

**BY ORDER OF THE COMMANDER  
EGLIN AIR FORCE BASE**



**AIR FORCE INSTRUCTION 31-113  
AIR FORCE MATERIEL COMMAND  
Supplement**

**EGLIN AIR FORCE BASE  
Supplement  
29 JULY 2013**

**Security**

**INSTALLATION PERIMETER  
ACCESS CONTROL**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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AFI 31-113, 26 January 2012, is supplemented as follows:

This supplement applies to all activities assigned to Eglin AFB, Florida. This supplement also applies to Air Force Reserve Command (AFRC) Units. This supplement requires the collection and maintenance of information protected by the Privacy Act of 1974. System of Records Notices (SORN) F031 AF SP F, *Notification Letters to Persons Barred from Entry to Air Force Installations*, F031 AF SF B, *Security Forces Management Information System (SFMIS)* and F031 AF SP O, *Documentation for Identification and Entry Authority*, applies. Send recommended changes or comments for this publication to the Office of Primary Responsibility (OPR) using the Air Force (AF) Form 847, *Recommendation for Change of Publication*. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with (IAW) Air Force Manual (AFMAN) 33-363, *Management of Records*, and disposed of IAW Air Force Records Information Management System (AFRIMS) Records Disposition Schedule (RDS). This publication may not be supplemented.

1.5.12.10. Access control guidance for Eglin AFB is codified in EAFB Plan 31-101, *Integrated Defense Plan*. Guidance set forth in this supplement will work in conjunction with Annex W of the Integrated Defense Plan.

3.11.2.1. The collection and use of Social Security Administration Numbers (SSANs) is necessary to facilitate the vetting process and has been deemed vital to complete an accurate fitness determination for installation access.

3.11.2.2. SSANs will only be utilized to vet identity and security risk potential for access control (protection/law enforcement) as explained in Title 50, United States Code, Section 797, *Internal Security Act of 1950*.

3.11.2.3. Pursuant to references Homeland Security Presidential Directive (HSPD)-6, *Integration and Use of Screening Information*, HSPD-11, *Comprehensive Terrorist-Related Screening Procedures*, and HSPD-24, *Biometrics for Identification and Screening to Enhance National Security*, disclosure/sharing can occur across the Federal government for the life of the issued access credential.

3.11.2.4. All Personally Identifiable Information (PII) will be protected pursuant to the Privacy Act of 1974, DoD and USAF privacy programs.

3.11.2.5. The supplied credential and related information will be used to identify and respond to potential risks to DoD personnel, property, and national assets.

4.7.2.1. **(Added)** Eglin AFB uses EAFB Form 90, *Eglin Air Force Base Access Affidavit* to facilitate the vetting process. This affidavit will be used in conjunction with the National Crime Information Center (NCIC) and Terrorist Databases to make a fitness determination for installation access.

DAVID A. HARRIS, Brig Gen, USAF  
Commander

**Attachment 1****GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

AFI 31-113, *Installation Perimeter Access Control*, 26 January 2012

AFI 33-332, *Air Force Privacy Program*, 16 May 2011

DTM 09-012, *Interim Policy Guidance for DoD Physical Access Control*, 8 December 2009

EAFB Plan 31-101, *Integrated Defense Plan*, December 2010 (Incorporating June 2012 Interim Change)

HSPD-6, *Integration and Use of Screening Information*, 16 September 2003

HSPD-11, *Comprehensive Terrorist-Related Screening Procedures*, 27 August 2004

HSPD-24, *Biometrics for Identification and Screening to Enhance National Security*, 5 June 2008

***Prescribed Forms***

EAFB Form 90, *Eglin Air Force Base Access Affidavit*,

***Adopted Forms***

AF Form 847, *Recommendation for Change of Publication*, 22 Sep 2009