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SECRETARY OF THE AIR FORCE**



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Law

**MANAGEMENT OF THE JUDGE
ADVOCATE GENERAL'S CORPS RESERVE**

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This publication implements AFD 51-8, *Assignment, Training, and Management of Members of The Judge Advocate General's Corps Reserve (TJAGCR)*. It governs management of TJAGCR, and establishes eligibility and processing requirements for assignment to TJAGCR. This publication applies to members of the United States Air Force Reserve and the Air National Guard, as well as to individuals applying for an assignment to TJAGCR. This publication may be supplemented at any level, but all supplements must be routed to the Office of Primary Responsibility (OPR) listed above for coordination prior to certification and approval. Refer recommended changes and questions about this publication to the OPR listed above using the AF Form 847, *Recommendation for Change of Publication*; route AF Forms 847 from the field through the appropriate chain of command. The authorities to waive wing/unit level requirements in this publication are identified with a Tier ("T-0, T-1, T-2, T-3") number following the compliance statement. Submit requests for waivers through the chain of command to the appropriate Tier waiver approval authority, or alternatively, to the Publication OPR for non-tiered compliance items. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with Air Force Manual (AFMAN) 33-363, *Management of Records*, and disposed of in accordance with Air Force Records Information Management System (AFRIMS) Records Disposition Schedule (RDS). The use of the name or mark of any specific manufacturer, commercial product, commodity, or service in this publication does not imply endorsement by the Air Force.

SUMMARY OF CHANGES

This document has been substantially revised and must be completely reviewed. Major changes include: references to TJAGDR changed to TJAGCR; references to ARPC/JAR changed to AF/JAR or AFRC/JAR, as appropriate; revised TJAGCR application requirements and procedures; deleted paragraph on grade determinations and service credit; changed Reassignment Panels to Force Development Teams; and revised guidance on termination from assignment to TJAGCR. An asterisk (*) indicates newly revised material.

Section A—Purpose and Authority.

1. Purpose. Provide accession and removal criteria and standards to meet the peacetime and mobilization readiness requirements for high-quality legal and paralegal personnel in The Judge Advocate General's Corps Reserve (TJAGCR).

2. Authority. **10 U.S.C. §§ 806, 8037; AFD 51-8.** The Judge Advocate General has the authority to designate officers as judge advocates and enlisted members as TJAGCR paralegals, to assign and attach judge advocates and TJAGCR paralegals for duty, and to direct judge advocates and paralegals in the performance of their duties. TJAGCR is comprised of all judge advocates and paralegals serving in an active status in the Air National Guard (ANG) and the United States Air Force Reserve (USAFR).

Section B—Roles and Responsibilities.

3. The Judge Advocate General. The Judge Advocate General (TJAG) selects officers and officer candidates for duty as judge advocates in TJAGCR and designates them as judge advocates. TJAG is the approval authority for all TJAGCR judge advocate and paralegal accessions and assignments. TJAG assigns and attaches TJAGCR members for duty, establishes training standards and requirements, decides upon accession and removal of Air Reserve Component judge advocates and paralegals, and provides professional oversight and supervision for all TJAGCR members.

4. The Mobilization Assistant to TJAG, acting on behalf of TJAG, provides force management, force development, and professional supervision and oversight for judge advocates and paralegals assigned to the USAFR. These duties include developing and implementing policies and programs for USAFR judge advocates and paralegals, providing management oversight for the proper training and mission readiness of all USAFR judge advocates and paralegals, and recommending, through AF/JAR, the selection and assignment of all USAFR judge advocates and paralegals.

5. The ANG Assistant to TJAG, acting on behalf of TJAG, provides force management, force development and professional supervision and oversight for judge advocates and paralegals assigned to the ANG. These duties include developing and implementing policies and programs for ANG judge advocates and paralegals, providing management oversight for the proper training and mission readiness of all ANG judge advocates and paralegals, and recommending, through AF/JAR, the selection and assignment of all ANG judge advocates and paralegals.

6. AF/JAR, acting on behalf of TJAG, and in coordination with the Mobilization Assistant to TJAG and the ANG Assistant to TJAG, as appropriate, serves as the primary action officer for recruiting, accessions, and assignments of TJAGCR judge advocates, and aids in the formulation of management policies, including training policies, for TJAG decision.

7. AFRC/JAR implements decisions made by TJAG by providing personnel management of USAFR members of TJAGCR.

8. TJAGCR Paralegal Leadership. [Insert Additional Procedures.]

8.1. The Senior Paralegal Manager to TJAG (AF/JAY), on behalf of TJAG, develops policies and programs, and provides professional oversight for all paralegals assigned in The Judge Advocate General's Corps, including all paralegals assigned in TJAGCR.

8.2. The Individual Mobilization Augmentee (IMA) the Senior Paralegal Manager to TJAG (IMA to AF/JAY) assists AF/JAY with the development and update of policies, programs, and directives affecting TJAGCR paralegals. The IMA to AF/JAY advises TJAG, the Mobilization Assistant to TJAG, and AF/JAY on all USAFR paralegal accession, retraining, training, attachment, and assignment actions.

8.3. The AFRC Command Paralegal Manager is the primary point of contact for all individuals seeking assignment into TJAGCR as USAFR paralegals, and for reassignments of paralegals into, out of, or within the USAFR. This individual formulates recommendations for USAFR paralegal accession, retraining, assignment, and attachment actions, and staffs such recommendations to TJAG through the IMA to AF/JAY and AF/JAY. Upon obtaining the approval of TJAG, the AFRC Command Paralegal Manager ensures the implementation of such actions.

8.4. The ANG Paralegal Career Field Functional Manager assists AF/JAY with the development and update of policies, programs, and directives affecting TJAGCR paralegals, and advises TJAG, the ANG Assistant to TJAG, and AF/JAY on all ANG paralegal accession, retraining, training, attachment, and assignment actions. This individual is also the primary point of contact for all individuals seeking assignment into TJAGCR as ANG paralegals, and for reassignments of paralegals into, out of, or within the ANG. This individual formulates recommendations for ANG paralegal accession, retraining, assignment, and attachment actions, and staffs such recommendations to TJAG through AF/JAY. Upon obtaining the approval of TJAG, the ANG Paralegal Career Field Functional Manager ensures the implementation of such actions.

9. MAJCOM Staff Judge Advocates are responsible for ensuring that TJAGCR training programs at their offices, and at their subordinate legal offices, are implemented according to the training requirements established by TJAG. 10. Staff Judge Advocates for the unit of assignment are responsible for implementing and supervising the training of TJAGCR personnel assigned to their units. The Commander, AFLOA, exercises this responsibility for IMAs assigned to AFLOA. (T-1)

Section C—Assignment to TJAGCR Judge Advocate Positions.

11. TJAGCR Judge Advocate Eligibility Requirements. Persons who meet the following requirements may apply for assignment to TJAGCR, with concurrent assignment to a USAFR unit, as an IMA, or to an ANG judge advocate position:

- 11.1. Graduate from an American Bar Association-accredited law school.
- 11.2. Be currently licensed to engage in the immediate active practice of law before the highest court of a state or territory of the United States, or of the District of Columbia.
- 11.3. Qualify for an appointment as an officer in the USAFR or the ANG, as set forth in AFI 36-2005 and ANGI 36-2005, as applicable.

12. Applying for TJAGCR Judge Advocate Assignments. Applicants for TJAGCR assignments in the USAFR apply by submitting the documents listed in paragraphs 12.1 through 12.11, as applicable, either electronically or in hard copy, through an Air Force Reserve recruiter or directly to AF/JAR, 1420 Air Force Pentagon, Washington, DC 20330-1420. Applicants for TJAGCR assignments in the ANG apply by submitting the documents listed in paragraphs 12.1 through 12.11, as applicable, either electronically or in hard copy, directly to AF/JAR or the desired ANG legal office.

- 12.1. AF Form 24, **Application for Appointment as Reserve of the Air Force or USAF Without Component.**
- 12.2. Law school and undergraduate transcripts.
- 12.3. Evidence that the applicant is currently authorized to engage in the immediate and active practice of law before the highest court of a state or territory of the United States, or of the District of Columbia.
- 12.4. Resumé or military biography.
- 12.5. AF Form 2030, **USAF Drug and Alcohol Abuse Certificate.**
- 12.6. A one-page cover letter, discussing the applicant's reasons for applying and qualifications to become designated as a judge advocate in TJAGCR.
- 12.7. Copies of all DD Forms 214 and all performance evaluations (for applicants with prior service in any branch of the armed forces).
- 12.8. Standard Form 86, **Questionnaire for National Security Positions** (for applicants with no current security clearance).
- 12.9. Voluntary request for permanent suspension from flying status (for applicants on flying status).
- 12.10. Air National Guard Statement of Agreement and Understanding (for ANG applicants).
- 12.11. Either AF/JAR or AFRC/JAR may request further documentation regarding the applicant's qualifications for appointment and designation as a judge advocate. This documentation may include, but is not limited to, all information required to qualify for an appointment in the USAFR or the ANG, as set forth in AFI 36-2005 and ANGI 36-2005.

13. TJAGCR Judge Advocate Applicant Recommendations and Interviews. Prior to receiving TJAG approval for assignment into TJAGCR, all applicants for TJAGCR judge advocate positions (including applicants who are currently serving on active duty as Air Force judge advocates) must obtain a recommendation from an active duty USAF Staff Judge Advocate (SJA) or equivalent in the grade of O-4 or above.

13.1. Unless the SJA is personally familiar with the applicant's performance and qualifications, a formal interview is required. All interviews will be arranged and coordinated by AF/JAR.

13.2. SJAs prepare reports of interview using the same format prescribed by AF/JAX for applicants for active duty judge advocate positions, and forward those reports directly to AF/JAR. Reports must include the SJA's specific recommendation as to whether the applicant should be appointed into TJAGCR.

14. Processing Applications for TJAGCR USAFR Judge Advocate Positions. Applications for assignment to TJAGCR USAFR positions are processed as follows:

14.1. AF/JAR forwards applications, along with a recommendation for approval or disapproval, to TJAG for final action.

14.2. If TJAG approves an application for assignment to the USAFR, AF/JAR notifies AFRC/JAR that the applicant has been approved for designation as a judge advocate. AFRC/JAR then works with the applicant and the Air Reserve Personnel Center (ARPC) to complete the accession process.

14.3. If TJAG disapproves an application for assignment to an USAFR position, AF/JAR notifies the applicant of the disapproval.

15. Processing Applications for TJAGCR ANG Judge Advocate Positions. Applications for assignment to TJAGCR ANG positions are processed as follows:

15.1. Upon receipt of an application from NGB/A1POP (Officer Programs) for assignment to an ANG position, AF/JAR obtains a recommendation from the ANG Assistant to TJAG, or designee. AF/JAR then forwards the application, along with a recommendation for approval or disapproval and the ANG Assistant's input, to TJAG for final action.

15.2. If TJAG approves an application for assignment to an ANG position, AF/JAR notifies NGB/A1POP that the applicant has been approved for designation as a judge advocate. NGB/A1POP then processes the application back to the state for accession.

15.3. If TJAG disapproves an application for assignment to an ANG position, AF/JAR notifies NGB/A1POP, Officer Programs, of the disapproval. NGB/A1POP then notifies the unit that the application has been disapproved.

16. TJAGCR Judge Advocate Assignments and Attachments.

16.1. TJAG is the approval authority for determining the assignment or attachment of all TJAGCR judge advocates. AF/JAR establishes procedures for submitting and processing assignment and attachment requests. In making assignment or attachment recommendations to TJAG, the Mobilization Assistant to TJAG and the ANG Assistant to TJAG consider the specific needs of the unit, the overall interests of TJAGCR, and the desires of the individual.

16.2. Under no circumstances will an officer perform the duties of a judge advocate, or wear the judge advocate badge, prior to the completion, in its entirety, of the member's accession into TJAGCR.

Section D—Procedures for Assignment to TJAGCR Paralegal Positions.

17. Assignment to TJAGCR Paralegal Positions. Enlisted personnel and individuals with no military experience may apply for TJAGCR paralegal assignment. Air Force enlisted personnel may seek retraining into the paralegal career field from any other career field. Acceptance into TJAGCR and assignment to paralegal positions is limited to those who meet the requirements set forth in paragraphs 18, 19, or 20, as applicable.

18. Applicants Holding Current USAF Paralegal Assignments – Eligibility Requirements and Application Materials.

18.1. Active duty Air Force enlisted personnel who currently hold the paralegal Air Force Specialty Code (AFSC) and seek assignment in TJAGCR as paralegals must meet the following eligibility requirements:

18.1.1. Have attained a paralegal AFSC skill level of 5 or higher.

18.1.2. Have a current physical fitness test score that meets or exceeds standards. (See AFI 36-2905, *Fitness Program*.)

18.1.3. Have no prior convictions by court-martial or by any civilian court (except for minor traffic violations, etc.).

18.1.4. Project a professional image.

18.1.5. Have the ability to engage in effective verbal and written communication.

18.1.6. Meet the standards and qualifications set out in AFI 48-123, *Medical Examinations and Standards*, AFI 36-2101, *Classifying Military Personnel (Officer and Enlisted)*, the most current TJAG Policy Memorandum on paralegal personnel recruiting, and the Paralegal (5J0X1) Career Field Education and Training Plan.

18.1.7. Be in the grade of technical sergeant (E-6) or below, or accept a reduction to technical sergeant (for applicants for IMA paralegal positions).

18.2. Air Force enlisted personnel who currently hold the paralegal AFSC and seek assignment in TJAGCR as paralegals, may apply by submitting the following materials:

18.2.1. AF Form 1288, *Application for Ready Reserve Assignment*.

18.2.2. Military biography or résumé.

18.2.3. At least two letters of recommendation from former or current supervisors.

18.2.4. All Enlisted Performance Reports/Airman Performance Reports.

18.2.5. Report on Individual Person (RIP) indicating that the applicant has attained a paralegal AFSC skill level of 5 or higher.

18.2.6. Proof of current physical fitness test score that meets or exceeds standards.

18.2.7. Paralegal Retraining Counseling Acknowledgment (applicants for ANG paralegal positions only).

18.2.8. Applicants may be required to provide further documentation regarding qualifications for assignment as a TJAGCR paralegal.

19. Applicants for Retraining, or for Transfer from Paralegal Assignments in Another Armed Service – Eligibility Requirements and Application Materials.

19.1. Air Force enlisted personnel seeking retraining into TJAGCR as paralegals, as well as enlisted personnel from other U.S. armed services holding the equivalent of a paralegal AFSC seeking transfer into TJAGCR, must meet the following eligibility requirements:

- 19.1.1. Have attained a skill level of 5 or higher in the applicant's current AFSC or equivalent.
- 19.1.2. Have a score of 51 or higher on the Armed Forces Qualification Test.
- 19.1.3. Have a current physical fitness test score that meets or exceeds standards (Air Force applicants only). (See AFI 36-2905, *Fitness Program*.)
- 19.1.4. Have a minimum typing speed of 25 words per minute.
- 19.1.5. Have no prior convictions by court-martial or by any civilian court (except for minor traffic violations, etc.).
- 19.1.6. Project a professional image.
- 19.1.7. Have the ability to engage in effective verbal and written communication.
- 19.1.8. Meet the standards and qualifications set out in AFI 48-123, *Medical Examinations and Standards*, AFI 36-2101, *Classifying Military Personnel (Officer and Enlisted)*, the most current TJAG Policy Memorandum on paralegal personnel recruiting, and the Paralegal (5J0X1) Career Field Education and Training Plan.
- 19.1.9. Be in the grade of technical sergeant (E-6) or below, or accept a reduction to technical sergeant (for applicants for IMA paralegal positions).

19.2. Air Force enlisted personnel seeking retraining into TJAGCR as paralegals, as well as enlisted personnel from other U.S. armed services holding the equivalent of a paralegal AFSC seeking transfer into TJAGCR, may apply by submitting the following materials:

- 19.2.1. AF Form 1288, *Application for Ready Reserve Assignment*.
- 19.2.2. Military biography or résumé.
- 19.2.3. At least two letters of recommendation from former or current supervisors.
- 19.2.4. All Enlisted Performance Reports/Airman Performance Reports or equivalent.
- 19.2.5. Report on Individual Person (RIP) indicating that the applicant has attained a paralegal AFSC skill level of 5 or higher.
- 19.2.6. Proof of typing speed of 25 words per minute or higher.
- 19.2.7. Proof of score of 51 or higher on the Armed Forces Qualification Test.
- 19.2.8. Proof of current physical fitness test score that meets or exceeds standards (Air Force applicants only).
- 19.2.9. Paralegal Retraining Counseling Acknowledgment (applicants for ANG paralegal positions only).
- 19.2.10. Applicants may be required to provide further documentation regarding qualifications for assignment as a TJAGCR paralegal.

20. Applicants with No Prior Military Service, and Applicants From Other Armed Services Who Hold Non-Paralegal AFSCs – Eligibility Requirements and Application Materials.

20.1. Applicants with no prior military service, and non-Air Force enlisted personnel who do not currently hold the equivalent of a paralegal AFSC, must meet the following eligibility requirements for assignment to TJAGCR paralegal positions:

- 20.1.1. Have a minimum score of 51 on the Armed Forces Qualification Test.
- 20.1.2. Have a minimum typing speed of 25 words per minute.
- 20.1.3. Have no prior convictions by court-martial or by any civilian court (except for minor traffic violations, etc.).
- 20.1.4. Project a professional image.
- 20.1.5. Have the ability to engage in effective verbal and written communication.
- 20.1.6. Meet the standards and qualifications set out in AFI 48-123, *Medical Examinations and Standards*, AFI 36-2101, *Classifying Military Personnel (Officer and Enlisted)*, the most current TJAG Policy Memorandum on paralegal personnel recruiting, and the Paralegal (5J0X1) Career Field Education and Training Plan.

20.2. Applicants with no prior military service, and non-Air Force enlisted personnel who do not currently hold the equivalent of a paralegal AFSC, may apply by submitting the following materials:

- 20.2.1. AF Form 1288, *Application for Ready Reserve Assignment*.
- 20.2.2. Military biography or résumé.
- 20.2.3. At least two letters of recommendation from former or current supervisors.
- 20.2.4. All Enlisted Performance Reports/Airman Performance Reports or equivalent.
- 20.2.5. Proof of score of 51 or higher on the Armed Forces Qualification Test.
- 20.2.6. Proof of typing speed of 25 words per minute or higher.
- 20.2.7. Paralegal Retraining Counseling Acknowledgment (applicants for ANG paralegal positions only).
- 20.2.8. Applicants may be required to provide further documentation regarding qualifications for assignment as a TJAGCR paralegal.

21. Applying for TJAGCR Paralegal Positions.

- 21.1. Individuals submit applications for TJAGCR USAFR paralegal positions (IMA and Unit) through any Air Force Reserve recruiting office.
- 21.2. Individuals submit applications for TJAGCR ANG paralegal positions directly to the desired ANG unit.

22. TJAGCR Paralegal Applicant Interviews. Prior to receiving approval for assignment to a TJAGCR paralegal position, applicants must complete an interview.

22.1. For USAFR Unit paralegal positions, the interview will be conducted by the SJA and the LOS at the unit of application. SJAs and LOSs forward interview reports directly to HQ AFRC/JAR, 255 Richard Ray Blvd, Robins AFB, GA 31098. The SJA and LOS may consolidate their reports into a single report.

22.2. For USAFR IMA paralegal positions, the interview will be conducted by the SJA and the LOS at any active duty base-level legal office. SJAs and LOSs forward interview reports directly to HQ AFRC/JAR, 255 Richard Ray Blvd, Robins AFB, GA 31098. The SJA and LOS may consolidate their reports into a single report.

22.3. For ANG paralegal positions, the interview will be conducted by the SJA and the LOS at the unit of application. SJAs and LOSs forward certificates of interview as part of the complete application package directly to the ANG Paralegal Career Field Functional Manager.

23. Processing Applications for TJAGCR Paralegal Positions.

23.1. For applicants for USAFR paralegal positions, recruiters forward completed application packages to HQ AFRC/JAR, 255 Richard Ray Blvd, Robins AFB, GA 31098.

23.2. For applicants for ANG paralegal positions, the SJA or LOS of the unit of application forwards completed application packages to the ANG Paralegal Career Field Functional Manager.

23.2.1. In addition to the required materials described in paragraphs 18, 19, or 20 above, as applicable, SJAs or LOSs include the following materials in the application package:

23.2.1.1. Applicant's preferred Roster information.

23.2.1.2. Official military photo (for current military applicants only).

24. Action on Applications for TJAGCR Paralegal Positions.

24.1. For USAFR paralegal positions, the approval authority is TJAG. The AFRC Command Paralegal Manager reviews completed applications and recommends approval or disapproval to TJAG, through the IMA to AF/JAY, AF/JAY, and the Mobilization Assistant to TJAG.

24.1.1. If the application is approved, the AFRC Command Paralegal Manager notifies the applicant and forwards to the application package to HQ AFRC/JAR for completion of the accession process.

24.1.2. If the application is disapproved, the AFRC Command Paralegal Manager notifies the applicant.

24.2. For ANG paralegal positions, the approval authority is TJAG. The ANG Paralegal Career Field Functional Manager reviews completed applications and recommends approval or disapproval to TJAG, through AF/JAY and the ANG Assistant to TJAG.

24.2.1. If the application is approved, the ANG Paralegal Career Field Functional Manager notifies the applicant and the unit for completion of the accession process.

24.2.2. If the application is disapproved, the ANG Paralegal Career Field Functional Manager notifies the applicant and returns the application package to the unit.

25. TJAGCR Paralegal Assignments and Attachments.

25.1. TJAG is the approval authority for determining the assignment or attachment of all TJAGCR paralegals.

25.2. USAFR Paralegals submit requests for change in assignment or training attachment to HQ AFRC/JAR, with a copy to the LOS at their current unit. HQ AFRC/JAR coordinates with gaining and losing units. The AFRC Command Paralegal Manager then recommends approval or disapproval to TJAG, through the IMA to AF/JAY, AF/JAY, and the Mobilization Assistant to TJAG.

25.3. ANG paralegals submit requests for change in assignment to the ANG Paralegal Career Field Functional Manager, with a copy to the LOS at their current unit. The ANG Paralegal Career Field Functional Manager then recommends approval or disapproval to TJAG, through AF/JAY and the ANG Assistant to TJAG.

Section E—Additional TJAGCR Management Policies.

26. Judge Advocate Air Force Specialty Codes and Duties; Wear of Judge Advocate and Paralegal Badges.

26.1. Judge advocates assigned to TJAGCR may hold only a judge advocate AFSC (51JX). They may not hold a secondary AFSC in any other career field. Never award a judge advocate AFSC as an individual's secondary or tertiary AFSC.

26.2. Judge advocates may not be assigned to duties other than those of a judge advocate, except with TJAG's express written permission.

26.3. Only currently-designated judge advocates may wear the judge advocate badge. Former judge advocates who have transferred to other career fields may not wear the judge advocate badge at any time.

26.3.1. Retired judge advocates whose last duty assignment prior to retirement was as a member of TJAGCR may wear the judge advocate badge on their uniforms when otherwise authorized to wear any Air Force uniform combination on which judge advocate badges may be worn.

26.4. Paralegals refer to the Career Education and Training Plan for guidance on wearing the paralegal badge.

27. Certification of Compliance with Applicable Rules and Standards.

27.1. Judge advocates and paralegals assigned to The Judge Advocate General's Corps, including those assigned to TJAGCR, are required to complete annual certifications of their compliance with various professional standards. TJAG periodically publishes policies setting forth these requirements.

27.2. TJAGCR judge advocates and paralegals must complete certifications as required by applicable TJAG policies.

27.3. TJAGCR judge advocates and paralegals keep written acknowledgments of certifications in their ARC Participation Folders.

27.4. TJAGCR judge advocates and paralegals who fail to comply with applicable certification requirements are subject to removal from assignment to TJAGCR.

28. TJAGCR Force Development Teams

28.1. TJAG convenes annual Quality Review Panels (QRPs), which will be conducted in accordance with written procedures, policies, and applicable directives. QRP results will be reported directly to TJAG.

28.2. In the event of any force-shaping action, QRP results may be used to assess any appropriate personnel actions. These actions will be in compliance with other personnel policies and procedures.

29. Removal or Suspension from Assignment to TJAGCR. TJAG may remove or suspend a member from assignment to TJAGCR for cause or when, in the exercise of discretion, TJAG determines that removal or suspension is in the best interest of the Air Force.

30. Termination of Assignment to TJAGCR.

30.1. Termination of assignment to TJAGCR occurs when any of the following events occurs:

30.1.1. TJAG removes the member from assignment to TJAGCR (see paragraph 29).

30.1.2. **(Judge advocates only)** The TJAGCR member retires, resigns, or separates from the Air Force. The reason for, or voluntariness of, the retirement, resignation, or separation is immaterial.

30.1.3. **(Paralegals only)** The TJAGCR member retires or separates from the Air Force, or does not re-enlist upon the expiration of the member's term of service. The reason for, or voluntariness of, the retirement, separation, or lack of re-enlistment is immaterial.

30.2. Termination of assignment to TJAGCR has the following effects for judge advocates:

30.2.1. The member's primary AFSC is deleted. Never award a judge advocate AFSC as an individual's secondary or tertiary AFSC.

30.2.2. The member's designation as a judge advocate is terminated.

30.2.3. The member will not appear in TJAG's annual designation order.

30.2.4. Except as provided in paragraph 26.3.1, the member may no longer wear the judge advocate badge.

30.3. Termination of assignment to TJAGCR has the following effect for paralegals:

30.3.1. The member's primary AFSC is deleted. Never award a legal AFSC as an individual's secondary or tertiary AFSC.

ROBERT G. KENNY, Major General,
USAF Performing the Duties of The Judge Advocate
General

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

10 U.S.C. § 806

10 U.S.C. § 8037

AFPD 51-8, *Assignment, Training, and Management of Members of the Judge Advocate General's Corps Reserve (TJAGCR)*, 19 April 2011

AFI 36-2005, *Appointment in Commissioned Grades and Designation and Assignment in Professional Categories – Reserve of the Air Force and United States Air Force*, 15 May 2003

AFI 36-2101, *Classifying Military Personnel (Officer and Enlisted)*, 14 June 2010

AFI 36-2905, *Fitness Program*, 1 July 2010

AFI 48-123, *Medical Examinations and Standards*, 24 September 2009

AFI 51-801, *Training of Air Reserve Component Judge Advocates and Paralegals*, 16 June 2011

AFMAN 33-363, *Management of Records*, 1 March 2008

ANGI 36-2005, *Appointment of Officers in the Air National Guard of the United States and as Reserves of the Air Force*, 15 March 2005

Adopted Forms

AF Form 24, **Application for Appointment as Reserve of the Air Force or USAF Without Component**

AF Form 1288, **Application for Ready Reserve Assignment**

AF Form 2030, **USAF Drug and Alcohol Abuse Certificate**

Standard Form 86, **Questionnaire for National Security Positions**