

**BY ORDER OF THE COMMANDER
19TH AIRLIFT WING**

**LITTLE ROCK AIR FORCE BASE
INSTRUCTION 31-104**

14 MAY 2013

Security



BASE CURFEW/UNATTENDED CHILDREN

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This publication implements Air Force Policy Directive (AFPD) 31-1, Integrated Defense. This instruction establishes policies and procedures designed to impose a curfew within the limits of Little Rock Air Force Base. In addition, it establishes youth supervision guidelines. This instruction applies to all military and civilian personnel on Little Rock Air Force Base, including family housing occupants and visitors. This instruction requires the collection and maintenance of information protected by the Privacy Act of 1974 authorized by 50 United States Code 797. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with (IAW) Air Force Manual (AFMAN) 33-363, *Management of Records*, and disposed of IAW with the Air Force Records Information Management System (AFRIMS) located at <https://www.my.af.mil/gcss-af61a/frims/frims/>. Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using the AF Form 847, *Recommendation for Change of Publication*; route AF Form 847s from the field through the appropriate functional's chain of command.

SUMMARY OF CHANGES

This publication has been updated to reflect changes to remove verbiage for specific age groups and added a reference Table 1.

1. General. The established curfew hours for Little Rock Air Force Base are as follows: 2200-0500 hours Monday thru Thursday, 2400-0500 Friday, Saturday, and the nights before Holidays and 2300-0500 on Sundays. These hours apply to persons under the age of 18 years, unless emancipated. For

the purpose of this instruction, where the word “adult” is used, this represents an individual 18 years of age and over.

2. Procedures. During the curfew times, all persons under the age of 18 found within the limits of Little Rock Air Force Base and outside of their homes, not accompanied by their legal parent, guardian, or an individual 18 years of age without consent of parent or legal guardian, will be in violation of this instruction, unless exceptions in para 3.1.1 apply. The Security Forces (SF) will prepare an Incident Report; notify the appropriate commander and the Family Advocacy Office through the 19th Medical Group. All curfew violations will be referred to the 19 AW/JA for consideration by the Juvenile Misconduct Board (JMB).

2.1. Persons who are detained for violating this instruction will be held at the Security Forces Operations Facility located in building 480 until released to a parent or legal guardian or in their absence, an adult relative or neighbor willing to accept responsibility for their custody.

3. Responsibilities. Commanders will ensure assigned personnel having dependents under the age of 18 understand this instruction through commanders’ calls, intro briefings, staff meetings and other means as required.

3.1. Parents are any person having legal custody of a minor as a: natural or adoptive parent, legal guardian, and a person to whom legal custody has been given by court order. Parents or legal guardians will ensure family members under the age of 18 comply with this instruction and respond, when required, to the Security Forces Operations Facility to take custody of their family member.

3.1.1. **EXCEPTION:** Juveniles returning home from school, city, or church sponsored activities may be extended a grace period up to one (1) hour from the termination hour of said activity. SF enforcing this exception will consider distance traveled from activity to base, weather conditions, and mode of travel. Juveniles engaged in employment need to have in their possession a signed letter from their employer and parent or legal guardian identifying their place of employment, parents’ name(s), current on-base address, phone number, and normal hours of employment. Juveniles privileged under this exception must travel the most direct route to their residence. Juveniles who are 16 and 17 years of age entering or exiting the installation may proceed directly to or from their on-base residence during curfew hours, if traveling via a motor vehicle (no parent/guardian notification will be made). If contact is made with a 16 or 17 year old juvenile during curfew hours and that person is north of Arnold Drive or outside the normal housing travel channels, it will be considered a curfew violation. Civilian juveniles caught violating established laws, i.e., vandalism, theft, damaging property, etc., will be charged with the identified criminal act and curfew violation. Military dependents will be referred to the 19 AW/JA for consideration by the JMB for further action.

4. Youth Supervision. The ages specified in this instruction are maximum ages based on demonstrated age-appropriate child behavior norms. Children who do not consistently demonstrate behavior consistent with these norms should not be given the same degree of self-management responsibilities. Notwithstanding the guidelines adopted by this base allowing certain activities for children of certain ages, parents are always expected to exercise reasonable judgment and will be held responsible for any incidents or mishaps (not considered preventable) which may occur. Adults who expose children to substantial risks of serious harm may be charged by authorities with endangering the welfare of a minor.

4.1. For specifics on youth supervision guidelines see Table 1.

Table 1. Youth Supervision Guidelines

Age Of Child	Left Without Sitter in Quarters for Two Hours or Less	Left Without Sitter in Quarters for More Than Two Hours	Left Alone Overnight	Outside Unattended (To Include Playing)	Left In Car Unattended	Child Sit Siblings	Child Sit Others
Newborn Through Age 4	No	No	No	No	No	No	No
Age 5 Through Age 6	No	No; except may walk to and from school	No	Yes; playground or yard with access to adult supervision ***	No	No	No
Age 7 Through Age 9	No	No; except may walk to and from school	No	Yes; with access to adult assistance***	Yes, except in hot weather; keys removed and handbrake applied; 15 min in other weather; adult within sight	No	No
Age 10 Through Age 11	Yes; with ready access (phone number to an adult supervisor)*/**	No; except may walk to and from school	No	Yes	Yes; keys removed and handbrake applied	Yes, 11 years old or 6 th grade minimum to 2 hours maximum */**	No
Age 12 Through Age 14	Yes	Yes during daytime hours before curfew; no after curfew	No	Yes	Yes	Yes*	Yes** 12 years of age or 7 th grade minimum
Age 15 Through High School Graduation	Yes	Yes	Yes; children 15 or freshman in high school may be left alone overnight with access to adult supervision and sponsor must be in local area***	Yes	Yes	Yes**	Yes

* Home alone training by youth center

** Red Cross babysitting training or equivalent required

*** Adult supervision is defined as someone who has or assumed responsibility for the child, such as a parent, guardian, care provider, or friend and is located at their on-base residence.

4.2. Parents, guardians, and caregivers must remember they are responsible for, and will be held accountable for, the conduct and well-being of their children on base. Despite the latitude given to parents to determine what is appropriate for their children, parents must ensure they stay within the bounds of what ethically, medically, and legally would be considered “reasonable and prudent.”

4.3. Children who meet the criteria for the Exceptional Family Member Program (EFMP) require supervision IAW their special needs regardless of their age.

4.4. 19th Security Forces will: detain all offenders, transport them to the Security Forces operations facility in building 480 for processing. Release offenders to a parent or legal guardian, or in their absence, an adult relative or neighbor willing to accept responsibility for their custody. All incidents will be documented on AF Form 53/*Security Forces Desk Blotter*, and complete a Security Forces Management Information System (SFMIS) report. Family members under the age of 18 who arrive at the gates after curfew hours will be instructed by Security Forces to proceed directly to their quarters on base. All SFMIS reports will be forwarded to the sponsor’s commander for command action by the Reports & Analysis office.

4.5. If the offenders parents, sponsors, or legal guardians cannot be contacted/notified, the unit commander/first sergeant of the sponsor will be notified, however Security Forces will maintain custody of the individual until the sponsor or legal guardian is contacted.

4.6. Violations will result in incident reports being forwarded to the privatized housing director as well as the unit commander and the 19 AW/JA for possible JMB action. Additionally, the Family Advocacy Office will be notified, who may in-turn notify the Arkansas Department of Health and Human Services.

BRIAN S. ROBINSON, Colonel, USAF
Commander

Attachment 1

GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION

References

AFMAN 33-363, *Management of Records*, 1 March 2008

Prescribed Forms

None

Adopted Forms

AF Form 847, *Recommendation for Change of Publication*

Abbreviations and Acronyms

JMB—Juvenile Misconduct Board

SF—Security Forces

EFMP—Exceptional Family Member Program