

**BY ORDER OF THE COMMANDER
HEADQUARTERS 81ST TRAINING WING**

**KEESLER AIR FORCE BASE
INSTRUCTION 36-6001**



20 NOVEMBER 2012

Personnel

***SEXUAL ASSAULT PREVENTION AND
RESPONSE PROGRAM (SAPR) TEAL ROPE
PROGRAM***

COMPLIANCE WITH THIS OPERATING INSTRUCTION IS MANDATORY

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This instruction implements Air Force Instruction (AFI) 36-6001, *Sexual Assault Prevention and Response Program (SAPR)*, Section 2A by increasing effective access of SAPR services to students and by establishing a standardized policy and procedure for the Teal Rope Program at Keesler Air Force base. This instruction applies to all technical training courses located at Keesler Air Force Base. It also applies to Air National Guard (ANG) and Air Force Reserve Command (AFRC) members attending training at Keesler Air Force Base. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with Air Force Manual (AFMAN) 33-363, *Management of Records*, and disposed of in accordance with Air Force Records Information Management System (AFRIMS) Records Disposition Schedule (RDS) located at <https://www.my.af.mil/afrims/afrims/afrims/rims.cfm>. Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using the AF Form 847, *Recommendation for Change of Publication*; route AF Form 847s from the field through the appropriate functional's chain of command. Attachment 1 is a glossary of references and supporting information.

Section A— Overview.

1. Purpose: Teal Aiguillettes: AETC installations use of aigillettes to differentiate various leaders within the student population as outlined in AETCI36-2216, *Administration of Military Standards and Discipline Training*. The introduction of the teal aiguillette/rope at Keesler AFB will identify students who have completed additional training with regard to the Sexual Assault

Prevention and Response (SAPR) program and can provide information and connect the student with installation SAPR services. The teal aiguillette will be a visible reminder of the availability of the program to all students in training when at Keesler AFB.

2. Introduction: The Keesler AFB Teal Rope Program is a commander's program. The commander's emphasis on the importance in the prevention and reporting of sexual assaults, both at the wing and unit level, drives the level of effort dedicated to a successful SAPR program. The Teal Rope Program is managed by the Sexual Assault Prevention and Response Program Office (SAPRO), specifically, the Sexual Assault Response Coordinator (SARC) or Deputy.

3. Assignment Requirements:

3.1. All Teal Rope members participate in two-hour training and report to the SARC when performing the duties of a Teal Rope. The SAPRO staff works closely with the 81st Training Group (81 TRG) to provide oversight as advisors and leadership in the Teal Rope program. Students must be recommended by their Military Training Leader and maintain an 80 percent grade point average to be accepted into the program. A student must also have two months remaining in training to be in the Teal Rope Program. Any Teal Rope member who completes the required training and maintains academic and disciplinary standards outlined above will wear the teal aiguillette/rope in accordance with AETCI36-2216.

3.2. The Teal Rope program is open to Air Force Airmen in Training at Keesler AFB.

3.3. The teal aiguillette indicates students who are active in the program.

Section B— Roles and Responsibilities.

4. Installation Commander: The installation Wing Commander (WG/CC) will support the Teal Rope Program as part of the overall implementation of local sexual assault prevention and response program in accordance with the AFI36-6001, in that, Teal Rope members provide information to students and then refer the student to SAPRO if additional information is needed. Teal Rope members are trained to provide clear, accurate information on the avenues for reporting.

5. Training Group Commander

5.1. The Training Group Commander (TRG/CC) will support the Teal Rope Program as part of the overall implementation of local sexual assault prevention and response program in accordance with the AFI36-6001.

5.2. Designate a Military Training Leader (MTL) as the 81 TRG Teal Rope Program Liaison.

6. Teal Rope Program Liaison

6.1. Assist the SAPRO in coordinating meetings, trainings and interviews with potential Teal Rope members.

6.2. Review Teal Rope applications for completion and submit to SAPRO with recommendation or justification for non recommend.

6.3. Advertise program to Airmen and distribute applications to squadron/unit MTLs for delivery to interested students.

6.4. Inform SAPRO of academic and disciplinary issues affecting students' participation as defined by 81TRG policy regarding the wearing of a rope.

6.5. Inform SAPRO of Teal Rope members' graduation date.

7. Unit Commander

7.1. Unit/Squadron Commanders (CC) will support the Teal Rope Program as part of the overall implementation of local Sexual Assault Prevention and Response Program in accordance with the AFI36-6001.

7.2. Each unit/squadron will have access to a minimum of one Teal Rope member.

7.3. As part of In-Processing, all students and permanent party personnel in-processing on Keesler Air Force Base will receive awareness information regarding individuals who wear the teal rope, its designation and purpose.

7.4. All students assigned to Keesler AFB will have full access to individuals wearing teal ropes.

8. Sexual Assault Prevention & Response Office (SAPRO)

8.1. Manages the installation Teal Rope program and is responsible for program operations.

8.2. Has responsibility for coordinating with 81 TRG on the monitoring of Teal Rope members with regard to academic and disciplinary standing.

8.3. The Sexual Assault Response Coordinator (SARC) or designated Deputy/Alternate will manage the Teal Rope Program.

8.3.1. Conducts initial trainings, coordinates meetings, provides applications, interviews applicants and provides information regarding the program to individuals who may be interested in the application process to become a Teal Rope member.

8.3.2. SAPRO will complete an interview with students who apply and are endorsed by Military Training Leaders. If it is determined that the student is a favorable candidate for the Teal Rope program, they will be invited to the next monthly meeting and be provided the Teal aiguillette upon completion of training.

8.3.3. The SAPRO is responsible for issuing and collecting teal aiguillettes.

9. Program Requirements

9.1. Teal Rope members cannot hold a leadership position within the unit since those individuals are considered part of the chain of command and would not be able to assist someone in making a confidential restricted report to SAPRO.

9.2. Teal Rope members are expected to model the Air Force Core Values: Integrity, Service and Excellence. As representatives of the SAPRO staff, they should uphold the highest standards of professionalism as outlined in this instruction, and the "Expectations and Guidelines" in [Attachment 2](#).

9.3. If the SAPRO or 81 TRG staff is made aware of conduct unbecoming of a Teal Rope member, the individual will be counseled by the SARC, in coordination with the Teal Rope Liaison, and appropriate action will be taken, which may include removal from the program.

9.4. Teal Rope members serve as a conduit between the student population and the SAPRO Staff and are a visible and positive presence of the SAPR program base-wide.

9.5. Teal Rope members may assist the SAPR staff with various SAPRO sponsored activities on a voluntary basis.

9.6. To become a Teal Rope member an applicant must have a minimum of two months remaining in their technical training upon acceptance into the program.

Section C— Training.

10. Teal Rope Members

10.1. All Teal Rope members are required to attend regularly scheduled monthly meetings where additional training will occur.

10.2. All participants are required to complete a minimum of one (1) hour per month (includes monthly meeting).

11. Newcomers. All newly arriving personnel (Non-Prior Service (NPS), First Term Airmen's Center (FTAC), incoming active duty, and civilian personnel) will be made aware of the program purpose as part of initial orientation to the installation.

Section D— Conduct of Students Wearing the Teal Aiguillette.

12. Duties and Conduct of Teal Rope Members

12.1. Teal Rope members serve as an example of good ethics/morals in words and actions. They should, at all times, conduct themselves in a manner which would maintain a positive perception and program integrity.

12.2. Teal Rope members are not trained or certified counselors. Teal Rope members will provide information and referral services only, including having the hotline number on-hand to obtain further guidance regarding any situation. Teal Rope members act as a conduit between the student population and the SARC.

12.3. Teal Rope members will be supervised by the SAPRO and will assist as needed in various program areas and will follow the guidelines delineated in [Attachment 2](#).

13. Other Responsibilities

13.1. Teal Rope members are responsible for returning the teal aiguillette to their MTL prior to departing technical training. All aigullettes will be collected by the Teal Rope Liaison and returned to SAPRO.

13.2. When volunteering in other capacities as a Teal Rope, professional decorum will be maintained.

Section E— Opportunities for Recognition.

14. Letter of Appreciation. After successful completion of the minimum requirements of the program all Airmen will be eligible to receive a Letter of Appreciation (LOA). The LOA can be revoked for substandard duty performance and/or infractions of duty responsibilities while on or off duty. If requested the SARC or designee can provide a recommendation to the gaining command's SAPRO for application to the Victim Advocate program.

15. Humanitarian – Volunteer Projects. When opportunities are available, the SAPRO will plan and execute various SAPRO and/or Integrated Delivery System events. Teal Rope members volunteering for projects/events will be eligible to receive a Letter of Appreciation (LOA).

Section F— Evaluation.

16. Program Efficiency: Efficient communication is vital to the overall success or failure of the program. The success of the Teal Rope Program is dependent on timely two-way communication and successful interaction between the Teal Rope members and Non-Prior Service students. Tracking the number of referrals from the Teal Rope Program and the number of days between the incident and the report to SAPRO will assist in determining program efficiency.

17. Program Effectiveness

17.1. Measurement. The measurement will consist of data tracking on a monthly basis of: the number of total contacts and the number of contacts that resulted in a report. Measurements compiled will provide leaders with timely data on the number of student population needing this service and trend information for program improvement.

17.2. Individual questions may be added to identify areas needing closer analysis.

BRADLEY D. SPACY
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Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

AETCI 36-2216, *Administration of Military Standards and Discipline Training*, 6 December 2010

AFI 36-6001, *Sexual Assault Prevention and Response Office (SAPR)*, 29 September 2008

AFMAN 33-363, *Management of Records*, 1 March 2008

Air Force, Records Disposition Schedule (RDS)

Prescribed Forms

No prescribed forms.

Adopted Forms

AF Form 847, *Recommendation for Change of Publication*

Abbreviations and Acronyms

AETC—Air Education Training Command

AETCI—Air Education Training Command Instruction

AFB—Air Force Base

AFI—Air Force Instruction

FTAC—First Term Airmen's Center

LOA—Letter of Appreciation

MTL—Military Training Leader

NPS—Non-prior Service

OPR—Office of Primary Responsibility

OSI—Office of Special Investigation

SARC—Sexual Assault Response Coordinator

SAPRO—Sexual Assault Prevention and Response Office

TRG—Training Group

TRW—Training Wing

Attachment 2

TEAL ROPE PROGRAM EXPECTATIONS AND GUIDELINES

A2.1. Be A Good Example In Word And Deed.

A2.1.1. A Teal Rope member is a representative of the SAPRO staff within the Military Training Flight. Students and Military Training Leaders must be able to trust their squadron's Teal Rope member as a link to the SAPRO, which expects a higher level of maturity. Remaining a good example means examining your actions and speech and making sure your behaviors fit your role as a Teal Rope member.

A2.2. Attend All Regularly Scheduled Meetings.

A2.2.1. This program requires a certain amount of training to be able to aid the SAPRO staff. Meetings are held regularly and advance notice will be provided either via e-mail or by class/MTL announcement. **Meetings are mandatory, if not previously excused from meetings, a warning will be issued. Any further infraction will result in the suspension of their rope.**

A2.3. . Be A Contact For SAPRO Concerns.

A2.3.1. Teal Rope members are designated by the rope they wear. Whenever an individual approaches you with a question or concern regarding sexual assault, follow the guidelines set forth in your training.

A2.4. . Find A Place To Volunteer Your Time.

A2.4.1. Service is a keystone of the Teal Rope program. Teal Rope members actively serve base personnel and the community by donating the minimum of 1 hour per month participating in various activities. Teal Rope members can volunteer their time by aiding the SAPRO staff and participating/assisting in other base or community activities. **All participants are required to complete a minimum of 1 hour per month (includes monthly meeting).**

A2.5. Know The Rules And Follow Them.

A2.5.1. If someone is making remarks that are sexually offensive, call them out. If someone is attempting to isolate someone for a potential assault, intervene as a bystander.

A2.6. Practice The Air Force Core Values And The Four Pillars Of Comprehensive Airmen Fitness.

A2.6.1.1. Display at all times the Air Force Core Values; *"Integrity first, Service Before Self, and Excellence In All We Do"*, while promoting resiliency through the Four Pillars of Comprehensive Airmen Fitness; Mental, Physical, Social, Spiritual.

A2.7. Wear Of Issued Teal Rope.

A2.7.1. While in uniform Teal Rope members must wear their Teal Rope. All Teal Ropes will be in uniform or wear an approved SAPRO t-shirt when performing volunteer service.