

**BY ORDER OF THE COMMANDER
47TH FLYING TRAINING WING**

LAUGHLIN AFB INSTRUCTION 24-201



15 JUNE 2011
Certified Current on 4 April 2013
Transportation

**RECEIPT AND SHIPMENT OF NON-
NUCLEAR MUNITIONS AND EXPLOSIVES**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

ACCESSIBILITY: Publications and forms are available on the e-Publishing website at <http://www.e-Publishing.af.mil> for downloading or ordering

RELEASABILITY: There are no releasability restrictions on this publication.

OPR: 47 FTW/MXMW
Supersedes: LAFBI 91-201, 23 March
2007

Certified by: 47 FTW/MX (Mr. Michael
R. Johnson)
Pages: 6

This Laughlin Air Force Base Instruction implements Air Force Policy Directive (AFPD) 24-2, Preparation and Movement of Air Force Materiel. It establishes procedures and responsibilities for the receipt and shipment of Class 1.1, 1.2, 1.3, and 1.4 non-nuclear munitions and explosives. This publication applies to all Laughlin Air Force Base organizations and munitions using activities, as well as contracted munitions personnel. It applies to all personnel assigned to the Munitions Flight (47 FTW/MXMW), Surface Freight (47 MSG/LGRTF), the Command Post (47 FTW/CP), Vehicle Operations (47 MSG/LGRVO), and the Security Forces (47 SFS/S5C). Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using the AF Form 847, *Recommendation for Change of Publication*. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with Air Force Manual (AFMAN) 33-363, *Management of Records*, and disposed of in accordance with Air Force Records Information Management System (AFRIMS) Records Disposition Schedule (RDS) located at <https://www.my.af.mil/gcss-af61a/afirms/afirms/>.

SUMMARY OF CHANGES

This instruction was updated to reflect changes of building numbers and to conform to the new formatting requirements and must be completely reviewed.

1. Emergency Procedures:

- 1.1. Terminate the operation immediately
- 1.2. Call 911 for emergency assistance or seek technical guidance
- 1.3. Evacuate area to the established safe distance IAW AFMAN 91-201

1.4. Assist emergency response team in identifying type of hazard.

2. Procedures for Shipments:

2.1. Surface Freight personnel will:

2.1.1. Contact Surface Freight at other AETC bases to determine the feasibility of consolidating shipments to the same ultimate consignee.

2.1.2. Based on information obtained, request route order from the appropriate Surface Deployment and Distribution Command (SDDC) Area Commander.

2.1.3. Follow instructions received from SDDC without deviation.

2.1.4. Contact the appropriate commercial carrier to schedule movement of the non-nuclear munitions or explosives.

2.1.5. Prepare the Commercial Bill of Lading (CBL) in accordance with applicable directives

2.1.6. Ensure the Route Order Release Number is entered in the appropriate block of the CBL.

2.1.7. Advise the Munitions Flight on status of inbound non-nuclear munitions or explosives-laden vehicle(s).

2.1.8. Inform the commercial transportation company that their vehicles/drivers must arrive on station during normal duty hours, 0700 to 1500, Monday through Friday.

2.1.9. Inspect the commercial carrier's vehicle and/or equipment using DD Form 626, Motor Vehicle Inspection (Transporting Hazardous Material) in accordance with AFI 24-203.

2.1.10. Direct Class 1.1, 1.2 and 1.3 explosive-laden vehicles to the Hot Cargo Pad. Further movement and/or release of the vehicle are at the direction of Surface Freight personnel in collaboration with the Munitions Flight.

2.1.11. Direct Class 1.4 laden vehicles to Bldg 905 or Bldg 77.

2.1.12. Perform blocking and bracing of munitions as required.

2.2. Security Forces personnel will:

2.2.1. Confirm vehicle driver's requirement to enter Laughlin AFB. If explosives or munitions are on board, vehicle will be held in the incoming vehicle inspection parking lot at the main gate until inspected (as per AFMAN 91-201, all incoming motor vehicles carrying hazard class 1.1, 1.2, and 1.3 explosives and other hazard class items that carry an explosives compatibility group, except HC/D 1.4 will be inspected at a designated inspection station) and cleared by Surface Freight.

2.2.2. Contact the SFS Desk Sergeant, who will in turn notify Surface Freight of the vehicle's arrival.

2.2.3. Escort vehicle when directed by Surface Freight personnel to either Bldg 77, Surface Freight (Class 1.4 only), the Hot Cargo Pad (Class 1.1, 1.2, and 1.3) or the Munitions Storage Area (Class 1.4 only), Bldg 905. Refer to LAFBI 91-202 for vehicle routing.

2.3. Munitions Flight will:

2.3.1. Use the CAS shipping document to notify the Surface Freight of non-nuclear munitions or explosives requiring transportation.

2.3.2. To the maximum extent possible, operate under the two-person concept (buddy system).

2.3.3. Inspect/prepare non-nuclear munitions or explosives being received or shipped at Bldg 905. In no instances will non-nuclear munitions or explosives be prepared for shipment at Surface Freight/Packing and Crating, Bldg 77.

2.3.4. Store non-nuclear munitions or explosives awaiting transportation in Bldg 950, 951, 952, 953, 954, or 955.

2.3.5. Maintain custody of the non-nuclear munitions or explosives until they are loaded onto transport vehicle.

2.3.6. Load/unload vehicle.

3. Procedures for Receipts:

3.1. Security Forces personnel will:

3.1.1. Confirm vehicle driver's reason/requirement to enter onto Laughlin AFB. Vehicle will be held in the vehicle inspection parking lot at the main gate until inspected and cleared by Surface Freight personnel (as per AFMAN 91-201, vehicles carrying only hazard class of 1.4 may be cleared by Surface Freight personnel without visual inspection)

3.1.2. Contact the SFS Desk Sergeant, who will in turn notify Surface Freight of the vehicle's arrival.

3.1.3. When directed by Surface Freight personnel, provide escort duties to either Bldg 77, Surface Freight (Class 1.4 only), the Hot Cargo Pad (Class 1.1, 1.2, and 1.3) or the Munitions Storage Area (Class 1.4 only), Bldg 905. Refer to LAFBI 91-202 for vehicle routing.

3.2. Surface Freight personnel will:

3.2.1. Advise Munitions Flight personnel on status of inbound non-nuclear munitions or explosives-laden vehicle(s).

3.2.2. Inspect the commercial carrier's vehicle/equipment using DD Form 626 in accordance with AFI 24-203.

3.2.3. Direct Class 1.1, 1.2, & 1.3 explosive-laden vehicles to Hot Cargo Pad; Class 1.4 laden vehicles may be directed to the Munitions Storage Area, Bldg 905.

3.2.4. Accept the CBL and property from the commercial carrier in accordance with applicable directives.

3.3. Munitions Flight will:

3.3.1. To the maximum extent possible, operate under the two-person concept (buddy system).

3.3.2. Receipt for non-nuclear munitions or explosives from the Surface Freight personnel.

3.3.3. If required, request vehicular support from 47 MSG/LGRVO.

3.3.4. Secure non-nuclear munitions or explosives in either Bldg 950, 951, 952, 953, 954 or 955.

3.4. Vehicle Operations personnel will: Upon request by the Munitions Flight, provide vehicular support for munitions operations.

4. Procedures for After-Hours Support:

4.1. Security Forces personnel will:

4.1.1. Confirm vehicle driver's reason/requirement to enter Laughlin AFB.

4.1.2. Notify the SFS Desk Sergeant, who will in turn notify the Command Post of vehicle arrival.

4.1.3. Hold vehicle in the vehicle inspection parking lot at the main gate until vehicle is inspected and cleared by Surface Freight personnel (as per AFMAN 91-201, vehicles carrying only hazard class 1.4 may be cleared by TMO without visual inspection).

4.1.4. Provide escort duties as requested by Surface Freight personnel.

4.2. Command Post (CP) personnel will: Notify Surface Freight personnel of vehicle's arrival.

NOTE: In the event that the above personnel can not be contacted, CP personnel will continue to periodically retry until contact is made and personnel respond.

4.3. Surface Freight personnel will:

4.3.1. Prior to unloading/loading, inspect the commercial carrier's vehicle/equipment using DD Form 626 in accordance with AFI 24-203.

4.3.2. Direct vehicles either delivering or picking up Class 1.1, 1.2 and 1.3 non-nuclear munitions or explosives to the Hot Cargo Pad. Further movement and/or release of the vehicle are at the direction of Surface Freight personnel in collaboration with the Munitions Flight.

4.3.3. Direct vehicles either delivering or picking up Class 1.4 non-nuclear munitions or explosives to Surface Freight, Bldg 77 or the Munitions Storage Area, Bldg 905.

NOTE: Surface Freight personnel may at their discretion secure incoming/outgoing shipments of Class 1.4 non-nuclear munitions or explosives (not to exceed 25lbs net explosive weight) in the Hazardous Storage Area of Surface Freight, Bldg 77. Storage will not exceed 24 hours.

4.3.4. Either accept or deliver CBL and property from or to the commercial carrier in accordance with applicable directives.

4.3.5. Notify Munitions Flight of any non-nuclear munitions or explosives being held at the beginning of next duty day.

4.4. Munitions Flight will:

- 4.4.1. To the maximum extent possible, operate under the two-person concept (buddy system).
- 4.4.2. Ship/receipt for non-nuclear munitions or explosives.
- 4.4.3. If required, request vehicular support from 47 MSG/LGRVO.
- 4.4.4. Load/unload vehicle.
- 4.4.5. Secure non-nuclear munitions or explosives in either Bldg 950, 951, 952, 953, 954 or 955.
- 4.5. Vehicle Operations personnel will: U pon request by Munitions Flight, provide vehicular support for munitions operations.
- 4.6. Maintenance Control (47 FTW/MXOO) personnel will: U pon request by Munitions Flight, provide light-all support for munitions operations.

MICHAEL R. FRANKEL, Colonel, USAF
Commander

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

AFMAN 91-201, *Explosive Safety Standards*, 17 November 2008

AFI 24-203, *Preparation and Movement of Air Force Cargo*, 13 April 2007

LAFBI 91-202, *Explosive Safety Standard*, 17 September 2010

Adopted Forms

AF Form 847, *Recommendation for Change of Publication*.

Abbreviations and Acronyms

AETC—Air Education and Training Command

CBL—Commercial Bill of Lading

HC/D—Hazard Class/Division

SDDC—Surface Deployment and Distribution Command