffic and pedestrian rules identified in this instruction, as supplemented, and not assimilated under the traffic code of the State of Alabama, Title 32, are enforceable under Title 40, USC, Section 318c, as delegated by DOD Directive 5525.4, Appendix C, Enforcement of State Laws on DOD Installations, and the basic instruction.

A3.1.2. **(Added-MAXWELL) Terms Explained.** The following words and phrases when used in this code for the purpose of this code have the descriptive meanings shown:

A3.1.2.1. **(Added-MAXWELL) Actual Physical Control.** Every person in position to control the motor vehicle, whether to regulate or retain its operation or movement; for example, sitting in the driver seat of parked car, keeping it in restraint, or in position to control its movement.

A3.1.2.2. **(Added-MAXWELL) Authorized Emergency Vehicles.** Vehicles of the fire department, security forces, ambulances, and those designated by the installation commander. All emergency vehicles are equipped with appropriate emergency lights, sirens, and other emergency equipment required by the Alabama Motor Vehicle Codes.

A3.1.2.3. **(Added-MAXWELL) Motor-Driven Cycle.** Every motor-driven cycle, including motor scooters, with a motor which produces not more than five horsepower, not to exceed 150 cubic centimeters engine displacement, weight less than 200 pounds fully equipped, and bicycles with a motor attached.

A3.1.2.4. **(Added-MAXWELL) Motor-Vehicle.** Every motor vehicle having a seat or saddle for the use of the rider and designed to travel on not more than three wheels in contact with the ground, but excluding a tractor. Exceptions: motorized scooter, see section A3.10.

A3.1.2.5. **(Added-MAXWELL)** Motorcycle. Every motor vehicle having a seat or saddle for the use of the rider and designed to travel on not more than three wheels in contact with the ground, but excluding a tractor.

A3.1.2.6. **(Added-MAXWELL)** Recreational Vehicle. A camper trailer, a camper mounted on a pick-up truck, motorized self-contained mobile home, or a boat/trailer/personal watercraft

A3.1.2.7. **(Added-MAXWELL)** Non-moving Violation. Performing unauthorized repairs, failure to maintain proper registration, unauthorized modifications or alterations, failure to maintain safety standards, illegal parking or parking a recreational vehicle in any unauthorized area.

**A3.2. (Added-MAXWELL) Vehicle and Traffic Laws:** The traffic laws in this code apply to Maxwell Air Force Base.

A3.2.1. **(Added-MAXWELL)** Required Obedience to Traffic Laws: It is unlawful, and unless otherwise declared within this code with respect to particular offenses, and a violation for any person to do any act forbidden or fail to perform any act required within this code.

A3.2.2. **(Added-MAXWELL)** Obedience to Security Forces: No person shall willfully fail or refuse to comply with any lawful order or directions of any security forces person invested by law with authority to direct, control, or regulate traffic. The order or direction of the police officer may be oral, by hand or body gesture, by use of emergency lights, siren, or any other signal which clearly evidences the security forces/police officer's order or direction.

A3.2.3. **(Added-MAXWELL)** Obedience to Fire Protection Officials: No person shall willfully fail or refuse to comply with any lawful order or direction of a fire protection official, when such official is clearly executing his or her duties.

A3.2.4. **(Added-MAXWELL)** Authorized Emergency Vehicles: The driver of an emergency vehicle, when responding to an emergency call, when in pursuit of an actual or suspected violator of the law, or when responding to a fire alarm, may exceed the posted speed limit and not comply with posted traffic signs/signals as long as it is accomplished in a safe manner. The driver of an emergency vehicle will take into account all factors to ensure the safety of personnel and equipment during the response.

A3.2.5. **(Added-MAXWELL)** Obedience to Traffic-Control Device (Ref AL Code 32-5A-31). The driver of any vehicle will obey the instructions of any traffic-control device erected or placed in accordance with the provisions of this directive, unless otherwise directed by a security forces person or other traffic-regulating official. Subject to exception are granted drivers of an authorized emergency vehicle outlined in paragraph A3.1.2.2.

A3.2.6. **(Added-MAXWELL)** Traffic Control Devices: Guidance for placing traffic control devices is taken from the Manual on Uniform Traffic Control Devices (MUTCD). Traffic accident investigators will reference this document when determining factors contributing to accidents. The MUTCD can be viewed on the web at: <http://mutcd.fhwa.dot.gov/>

A3.2.6.1. **(Added-MAXWELL)** Interference with Official Traffic-Control Devices (Ref AL Code 32-5A-37): No person will, without lawful authority, attempt to, or in

fact, alter, deface, injure, knock-down, or remove any official traffic-control device, railroad signal, sign or any inscription, shield, or insignia thereon or any part thereof.

A3.2.6.2. **(Added-MAXWELL)** Display of Unauthorized Signs, or Markings (Ref AL Code 32-5A-36): No person will place, maintain, or display upon or in view of any highway, any unauthorized sign, signal, marking, or device which purports to be or is an imitation of, or resembles any official traffic-control device, or railroad signal or sign; which attempts to direct the movement of traffic, or projects any flashing or revolving beacons of light; which hides from view or interferes with the effectiveness of any official traffic-control device, railroad signal or sign; and no person will place and maintain upon any street or roadway any traffic signal or sign bearing thereon any commercial advertising.

A3.2.6.2.1. **(Added-MAXWELL)** Every such prohibited sign, signal, or marking is hereby declared a public nuisance, and the DFC, is authorized just cause removal without notice.

**A3.3. (Added-MAXWELL) Operating Speed Restrictions.** No person will drive a vehicle at a speed greater than is prudent under existing conditions, having regard for actual and potential hazards.

A3.3.1. **(Added-MAXWELL)** The DFC has established a local training and certification program for operators of speed measuring devices. Operator's will meet or exceed all State training and certification requirements.

A3.3.2. **(Added-MAXWELL)** Maximum Speed Limits and Speed Rules: The maximum speed limit on Maxwell AFB is 25 miles per hour (mph), unless otherwise posted or as indicated below: Violations of below authorized limits will be grounds for immediate citing.

A3.3.3. **(Added-MAXWELL)** Normal Speed Operation: Maximum normal speed of motor vehicle operation on Maxwell Air Force Base is 25 MPH, unless otherwise posted or clarified in this code. March Road entering from Kelly Street allows for an increase to 35 mph, and then decreases back to 25 mph after the softball fields.

A3.3.4. **(Added-MAXWELL)** Emergency Operation: Emergency vehicles will not be operated at speeds that endanger the public or could lead to loss of control of the vehicle during emergency responses. Speeds will be governed by traffic congestion and by existing weather conditions.

A3.3.5. **(Added-MAXWELL)** Inclement Weather: Inclement weather is defined as heavy rainstorms, snowstorms, ice, and fog. The maximum allowable speed of motor vehicles during inclement weather is a prudent safe speed, which enables the vehicle operator to reach his/her destination safely and maintain positive control of the vehicle.

A3.3.6. **(Added-MAXWELL)** Troop Formations: Maximum allowable speed of motor vehicles passing troop formations is 10 MPH regardless of posted speed limits.

A3.3.7. **(Added-MAXWELL)** Parking Lots: Maximum allowable speed of motor vehicles in parking lots is 5 MPH.

A3.3.8. **(Added-MAXWELL)** Military Family Housing (MFH): Maximum allowable speed of a motor vehicle in the military housing area is 15 MPH. This speed will continue to be in effect until a posted transition sign acknowledging a different speed is made available

or a driver has clearly transitioned from the MFH area. The responding patrol will take all circumstances/location and distances into consideration if performing a traffic stop requiring a citation.

A3.3.9. **(Added-MAXWELL)** Flight lines and taxiways: Airfield Management can coordinate with SF in order to perform selective enforcement on selected/speeding trend areas around the flight line. SF can perform selective enforcement to enforce the mandated speed limits. Maximum speed limit in these areas is 15 MPH. NOTE: SF is authorized to perform speed measuring/calibration actions on the closed areas of the flight line upon proper coordination with Airfield Management, Base Operations and Command Post. The speed limit for these areas will not exceed 50 MPH. This speed is required for proper calibration of response vehicle speedometers.

A3.3.10. **(Added-MAXWELL)** Aircraft parking areas: Airfield Management can coordinate with SF in order to perform selective enforcement on selected/speeding trend areas around the flight line. SF can perform selective enforcement to enforce the mandated speed limits. Maximum speed limit in these areas is 5 MPH.

A3.3.11. **(Added-MAXWELL)** Adjacent to Installation Entry Control Points: Care should be taken around such areas due to SF transiting/performing actions pursuant to their duties and Final Denial Barrier clearance areas. 10 MPH High Speed entry and exit to the areas and or breaking traction of the vehicle can be considered reckless driving pursuant to AL Code 32-5A-190.

A3.3.12. **(Added-MAXWELL)** School Zones: Maximum allowable speed of a motor vehicle in and near school zones is 15 MPH. This speed will continue to be in effect until a posted transition sign acknowledging a different speed is made available or a driver has clearly transitioned from the school. The responding patrol will take all circumstances/location and distances into consideration if performing a traffic stop requiring citing.

#### **A3.4. (Added-MAXWELL) Turning Movements.**

A3.4.1. **(Added-MAXWELL)** Obedience to No-turn Signs: Whenever authorized signs are erected indicating no right or left turn is permitted, no vehicle driver will disobey the directions of any such sign.

A3.4.2. **(Added-MAXWELL)** U-turns are not authorized on Maxwell AFB.

A3.4.3. **(Added-MAXWELL)** Limitations on Turning Around: No vehicle driver will turn his/her vehicle so as to proceed in the opposite direction upon any congested street or intersection in such a manner as to impede other traffic.

A3.4.4. **(Added-MAXWELL)** Required Position and Method of Turning at Intersections (Ref AL Code 32-5A-130): Vehicle drivers intending to turn at an intersection will do so as follows:

A3.4.4.1. **(Added-MAXWELL)** Right Turns: Make both the approach for a right turn and a right turn as close as practical to the right-hand curb or edge of the roadway.

A3.4.4.2. **(Added-MAXWELL)** Left Turns on Two-way Roadways: Left turns on two-way roadways. At any intersection where traffic is permitted to move in both directions on each roadway entering the intersection, an approach for a left turn shall be

made in that portion of the right half of the roadway nearest the center line thereof and by passing to the right of such center line where it enters the intersection and after entering the intersection the left turn shall be made so as to leave the intersection to the right of the center line of the roadway being entered.

A3.4.4.3. **(Added-MAXWELL)** Left Turns on other than Two-way Roadways: At any intersection where traffic is restricted to one direction on one or more of the roadways, the driver of a vehicle intending to turn left at any such intersection shall approach the intersection in the extreme lefthand lane lawfully available to traffic moving in the direction of travel of such vehicle. Whenever practicable the turn shall be made to the left of the center of the intersection and so as to leave the intersection or other location in the extreme left-hand lane lawfully available to traffic moving in the same direction as such vehicle on the roadway being entered.

A3.4.4.4. **(Added-MAXWELL)** Normal turning movement exceptions: Markers, buttons, signs or SF directing traffic may be within or adjacent to intersections and thereby require and direct that a different course from that specified in this section be traveled by vehicles turning at an intersection, and when markers, buttons or signs are so placed no driver of a vehicle shall turn a vehicle at an intersection other than as directed and required by such markers, buttons or signs.

A3.4.5. **(Added-MAXWELL)** Turning Movement and Required Signals (Ref AL Code 32-5A-133):

A3.4.5.1. **(Added-MAXWELL)** No person will turn a vehicle or move right or left upon a roadway or an intersection unless and until the vehicle is in proper position upon the roadway as required in paragraphs A3.4.4., or turn a vehicle to enter another road or driveway, or otherwise turn a vehicle from a direct course, or move right or left upon a roadway, unless and until such movement can be made with reasonable safety. No person will turn any vehicle without giving an appropriate signal in the event other traffic may be affected by such movement.

A3.4.5.2. **(Added-MAXWELL)** A signal of intention to turn right or left, when required, will be given continuously during and not less than the last 100 feet by the vehicle before turning.

A3.4.5.3. **(Added-MAXWELL)** No person will stop, or suddenly decrease the speed of a vehicle, without first giving an appropriate signal as described above to the driver of any vehicle immediately to the rear when there is an opportunity to give such signal.

A3.4.6. **(Added-MAXWELL)** Turn Signals or Signals given by hand or arms (Ref AL Code 32-5A-134):

A3.4.6.1. **(Added-MAXWELL)** Any stop or turn signal, when required, will be given either by means of the hand and arm or by signal lamps, except as otherwise provided below.

A3.4.6.2. **(Added-MAXWELL)** Motor vehicles in use on a roadway will be equipped with and required signal shall be given by signal lamps when the distance from the center of the top of the steering post to the left outside limit of the body, cab, or load of such

motor vehicle exceeds 24 inches, or when the distance from the center of the top of the steering post to the rear limit of the body or load thereof exceeds 14 feet.

A3.4.6.3. **(Added-MAXWELL)** Method of Giving Hand and Arm Signals (Ref AL Code 32-5A-134): All signals, required to be given by hand and arm, will be given from the left side of the vehicle in the following manner and such signals will indicate as follows:

A3.4.6.4. **(Added-MAXWELL)** Left Turn: Hand and arm extended horizontally.

A3.4.6.5. **(Added-MAXWELL)** Right Turn: Hand and arm extended upward.

A3.4.6.6. **(Added-MAXWELL)** Stop or Decrease Speed: Hand and Arm extended downward.

A3.4.7. **(Added-MAXWELL)** Turning on Curve or Crest Grade Prohibited (Ref AL Code 32-5A-131): No vehicle will be turned so as to proceed in the opposite direction upon any curve, or upon the approach to or near the crest of a grade, where such a vehicle cannot be seen by the driver of any other vehicle approaching from either direction within 500 feet.

### **A3.5. (Added-MAXWELL) Right of Way.**

A3.5.1. **(Added-MAXWELL)** Vehicles Approaching or Entering an Intersection (Ref AL Code 32-5A-110): When two vehicles enter or approach an intersection without a traffic-control device, from different roadways (cross streets) at approximately the same time, the driver of the vehicle on the left will yield right of way to the vehicle on the right.

A3.5.2. **(Added-MAXWELL)** Vehicles Turning Left at Intersection (Ref AL Code 32-5A-111): The driver of a vehicle within an intersection intending to turn left will yield the right of way to the vehicle on the right.

A3.5.3. **(Added-MAXWELL)** Vehicles Stopping or Yielding at an Intersection (Ref AL Code 32-5A-112):

A3.5.3.1. **(Added-MAXWELL)** Preferential right of way at any intersection may be indicated by stop or yield signs.

A3.5.3.2. **(Added-MAXWELL)** Except when directed to proceed by a security forces person, every driver of a vehicle approaching a stop sign shall stop at a clearly marked stop line; if no stop line is available, stop before entering a crosswalk on the near side of the intersection, or at the point nearest the intersecting roadway where the driver has a view of approaching traffic on the intersecting roadway before entering it. After stopping, the driver shall yield the right of way to any vehicle in the intersection or approaching. This action will not be accomplished so closely as to constitute an immediate hazard to the vehicle entering the intersection.

A3.5.3.3. **(Added-MAXWELL)** The driver of a vehicle approaching a yield sign shall slow down to a speed reasonable for the existing conditions and, if required for safety, to stop at a clearly marked stop line; if no stop line is available, stop before entering a crosswalk on the near side of the intersection, or at the point nearest the intersecting roadway where the driver has view of approaching traffic on the intersecting roadway before entering it. After slowing or stopping, the driver shall yield the right of way to any vehicle in the intersection or approaching not so closely as to constitute an immediate

hazard to the vehicle entering the intersection. After driving past a yield sign without stopping and there is a collision, such collision is deemed prima-facie evidence on his/her failure to yield right of way.

A3.5.3.4. **(Added-MAXWELL)** Where two or more vehicles face stop, slow, warning, or caution signs or signals on two or more intersecting cross streets, and are approaching so as to enter the intersection at the same time where each individual is required to stop, the vehicle coming from the right will have the right of way. Where each vehicle is required to stop and the other to slow or take caution, the one slowing or taking caution will have the right of way. Where one vehicle is required to slow and the other to take caution, the one required to take caution will have the right of way. In any event, a vehicle which has already entered the intersection will have the right of way over the one, which has not so entered.

A3.5.4. **(Added-MAXWELL)** Vehicles Entering Roadways from Private-Use Driveway (Ref AL Code 32-5A-114): The driver of a vehicle about to enter or cross a roadway from a private-use driveway will yield the right of way to all vehicles approaching on said roadway.

A3.5.5. **(Added-MAXWELL)** Operation of Vehicles on Approach of Authorized Emergency Vehicles (Ref AL Code 32-5A-115):

A3.5.5.1. **(Added-MAXWELL)** When approached by an authorized emergency vehicle making use of audible and/or visual signals or a security forces vehicle properly and lawfully making use of a visible signal only, the driver of any other vehicle will yield the right of way and will immediately stop and remain in such a position until the authorized emergency vehicle has passed, unless otherwise directed by a security forces person or fire department official.

A3.5.5.2. **(Added-MAXWELL)** Above provisions will not relieve the driver of an authorized emergency vehicle from the responsibility and duty to drive with regard for safety of all persons using the right of way.

### **A3.6. (Added-MAXWELL) Driving on the Right Side of the Roadway, Left side of the Roadway, Overtaking, and Passing.**

A3.6.1. **(Added-MAXWELL)** Driving on the Right Side of the Roadway (Ref AL Code 32-5A-80): On roadways or other designated traffic-flow lanes of sufficient width, a vehicle will travel on the right half of the roadway except as follows:

A3.6.1.1. **(Added-MAXWELL)** When overtaking and passing another vehicle proceeding in the same direction under the rules governing such movement.

A3.6.1.2. **(Added-MAXWELL)** When the right half of the roadway is closed to traffic due to construction or repair.

A3.6.1.3. **(Added-MAXWELL)** On designated and posted one-way streets.

A3.6.1.4. **(Added-MAXWELL)** When directed by a Security Forces Member in performance of official duties or when markers, buttons or signs are placed within or adjacent to the street or intersection and thereby require and direct that a different course be traveled.

A3.6.2. **(Added-MAXWELL)** When making a proper passing movement.

A3.6.2.1. **(Added-MAXWELL)** No vehicle shall be driven to the left side of the center of the roadway in overtaking and passing another vehicle proceeding in the same direction unless such left side is clearly visible and is free of oncoming traffic for a sufficient distance ahead to permit such overtaking and passing to be completely made without interfering with the safe operation of any vehicle approaching from the opposite direction or any vehicle overtaken. In every event the overtaking vehicle must return to the right hand side of the roadway before coming within one hundred (100) feet of any vehicle approaching from the opposite direction.

A3.6.2.2. **(Added-MAXWELL)** The driver of a vehicle overtaking another vehicle proceeding in the same direction shall pass to the left thereof at a safe distance and will not again drive to the right side of the roadway until safely clear of the passed vehicle.

A3.6.2.3. **(Added-MAXWELL)** Except when overtaking and passing on the right is permitted, the driver of an overtaken vehicle shall give way to the right in favor of the overtaking vehicle, on audible signal, and shall not increase the speed of his/her vehicle until completely passed by the overtaking vehicle.

A3.6.2.4. **(Added-MAXWELL)** Each driver who intends to pass another vehicle proceeding in the same direction, which requires moving his/her vehicle from one lane of traffic to another, will first determine that such movement can be made with safety and will proceed to pass only after giving a proper signal, be it hand or mechanical device.

A3.6.3. **(Added-MAXWELL)** Approaching a crest, grade, or railroad crossing: No vehicle will, at any time, be driven to the left side of the roadway when approaching the crest of a grade or upon a curve on the roadway where the driver's view is obstructed within such distance as to constitute a hazard in the event another vehicle might approach from the opposite direction. Accordingly, this provision applies when approaching within 100 feet or traversing any intersection or railroad crossing.

A3.6.3.1. **(Added-MAXWELL)** The forgoing limitations do not apply to a one-way street properly designated and marked with signs.

A3.6.4. **(Added-MAXWELL)** Overtaking and passing on the right:

A3.6.4.1. **(Added-MAXWELL)** The driver of a motor vehicle may overtake and pass on the right of another vehicle only when the vehicle overtaken is making or about to make a left turn.

A3.6.4.2. **(Added-MAXWELL)** The driver of a vehicle may overtake and pass another vehicle on the right only under conditions permitting such movement in safety. In no event shall such movement be made by driving off the pavement or main portion of the roadway.

A3.6.5. **(Added-MAXWELL)** Passing Vehicles Proceeding in the Opposite Direction (Ref AL Code 32-5A-81): Drivers of vehicles proceeding in opposite directions shall pass each other to the left. On roadways having width for not more than one lane of traffic in each direction, each driver will give to the other at least one half of the main-traveled portion of the roadway.

A3.6.6. **(Added-MAXWELL)** No-Passing Zone (Ref Code AL Code 32-5A-86): Where signs or markings are in place to define a no-passing zone, no driver will, at any time, drive

to the left of the roadway within the no-passing zone or on the left side of the striping designated to mark such no-passing zones.

**A3.7. (Added-MAXWELL) One-Way Roadways and Rotary Islands (Ref AL Code 32-5A-87).**

A3.7.1. **(Added-MAXWELL)** The TSWG may designate any street or roadway for one-way traffic and will erect appropriate signs giving notice thereof.

A3.7.2. **(Added-MAXWELL)** A vehicle passing around a rotary island will be driven only in the direction designated.

A3.7.3. **(Added-MAXWELL)** Driving on Roadway Lanes for Traffic: A vehicle will be driven entirely within a single lane and will not move from such until the driver has first determined that such movement can be made with safety.

**A3.8. (Added-MAXWELL) Parking, Abandoned Vehicles, Unattended Vehicles.**

A3.8.1. **(Added-MAXWELL)** The 42 ABW/CC has determined only 10 percent of all spaces in a specified parking area may be designated as reserved. Waivers and exceptions of this policy must go through the 42 ABW/CC. Parking around the security forces buildings 929, 943, 944 are strictly controlled for first responders and are not required to follow the 10 percent designation.

A3.8.2. **(Added-MAXWELL)** The 42 ABW/CC has authorized the use of distinctive emblems, decals, and stickers to control parking space assignments for use at any of the numerous service schools located on Maxwell AFB. Unit commanders or staff agency chiefs develop, maintain, and implement these programs.

A3.8.3. **(Added-MAXWELL)** Violations and conditions to tow or impound a vehicle are defined in Chapter 3 of the 42 SFS 31-1, *Operating Instruction*.

A3.8.4. **(Added-MAXWELL)** Emergency vehicles may park anywhere reasonable and safe in order to perform official duties.

A3.8.5. **(Added-MAXWELL)** Angle Parking:

A3.8.5.1. **(Added-MAXWELL)** Angle parking is not permitted any place where passing traffic would be caused or required to drive on the left side of the street.

A3.8.5.2. **(Added-MAXWELL)** On streets or within parking lots are marked to indicate angle parking, no one will park or stand a vehicle other than at the angle to the curb or edge of the roadway indicated by such signs or markings. Vehicles utilizing angled parking spaces will pull into the parking space with the front of the vehicle facing forward (away from the traffic lane). EXCEPTION: emergency vehicles may back into an angled-parking space to facilitate responses.

A3.8.6. **(Added-MAXWELL)** Stopping, Standing, or Parking Prohibited in Specific Places (Ref AL Code 32-5A-137):

A3.8.6.1. **(Added-MAXWELL)** Parking Not to Obstruct Traffic: Except when necessary or in compliance with the directions of a security forces person or traffic-control device, no person will stop, stand, or park a vehicle, in any of the following places:

A3.8.6.2. **(Added-MAXWELL)** On a sidewalk or curb.

A3.8.6.3. **(Added-MAXWELL)** In front of public or private driveways.

A3.8.6.4. **(Added-MAXWELL)** Within 15 feet of a fire hydrant.

A3.8.6.5. **(Added-MAXWELL)** Within an intersection.

A3.8.6.6. **(Added-MAXWELL)** On a crosswalk, or within 30 feet of a crosswalk at an intersection.

A3.8.6.7. **(Added-MAXWELL)** Within 30 feet of any flashing beacon, stop sign, or traffic-control signal located at the side of the roadway.

A3.8.6.8. **(Added-MAXWELL)** Within 50 feet of the nearest rail and railroad crossing.

A3.8.6.9. **(Added-MAXWELL)** Within 20 feet of the driveway entrance of any fire station, or on the side of the street opposite to any fire station within 75 feet of said entrance.

A3.8.6.10. **(Added-MAXWELL)** Alongside or opposite any street excavation or obstruction when stopping, standing, or parking would obstruct traffic.

A3.8.6.11. **(Added-MAXWELL)** On the roadway side of any vehicle stopped or parked at the edge or curb of a street on any bridge or other elevated structure on a roadway.

A3.8.6.12. **(Added-MAXWELL)** At any place where official signs prohibit standing, stopping, or parking.

A3.8.6.13. **(Added-MAXWELL)** On grass or a seeded area.

A3.8.6.14. **(Added-MAXWELL)** Within 10 feet of a building or similar structure unless authorized by the traffic engineer.

A3.8.6.15. **(Added-MAXWELL)** Within 15 feet of a trash receptacle.

A3.8.6.16. **(Added-MAXWELL)** Within 30 feet of an intersection in the absence of a marked crosswalk.

A3.8.6.17. **(Added-MAXWELL)** When such parking is against the flow of traffic, and would restrict or impede the flow of traffic.

A3.8.6.18. **(Added-MAXWELL)** When such parking prevents a parked vehicle from leaving a parking place.

A3.8.6.19. **(Added-MAXWELL)** Backed into an angular parking space that would require the driver to exit against the designated traffic flow of traffic design.

A3.8.7. **(Added-MAXWELL)** Parallel Parking:

A3.8.7.1. **(Added-MAXWELL)** With the exception of paragraph B6.4.3. parallel parking is prohibited in all areas not marked with painted lines indicating they are parking spaces.

A3.8.7.2. **(Added-MAXWELL)** Except as otherwise provided in this section, vehicles stopped or parked on a roadway where they are adjacent to curbs will stop or park with

the right side wheels of such vehicles parallel to and within 18 inches of the right hand curb.

A3.8.7.3. **(Added-MAXWELL)** Parallel parking is authorized in the family housing area on the sidewalk side of the street opposite fire hydrants. For streets containing sidewalks on both sides, parking is permitted on the side opposite fire hydrants.

A3.8.7.4. **(Added-MAXWELL)** On those streets or within those areas which have been marked for parking, park vehicles within slots delineated by the markings.

A3.8.8. **(Added-MAXWELL)** Parking in Alleys: No person will park a vehicle within an alley in such a manner or under such conditions as to leave available less than 10 feet of the width of the roadway for the free movement of vehicular traffic. No person will stop, stand, or park a vehicle within an alley in such position as to block the driveway entrance.

A3.8.9. **(Added-MAXWELL)** Parking for Certain Purposes Prohibited: No person will park a vehicle on any roadway or in any parking lot for the principal purpose of displaying vehicle for sale, or washing, greasing, or repairing such vehicle except for repairs necessitated by an emergency. Exception: Personnel trying to sell vehicles/trailers/boats may display them in the designated "For Sale" lot. All vehicles must be registered with 42 FSS/Outdoor Recreation located in Bldg 851 prior to parking in this lot. Cars without valid/and current license plates will be subject towing. The use of parking lots for any purpose, such as parking or storage of commercial vehicles, taxi cabs, limousines, boats, trailers, large trucks, buses, large motor homes, friends' vehicles or repair of motor vehicles (including oil changes), is expressly prohibited anywhere in the community (including private garages). Personnel who are deployed and/or TDY long term (24 hours or longer ) can park their vehicle in the long term parking area. This area is behind the CATM firing range and the equestrian/horse staple adjacent to river road and march road. All vehicles must be registered with 42 FSS/Outdoor Recreation/ located in Bldg 851 prior to parking in this lot. There is a fee associated with this service, please contact Outdoor Recreation at 953-6168 for further information

A3.8.10. **(Added-MAXWELL)** Handicapped Parking:

A3.8.10.1. **(Added-MAXWELL)** It is prohibited by persons not authorized and properly registered to place or park vehicles in a parking space designated and posted for handicapped parking. Improperly displaying of handicap decal i.e. Utilizing a decal of the member when member is not present, will be grounds for citing pursuant to AL Code 32-6-233.1.

A3.8.11. **(Added-MAXWELL)** Stopping or Standing for Loading/Unloading in Passenger and Freight Curb Loading Zones: (Ref AL Code 32-5A-137)

A3.8.11.1. **(Added-MAXWELL)** Standing and Passenger Loading Zones: No person will stop, stand, or park a vehicle in a passenger curb loading zone, except when loading or unloading passengers during authorized times, and then only for a period not to exceed 5 minutes.

A3.8.11.2. **(Added-MAXWELL)** No person will stop, stand, or park a vehicle in a freight curb-loading zone except for expeditious unloading/delivery/pickup/loading of

materials during authorized times. In no case will the “stop for loading and unloading of materials” exceed the required time to load or unload.

A3.8.11.3. **(Added-MAXWELL)** The driver of a passenger vehicle may stop temporarily at a place marked as a freight curb loading zone for the purpose of loading and unloading passengers when such stopping does not interfere with any transport motor vehicle waiting or about to enter such zone. In any case, such temporary stop will not exceed 3 minutes.

A3.8.12. **(Added-MAXWELL)** Stopping, Standing, or Parking Restricted or Prohibited on Certain Streets or Parking Lots:

A3.8.12.1. **(Added-MAXWELL)** Except when necessary to stop a vehicle to avoid conflict with other traffic or when directed by a security forces person or official traffic-control device, obey all parking signs and instructions.

A3.8.12.2. **(Added-MAXWELL)** Parking is prohibited at all times on certain streets: No person will park a vehicle at any time upon any such street where signs are erected giving notice of no parking.

A3.8.12.3. **(Added-MAXWELL)** Vehicle Maintenance: The only authorized areas to perform major automobile repairs are the auto hobby shops located at Maxwell AFB and the Base Exchange garage. Major repairs will not be conducted in parking lots, roadways, driveways, and quarters parking areas.

A3.8.13. **(Added-MAXWELL)** Vehicles will be deemed parked illegally when they have been parked in a designated parking area (parking lot, handicap, or other properly marked reserved slot) for an “unreasonable period” which is defined as 24 hours, unless the parking area is marked differently i.e. 30 minute parking only. Exception: Personnel who are deployed and/or TDY long term (24 hours or longer) can park their vehicle in the long term parking area. This area is behind the CATM firing range and the equestrian/horse stable adjacent to River road and March road. All vehicles must be registered with 42 FSS/Outdoor Recreation/ located in Bldg 851 prior to parking in this lot. There is a fee associated with this service, please contact Outdoor Recreation at 953-6168 for further information. Cars without valid/and current license plates will be subject towing. The use of parking lots for any purpose, such as parking or storage of commercial vehicles, taxi cabs, limousines, boats, trailers, large trucks, buses, large motor homes, friends’ vehicles or repair of motor vehicles (including oil changes), is expressly prohibited anywhere in the community (including private garages).

A3.8.14. **(Added-MAXWELL)** Any vehicle on Maxwell AFB which interferes with safe operation of the traffic flow will be towed immediately at the owner’s expense.

A3.8.15. **(Added-MAXWELL)** Any vehicle on Maxwell AFB that creates a safety hazard, as deemed by a competent authority (for example, security forces Flight Chief/Commander or safety representative), will be towed immediately at the owner’s expense.

A3.8.16. **(Added-MAXWELL)** Any vehicle on Maxwell AFB that has been involved in an accident will be towed at the owner’s expense as soon as possible.

A3.8.17. **(Added-MAXWELL)** Any vehicle on Maxwell AFB that has been left unattended in or adjacent to a restricted, controlled or off-limits area will be towed immediately at the owner's expense.

A3.8.18. **(Added-MAXWELL)** Abandonment of a vehicle is illegal on Maxwell AFB. AFI 31-218(I), para.6-4, provides guidance and authority for security forces to impound any vehicle(s) left abandoned or improperly attended for a period of three days or longer after issuance of DD Form 2504, *Abandoned Vehicle Notice*.

A3.8.19. **(Added-MAXWELL)** Any vehicle on Maxwell AFB which is left unattended for a period of 24 hours, without prior knowledge of building custodian, first sergeant, commander or Security Forces Squadron will be considered abandoned and processed in accordance with local security forces procedures.

A3.8.20. **(Added-MAXWELL)** No person driving or in charge of a motor vehicle on Maxwell AFB shall permit it to stand unattended without first stopping the engine, locking the ignition, removing the key from the ignition, effectively setting the hand brake thereon and, when standing upon any grade, turning the front wheel to the curb or side of the road. No person driving or in charge of a motor vehicle on Maxwell AFB shall leave a child under the age of nine (9) years of age unattended in a motor vehicle for any period of time.

**A3.9. (Added-MAXWELL) Recreational Vehicles.** The following requirements apply to recreational vehicles while on Maxwell Air Force Base:

A3.9.1. **(Added-MAXWELL)** Recreational vehicles must comply with all base and state requirements for registration and license.

A3.9.2. **(Added-MAXWELL)** Boats/trailers/campers/personal water crafts may be parked along the curb or in the driveway in the base housing area for a period not to exceed 24-hours prior to or upon return from the off-base use of the equipment/vehicle. The use of parking lots for any other purpose, such as parking or storage of commercial vehicles, taxi cabs, limousines, boats, trailers, buses, large motor homes, friends' vehicles or repair of motor vehicles (including oil changes), is expressly prohibited anywhere in the community (including private garages)

A3.9.3. **(Added-MAXWELL)** Campers will not be removed from the carryall vehicles and placed on jacks in any location on Maxwell Air Force Base, except for the RV storage lot.

A3.9.4. **(Added-MAXWELL)** Recreational vehicles will not be used as additional living space without written approval from the installation commander, or designated official, and may only be used by guests. Recreational vehicles may be connected to the assigned quarters for 24 hours prior to, and after use for purpose of cleaning. Residents must contact 42 FSS to inquire on the process to procure a reserved parking spot in the RV parking lot.

A3.9.5. **(Added-MAXWELL)** Boats/trailers/personal watercrafts will not be stored at any on-base location, except in a garage or in the base recreational vehicle lot. Additionally, street parking is prohibited except as outlined in paragraph B7.2.

A3.9.6. **(Added-MAXWELL)** Campers/travel trailers and other vehicles of this type will be parked only at the base vehicle storage lot, for sale lot "lemon lot" or FAMCAMP lot at Maxwell and the vehicle storage lot at Gunter. . Point of contact for access to the

FAMCAMP is located in Bldg 1161. For access to all other lots the point of contact is Outdoor Recreations located in Bldg 851.

**A3.10. (Added-MAXWELL) Rules for Operator and Passengers of Motorcycles, All-Terrain Vehicles (ATV), Mini-bikes, Mini-Motos, Motor Scooters, Mopeds, and Motor Driven Cycles:**

**A3.10.1. (Added-MAXWELL) Definitions:**

**A3.10.1.1. (Added-MAXWELL) All-Terrain Vehicles:** An ATV is a motorized vehicle with three or four wheels, low pressure tires, a wheel base of 50 inches or less, an overall weight of 600 pounds or less, a handlebar for steering, and a seat designed to be straddled.

**A3.10.1.2. (Added-MAXWELL) Motorcycles:** A motorcycle is any motor vehicle having a seat or saddle for the use of each rider, not more than three wheels in contact with the ground, but excluding a tractor.

**A3.10.1.3. (Added-MAXWELL) Motor Driven Cycles:** Every motorcycle, including every motor scooter, with a motor which produces not to exceed five brake horsepower nor to exceed 150 cubic centimeter engine displacement, and weighs less than 200 pounds fully equipped, and every bicycle with motor attached.

**A3.10.1.4. (Added-MAXWELL) Mini-bikes:** Any self propelled vehicle or motor driven cycle having less than an eight inch wheel rim, or less than a forty inch wheel base, or less than a 25 inch seat height.

**A3.10.1.5. (Added-MAXWELL) Motor Scooters:** A “motorized scooter” is any vehicle having not more than three wheels in contact with the ground, handlebars and a foot support or seat for the use of the operator, a power source that is capable of propelling the vehicle at a maximum design speed of not more than twenty-five (25) miles per hour on level ground, and (1) if the power source is a combustion engine, has a piston or rotor displacement of thirty-five cubic centimeters (35 cu cm) or less regardless of the number of chambers in the power source, or (2) if the power source is electric, has a power output of not more than one thousand (1,000) watts.

**A3.10.1.6. (Added-MAXWELL) Mopeds:** A “moped” is any motor-driven cycle with a motor which produces not to exceed two brake horsepower and which is not capable of propelling the vehicle at a speed in excess of thirty (30) miles per hour on level ground. If an internal combustion engine is used, the displacement shall not exceed fifty (50) cubic centimeters, and the moped shall have a power drive system that functions directly or automatically without clutching or shifting by the operator after the drive system is engaged.

**A3.10.2. (Added-MAXWELL) Motorcycle Rules:** For further guidance not covered in this supplement refer to AFI 91-207, The US Air Force Traffic Safety Program.

**A3.10.2.1. (Added-MAXWELL) Drivers cannot operate a motorcycle on any public road, street or highway if not properly equipped.**

**A3.10.2.2. (Added-MAXWELL) Operators of government and private motorcycles authorized to operate on an AF installation shall be licensed by civil authorities to operate**

motorcycles on public highways and current proof of insurance in their possession when operating a motorized cycle on any road, street, or highway.

A3.10.2.3. **(Added-MAXWELL)** Insurance requirements are the same as those for a motor vehicle.

A3.10.2.4. **(Added-MAXWELL)** IAW AFI 91-207, the following requirements apply to (1) All AF military personnel at any time, on or off a DoD installation,(2) All AF civilian personnel, on a DoD installation or in a duty status when off a DoD installation, (3) All persons in or on a government owned or government leased/rented motor vehicle and (4) All persons at any time on an AF installation, includes all leased, owned or privatized property, including housing areas. Exception: AF specific PPE requirements mandated by this Instruction may not be used as a criterion for limiting access to an AF installation for any other military component member or visitor who's PPE meets the requirements of DoDI 6055.04.

A3.10.2.5. **(Added-MAXWELL)** Equipment Required for Public Road Use:

A3.10.2.5.1. **(Added-MAXWELL)** Fenders over each wheel as provided for by the manufacturer.

A3.10.2.5.2. **(Added-MAXWELL)** Separate means for applying brakes to front and rear wheels.

A3.10.2.5.3. **(Added-MAXWELL)** Headlights: Headlights sufficient to be visible for 300 feet. All motorcycles, mopeds, motor scooters, three wheeled vehicles and ATVs will have headlights turned on at all times when operating on a DoD installation on or off road, except where prohibited during military mission or by state, local or host nation law.

A3.10.2.5.4. **(Added-MAXWELL)** License plate lights to illuminate license tag and taillight visible for a distance of 300 feet to the rear.

A3.10.2.5.5. **(Added-MAXWELL)** Brake light visible 100 feet to the rear during normal sunlight.

A3.10.2.5.6. **(Added-MAXWELL)** Goggles, wrap around glasses, or a full-face shield (properly attached to helmet) designed to meet or exceed American National Standards Institute (ANSI) Standard Z87.1 for impact and shatter resistance will be worn. A windshield does not constitute proper eye protection.

A3.10.2.5.7. **(Added-MAXWELL)** Handlebars shall not be more than 15 inches in height above that portion of the seat occupied by the operator.

A3.10.2.5.8. **(Added-MAXWELL)** Valid vehicle registration/license plates. (42 ABW/SE motorcycles used for motorcycle training program are exempt)

A3.10.2.5.9. **(Added-MAXWELL)** All military personnel at any time, on or off an AF installation, and all AF civilian personnel on an AF installation or off an installation in a duty status who operate a motorcycle on a roadway, are required to attend and complete an approved motorcycle rider education course. All other retirees, contractors, dependents, and civilians who operate a motorcycle while on an

AF installation are encouraged, but not required, to attend an approved motorcycle rider safety course.

A3.10.2.6. **(Added-MAXWELL)** Personal Protective Equipment. Motorcycle, ATV and Three-Wheeled vehicle riders will wear:

A3.10.2.6.1. **(Added-MAXWELL)** Head Protection. A helmet, certified to meet current Federal Motor Vehicle Safety Standard No. 218, United Nations Economic Commission for Europe (UNECE) Standard 22.05, British Standard 6658 or Snell Standard M2005 shall be worn and properly fastened under the chin.

A3.10.2.6.2. **(Added-MAXWELL)** Eye Protection. Goggles, wrap around glasses, or a full-face shield (properly attached to helmet) designed to meet or exceed American National Standards Institute (ANSI) Standard Z87.1, or UNECE 22.05 or BS6658 for impact and shatter resistance will be worn and properly used. A windshield does not constitute proper eye protection.

A3.10.2.6.3. **(Added-MAXWELL)** Protective Clothing. Wearing of long sleeved shirt or jacket, long trousers and full-fingered gloves or mittens is required. Gloves or mittens will be made from leather or other abrasion-resistant material. Gloves should be a sturdy, non-slip type to permit a firm grip on the controls. Wearing of a motorcycle jacket and pants constructed of abrasion resistant materials such as leather, Kevlar® and/or Cordura® containing impact absorbing padding is strongly encouraged.

A3.10.2.6.4. **(Added-MAXWELL)** Foot Protection. Sturdy, over the ankle footwear that affords protection for the feet and ankles (durable leather or ballistic-type cloth athletic shoes that cover the ankles may be worn). Sandals, low quarters, sneakers and similar footwear will not be used.

A3.10.2.6.5. **(Added-MAXWELL)** Tactical Motorcycle and ATV Rider Protection. All on-duty riders of government-owned motorcycles and ATV operators during off-road operations will also wear knee pads, shin guards and padded full-fingered gloves. Special duty requirements may dictate limited compliance. Security Forces conducting official business are not required to wear knee pads and shin guards as this equipment may hamper their response capabilities.

A3.10.2.6.6. **(Added-MAXWELL)** Garment and Motorcycle Visibility. A motorcycle rider who is conspicuous to other vehicle operators is less likely to be involved in a vehicle to vehicle collision. All Air Force personnel and DoD civilians on duty will choose riding apparel as upper garments that incorporate high visibility colors (e.g. fluorescent yellow-green, fluorescent orange-red or fluorescent red, etc.) during the day and a retro-reflective upper garment during the night. Outer upper garment shall be visible and not covered. Wearing a backpack is authorized if it has high visibility colors/high visibility reflective properties or does not obscure the high visibility and reflectivity of the rider's upper garment. Additionally, riders are encouraged to use other methods of increasing conspicuity such as headlight and brake light modulators, auxiliary running lights, reflective tape to the sides of your motorcycle and installation of position/marker lights.

A3.10.3. **(Added-MAXWELL)** Rules for ATV: ATV's will not be operated on the streets of Maxwell AFB.

A3.10.3.1. **(Added-MAXWELL)** The provisions of this section shall not apply to Security Forces personnel in the performance of official duties, however, as ATVs are not designed to be operated on roadways, lower operating speeds must be observed, as well as proper hand and arm signals to inform other drivers of the riders intentions. All riders/operators of Government Owned Recreational Motor Vehicles (GORMVs) and/or Other Government Owned Motor vehicle Conveyances (OGOMVCs) will be licensed wear personal protective equipment IAW AFI 91-207.

A3.10.4. **(Added-MAXWELL)** Rules for Mini-Bikes and Mini-Motos:

A3.10.4.1. **(Added-MAXWELL)** Mini-Bikes and Mini-Motos are not allowed to be operated on Maxwell AFB.

A3.10.5. **(Added-MAXWELL)** Rules for Motor Scooters, Mopeds, and Motor Driven Cycles:

A3.10.5.1. **(Added-MAXWELL)** Motor-Driven Bicycles, Motor Scooter, and Mopeds. Any vehicle that is self-propelled, and is operated on streets of Alabama, is considered a motor vehicle. Motor-driven bicycles and mopeds used on base or city streets fall within this class. Vehicles must have a working headlight and taillight, brakes on both wheels, and be equipped with two rear view mirrors to be "street legal". Vehicles not street legal are considered "off road vehicles" and are not allowed to be operated on Maxwell AFB. Exception: Motorized scooters (i.e. push scooter with small gas or battery/electric motor, "replica" motor scooters, etc.) are authorized for use on Maxwell AFB. See section A3.13 Rules for Bicycles, Push Scooters, Motorized Scooters, Play Vehicles, Roller and Blade Skates.

A3.10.5.2. **(Added-MAXWELL)** All required safety equipment must be worn while operating or riding one of these vehicles.

A3.10.5.3. **(Added-MAXWELL)** Required Safety Equipment: Helmet (Helmets must meet, as a minimum, the standards of the Snell Memorial Foundation, the American National Standards Institute, or Department of Transportation and be properly worn and fastened, impact-resistant goggles or a full-face shield must be attached to the helmet, and the operator or passengers must have sturdy shoes, long pants, a long sleeve shirt or jacket (rolled up sleeves are prohibited and the garment must be brightly colored during daylight hours and reflective at night). Shorts or swim trunks will not be worn. Loose items of clothing that may become entangled in moving parts shall not be worn.

**A3.11. (Added-MAXWELL) Rules for Utility Carts/Low Speed Vehicles such as Golf Carts, Golf Cars, Gators, and Mules.**

A3.11.1. **(Added-MAXWELL)** The National Highway Traffic Safety Administration has established law in the Code of Federal Regulations (CFR) which addresses slow moving conveyances that do not meet traditional Federal Motor Vehicle Safety Standards. These conveyances, commonly referred to as utility carts, are legal to operate on military installation public roadways if specific criteria are met.

A3.11.2. **(Added-MAXWELL)** Personal golf carts shall not be operated on the streets of Maxwell AFB except when making a perpendicular crossing of the road in the area of the golf course where the golf cart track crosses a street. Exception: the 42 ABW/CC may authorize limited use of golf carts on roadways during special events (air show etc...). Appropriate safety precautions must be taken to ensure the safety of occupants since these vehicles do not have normal safety devices for vehicles operated on the road.

A3.11.3. **(Added-MAXWELL)** Golf cars (not golf carts) are small utility conveyances that are incapable of exceeding 20 mph. If golf cars are modified from original manufacture specifications to obtain speeds in excess of 20 mph, they are classified as motor vehicles and must meet federal safety standards.

A3.11.4. **(Added-MAXWELL)** Other Government Vehicle Conveyances (OGMVCS) and Low Speed Vehicles (LSV) are any four-wheeled conveyance with a top speed greater than 20 mph, but less than 25 mph. LSVs are classified as motor vehicles and must meet specific Federal Motor Vehicle Safety Standards (49 CFR 571.500) to operate on military installation public roads. LSVs must be equipped with specified headlamps, stop lamps, turn signal lamps, reflex reflectors, parking brakes, rear view mirrors, windshields, seat belts, and vehicle identification numbers. LSVs of truck design, operating primarily on installation/public roads, must meet the Federal Motor Vehicle Safety Standards specific to trucks.

A3.11.5. **(Added-MAXWELL)** Conveyances procured as golf cars/low speed vehicles will be configured to carry no more than two passengers (driver plus one passenger).

A3.11.6. **(Added-MAXWELL)** Conveyances designed or modified to operate at speeds greater than 25 mph must meet all Federal Motor Vehicle Safety Standards which apply to passenger carrying vehicles if the vehicle is to be operated on military installation public roads.

A3.11.7. **(Added-MAXWELL)** Owing organizations will fund and manage all aspects of the maintenance program and at a minimum will have a complete serviceability inspection, to include all safety related systems, at least annually.

### **A3.12. (Added-MAXWELL) Rules for Go Carts.**

A3.12.1. **(Added-MAXWELL)** Unless as a fund raising event approved by 42 MSG/CC, go-carts will not be registered or operated on any public roadway, parking area, or sidewalk on Maxwell AFB, An approved area must be segregated from vehicle and pedestrian traffic and appropriate safety equipment utilized throughout the event.

### **A3.13. (Added-MAXWELL) Rules for Bicycles, Push Scooters, Motorized Scooters, Play Vehicles, Roller and Blade Skates**

A3.13.1. **(Added-MAXWELL)** Riding a Bicycle or Motorized Scooter.

A3.13.1.1. **(Added-MAXWELL)** All persons person on bicycles, push scooters, motorized scooters, play vehicles, roller and blade skates must wear a safety helmet.

A3.13.1.2. **(Added-MAXWELL)** A person propelling a bicycle will not ride other than on or astride a permanent and regular seat attached thereto. (Ref AL Code 32-5A-261)

A3.13.1.3. **(Added-MAXWELL)** No conveyance will carry more persons at a time than the number for which they are designed and equipped. (Ref AL Code 32-5A-261)

A3.13.1.4. **(Added-MAXWELL)** Clinging to Vehicles (Ref AL Code 32-5A-262): No person riding upon any bicycle, coaster, roller skates/blades, skateboards, sled, or toy vehicle will attach the same or themselves to any vehicle upon a roadway, driveway, alley, parking lot, or flight line.

A3.13.2. **(Added-MAXWELL)** Riding on Roadways and Bicycle Paths (Ref AL Code 32-5A-263):

A3.13.2.1. **(Added-MAXWELL)** Every person operating a bicycles, push scooters, motorized scooters, play vehicles, roller and blade skates on a roadway or other designated traffic flow lane shall ride as near to the right side as practical, exercising due care when passing a standing vehicle or one proceeding in the same direction.

A3.13.2.2. **(Added-MAXWELL)** Persons riding bicycles, push scooters, motorized scooters, play vehicles, roller and blade skates on a roadway or other designated traffic-flow lane will not ride more than two abreast.

A3.13.3. **(Added-MAXWELL)** Carrying Articles (Ref AL Code 32-5A-264): No person operating a bicycles, push scooters, motorized scooters, play vehicles, roller and blade skates will carry any package, bundle or article which prevents the operator from keeping at least one hand on the handlebars.

A3.13.4. **(Added-MAXWELL)** Lamps and Other Equipment on Bicycles, Push Scooter, Motorized Scooter:

A3.13.4.1. **(Added-MAXWELL)** Every bicycle, push scooter or motorized scooter, when in use at night, will be equipped with a lamp on the front which emits a white light visible from a distance of at least 500' to the front, and with a red rear reflector visible from 50' to 300' when directly in front of lawful upper beams of head lamps on a motor vehicle. A lamp emitting a red light, visible from a distance of 500' to the rear, may be used in addition to the red reflector. Every device will be equipped with a brake, which enables the operator to make the braked wheels skid on a dry, level and clean pavement. Helmet lights are authorized for use.

A3.13.4.2. **(Added-MAXWELL)** Bicycle sirens are prohibited: Horns and other warning devices are encouraged when such devices are installed and used for warning purposes only. Exception: SF on community policing patrols utilizing bicycles are authorized to employ sirens for emergency situations.

A3.13.5. **(Added-MAXWELL)** Towing carts, wagons, and similar apparatus are prohibited unless specifically designed and attached IAW manufacturer's specifications and then not on roadways where heavy vehicle traffic can be expected.

A3.13.6. **(Added-MAXWELL)** Obedience to Traffic-Control Devices:

A3.13.6.1. **(Added-MAXWELL)** Any person operating a bicycle, push scooter, or motorized scooter will obey the instructions of official traffic-control devices applicable to vehicles, unless otherwise directed by a security forces person.

A3.13.6.2. **(Added-MAXWELL)** Whenever authorized signs are erected indicating that no right, left, or U-turn is permitted, no person operating a bicycle will disobey the direction of any such sign, except where such person dismounts from the bicycle to make such a turn, in which event such person will then obey the provisions of this directive applicable to pedestrian traffic.

A3.13.7. **(Added-MAXWELL)** Parking: Bicycles, push scooters, or motorized scooters will not be parked in such a manner so as to obstruct pedestrian traffic.

A3.13.8. **(Added-MAXWELL)** Riding on Sidewalks: No person will ride a bicycle, push scooter, or motorized scooter upon a sidewalk within those congested areas of the installation designated for the conduct of official or personal business, such as the Exchange, Commissary, Finance, etc.

A3.13.9. **(Added-MAXWELL)** No person will wear any type of portable headphones, earphones, or other listening devices while operating a bicycles, push scooter, or motorized scooter, roller or blade skates, skateboard, or vehicle.

A3.13.10. **(Added-MAXWELL)** Bicyclists and persons riding push scooters or motorized scooters must ride *with* the traffic flow (not against it) and wear a reflective outer garment when riding during periods of reduced visibility.

A3.13.11. **(Added-MAXWELL)** The use of skateboards or roller/in-line skates is prohibited on the streets of Maxwell AFB. Skateboards or roller/in-line skates may be ridden on sidewalks (as long as they do not interfere with pedestrian traffic) and areas designated for such use. Helmets must be worn while riding skateboards or roller/in-line skates.

A3.13.12. **(Added-MAXWELL)** All persons (including dependents, contractors, retirees, etc.) who ride bicycles, push scooters, or motorized scooters on an installation must wear an approved (i.e. American National Standards Institute (ANSI) or Snell Memorial Foundation) bicycle helmet. Workers operating bicycles, push scooters, or motorized scooters in areas that require the use of ANSI-approved helmets (hard hats) for protection from falling and flying objects are allowed to use those helmets instead of approved bicycle helmets. EXCEPTION: Workers operating bicycles in industrial/flight line areas designated no-hat area due to potential of FOD need not wear the bicycle helmet.

A3.13.13. **(Added-MAXWELL)** Bicycle push scooter, and motorized scooter traffic on the flight line is limited to maintenance and safety personnel. Under no circumstances are bicycles permitted on the Controlled Movement Area.

#### **A3.14. (Added-MAXWELL) Pedestrians' Rights and Responsibilities:**

A3.14.1. **(Added-MAXWELL)** Crossing at Right Angles: Except where otherwise indicated by crosswalk or other official traffic-control devices, a pedestrian will cross a roadway at right angles to the curb or by shortest route to the opposite curb.

A3.14.2. **(Added-MAXWELL)** Prohibited Crossing: No pedestrian will cross a roadway other than in a crosswalk, except on those streets where clearly discernible crosswalks are not reasonably available for use.

A3.14.3. **(Added-MAXWELL)** Drivers to Exercise Due Care (Ref AL Code 32-5A-213): Every vehicle driver will exercise due care to avoid colliding with a pedestrian upon any roadway, driveway, alley, parking lot, or flight line, and will give warning by sounding the

horn when necessary. Drivers will exercise proper caution upon observing any child, physically disabled person, or any obviously confused or incapacitated person upon any roadway, driveway, alley, parking lot, or flight line.

A3.14.4. **(Added-MAXWELL)** Pedestrian's Right of Way in Crosswalks (Ref AL Code 32-5A-211):

A3.14.4.1. **(Added-MAXWELL)** When traffic-control devices are not in place or not operational, vehicle operators will yield right of way, slowing down or stopping, if need be, so as to yield to a pedestrian crossing the roadway within a crosswalk.

A3.14.4.2. **(Added-MAXWELL)** No pedestrian will suddenly leave a curb or any other place of safety and walk or run into the path of a vehicle which is so close it is impossible for the driver to yield.

A3.14.4.3. **(Added-MAXWELL)** When a vehicle is stopped at a marked crosswalk, or an unmarked crosswalk at an intersection, to permit a pedestrian to cross the roadway, the driver of any other vehicle approaching from the rear will not overtake and pass such stopped vehicle.

A3.14.5. **(Added-MAXWELL)** Crossing at Other than Crosswalks (Ref AL Code 32-5A-212): Pedestrians crossing a roadway at any point other than within a marked crosswalk or within unmarked crosswalks at an intersection will yield the right of way to all vehicles upon the roadway.

A3.14.6. **(Added-MAXWELL)** Pedestrians to Use Right Half of Crosswalk (Ref AL Code 32-5A-214): Pedestrians will move, whenever practical, on the right half of crosswalks.

A3.14.7. **(Added-MAXWELL)** Pedestrians on Roadways (Ref AL Code 32-5A-215):

A3.14.7.1. **(Added-MAXWELL)** Where sidewalks are provided, it is unlawful for pedestrians to run, walk, or jog along and on an adjacent roadway.

A3.14.7.2. **(Added-MAXWELL)** Where sidewalks are not provided, pedestrians walking along and on a roadway will, whenever practical, walk only on the side of the roadway or its shoulder facing traffic which may approach from the opposite direction, and will yield to approaching vehicles.

A3.14.8. **(Added-MAXWELL)** Pedestrian Soliciting Rides or Business (Ref AL Code 32-5A-216): No person will stand in a roadway for the purpose of soliciting a ride from the occupant of any vehicle. No person will stand in a roadway for the purpose of soliciting donations, employment, or business.

A3.14.9. **(Added-MAXWELL)** It is prohibited on this installation to wear portable headphones, earphones, or other listening devices while walking or jogging on any street, roadway, or path. Headphones, earphones, or other listening devices may be used on closed running tracks ONLY. EXCEPTION: The Wing/CC has authorized the wear of two ear buds during special events where roadways are completely blocked off to traffic for the entire period of the event. Wear of two ear buds is also authorized on sidewalks, but must be removed prior to crossing a road. Wear of a single ear bud is authorized while running inside clearly marked running paths and on the dirt River Road, but must be removed prior to crossing any road.

**A3.15. (Added-MAXWELL) Accidents and Reporting Requirements:**

A3.15.1. **(Added-MAXWELL)** The 42 SFS/CC has been appointed by the 42 ABW/CC as the OPR to determine when and/or if minor vehicle accidents require an investigation or police response. The 42 SFS/CC delegates this authority/responsibility to the on-duty Security Forces Flight Leader, Flight Chief or Senior Patrolman.

A3.15.2. **(Added-MAXWELL)** The DFC has determined that any and all traffic-related reports received from outside agencies will be processed and safeguarded in the same manner as interagency traffic reports. Disposition of said reports will also be handled in the same manner as interagency reports.

A3.15.3. **(Added-MAXWELL)** Drivers of motor vehicles involved in accidents on Maxwell AFB must immediately notify the security forces. Security forces will respond to the scene of all on-base major accidents to accomplish accident management measures.

A3.15.4. **(Added-MAXWELL)** Drivers involved in minor accidents not requiring a security forces response must report to the Law Enforcement Desk to report the accident within 72 hours of the accident. Information provided should include accident type, time and date, location, name(s) of vehicle operator(s), unit (or address when civilian not affiliated with military), vehicle description, and license number(s). A brief summary of any damage and circumstances behind or causing the accident should be included. Maxwell AFB Form 12, *Security Forces Minor Accident Worksheet*, (used to collect valuable information during a minor vehicle accident) and blotter entry are mandatory. This form will be filled out in its entirety.

A3.15.5. **(Added-MAXWELL)** The DFC has determined those off-installation accidents involving military personnel are handled by the local or state police, as determined by their jurisdiction. The local jurisdictions will provide copies of any accident reports involving military members assigned or attached to Maxwell AFB through official channels when requested by the DFC.

A3.15.6. **(Added-MAXWELL)** The 42 ABW/CC has determined vehicle and private property damage in the amount of \$10,000 is deemed a major traffic accident at Maxwell AFB. This applies to both private and government property damage.

**A3.16. (Added-MAXWELL) Flight line Operations:** Operating speed of motor vehicles must, in no case, exceed that which is prescribed below, except for emergency vehicles responding to a bona-fide emergency; however, no motor vehicle will operate in excess of 5 MPH within 25 feet of aircraft.

A3.16.1. **(Added-MAXWELL)** General Purpose Vehicles will not exceed 25 MPH on airfield runways. The maximum speed limit for general purpose vehicles on airfield taxiways and parking ramps/aprons is 15 MPH. Maximum speed limits for airfield access roads are 15 MPH.

A3.16.2. **(Added-MAXWELL)** The maximum allowable speed of special-purpose vehicles in unobstructed flight line areas is 10 MPH.

A3.16.3. **(Added-MAXWELL)** When towing aerospace ground equipment (AGE), at no time will operators exceed 15 MPH. For equipment being towed in tandem, speed will not exceed 10 MPH.

A3.16.4. **(Added-MAXWELL)** The maximum speed for towing one aircraft-maintenance stand, the maximum towing speed is 10 MPH. When towing two or more aircraft-maintenance stands over smooth, paved surfaces is 5 MPH.

A3.16.5. **(Added-MAXWELL)** In order to accommodate the optimum safe-taxiing speed of aircraft, guiding "FOLLOW ME" vehicles are permitted to exceed the normal 15 MPH flight line speed limit. Such speed will be governed by due care and caution consistent with surface and weather conditions.

A3.16.6. **(Added-MAXWELL)** Vehicles operating on the flight line will stop in place when approached by an emergency vehicle.

A3.16.7. **(Added-MAXWELL)** Standing, Stopping, or Parking in Front of Taxiing Aircraft: Under no circumstances will vehicles stand, stop, or park in front of, or drive into, the path of a taxiing aircraft, except to guide "FOLLOW ME" vehicles; nor will vehicles drive between a taxiing aircraft and its guide.

A3.16.8. **(Added-MAXWELL)** Crossing Taxiways and Runways: All flight line vehicles will come to a full stop before entering or crossing a taxiway to determine, visually, the way is clear. Additionally, only radio-equipped vehicles with two-way contact with the aircraft control tower are permitted to cross over or operate in these areas. Prior to crossing, obtain permission from the tower.

A3.16.9. **(Added-MAXWELL)** Flight Line Circle-of-Safety: Drivers of flight line motor vehicles will observe a 10-foot circle-of-safety. This imaginary circle extends 10 feet beyond the nose, wing tips, and the tail of a parked aircraft; driving within this area is restricted to motor vehicles absolutely necessary for mission accomplishment. All such vehicles, parked within this circle-of-safety, will be chocked. Chocks will be positioned so that vehicles make contact with the chock before they can make contact with aircraft. No motor vehicle should be operated within a 50-foot circle of the aircraft during refueling operations.

A3.16.10. **(Added-MAXWELL)** Approaching Parked Aircraft: All motor vehicles will approach parked aircraft with the driver's side of the vehicle toward the aircraft. Vehicles will park perpendicular to the fuselage, in front of or behind the aircraft, outside the 10-foot circle-of-safety, but so as not to restrict two-way traffic flow past the aircraft. Park so that departure can be made without backing the vehicle. The vehicles will be parked in the following manner:

A3.16.10.1. **(Added-MAXWELL)** Turn off ignition, leave key in lock position, set parking brake, shift to reverse (standard transmission), or place selector lever to park position (automatic transmission).

A3.16.10.2. **(Added-MAXWELL)** Use emergency flashers between sundown and sunrise and during periods of inclement weather/restricted visibility. Exception: Refueling units need to continue to run in order to pump fuel.

A3.16.11. **(Added-MAXWELL)** Passing Under Parked Aircraft: No vehicle will be driven under the wing of an aircraft. When it becomes necessary to pass under any part of the aircraft for loading, unloading or servicing, a spotter will be used to verify clearance.

**A3.17. (Added-MAXWELL) Radar/Laser detection devices:** IAW DoDI 6055.04, Radar and Laser detection devices that detect the presence of speed recording instruments or transmit

simulated erroneous speeds on installations are prohibited. Such devices shall not be sold in DoD-controlled sales outlets.

A3.17.1. **(Added-MAXWELL)** Before entering the installation, individuals displaying detection devices will be prompted to power down and stow devices from public view. This is necessary to ensure compliance with the above provision and mitigate any covert attempts for usage.

**A3.18. (Added-MAXWELL) Driving With an Open Container.** (Ref AL Code 32-5A-330) It is unauthorized on Maxwell AFB to drive or ride in a vehicle with an open container of an alcoholic beverage.

A3.18.1. **(Added-MAXWELL)** An open container is defined as a container which is other than in the manufacturer's sealed condition or quantity.

**A3.19. (Added-MAXWELL) Fleeing or attempting to elude law enforcement officer** (Ref AL Code 13A-10052). It is unlawful for a person while operating a motor vehicle on a street, road, alley, or highway, to intentionally flee or attempt to elude a law enforcement officer.

**A3.20. (Added-MAXWELL) Miscellaneous Driving Rules:**

A3.20.1. **(Added-MAXWELL)** Every operator of a motor vehicle will yield to authorized emergency vehicles at every intersection when such vehicles are utilizing appropriate emergency equipment.

A3.20.2. **(Added-MAXWELL)** The driver of a motor vehicle will not follow another vehicle closer than is reasonable and prudent, having due regard for the speed of such vehicle, the traffic, and the condition of the roadway.

A3.20.3. **(Added-MAXWELL)** It is prohibited to wear portable headphones, earphones, or other listening devices that cover both ears while operating a motor vehicle, except in cases covered by paragraph A3.20.29, Cell Phone Usage, of this supplement. This does not include the use of hearing aids, nor does it negate the requirement for wearing hearing protective equipment where conditions dictate their use. **EXCEPTION:** Motorcycle helmet intercom system between operator and passenger is permitted.

A3.20.4. **(Added-MAXWELL)** No person shall play or operate any radio or similar device, whether from a motor vehicle or by a pedestrian, in such a manner as to be plainly audible to any person other than the operator of the device at a distance of five feet (5') in the case of a motor vehicle or ten feet (10') in the case of a pedestrian. Violators will be issued a ticket annotating in the remarks section "Public Nuisance – Music" (Ref AL Code 13A-11-7.)

A3.20.5. **(Added-MAXWELL)** Entering Intersections or Crosswalks (Ref AL Code 32-5A-112): No driver will enter an intersection or a marked crosswalk unless there is sufficient space on the other side of the intersection or crosswalk to accommodate the vehicle he/she is operating without obstructing the passage of other vehicles or pedestrians, notwithstanding any traffic-control signal indication to proceed.

A3.20.6. **(Added-MAXWELL)** No driver of a motor vehicle will drive between elements comprising of a troop formation while the formation is moving or at a halt unless directed to do so by the troop commander or authorized officials controlling traffic.

A3.20.7. **(Added-MAXWELL)** No driver will attempt to overtake or otherwise cut into a military convoy unless directed to do so by the convoy commander or authorized traffic control officials.

A3.20.8. **(Added-MAXWELL)** Unlawful Riding (Ref AL Code 32-5A-241): No person will ride on any vehicle or upon any portion thereof not designated or intended for the use of passengers.

A3.20.9. **(Added-MAXWELL)** Boarding or Alighting (perch) from Motor Vehicles: No person will board or balance on any motor vehicle while such vehicle is in motion.

A3.20.10. **(Added-MAXWELL)** Unattended Vehicles (Ref AL Code 32-5A-50): No person driving or in charge of a motor vehicle will leave it unattended without first stopping the engine and effectively setting the brake thereon and when standing upon any grade, turning the front wheels to the curb or side of highway. No vehicle will remain standing in a roadway, with or without a driver, when it hampers the flow of traffic or presents a hazard to other operators. Exception: Vehicles undergoing maintenance in 42 LRS vehicle maintenance bays will have keys in the ignition for check in and accountability of serviced/un-serviced vehicles.

A3.20.11. **(Added-MAXWELL)** Vehicle Backing (Ref AL Code 32-5-72): No vehicle will back into any street or highway except for such distance necessary to permit the vehicle to enter the proper driving lane from a parked position. Such backing must be done only after the driver of the vehicle has ascertained that such movements can be made without endangering other vehicular or pedestrian traffic.

A3.20.12. **(Added-MAXWELL)** Motorcycle Passengers (Ref AL Code 32-5A-241): Motorcycles, motor scooters, or motor bikes will not be operated with more than one passenger unless the motorcycle, motor scooter, or motor bike is factory designed to accommodate more than one passenger.

A3.20.13. **(Added-MAXWELL)** Following Emergency Vehicles (Ref AL Code 32-5A-58): No driver of any vehicle, except those on official business, shall follow any emergency vehicle or purposely drive to any location on a roadway where an emergency exists which would interfere with the free movement of authorized emergency vehicles or any other traffic using the highway at the location.

A3.20.14. **(Added-MAXWELL)** Opening Vehicle Doors (Ref AL Code 32-5A-54): Do not open vehicle doors on the side nearest moving traffic unless it is reasonably safe to do so. Do not leave a door open on the side or rear of a vehicle available to moving traffic for a period of time longer than necessary to load or unload passengers.

A3.20.15. **(Added-MAXWELL)** Unsafe/Defective Vehicle Equipment (Ref AL Code 32-5-210-32-5-253): No persons will operate, or knowingly allow to be operated on this installation, any vehicle which is in an unsafe condition or which does not have those parts and equipment in good condition which are required or otherwise standard operating equipment and devices (e.g., fenders, tires with adequate tread depth). Cracked or damaged windows, which obstruct or distort normal vision, are prohibited.

A3.20.16. **(Added-MAXWELL)** Coasting Prohibited (Ref AL Code 32-5A-57): The driver of any motor vehicle, when traveling upon a roadway, will not coast with the gears in

neutral or the clutch disengaged if it causes the vehicle to travel in a manner which hinders the normal flow of traffic.

A3.20.17. **(Added-MAXWELL)** Crossing Fire Hose (Ref AL Code 32-5A-59): No vehicle will be driven over or upon any unprotected hose of firefighting apparatus, when laid upon any street or driveway, and being used at any fire or alarm of fire or civil disorder, without the consent of the fire department official in command.

A3.20.18. **(Added-MAXWELL)** Destructive or Injurious Material on Roadways (Ref AL Code 32-5A-60):

A3.20.18.1. **(Added-MAXWELL)** No person will throw or deposit upon any roadway or alley any glass bottle, glass, nails, tacks, wire, cans, or any other substance likely to injure/damage any person, animal, or vehicle.

A3.20.18.2. **(Added-MAXWELL)** Any person who drops, or permits to be dropped or thrown on any roadway, any destructive or injurious material will immediately remove the item or cause it to be removed.

A3.20.18.3. **(Added-MAXWELL)** Any person removing a wrecked or damaged vehicle from any roadway, driveway or alley will remove any glass or other injurious substance dropped on such roadway, driveway or alley from such vehicle.

A3.20.18.4. **(Added-MAXWELL)** No person will throw any substance at a vehicle or any occupant thereof, nor shall any person throw any substance at a person on or adjacent to any roadway, driveway or alley.

A3.20.19. **(Added-MAXWELL)** Vehicles to Stop at all Railroad Crossings (Ref AL Code 32-5A-150): The driver of any motor vehicle, will stop such vehicle within 50 feet but not less than 15 feet from the nearest rail of such railroad and look and listen in both directions along such track for any approaching train before crossing any track or tracks of a railroad; and for signals indicating the approach of a train, except as herein after provided, will not proceed until he/she can do so safely. No stops need be made at any such crossing where a security forces person or traffic-control signal directs traffic to proceed.

A3.20.20. **(Added-MAXWELL)** When Headlights are Required (Ref AL Code 32-5-240): Every vehicle operated on any roadway of this installation at any time from 1/2 hour after sunset to 1/2 hour before sunrise, whenever it is raining, and at any time when, due to insufficient light or unfavorable atmospheric conditions, persons and vehicles on the roadway are not clearly discernible at a distance of 500 feet ahead, shall display lighted head lamps and illuminating devices, except parked vehicles. Motorcycles, motor scooters, or motorbikes will not be operated without a headlight, regardless of time of day or atmospheric conditions.

A3.20.21. **(Added-MAXWELL)** Mufflers, Prevention of Noise (Ref AL Code 32-5-216): Every motor vehicle will, at all times, be equipped with a muffler in good working order and in constant operation to prevent excessive or unusual noise and annoying smoke. No person will modify the exhaust system of a motor vehicle, in any manner, which will amplify or increase the noise or sound emitted by the muffler originally installed on the vehicle. Any driver of a motor vehicle in violation of this paragraph will be cited for operating a defective motor vehicle.

A3.20.22. **(Added-MAXWELL)** Obstructed Windshield (Ref AL Code 32-5-215):

A3.20.22.1. **(Added-MAXWELL)** No person will drive any motor vehicle with any sign, poster, or other non-transparent material upon the front windshield, side wings, side or rear windows of such vehicle which obstructs the driver's clear view of roadway or any intersecting roadway or street.

A3.20.22.2. **(Added-MAXWELL)** The windshield on every motor vehicle, with the exception of motorcycles, will be equipped with a working windshield wiper for cleaning rain, snow, or other moisture from the windshield.

A3.20.22.3. **(Added-MAXWELL)** Every windshield wiper upon a motor vehicle will be maintained in good working order. Any driver of a motor vehicle in violation of this paragraph will be cited for operating a defective motor vehicle.

A3.20.22.4. **(Added-MAXWELL)** No vehicle will be driven with windows heavily fogged up. All moisture, to include ice, which obstructs the view through front, side, or back windows, must be removed so operator vision is not impaired. Any driver of a motor vehicle in violation of this paragraph will be cited for operating a motor vehicle with obstructed vision.

A3.20.22.5. **(Added-MAXWELL)** IAW AL Code 32-5-215, No person shall operate a motor vehicle which has a windshield, sidewing, or rear window which has tinting to the extent or manufactured in such a way that occupants of the vehicle cannot be easily identified or recognized through the sidewing or rear windows from outside the motor vehicle.

A3.20.22.6. **(Added-MAXWELL)** Bumper Stickers and or vehicle ornamentation. Bumper stickers, decals, vehicle ornamentation or vehicle plates depicting sex acts or parts, vulgar or obscene language, racial or ethnic slurs, or reference to human excretion are prohibited.

A3.20.23. **(Added-MAXWELL)** Restraint Systems/Wearing Protective Devices (Ref AL Code 32-5B-4 & 32-5-222):

A3.20.23.1. **(Added-MAXWELL)** All personnel operating or riding in any vehicle on base shall wear seat belts. Restraint systems are required only in cars manufactured after model year 1965.

A3.20.23.2. **(Added-MAXWELL)** The following requirements for child passenger restraints will be adhered to on base: (1) Infant only seats and convertible seats will be used in the rear facing position for infants until they are at least one year of age or weigh 20 pounds; (2) Convertible seats in the forward position or forward facing seats will be used until the child is at least five years of age or weighs 40 pounds; (3) If the child is five years of age or older or weighs 40 pounds or more, a booster seat will be used until the child is at least six years of age; and (4) Seat belts will be worn by anyone six years of age and older.

A3.20.23.2.1. **(Added-MAXWELL)** The provisions of this section shall not apply to:

A3.20.23.2.2. **(Added-MAXWELL)** The driver of a school bus, taxicab, moped, motorcycle, or other motor vehicle not required to be equipped with safety belts pursuant to state or federal laws.

A3.20.23.2.3. **(Added-MAXWELL)** Medical personnel in the back of an ambulance vehicle.

A3.20.23.2.4. **(Added-MAXWELL)** The transportation of children who for medical reasons are unable to be placed in such devices.

A3.20.23.3. **(Added-MAXWELL)** AF personnel may be transported in vehicles without fixed seats (truck bed), limited to short distances on installations only if: a RM is completed, approval is given by the unit commander, is for duty operations, each passenger remains seated wholly within the body of the vehicle, all installed seat belts are in use, the vehicle cargo area has no open sides, and no person is resting against a side area or gate that may open.

A3.20.24. **(Added-MAXWELL)** Insurance Requirements (Ref Alabama Code 32-7A-4 & 32-7A-6): Individuals who cancel or lose required insurance coverage, subsequent to the registration of their vehicle(s), will not drive those vehicles on Maxwell AFB. De-registering of the vehicle(s) is required until reinsured. At a minimum, all vehicles must maintain liability insurance. Maintain proof of current insurance (either original insurance company documentation or a faxed copy) in the vehicle at all times. Ensure you maintain the minimum requirements detailed above.

A3.20.24.1. **(Added-MAXWELL)** If a vehicle operator is military, or military affiliated, i.e., a carrier of credentials, the vehicle operator is required to carry proof of insurance on military installations regardless what state their vehicle is registered in.

A3.20.24.1.1. **(Added-MAXWELL)** Failure To Show Proof of Insurance: During those situations when vehicle operators are required to show proof of insurance and SF personnel discover (via NCIC/ALACOP) the driver owns no insurance at all, the driver will park the vehicle in the nearest parking lot. The violator will be cited by SF personnel, via DD FM 1408/Central Violations Board (CVB) Form 1805/United States District Court Violations Notice, for failure to comply with state law. Before moving the vehicle, the driver must inform the SF on-duty controller, so a patrol can make contact with the driver and verify active insurance.

A3.20.24.1.2. **(Added-MAXWELL)** During those situations when vehicle operators are required to show proof of insurance and SF personnel discover (via NCIC/ALACOP) the driver does own up-to-date vehicle insurance and neglected to carry proof in the vehicle, a citation will be issued, but the driver will be allowed to proceed. SF personnel will inform the violator that he/she has until the next-duty day to proceed to SF Administration with proof of insurance and upon verification by S5R, the citation will be marked as a warning only. If a violator shows up at SF Administration with proof of insurance for a policy dating more than 24 hours after the citation was issued, the citation will remain in force.

A3.20.25. **(Added-MAXWELL)** Trailers and Towed Vehicles (Ref AL Code 32-5-51):

A3.20.25.1. **(Added-MAXWELL)** All vehicles towed on Maxwell AFB, utilizing a tow strap or chain, must comply with the following:

A3.20.25.2. **(Added-MAXWELL)** A drawbar or other connection between any two such vehicles shall not exceed 15 feet in length, and there shall be displayed at the rear of the last vehicle a red flag or other signal or cloth not less than 12 inches in length and width and lighted as required for normal operations.

A3.20.25.2.1. **(Added-MAXWELL)** Maintain a current state registration from Alabama or state of registry.

A3.20.25.2.2. **(Added-MAXWELL)** At a minimum, maintain at least liability insurance.

A3.20.25.2.3. **(Added-MAXWELL)** Be controlled by a licensed driver during the towing process. Vehicles not meeting these requirements must be moved by a specially designed tow vehicle, be trailered, or moved utilizing a tow bar.

A3.20.26. **(Added-MAXWELL)** IAW AL Code 32-5A-154, The driver of a vehicle meeting or overtaking a school/church bus that is stopped to take on or discharge school/church passengers, and on which the red loading signals are in operation, is to stop the vehicle before it reaches the school/church bus and not proceed until the loading signals are deactivated and then proceed past such school/church bus at a speed which is reasonable and with due caution for the safety of such occupants.

A3.20.27. **(Added-MAXWELL)** IAW AL Code 32-6-51, License plates, decals and all letters and numbers shall be clearly visible at all times. The operation of a vehicle upon which the license plate is covered, overlaid or otherwise screened with any material, whether such material be clear, translucent, tinted or opaque, is a violation.

A3.20.28. **(Added-MAXWELL)** IAW AL Code 32-5A-242, No driver of a motorcycle, motorized Bicycle, or moped shall pass other vehicles between lanes of traffic traveling in the same direction.

A3.20.29. **(Added-MAXWELL)** Cell Phone Usage: The use of cellular phones while operating a motorized vehicle, moped, scooter and while bicycling or skating are also prohibited. **Exception:** (1) Operators may use a hands-free device (ear bud, Bluetooth® speaker, car stereo etc.) with their cellular device while operating a motorized vehicle on the installation as long as its operation does not interfere with the safe operation of that vehicle **NOTE:** Cellular phones with speaker phone capability cannot be used while being held in a person's hand; this is not considered hands-free operation. (2) The use of cellular phones that function as Land Mobile Radios (LMR) only in push-to-talk (walkie-talkie, direct connection) mode are considered LMR if required and issued for the performance of official duties and are authorized while operating motorized vehicles. (3) Vehicle operators are only authorized to use the Nextel push-to-talk feature on these radios for Official Business Only.

A3.20.30. **(Added-MAXWELL)** Individuals will not discharge any type of weapon from a vehicle on MAFB, except during the performance of official duty ie. Security Forces, entomology and BASH personnel. This includes firearms, BB guns, bows and arrows, crossbows, pellet guns, slings, slingshots, etc.