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Dental

DENTAL SERVICES

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(Col Mackey)

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This instruction implements AFPD 47-1, *Dental Services*, and outlines procedures for administrative and technical management of dental activities for Eglin AFB. It applies to eligible personnel assigned, attached, or associated to Eglin AFB. Send recommended changes or comments for this publication to the Office of Primary Responsibility (OPR) using the Air Force (AF) Form 847, *Recommendation for Change of Publication*. Ensure that all records created as a result of processes prescribed in this publication are maintained IAW Air Force Manual (AFMAN) 33-363, *Management of Records*, and disposed of IAW Air Force Records Information Management System (AFRIMS) Records Disposition Schedule (RDS).

SUMMARY OF CHANGES

This publication updates references, unit responsibilities, treatment priority, dental emergency procedures, and teaching program eligibility.

1. References: AFPD 47-1, *Dental Services*; AFI 47-101, *Managing Air Force Dental Services*; AFI 36-2102, *Base-Level Relocation Procedures*; and AFI 48-123, *Medical Examination and Standards*.

2. Responsibilities.

- 2.1. The Dental Squadron Commander (96 DS/CC) will:
 - 2.1.1. Provide dental services according to established directives.
 - 2.1.2. Determine availability and prioritize treatment.
- 2.2. Unit commanders will:

2.2.1. Ensure that personnel under their control comply with this instruction.

2.2.2. Appoint a Unit Health Monitor.

2.3. The 96th Force Support Squadron (96 FSS) will notify the 96 DS/CC of assigned personnel who have been selected for reassignment. For those individuals not serviced by the Eglin FSS, the member's servicing FSS will notify the 96 DS. All individuals will be instructed to report, within FSS's suspense, to the appropriate clinic for a preclearance dental examination as required by AFI 36-2102.

2.4. Unit Health Monitors will:

2.4.1. Schedule/reschedule periodic dental examinations for unit military personnel.

2.4.2. Coordinate cancellation of appointments.

3. Treatment Priority. IAW AFD 47-1 and AFI 47-101.

3.1. Dental care will be prioritized in the following order:

3.1.1. Authorized beneficiaries with bona fide dental emergencies.

3.1.2. Active duty personnel in Dental Readiness Classification 4.

3.1.3. Active duty personnel in Dental Readiness Classification 3.

3.1.4. Active duty personnel in Dental Readiness Classification 2.

3.1.5. Non-active duty beneficiaries may only be treated on a space-available basis, except those with emergency dental needs, medically necessary adjunctive dental needs, or treatment provided to fulfill the training mission of the Advanced Education in General Dentistry Residency Program.

4. Dental Treatment:

4.1. Active duty military: Appointments for routine examinations or subsequent treatment may be made in person or by telephone (883-8324/8325), during normal duty hours (0645-1600).

4.2. All other categories:

4.2.1. Care is authorized on a space and facilities available basis. The priority of care is outlined in AFI 47-101, paragraph 6.2.

4.2.2. Active duty family members enrolled in the Family Member Dental Program will be referred to a civilian dentist for treatment covered by the program.

4.2.3. Patients for treatment in the teaching program (Advanced Education in General Dentistry). Patients who require dental care that meet the specific needs of the teaching program will be given scheduled appointments. Other treatment needs will be referred to a civilian dentist.

5. Periodic Dental Examinations. These examinations are mandatory for all active duty Air Force personnel. Appointments will be scheduled by the Unit Health Monitor in conjunction with the 96 DS Air Force Dental Readiness Assurance Program (AFDRAP) monitor, on a monthly basis. Individuals will reschedule these appointments through their unit health monitor.

6. Emergency Treatment. Emergencies are defined as care rendered for humane reasons to relieve severe debilitating pain, acute septic conditions, painful injuries to the oral structures, blockage of the airway, or uncontrolled bleeding. All eligible beneficiaries are authorized emergency treatment.

6.1. Normal duty hours:

6.1.1. True dental emergencies should report immediately to the Dental Clinic.

6.1.2. Relief of Recent Occurring Pain (Urgent). Call and schedule same day or next day urgent dental care appointment during normal workdays at 883-8324/8325.

6.2. Other than Normal Duty Hours: Personnel incurring dental emergencies, Monday through Friday, 1600-0645, or on weekends and holidays, should report to the 96th Medical Group Emergency Department. Emergency department personnel will notify the Dental Officer of the Day (DOD) and the Dental Charge of Quarters (DCQ), if needed.

7. Personal Appearance. Active duty military patients (non-emergent) will report to the Dental Clinic in uniform. All personnel will adhere to Air Force standards on dress and personal grooming.

8. Cancellations and Broken Appointments.

8.1. Military dental appointments are a mandatory military formation and will be attended unless notification of cancellation is given to the Dental Clinic 24 hours prior to the appointment time. Cancellations of less than 24 hours are considered to be "failed" appointments; however, they may be necessary for mission-essential reasons, illness, or emergencies.

8.2. Active duty members in dental class 3 (an existing condition that is expected to require emergency care within 12 months) status cannot cancel appointments unless approved by their First Sergeant or Commander. Military members should be aware that they are not dentally qualified for a remote/isolated assignment or deployment while in dental class 3.

DAVID A. HARRIS, Brigadier General, USAF
Commander

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

AFMAN 33-363, *Management of Records*, 1 March 2008

AFI 36-2102, *Base-Level Relocation Procedures*, 18 September 2006

AFPD 47-1, *Dental Services*, 26 August 2011

AFI 47-101, *Managing Air Force Dental Services*, 20 February 2014

AFI 48-123, *Medical Examination and Standard*, 5 November 2013

Forms Adopted

AF Form 847, *Recommendation for Change of Publication*