

**BY ORDER OF THE
COMMANDER HILL AIR FORCE BASE**

HILL AIR FORCE BASE INSTRUCTION 48-103

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Aerospace Medicine



ANIMAL CONTROL AND DISEASE PREVENTION

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This instruction implements AFD 48-1, *Aerospace Medicine Program*. It establishes local policy and prescribes procedures concerning the possession and control of animals at Hill Air Force Base (HAFB), as well as measures necessary to protect the health and safety of personnel and animals on this base. Records created as a result of processes prescribed in this publication are maintained in accordance with AFMAN 33-363, *Management of Records*, and disposed of in accordance with the Air Force Records Disposition Schedule (RDS) located at <https://www.my.af.mil/gcss-af61a/afirms/afirms/>. Send comments and suggested improvements to this instruction on AF IMT 847, *Recommendation for Change of Publication*, through channels to the Officer in Charge (OIC), Veterinary Treatment Facility (VTF), 75 MSG/SVRV, Bldg 401.

SUMMARY OF CHANGES

Completely revised to reflect privatization of military family housing. Defers policy and enforcement authority regarding pet ownership/control within privatized housing to the Management Office of the Housing Privatization Developer (MOHPD), currently Boyer Hill Military Housing (BMMH).

1. Scope. The privilege of maintaining a privately owned animal on Hill Air Force Base (HAFB) is dependent on the animal's continuing ability to live harmoniously within the military community. This privilege may be withdrawn by the MOHPD for animal issues arising within privatized housing areas, or by the 75th Air Base Wing Commander (75 ABW/CC) for animal issues arising in any other base area. MOHPD and 75 ABW/CC will work together to resolve animal issues that cross jurisdictions or involve both privatized housing and other base areas.

2. Disciplinary Authority. Military offenders of this instruction are subject to prosecution under the Uniform Code of Military Justice, particularly Article 92(1). **Certified**

3. Appeals. Requests for exceptions to the provisions of this instruction and appeals to actions taken or proposed under those provisions will be made in writing with complete justification to the authority with jurisdiction, i.e., the MOHPD or the 75 ABW /CC. Questions regarding this instruction as it pertains to privatized housing may be directed to the MOHPD. Questions regarding this instruction as it pertains to other base areas may be directed to the OIC, Veterinary Treatment Facility (VTF).

4. Animals in Privatized Housing. See *Addendum to BMMH–HAFB Housing Lease, Military Tenant, Pet Regulations* (Attachment 2) and the “Pets” section of *Welcome to Your New Home* (Attachment 3), or other applicable pet information/policy available from the MOHPD. Note: According to BMMH, the pet regulations outlined in these two documents apply to all tenants in privatized housing on Hill Air Force base—military, foreign military, and non-military. BMMH uses the same *Addendum to BMMH- HAFB Housing Lease, Military Tenant, Pet Regulations* (Attachment 2) for military, foreign military, and non-military tenants.

5. Animals in Other (Non-Housing) Base Areas.

5.1. Limitations.

5.1.1. Non-urban/exotic pets – skunks, raccoons, monkeys, or other wild animals normally restricted to a zoo-type environment – will not be kept on this installation. This also includes ferrets, poisonous snakes, and spiders.

5.1.2. Domestic farm animals, with the exception of horses, are not allowed on this installation. Horses will be kept at the base riding stables in accordance with HILLAFBI48-104, *Privately Owned Horses*.

5.1.3. Personnel living in Bachelor Quarters (dorms) are allowed small caged animals (gerbils, hamsters, etc), birds, or fish.

5.1.4. Privately owned animals are not permitted to be maintained in areas other than privatized housing, Fam Camp, Bachelor Quarters, or base riding stables.

5.1.5. Privately owned animals are not permitted in transient or temporary bachelor quarters, lodging facilities, tennis courts, golf courses, swimming pool enclosures, or athletic fields. In addition, animals will be controlled so as not to interfere with official functions.

5.1.6. Animals are not permitted in public buildings, with the exception of facilities designed for animal use or care.

5.1.7. The VTF will not provide services in support of commercial operations that breed or raise animals for sale or profit. Litters of pets will be treated by the VTF only if the owner certifies in writing that they are not a commercial breeder. Litters will be registered or ownership transferred before 90 days of age.

5.1.8. False claims of ownership will result in permanent denial of on-base pet ownership privileges and base veterinary services.

5.2. Exceptions.

5.2.1. Under the Americans with Disabilities Act (ADA), a person with a disability is entitled to take a service animal wherever it is needed. The ADA defines service animal as “any guide dog, signal dog, or other animal individually trained to do work or perform

tasks for the benefit of an individual with a disability, including but not limited to guiding individuals with impaired vision, alerting individuals with impaired hearing to intruders, providing minimal rescue or protection work, pulling a wheel chair, or fetching dropped items.” Additionally, Utah law further defines a service animal as any animal in training to become a service animal.

5.2.2. “Therapy animals” may be allowed to visit medical facilities as part of human animal bond activities if approved by the Commander, 75th Medical Group.

5.2.3. Law enforcement animals, while in performance of official duties, are allowed in areas otherwise restricted to animals.

5.3. Responsibilities.

5.3.1. The Commander, Rocky Mountain District Veterinary Command (RMDVC), Fort Carson, Colorado, and the OIC, VTF, in compliance with the current Interservice Support Agreement, are responsible for the surveillance of zoonotic disease conditions in animals and to recommend control measures necessary to prevent the spread of any zoonotic or other animal disease condition.

5.3.2. The OIC, VTF, directs all animal health programs on base through the 75 ABW/CC.

5.3.3. Davis County Animal Services is responsible for the capture and disposition of any stray animal found on base (under contract with the MOHPD for privatized housing areas and agreement with 75 ABW for other base areas). Stray animals captured on base will be transported to Davis County Animal Shelter (1422 East 600 North, Fruit Heights, UT 84037, 801-444-2200). Animals so impounded will be handled according to applicable laws and Shelter policy with regard to notification of owner, number of days held, and disposition. Additionally, Davis County Animal Services (under contract with the MOHPD) is responsible for retrieving and disposing of dead animals in housing areas.

5.3.4. Base Civil Engineering takes action to control insect vectors capable of transmitting human and/or animal disease. Additionally, Base Civil Engineering is responsible for retrieving and disposing of dead animals, with the exception of family pets, in other (non-housing) base areas.

5.3.5. The Public Health Flight (75 AMDS/SGPM) coordinates all animal bite reporting procedures with the OIC, VTF.

5.3.6. Motor vehicle operators who strike and injure an animal will stop at once and render such assistance as may be possible, utilizing caution to prevent possible injury to themselves. They will subsequently report the incident to the animal's owner or the Security Forces Squadron (75 SFS) if the owner's name and location cannot be determined.

5.4. Owners of Animals Will:

5.4.1. Provide sufficient wholesome food and water, humane care and treatment, and veterinary care to prevent their animals from suffering. In the event veterinary care by the VTF is not available or authorized, it is the owner's responsibility to obtain civilian veterinary care at the owner's expense. The VTF is authorized to examine, immunize, and treat for diseases or conditions which may be transmitted to humans or animals.

5.4.2. Prevent their animals from becoming a nuisance or menace to other persons, animals, or property. A nuisance is defined as that which causes trouble, annoyance (i.e. prolonged barking or howling), or causes damage to private or public property. All animals will be controlled in order to prevent them from biting or causing injury to people or other animals.

5.4.3. When walking animals out-of-doors have animals on a leash not to exceed 6 feet in length and under the control of a responsible individual. Animal waste will be picked up and properly disposed of immediately.

5.4.4. Exercise animals off-leash only in designated off-leash animal areas.

5.4.5. Prevent their animals from urinating on or damaging shrubs, flowers, grass, or other materials or any other government property.

5.4.6. Ensure that female pets in heat are kept confined except when exercised on a leash and under direct supervision of an adult.

5.4.7. Properly transfer ownership of any animal no longer wanted by finding a new home for the animal or by turning the animal over to a humane organization.

5.4.8. Abide by published quarantine procedures.

5.5. Pets of guests of military personnel on the installation are the responsibility of the guest's sponsor. The sponsor will ensure the animal does not present a threat to the health or safety of other persons or animals on the installation.

5.6. Any animal found or reported running loose on this installation is subject to impoundment by Davis County Animal Services. An owner wishing to reclaim the animal must pay costs incurred at the Davis County Animal Shelter. The Shelter will maintain impounded animals in appropriate kennels or cages while attempting to identify the owner. Microchip tag readers are available to aid in the identification of the animal. Stray animals will be confined for a minimum length of time according to Shelter policy, after which animals may be euthanized or disposed of in accordance with local regulations.

5.7. Animal Bites or Scratches.

5.7.1. Healthy, privately owned dogs or cats, with a current rabies vaccination, that bite a human will be confined and observed for ten days and evaluated by a veterinarian at the first sign of illness during confinement or before release. Such animals will not be destroyed, given away, sold, or otherwise disposed of by the owner until the quarantine period is completed.

5.7.2. Any stray dog or cat that bites a person or any unvaccinated dog or cat that bites in a non-provoked manner will be humanely euthanized and submitted for laboratory evaluation.

5.7.3. 75 SFS and/or Davis County Animal Control assistance will be requested by the responsible authority if the owner fails to cooperate, or if the animal's owner cannot be located or identified.

5.7.4. Quarantine will occur within an approved impound facility or within the owner's quarters at the discretion of the MOHPD and/or the OIC, HAFB VTF. Failure to comply

with established home quarantine procedures will result in the animal being apprehended and quarantined at the owner's expense in an approved civilian facility.

5.7.5. The OIC, VTF or Davis County Animal Control is the only authority authorized to release an animal from home quarantine.

5.7.6. Animals which bite a person and subsequently die before the 10 day quarantine has elapsed or can be initiated will be promptly delivered to the VTF or Davis County Animal Control for laboratory examination for rabies.

5.8. Prohibited Acts.

5.8.1. The following are cause for disciplinary action to be taken against the offender and subsequent denial of the privilege of maintaining animals on this installation:

5.8.1.1. Leaving an animal unattended in any vehicle parked on this installation in a manner which threatens the life or well being of the animal.

5.8.1.2. Ill-treating, tormenting, overloading, over working, or otherwise abusing an animal.

5.8.1.3. Willfully using any known poisonous substance in areas accessible to animals unless such use is in accordance with an officially established rodent control program.

5.8.1.4. Repeatedly provoking or antagonizing an animal.

5.8.1.5. Failure to discharge the responsibilities of an animal owner as specified in this instruction.

5.8.2. Anyone may submit a written complaint to 75 SFS in situations where an animal abuse or violation of the provisions of this instruction or of the Federal Animal Welfare Act of 1970 is suspected.

5.9. Dangerous Animals.

5.9.1. Anyone who observes an animal showing unusual or threatening behavior will notify 75 SFS.

5.9.2. Each incident of an animal inflicting a bite wound which results in preparation of a DD Form 2341, *Report of Animal Bite - Potential Rabies Exposure*, will be evaluated by the OIC, VTF or designated representative to determine if the animal presents a danger to the general public. 75 SFS and/or Davis County Animal Services may be requested to investigate the circumstances of the bite incident to aid in this determination.

5.9.3. Davis County Animal Services will respond to complaints of dangerous animals and investigate to determine the threat. Pets considered a threat to other animals or people may be removed. Failure to cooperate with an animal control officer may result in a request for assistance from 75 SFS.

6. Adopted Forms.

6.1. AF IMT 847, *Recommendation for Change of Publication*

6.2. DD Form 2341, *Report of Animal Bite - Potential Rabies Exposure*

LINDA R. MEDLER, Colonel, USAF
Commander, 75th Air Base Wing

Attachment 1

GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION

References

Uniform Code of Military Justice, particularly Article 92(1)

HILLAFBI48-104, *Privately Owned Horses*, 14 July 1997

American Animal Health Association, *2006 Canine Vaccine Guidelines, Revised*.

Centers for Disease Control and Prevention, *Compendium of Animal Rabies Prevention and Control, 2008*.

AFJI 48-131, *Veterinary Health Services*, 16 August 1994.

Boyer Hill Military Housing, *Addendum to BHMH–HAFB Housing Lease, Military Tenant, Pet Regulations*.

Boyer Hill Military Housing, *Welcome To Your New Home*, 13 March 2008.

Federal Animal Welfare Act of 1970

Abbreviations and Acronyms

ADA Am ericans with Disabilities Act

HAFB Hill Air Force Base

MOHPD Management Office of the Housing Privatization Developer

OIC Officer in Charge

RDS Records Disposition Schedule

RMDVC Rocky Mountain District Veterinary Command

VTF Veterin ary Treatment Facility

75 ABW/CC 75 Air Base Wing Commander

75 AMDS/SGPM 75 Public Health Flight

75 SFS 75 Security Forces Squadron

Terms

Dangerous – Any animal with a recorded history of inflicting severe injury to a human being; any animal that has previously been found to be found to be potentially dangerous and subsequently aggressively attacks or endanger the safety of humans or domestic animals.

Nuisance – An act that causes trouble, annoyance (i.e. prolonged barking or howling), or causes damage to private or public property.

Potentially Dangerous – Any animal that, with or without provocation, approaches a person in a public area in a menacing fashion; any animal with a know propensity to attack without provocation; any animal believed capable of posing a threat to the safety of humans or domestic animals; or any wild animal that approaches a person in a tame or unusual manner

Service Animal – Any guide dog, signal dog, or other animal individually trained to do work or perform tasks for the benefit of an individual with a disability, including but not limited to guiding individuals with impaired vision, alerting individuals with impaired hearing to intruders, providing minimal rescue or protection work, pulling a wheel chair or fetching dropped items

Therapy Animal – Provides people with contact to animals, but are not limited to working with people who have disabilities. They are usually the personal pets of their handlers, and work with their handlers to provide services to others. Federal laws have no provisions for people to be accompanied by therapy animals in places of public accommodation that have "no pets" policies. Therapy animals usually are not service animals.

Vicious – Any animal that has inflicted severe injury to a human being; any animal that has killed a domestic animal while off the owners property; or any animal whose owner has been previously notified that the animal is dangerous and the animal again attacks or endangers the safety of humans or domestic animals.

Zoonotic Disease – A disease that is generally found in animals but can be spread to humans. Avian influenza is a zoonotic disease because the main reservoir for the disease is in birds although it can infect horses, dogs, pigs, cats, marine mammals, and of course, humans.

Attachment 2

ADDENDUM TO BHMH-HAFB HOUSING LEASE MILITARY TENANT

PET REGULATIONS

This addendum is hereby incorporated into and made a part of the Lease to which this Addendum is attached (the "Lease"). In the event of any conflict between this Addendum and the Lease, this Addendum shall govern. Except as otherwise modified by this Addendum, the Lease shall continue in full force and effect and without any modification thereto. Except as otherwise defined in this Addendum, the terms used herein shall have the same meanings as set forth in the Lease.

Pet ownership is a conditional privilege extended to those residents assigned to the Premises. Responsible behavior must be exhibited in the control and care of pets at all times. Tenant shall at all times abide by the terms of this Pet Addendum as well as the rules and regulations respecting pets issued by the Installation all as may be amended from time to time (collectively, the "Pet Regulations"). Failure to comply with the Pet Regulations shall constitute a breach of the Lease and may cause Landlord to revoke the privilege of having any pets.

Pets must be presented to Landlord for approval prior to moving them into the Premises. Small birds, fish, hamsters, guinea pigs, and gerbils which are properly caged in a domicile designed for the habitation are allowed at the Premises. The breeding of animals at the Premises for any purpose is prohibited at all times.

AUTHORIZED PETS:

RESIDENTS ARE ALLOWED A TOTAL OF TWO (2) DOGS OR CATS BASED ON THESE SITE SPECIFIC PET POLICIES AND GUIDELINES.

CONDITIONS OF ANIMAL OWNERSHIP:

- (a) Vaccinations, license, and permits must be obtained as required by law. Landlord may request copies of these documents at any time.
- (b) Farm animals and reptiles of any kind are not permitted.
- (c) Tenant shall be responsible for proper flea and tick control program for all Tenant's pets. Tenant shall be required to provide written documentation that Tenant's quarters and grounds have been treated prior to vacating the Premises. Any damages or flea infestation shall be the financial responsibility of Tenant.
- (d) Only the pet(s) named and described in this Lease Addendum shall occupy the Premises. No additional or different pet is authorized under the Lease.
- (e) The pet(s) shall be kept inside the Premises, in an enclosed area, or on a leash. When off the Premises the pet must be accompanied by and under the control of Tenant.
- (f) If the pet(s) becomes in any way a disturbance or nuisance to others in or around the neighborhood, Tenant shall promptly remove the pet or vacate the Premises upon notice from Landlord.
- (g) Tenant shall clean up after Tenant's pet(s) immediately whether on or off the Premises. The Premises must be kept sanitary and shall not constitute a fly breeding reservoir, a source of offensive odors, or of disease.
- (h) Animals shall be humanely treated at all times. Animals and animal premises shall not be permitted to disturb the peace or constitute a public nuisance or hazard.
- (i) No security or pet deposits shall be required of Active Duty Military Tenant(s) so long as they begin and maintain an allotment, as stated in the Lease Section 7, to the Landlord from the military pay received by the Active

Attachment 3

PETS (from *Welcome To Your New Home, Boyer Hill Military Housing*, 13 March 2008, p 26-9)

Resident Responsibilities

There is a two (2) pet limit for all family housing. All pets must be registered with the BMMH Leasing Office by completing the Pet Addendum when signing the Resident Lease Agreement. If additional pet(s) are acquired after move-in, the resident must update the Pet Addendum within ten (10) days.

All pets are required to be registered at the Hill AFB Veterinary Services within ten (10) days of arrival or after taking ownership of the animal. Veterinary records, including Rabies vaccination, will be required for this registration. If there is not a vaccination history, a new record will be started after the pet has received the appropriate treatment/vaccination history for the pet's age and history. All dogs must also be licensed/registered with Davis County Animal Control. These licenses can be acquired thru the Hill AFB Veterinary Clinic or through Davis County Animal Control.

All pets *must* be kept current with vaccinations, testing, and/or treatments. All dogs and cats must wear their current rabies vaccination tag on their collar or harness. The term "pet owner" will include any person owning, keeping, or harboring an animal. The service member residing in BMMH Family Housing shall be deemed the pet owner of any pet owned, kept, or harbored with their home. Two (2) domestic pets are allowed per home. Dogs and cats are permitted in the home provided they do not become a nuisance to the community

Owners will be held responsible for compliance with current directives and for any damage caused by their pets. Residents are responsible for removing their pets' solid wastes throughout all areas. You are required to clean up after your pets each day to ensure sanitary conditions are maintained.

Abandonment of pets is specifically prohibited. Animal owners who no longer desire to keep a pet or who are moving out will not abandon any animal. Unwanted pets should be placed up for adoption.

The privilege of keeping a pet in homes may be revoked and/or a Citation issued if the pet is determined to be a nuisance. A nuisance is defined as any action of a pet that endangers life or health, gives offense to the senses, violates laws of decency, or obstructs reasonable or comfortable use of property. For example, an animal may be deemed a nuisance if it:

- Habitually or repeatedly barks in such a manner or to such an extent that it disturbs others.
- Interferes or obstructs persons engaging in exercise or physical activity.
- Defecates on the lawn of a home not occupied by its owner.
- Habitually violates the leash law.
- Animals exhibiting fence aggressive behavior.

Vicious Animals

Pet owners must exercise care to prevent injuries to others by their pet. Any pet reported to exhibit dangerous or vicious tendencies will result in investigation by Davis County Animal Control and a Pet Citation issued by Davis County Animal Control and BMMH. Pets considered too dangerous or vicious by Davis County Animal Control may be removed and are subject to eviction from the BMMH family housing.

Pet owners have full responsibility and liability for the conduct of their pets. This includes full restitution for any damages to yards, homes, etc, or hospital bills/veterinary bills incurred as a result of injuries inflicted.

Owners of pets are encouraged to maintain additional liability insurance in the event that their animal bites another person or animal.

Control of Pets

Pets will not be permitted to run loose. A Pet Citation may be issued or the privilege of having a pet may be revoked if a resident or guest routinely violates the leash law. When pets (to include cats) are not penned, they will be leashed at all times. Dogs will not be chained outdoors and left unattended at any time. Dogs may be left in fenced-in yards for short periods of time with proper food, water, and shelter. Dogs may not be left unattended unless confined indoors, outdoors in a securely enclosed and locked

pen, or other approved structure designed to completely restrain the animal. The BMMH Leasing Office, or a representative of the BMMH Leasing Office, will determine if the structure used to restrain the animal is sufficient. Anytime a dog is outside the above confined secured areas, it must, at all times, be securely leashed and under the control of the owner or his/her representative. Dog houses are allowed in yards with authorization from the Property Manager. An Exemption to Policy form must be submitted to the BMMH Leasing Office. Dog houses shall conform to the size of the dog, standards of good taste, and shall not detract from the appearance of the property. It must be painted to match the color of the home or painted white and kept to the rear at all times. Residents are required to remove the doghouse and return the area to original condition with grass seeding at resident's expense.

Prohibited Animals

The following breeds are not permitted in BMMH Family Housing: Any Pit Bull mix, American Pit Bull Terriers, American Staffordshire Terriers (Amstaff), English Staffordshire Bull Terriers, and Wolf-hybrids or any other breed with dominant traits geared toward aggression. If ever there is a question regarding the breed of any animal, it will be required that the resident take the animal to the Base Vet Clinic on Hill AFB for final approval.

Breeding animals in housing is strictly prohibited.

Farm, exotic, and wild animals are not allowed in family housing. These animals include all animals normally used as work animals and those kept for the production of food, or opossums, raccoons, and any other species of animal not usually considered to be domestic.

Animal Bites

All humans scratched or bitten by an animal are considered to be potentially exposed to rabies and should report to a medical facility for treatment. The animal must be transported to the nearest Veterinary Facility for examination. The BMMH Leasing Office must also be notified. A Pet Citation may be issued or the privilege of having a pet in family housing may be revoked as a result of a pet biting a person or another animal.

Pet Violations

Complaints concerning stray or unattended pets and general upkeep of grounds around pets should be directed to the BMMH Leasing Office.

Grandfather Clause

Any restricted breed currently residing in BMMH Family Housing prior to March 14, 2008, and that has a current signed Pet Addendum on file with the Leasing Office and is registered with the Base Vet Clinic and Davis County Animal Control will be permitted to reside in BMMH Family Housing until either PCSing, moving off base, or a violation of any of the residential pet guidelines.