

**BY ORDER OF THE COMMANDER
CANNON AIR FORCE BASE**



AIR FORCE INSTRUCTION 21-201

**CANNON AIR FORCE BASE
Supplement**

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**CONVENTIONAL MUNITIONS
MANAGEMENT**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This supplement implements and extends the guidance of Air Force Instruction (AFI) 21-201, *Conventional Munitions Management*, 9 April 2014. This supplement outlines procedures for all munitions accounts on base, as well as contingencies and wartime taskings. These procedures apply to anyone engaged in any form of munitions activity and assigned to the 27th Special Operations Wing. All users should be familiar with AFI 21-201, *Conventional Munitions Management*, AFMAN 91-201, *Explosive Safety Standards*, all applicable supplements, and any other publications pertaining to munitions management and explosive safety. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with (IAW) Air Force Manual (AFMAN) 33-363, *Management of Records*, and disposed of IAW Air Force Records Disposition Schedule (RDS) located in the Air Force Records Information Management System (AFRIMS). Refer recommended changes and questions about this publication to the Office of Primary responsibility (OPR) using the AF Form 847, *Recommendation for Change of Publications*; route AF Form 847s through local publications/forms managers.

SUMMARY OF CHANGES

This document has been substantially revised and must be completely reviewed. It has been renumbered and completely reformatted. The changes focus on control of Management of

Material Potentially Presenting an Explosive Hazard (MPPEH), safing gear accountability, time change item management procedures and munitions deployment.

3.13.3.5.1. **(Added)** All agencies or personnel not identified in Technical Order 11A-1-60, will coordinate inspection and turn in with the Munitions Flight.

3.13.3.5.2. **(Added)** All MPPEH will be treated as containing the original Net Explosive Weight and hazards until inspected by the competent authority.

3.13.4.2.2.1. **(Added)** Range personnel will coordinate/schedule turn in of MPPEH at least quarterly.

4.3.5. **(Added)** All safing gear and/or devices not identified in the complete round code will be accounted for.

4.3.5.1. **(Added)** All items such as dome covers, remove before flight tags or umbilical caps will be annotated on the AF IMT 2434, Munitions Configuration and Expenditure Document.

4.3.5.1.1. **(Added)** The weapons load crew will maintain positive control of all items removed during weapons loading and before flight. All Items identified on the AF Form 2434 will be returned during refrag/recon. If the items are not returned the munitions will not be accepted by the Line Delivery crew until a lost object report has been generated by the weapons load crew and validated by Munitions Control.

7.2.3.1. **(Added)** Commanders/Custodians will be briefed by the MASO or MASO Delegate within 30 days of assumption of command on their responsibilities using AF Form 68, *Munitions Customer Information Matrix*. It is the custodian's responsibility to notify the MASO/Munitions Accountability of a new commander for their organization.

7.4.7.4.1. **(Added)** TCI extension requests may be sent to cannon.FV4855@us.af.mil.

7.6.4.8. **(Added)** The custodian is responsible for coordinating with the Munitions Flight and TMO to ensure the munitions are authorized and prepared properly for transportation.

7.6.4.9. **(Added)** The requesting organization is responsible for accomplishing the applicable AMC Form 1033, *Shipper's Declaration for Hazardous Goods*, and other documentation required for shipment.

7.7.9.2.1. **(Added)** Time change explosive items will be forecast quarterly, starting with the next quarter and covering the next two years. Quarters cover periods beginning with Oct, Jan, Apr and Jul. Forecasts are to be completed and submitted to Munitions Accountability NLT 60 days prior to the required quarter.

7.8.1.4.1.1. **(Added)** Units will ensure they have all required equipment to transport the munitions IAW AFMAN 91-201 (i.e. magazines, vehicle placards, two 2A10BC fire extinguishers, vehicle chocks, etc.) prior to receipt.

7.8.3.1. **(Added)** Custody account jacket files are maintained on the public files plan server. The link may be found on the Cannon AFB Munitions Account Management Webpage <https://eis.afsoc.af.mil/sites/27SOMXS/Munitions/Operations/default.aspx>.

7.10.1.1.1. **(Added)** Issue requests will be submitted via InfoPath forms NLT two weeks prior to pick-up date to allow proper scheduling, inspection and preparation of munitions for pickup by the custodian. Verbal/written requests may be approved on a case by case basis.

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