

**BY ORDER OF THE COMMANDER,
65TH AIR BASE WING (USAFE)**



**AIR FORCE MANUAL 23-110 VOLUME 2,
PART 2, CHAPTER 13**

LAJESFIELD

Supplement

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**RETURNS (TURN-INS) TO THE RETAIL
SUPPLY SYSTEM**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This supplement implements and extends the guidance Air Force Manual (AFMAN) 23-110, *USAF Supply Manual*, 1 January 2009. This supplement establishes Lajes Field policy and procedures for the turn-in procedures. These procedures apply to personnel assigned to the Materiel Management, Systems, and Vehicle Management Flights. Refer recommended changes and questions about this publication to the OPR using the AF Form 847, *Recommendation for Change of Publication*; route AF Form 847s from the field to the publication/form manager. Ensure all records created as a result of processes prescribed in this publication are maintained in accordance with AFMAN 33-363-*Management of Records* and disposed of in accordance with the Air Force Records Disposition Schedule located at <https://www.my.af.mil/gcss-af61a/afirms/afirms/rims.cfm>.

SUMMARY OF CHANGES

This supplement provides updated information on current operating procedures. This supplement has been substantially revised and must be reviewed entirely.

13B1.3. (**Note**) The following serial numbers are assigned for turn-in processing:

Table 13B1.1. Serial Numbers Assigned for Turn-In Processing.

NUMBER	PURPOSE	ACTIVITY
4111-4120	LOX/LIN	Customer Service
5000-5100	Non-EAID (NF1)	Customer Service
6000-6099	Non- Due-in From Maintenance (DIFM) (XB3)	Receiving
6100-6150	Unserviceable XB3/Scrap	CES
6151-6200	Vehicle Parts	LGRV

13B3.2.2.1. Flight Service Center will pick up DIFM turn-ins from maintenance shops.

13B7.3.3. The Receiving Section will process all consumable item turn-ins.

13B9.3.2.3.2. The Receiving Section will process all equipment item turn-ins.

13B10.2. The Receiving Section will process non-EAID equipment turn-ins.

Attachment 1 (Added)

GLOSSARY OF REFENCES AND SUPPORTING INFORMATION

References

AFMAN 23-110, *USAF SUPPLY MANUAL*, 1 January 2009

Abbreviations and Acronyms

LGRV- Logistics Readiness Squadron Vehicle Flight

CES- Civil Engineering Squadron

DIFM- Due-in From Maintenance

JACK L. BRIGGS II, Colonel, USAF
Commander, 65th Air Base Wing