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CORPORATE GOVERNANCE

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This publication implements Air Force Materiel Command Instruction (AFMCI), *AFMC Corporate Process*, 90-601. This instruction outlines the Air Force Test Center's (AFTC) corporate governance structure and establishes the AFTC Council. Responsibilities and procedures are identified for the management of AFTC financial, manpower, personnel, facilities, and material resources aligning with the Test & Evaluation Enterprise. It applies to all AFTC organizations and attached associated units which receive support from the AFTC including the Air Force Reserve and Air National Guard (ANG), except where noted otherwise. This publication may be supplemented at any level, but all direct Supplements must be routed to the OPR of this publication for coordination prior to certification and approval. Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using the AF Form 847, Recommendation for Change of Publication; route AF Forms 847 from the field through the appropriate functional chain of command. Ensure that all records created as a result of processes prescribed in this publication are maintained IAW Air Force Manual (AFMAN) 33-363, Management of Records, and disposed of IAW Air Force Records Information Management System (AFRIMS) Records Disposition Schedule (RDS).

1. Introduction. The primary objective of corporate governance is to ensure the effective/efficient allocation of AFTC resources. The corporate governance process seeks to maximize planning at a centralized level through the AFTC Council. The AFTC Council has a broad range of experience and corporate knowledge concerning the Test and Evaluation Enterprise. The AFTC Council operates under the guidelines specified by Headquarters Air Force Materiel Command (AFMCI Corporate Governance 90-601).

2. AFTC Council Structure. The AFTC Council serves as the senior decision-making body providing strategic direction for the AFTC. The AFTC Council identifies and finds solutions to

key issues impacting the AFTC. It is the responsibility of the AFTC Council to formulate plans, establish priorities, and allocate resources among the various AFTC organizations. The AFTC/CC (or designee) is the decision authority for the Council.

2.1. The AFTC Council is comprised of executive managers within the AFTC:

- 2.1.1. AFTC/CC (Chair)
- 2.1.2. AFTC/CA (Alt Chair)
- 2.1.3. AFTC/CV (Alt Chair)
- 2.1.4. AFTC/CS (Secretariat)
- 2.1.5. 96 TW/CC
- 2.1.6. AEDC/CC
- 2.1.7. 412 TW/CC
- 2.1.8. AFTC/PK
- 2.1.9. AFTC/FM
- 2.1.10. AFTC/XP
- 2.1.11. AFTC/JA
- 2.1.12. AFTC/SE
- 2.1.13. AFTC/SB
- 2.1.14. AFTC/HO
- 2.1.15. AFTC/JT
- 2.1.16. AFTC/DP
- 2.1.17. 96 TW/CZ
- 2.1.18. 412 TW/CZ
- 2.1.19. AEDC/CZ
- 2.1.20. 96 TW/EZ

2.2. The AFTC Council meets as directed by the Chair.

2.3. The Council addresses a variety of topics, including:

- 2.3.1. Strategic Planning to include center level objectives and metrics (POC: AFTC/XP)
- 2.3.2. POM, Financial Plans and Flying Hour Program (POC: AFTC/XP/FM)
- 2.3.3. Financial Execution (POC: AFTC/FM)
- 2.3.4. AFTC Engineering Council (POC: AFTC/CA)
- 2.3.5. Human Resource Management (POC: AFTC/DP)

2.4. Committees or Special Purpose Working Groups may be established at the direction of the Council.

2.5. All Council meeting agendas, minutes, briefings and briefing templates will be posted, in accordance with Records Disposition Schedule T33-46 R15.01.

2.5.1. The above referenced material can be found at the AFTC Council SharePoint site:

2.6. The AFTC/CV/CS is the approving official for the AFTC Council agenda. Anyone who wishes to place an item on the Council agenda must contact, AFTC/CV/CS for approval and scheduling.

3. Roles And Responsibilities. The primary objective of the corporate process is to provide the AFTC Commander and Staff with the capability to review Center-wide issues from a corporate perspective and maximize the effectiveness of AFMC's decision-making. The AFTC Corporate Process also facilitates the transition of resource decision-making from a functional requirements view to a corporate AFTC-framed, capabilities-focused process.

ARNOLD W. BUNCH JR., Major General, USAF
Commander

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

AFMAN 33-363, *Management of Records*, 1 March 2008

AFMCI 90-601, *AFMC Corporate Process*, 6 February 2009

Abbreviations and Acronyms

AFTC—Air Force Test Center

AFMAN—Air Force Manual

AFMC—Air Force Materiel Command

AFMCI—Air Force Materiel Command Instruction

ANG—Air National Guard

OPR—Office of Primary Responsibility

POM—Program Objective Memorandum

RDS—Records Disposition Schedule