

**BY ORDER OF THE COMMANDER
JOINT BASE SAN ANTONIO**



AIR FORCE INSTRUCTION 40-201

**JOINT BASE SAN ANTONIO
Supplement**

23 JULY 2014

Medical Command

**MANAGING RADIOACTIVE MATERIALS IN
THE US AIR FORCE**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This supplement implements and extends the guidance of AFI 40-201, *Managing Radioactive Materials in the US Air Force*, 16 March 2011. This publication does apply to the Air National Guard, the Air Force Reserve Command, and all tenant organizations of Joint Base San Antonio (JBSA) JBSA-LAK, JBSA-RND, and JBSA-FSH. This publication may not be supplemented or further implemented/extended. Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using the AF Form 847, *Recommendation for Change of Publication*; route AF Form 847 from the field through the appropriate functional's chain of command. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with (IAW) Air Force Manual (AFMAN 33-363), *Management of Records*, and disposed of IAW the Air Force Records Information Management System (AFRIMS) Records Disposition Schedule (RDS).

SUMMARY OF CHANGES

This document has been updated to reflect proper organizational alignments and has been changed into a Joint Base San Antonio Supplement.

2.15. The 502d Air Base Wing Commander (502 ABW/CC) is the Installation Commander for JBSA and will designate each Location Bioenvironmental Engineer, or other individual with equivalent radiation experience, as Installation Radiation Safety Officer (IRSO) for their respective location.

2.15.9. **(Added)** The 502 ABW/CC delegates authority to appoint the RSO of the 59th Radiology Squadron (59 RSQ) to the 59 RSQ/CC. The 59 RSQ/CC designates the Medical Permit Radiation Safety Officer (PRSO) as the 59 RSQ RSO. The 59 RSQ RSO will fulfill all the duties and responsibilities cited for the IRSO for 59 RSQ units unless specific notation is addressed in this supplement.

2.16. Each location will have an IRSO designated by the 502 ABW/CC. Each location IRSO will accomplish all functions identified in paragraph 2.16. of the basic instruction.

2.16.1. The IRSO will brief government and contractor personnel on the procedures and restrictions of RAM use on JBSA locations.

2.16.6. Each location IRSO will annually brief the 502 ABW ESOHC on RAM operation on their respective location.

2.20.5. **(Added)** Contracting Officers (Installation and Army Corps of Engineers, etc.) will notify the IRSO of all pre-construction meetings. The IRSO will determine the use of RAM on the project and brief the contractors on procedures for bringing RAM on base.

3.3.1. Contact the IRSO for assistance in determining the need for a RAM permit.

3.4.2. Contact the IRSO for assistance in completing the required documentation for obtaining a new RAM permit.

3.4.3.1. Contact the IRSO for assistance in completing the required documentation for renewing a permit.

3.7.1. Units wishing to transfer RAM to another unit must coordinate the transfer with the appropriate IRSO prior to the actual transfer.

3.8.1. Coordinate transportation of any RAM with the IRSO.

3.11.1. Coordinate cessation of operations and permit termination activities with the IRSO.

3.12.1. Must contact the IRSO concerning any RAM incident or mishap to ensure proper reporting procedures are followed.

3.16.1. **(Added)** Must notify the IRSO as soon as possible when an inspector (AFIA/SG, RIC and/or NRC, etc.) conducts an unannounced inspection.

ROBERT D. LABRUTTA, Brigadier General,
USAF
Commander

Attachment 1

GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION

References

AFI 40-201, *Managing Radioactive Materials In The US Air Force*, 16 March 2011

AFMAN 33-363, *Management of Records*, 01 March 2008

Adopted Forms

AF Form 847, *Recommendation for Change of Publication*

Abbreviations and Acronyms

ABW—Air Base Wing

ESOHC—Environmental Safety Occupational Health Counsel

IAW—In Accordance With

IRSO—Installation Radiation Safety Officer

GLDs— Generally Licensed Devices

JBSA—Joint Base San Antonio

PRSO—Permit Radiation Safety Officer

RAM—Radioactive Material

RSO—Radiation Safety Officer

Attachment 3

MANAGING GENERALLY LICENSED DEVICES

A3.2. Coordinate all acquisition of GLD with the IRSO prior to purchase.

Attachment 5

**MINIMUM TRAINING AND EXPERIENCE REQUIRED FOR PRSO AND PERMIT
INSTRUCTORS OF MANUFACTURER'S DEVICE TRAINING**

A5.1. (Added) Coordinate with the IRSO to determine the training requirements for a RSO.