

**BY ORDER OF THE COMMANDER
AIR FORCE GLOBAL STRIKE COMMAND**

AIR FORCE INSTRUCTION 32-9004



**AIR FORCE GLOBAL STRIKE COMMAND
SUPPLEMENT**

1 JUNE 2010

Civil Engineering

DISPOSAL OF REAL PROPERTY

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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OPR: HQ AFGSC/A7AB

Certified by: HQ AFGSC/A7A
(Lt Col Thomas J. Svoboda)

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AFI 32-9004, *Disposal of Real Property*, dated 21 Jul 1994, is supplemented as follows. This supplement implements and extends the guidance of Air Force Instruction (AFI) 32-9004, *Disposal of Real Property*. This supplement describes Air Force Global Strike Command (AFGSC) procedures for use in conjunction with the basic AFI. It provides delegations for installations relating to the acquisition of property and explains how to request approval. It does not apply to Air National Guard (ANG) or US Air Force Reserve (USAFR) members and units. Refer recommended changes or questions regarding this supplement to the Office of Primary Responsibilities (OPR) using Air Force Form 847, *Recommendation for Change of Publication*; route AF Forms 847 from the field through the appropriate functional's chain of command.

Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with Air Force Manual (AFMAN) 33-363, *Management of Records*, and disposed of in accordance with Air Force Records Information Management System (AFRIMS) Records Disposition Schedule (RDS) located at <https://www.my.af.mil/gcss-af61a/afirms/afirms/>.

2.1. The Base Civil Engineer (BCE) develops and maintains a current 5-year disposal plan. For each year of the plan, give the number, description, quantity (such as square feet or linear feet), estimated disposal cost (including environmental abatement costs), and method of accomplishment (such as in-house, contract, or reserve forces) of each facility to be disposed.

2.4.1. Wing and installation commanders are delegated authority to approve disposal of all facilities when the total current value of the property listed on the AF Form 300, *Facility*

Disposal, does not exceed \$5000 and delegation is not prohibited by **paragraph 2.4.3** nor buildings destroyed by fire. Facilities cannot be disposed, however, until the wing/base has complied with the terms of the Stewart B. McKinney Homeless Assistance Act outlined in AFI 32-9003, *Granting Temporary Use of Air Force Property*.

2.5. For each building approved by Congress for construction, the Base Civil Engineer prepares and submits to HQ AFGSC Programs Division a listing of buildings to be disposed when construction is completed.

2.5.1. (Added) Committed buildings do not need to be the ones replaced by the new construction. Consider committing one or more facilities (of equal or greater square footage than the new construction) which are the least usable, both functionally and structurally.

2.5.2. (Added) Buildings committed to Congress must be disposed within 6 months following physical completion or beneficial occupancy of the new construction unless a request for retention is approved by HQ AFGSC/A7P.

2.5.3. (Added) Requests to substitute committed buildings with other buildings of equal or greater square footage must be sent to HQ AFGSC/A7P, through the wing (if applicable) for review and approval.

2.5.4. (Added) On 31 October of each year, each wing/base will submit a letter to HQ AFGSC/A7P, 841 Fairchild Ave, Barksdale AFB, LA 71110, giving the status of all committed buildings.

ANN L. MITCHELL, SES, DAF
Director of Installations, Logistics
and Mission Support