

**BY ORDER OF THE COMMANDER
AIR FORCE DISTRICT OF
WASHINGTON**

**AIR FORCE INSTRUCTION 11-209 AIR
FORCE DISTRICT OF WASHINGTON
Supplement**



7 NOVEMBER 2011

Flying Operations

**AERIAL EVENT POLICY AND
PROCEDURES**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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OPR: AFDW/A3OV

Certified by: AFDW/A3O (Col Robert
Moynihan)

Pages: 5

This supplement establishes policies, procedures and extends the guidance of Air Force Instruction (AFI) 11-209, *Aerial Event Policy and Procedures*, 4 May 2006. This publication does not apply to Air Force Reserve or Air National Guard units. Send AF Form 847, Recommendation for Change of Publication, for this publication to AFDW/A3OV (Helicopter Operations Section) for coordination. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with AFMAN 33-363, Management of Records, and disposed of in accordance with the Air Force Records Information Management System (ARFIMS) Records Disposition Schedule (RDS) located at <https://www.my.af.mil/afrims/afrims/afrims/rims.cfm/>.

1.1.1. (Added) General Guidance. This guidance does not apply to demonstrations as part of training for specialized groups which may be involved in operational missions. These groups include, but are not limited to, state/county search and rescue teams and local fire departments. Demonstrations for these specialized groups will be coordinated at the unit level and do not require a DD Form 2535, *Request for Military Aerial Support*. Participation approval is the OG/CC.

1.4.4.1. (Added) Only AFDW aircrews certified according to AFI 11-246, Volume 6 will perform aerial demonstrations.

1.6.3.1.2. Comply with altitude restrictions defined in AFI 11-2UH-1NV3 and applicable supplements.

1.6.7. Waiver authority is AFDW/A3/5/9. Forward information to AFDW/A3OV to arrive at HQ AFDW not later than 30 days prior to scheduled event.

2.4.3. Units will use the Request to Participate in Aerial Event Letter (Attachment #5) to coordinate and obtain participation approval. The Request to Participate in Aerial Event Letter will be forwarded through command channels to arrive at AFDW/A3 not later than 14 days prior to the event.

2.4.12.1. (Added) Send any unique waivers, exceptions to policy, or requests not specifically covered in this publication to AFDW/A3OV for evaluation and processing at the appropriate level.

4.1. WG/CC is the approval authority for 1 HS helicopter static displays on Joint Base Andrews. Static displays at public and military events elsewhere will be requested and approved using the Request to Participate in Aerial Event Letter (Attachment #5).

4.4.6. (Added) Only AFDW aircrews certified according to AFI 11-246, Volume 6 will perform aerial demonstrations.

5.11. Adopted Forms: Request to Participate in Aerial Event Letter – Attachment 5

KENNETH D. CARLSON, Colonel, USAF
Director, Operations, Plans and Requirements
& Assessments

Attachment 1

GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION

References

AFI 11-246, Volume 6, *Air Force Aircraft Demonstrations (C-17, C-130, C-141, C/KC/NKC-135, UH-1)*, 20 April 2004

AFI 11-2UH-1N, Volume 3, *UH-1N Operations Procedures*, 27 December 2006

Attachment 2

APPROVAL MATRIX

Table A2.1. Approval Matrix.

Aviation Support or Aerial Event <i>(Not all inclusive, reference to applicable paragraphs is required)</i>	Approval Levels	
	Event	Participation
STATIC DISPLAY		
Public Event		
On Andrews AFB	MAJCOM/PA ²	WG/CC
Off Andrews AFB	MAJCOM/PA ²	MAJCOM/A3
Military Event		
On Andrews AFB	N/A	WG/CC ³
Off Andrews AFB	N/A	MAJCOM/A3 ³
FLYOVER		
Public Event		
Off Andrews AFB Eligible (Aviation Related)	SAF/PAN	MAJCOM/A3
Exception-to-Policy (Non-aviation related)	SAF/PAN & AF/A3O	MAJCOM/A3 ⁴
On Andrews AFB	SAF/PAN ⁵	MAJCOM/A3
Off Andrews AFB Patriotic Holiday	MAJCOM/PA ⁶	MAJCOM/A3
Military Event (On Andrews AFB)		
Retirement/Change of Command	Approved ⁷	MAJCOM/A3 ⁴
Exception-to-Policy	AF/CV	MAJCOM/A3 ⁸
Patriotic Holiday	Approved ⁹	MAJCOM/A3
Change of Acft or Unit Flag Retirement	Approved ¹⁰	MAJCOM/A3
Other On Andrews AFB	WG/CC ¹¹	MAJCOM/A3 ¹²
Funeral or Memorial (Eligible)	Mortuary Affairs	MAJCOM/A3 ⁴
Exception-to-Policy	AF/CVA	MAJCOM/A3 ⁴
AERIAL REVIEW		
Single MAJCOM	OASD/PA	MAJCOM/A3 ⁴
Multiple MAJCOMs	OSAD/PA	MAJCOM/A3 ⁴
Multiple Services/Nation or Civilian acft	OSAD/PA	AF/A3/5
AERIAL DEMONSTRATION		
Public Event	SAF/PAN	IAW 11-246 ^{4,14}
Military Event	MAJCOM/A3	IAW 11-246 ^{4,14}
OTHER EVENTS/SUPPORT¹⁵		
Missing Man @ eligible events ¹⁶		MAJCOM/A3
Missing Man at other events		MAJCOM/A3 ^{4,17}
Dissimilar Formation		MAJCOM/A3
Multi-Service/Nation or Civilian ¹⁸		MAJCOM/CC ^{4,17}
Record Flight		AF/A3O and SAF/PAN
OCONUS Events		IAW Combatant Commander Directives
CONUS acft or @ non-DoD site		Info AF/A3OO and SAF/PAN
In'l Airshows and Trade Exhibitions		AF/A3OO and SAF/IA coord required ¹⁹

Attachment 5 (Added)

REQUEST TO PARTICIPATE IN AERIAL EVENT LETTER



MEMORANDUM FOR HQ AFDW/A3/5

FROM: 11 WG/CC

SUBJECT: Request to Participate in Aerial Event

1. In accordance with AFDW Sup to AFI 11-209, *Aerial Events Policy and Procedures*, request to participate in the following aerial event:

- a. Event:
- b. Where:
- c. When:
- d. Number of Participating Aircraft:
- e. Planned Flight Maneuvers at the Event:
- f. Departure Date:
- g. Return Date:
- h. OPLAN Risk Mitigation:
- i. Waivers:
- j. Additional Comments:

2. For questions regarding this request, please contact Col Joe Smith, DSN 857-1358.

JOE SMITH, Colonel, USAF
Commander

1st IND, HQ AFDW A3/5

TO: 11 WG/CC

Approved/Disapproved

KENNETH D. CARLSON, Colonel, USAF
Director, Operations, Plans, Requirements
& Assessments