

NETWORK INCIDENT REPORTING AID
REMEMBER OPSEC! DO NOT DISCUSS CRITICAL
INFORMATION BY NON-SECURE MEANS

PHISHING ATTEMPT REPORTING PROCEDURE

Phishing is an attempt to obtain personal or sensitive information through fraudulent emails that try to appear legitimate

STEP 1	Network Security first!!! DO NOT reply and never provide your CAC PIN to anyone!
STEP 2	Report the Cyber Threat via vESD. In vESD, Select "More", then select "Cyber Threat", then select "Other Cyber Threat". Complete the report.
STEP 3	When vESD report is complete, block the sender by adding the message to the blocked senders list. Right click on the email message and scroll down to "Junk". Select "Block Sender". Then, delete the email message from Junk E-Mail.

COMPUTER VIRUS REPORTING PROCEDURE

STEP 1	STOP USING THE SYSTEM Unplug the network cable from the computer
STEP 2	LEAVE COMPUTER POWERED ON Label computer "DO NOT USE" (back of card) Write down any observed errors
STEP 3	REPORT IT IMMEDIATELY Report incident through your unit Cybersecurity Liaison or COMM FOCAL POINT COMM: 228-376-8127 / DSN: 591-8127

DATA SPILLAGE INCIDENT REPORTING PROCEDURE

Data Spillage Incident is defined as classified information in any form that has been sent or received over an unclassified network

STEP 1	STOP USING THE SYSTEM - Unplug the network cable from computer and/or printer. DO NOT delete, move or save message
STEP 2	LEAVE COMPUTER POWERED ON Label computer "DO NOT USE" (back of card) Keep Under Positive Control - Protect as Classified
STEP 3	Immediately contact Unit Cybersecurity Liaison or Unit Security Manager or Keesler Information Protection Office in person or via secure phone. If unavailable, contact the Keesler COMM FOCAL POINT, 510 H. Street, Bldg 1101, KAFB, MS

POINTS OF CONTACT:
Unit Cybersecurity Liaison (CL):

81 CS Wing Cybersecurity Office (WCO): (228) 377-1499 (DSN: 597)
email: 81CSIA@us.af.mil

81 CS Communications Focal Point (CFP): (228) 376-8127 (DSN: 591)
email: 81cs.cfp@us.af.mil

Pensacola OL-A Wing Cybersecurity Office: (850) 452-9192 (DSN: 459)
email: 81CS.SCXS.PensacolaA@us.af.mil

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