



20 OCTOBER 2009

Certified Current, 8 November 2011

Financial Management

**COMMUTING AREA AND CORPORATE
LIMITS OF MAXWELL-GUNTER AIR FORCE BASE**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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RELEASABILITY: There are no releasability restrictions on this publication.

OPR: AU/FMF

Certified by: AU/FM (Colonel Antonio T. Douglas)
Pages: 2

This instruction implements *Joint Federal Travel Regulation*, Chapter 3, *Local Travel In and Around PDS or TDY Location*. It establishes the local area for Maxwell-Gunter AFB and adjacent units for the proper payment of travel entitlements of DoD personnel traveling in and around the local permanent duty station (PDS). Refer recommended changes and/or corrections to this publication to the Office of Primary Responsibility (OPR) using the AF Form 847, *Recommendation for Change of Publication*, through your chain of command. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with AFMAN 33-363, *Management of Records*, and disposed of in accordance with the Air Force Records Disposition Schedule (RDS) located at <https://www.my.af.mil/gcss-af61/afrims/afrims>. It applies to all active duty, Reserve, and Guard personnel permanently or temporarily assigned to Maxwell-Gunter AFB.

1. Office of Primary Responsibility. The Air University Financial Management (AU/FM) is the primary office of responsibility.

2. Establishment of Local Area.

2.1. Permanent Duty Station (PDS): PDS is identified as Maxwell-Gunter AFB, AL.

2.2. Corporate Limits: Corporate limits are established as the metropolitan area surrounding the PDS/TDY location that is served by local common carriers, specifically the city of Montgomery, AL.

2.3. Commuting Area: The counties of Autauga, Elmore, Lowndes, and Montgomery are established as the commuting area for the payment of travel entitlements.

3. Adopted Form: AF Form 847, *Recommendation for Change of Publication*.

ALLEN G. PECK, Lieutenant General, USAF
Commander

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION***References**Joint Federal Travel Regulation**Abbreviations and Acronyms***PDS**—Permanent Duty Station**TDY**—Temporary Duty