

**BY ORDER OF THE  
SECRETARY OF THE AIR FORCE**

**AIR FORCE POLICY DIRECTIVE 90-60**

**2 OCTOBER 2014**



**SPECIAL MANAGEMENT**

**SEXUAL ASSAULT PREVENTION AND  
RESPONSE (SAPR) PROGRAM**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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This directive provides policy and assigns responsibility for the prevention of and response to sexual assault and establishes command relationships, authorities and responsibilities in support of the policy. The policy applies to all levels of command and all Air Force organizations including the Active Duty, Air Force government civilian employees, United States Air Force Academy, Air National Guard and Air Force Reserve components while in federal service. It addresses the requirements of the Ronald W. Reagan National Defense Authorization Act for fiscal year 2005, P.L. 108-375, as amended and supplemented, October 28, 2004, Section 577(e), the Duncan Hunter National Defense Authorization Act for fiscal year 2009, P.L. 110-417, Section 567(c) the National Defense Authorization Act for Fiscal year 2010, P.L. 111-84 and implements Department of Defense Directive 6495.01, *Sexual Assault Prevention and Response (SAPR) Program*.

Comments and recommended changes regarding this publication should be sent through appropriate channels using AF Form 847, *Recommendation for Change of Publication*, to the Office of Primary Responsibility (OPR), AF/CVS. Ensure that all records created as a result of processes prescribed in this publication are maintained and disposed of IAW AFMAN 33-363, *Management of Records*, and disposed of IAW the AF Records Disposition Schedule (RDS).

**1. Policy.** Providing a safe, respectful, and productive work environment free from sexual harassment and sexual assault is the responsibility of every Airman. The Air Force's mission depends on Airmen having complete trust and confidence in one another. Air Force core values of Integrity First, Service Before Self and Excellence In All We Do, define the standard. Sexual assault is absolutely incompatible with our core values, our mission, and our heritage. As such,

the Sexual Assault Prevention and Response (SAPR) program is a priority both for ensuring readiness and taking care of our Airmen. It is Air Force policy to:

1.1. Eliminate sexual assault within the Department of the Air Force through awareness and prevention training, education, reporting, response, victim advocacy, and accountability. The Air Force promotes sensitive care and supports confidential reporting for victims of sexual assault.

1.2. Provide mechanisms at the recruiting and accession points to prevent previous offenders from entering the Air Force.

1.3. Ensure strong prevention and response programs, including law enforcement, investigative, and military justice policies and procedures that address victim safety and hold offenders appropriately accountable for their actions.

1.4. Provide an immediate, trained response capability for each report of sexual assault in all areas, including in deployed locations, and ensure victims receive timely access to appropriate treatment and services.

1.5. Treat sexual assault patients as emergency cases that will be given priority. A sexual assault victim may need immediate medical intervention to prevent loss of life or suffering resulting from physical injuries (internal or external), sexually transmitted infections, pregnancy, and psychological distress. Individuals disclosing a recent sexual assault, with their consent, will be quickly transported to the exam site, promptly evaluated, treated for serious injuries, and then, with the patient's consent, undergo a Sexual Assault Forensic Exam (SAFE).

1.5.1. Emergency care shall consist of emergency medical care and a SAFE. Refer to the DD Form 2911, "DoD Sexual Assault Forensic Examination Report," and accompanying instructions. The victim shall be advised that even if a SAFE is declined, the victim is encouraged (but not mandated) to receive medical care, psychological care, legal services and victim advocacy.

1.6. Protect victims of sexual assault from retaliation, reprisal and harassment resulting from their reporting.

1.7. Ensure victims of sexual assault are protected; treated with dignity and respect; and provided support, advocacy and care. The Air Force supports effective command awareness and prevention programs. The Air Force also strongly supports applicable law enforcement and military justice procedures that enable persons to be held accountable for sexual assault offenses and criminal dispositions, as appropriate. To achieve these dual objectives, the Air Force provides a non-confidential, Unrestricted Report of sexual assaults to allow for the provision of victims' services and to hold offenders appropriately accountable. However, this may represent a barrier for victims to access services, when the victim desires no command or law enforcement involvement. Consequently, the Air Force provides a confidential disclosure vehicle via the Restricted Report.

1.8. Provide support to our total force Airmen regardless of when or where the sexual assault took place.

**2. Definitions.** Terms used in this Policy Directive are defined in attachment 1 and comply with those required in DoDD 6495.01 and DoDI 6495.02.

### 3. Responsibilities and Authorities.

3.1. The Chief of Staff of the Air Force serves as the senior uniformed officer responsible for overseeing and providing recommendations to the Secretary on the issue of sexual assault policy matters on prevention, response, oversight, standards, training, and program requirements.

3.2. The Vice Chief of Staff of the Air Force serves as an agent of the Secretary and provides guidance, direction, and oversight for all matters pertaining to the formulation, review, and execution of plans, policies, programs, and budgets addressing sexual assault as well as develops performance-based metrics, leading indicators, and feedback protocols to assess ongoing program performance.

3.3. The Inspector General (SAF/IG) is responsible for supervising, directing, and guiding the Air Force Office of Special Investigations (AFOSI) in accordance with HAF Mission Directive 1-20, The Inspector General. The SAF/IG is also responsible for ensuring AFOSI agents are appropriately trained to investigate sexual offenses in accordance with (IAW) DoDI 5505.18, Investigation of Adult Sexual Assault in the Department of Defense.

3.4. The Air Force General Counsel (SAF/GC) develops and interprets legal policy and provides legal oversight and guidance for all aspects of sexual assault policy, and other matters related to sexual assault, as needed.

3.5. The Director, Air Force Sexual Assault Prevention and Response (AF/CVS) is responsible for all activities related to this directive to include:

3.5.1. Resourcing of the Sexual Assault Prevention and Response (SAPR) program and reporting on program accomplishment.

3.5.2. Policy and operational oversight for the SAPR program through standards, training, research, analysis and program requirements, and maintains functional oversight of program execution and related AF sponsored measurement and research.

3.5.3. Development and approval of required training for Air Force Sexual Assault Response Coordinators (SARC), Sexual Assault Prevention and Response Victim Advocates (SAPR VA), and Volunteer Victim Advocates (VVA), and establishes annual training requirements to comply with DoD mandated training standards as well as ensuring all SARCs, SAPR VAs, and VVAs are properly credentialed IAW DoD Instruction 6495.02, *Sexual Assault Prevention and Response (SAPR) Procedures*.

3.6. The Judge Advocate General (TJAG, AF/JA) is responsible for military justice activities related to this directive and assists in developing, coordinating, and executing legal policy and essential procedural guidance for the management of sexual assault issues. TJAG is responsible for ensuring required training of all judge advocates in sexual assault policy and related matters. TJAG is the responsible official for administration of the Victim and Witness Assistance Program (VWAP) as well as the Special Victim's Counsel.

3.7. The Surgeon General (AF/SG) is responsible for health care policies, clinical practice guidelines, related procedures, and standards governing Air Force healthcare programs for victims of sexual assault. The Surgeon General is responsible for ensuring required training of health care personnel in sexual assault policy and related matters.

3.8. The Chief of Chaplains (AF/HC) is responsible for Chaplain Corps policies and procedural guidance for matters related to sexual assault. The Chief of Chaplains is responsible to ensure members of the Chaplain Corps complete required training in sexual assault policy and related matters.

3.9. The Deputy Chief of Staff of the Air Force, Logistics, Installations and Mission Support (AF/A4/7), through the Director, Air Force Security Forces (AF/A7S) is responsible for security and law enforcement guidelines and related procedures. The Director is responsible for ensuring Security Forces investigators are sufficiently trained to investigate the offenses under their purview ensuring all law enforcement personnel are trained to respond to sexual assault allegations in their first responder capacity.

3.10. The Deputy Chief of Staff of the Air Force, Manpower, Personnel and Services (AF/A1) is responsible for developing, coordinating, and executing: SARC assignments; civilian SARC/SAPR VA hiring; SARC professional development education, training, and broadening; expedited transfer of approved subject and victim requests; SARC deployments; 38P career development (military SARCs); and separation and retirement processing for Airmen. AF/A1 is responsible for employing recruiting processes to prevent accession of previous offenders.

3.11. The Chief of Air Force Reserve (AF/RE) implements sexual assault prevention and response programs for Air Force Reserve personnel that comply with this policy directive and ensures the training of Reserve personnel in sexual assault policy and related matters.

3.12. The Director of the Air National Guard (NGB/CF) implements sexual assault prevention and response programs for Air National Guard (ANG) personnel that comply with this policy directive and appropriate National Guard Bureau policy and ensures the training of ANG personnel in sexual assault policy and related matters.

3.13. MAJCOM commanders implement sexual assault prevention and response programs consistent with these policies and procedures. MAJCOM oversight will not be delegated below the MAJCOM Vice Commander or equivalent position.

3.14. HQ Air Education and Training Command (AETC) develops and distributes, in coordination with AF/CVS, appropriate sexual assault educational materials for all levels of accession, technical training and professional military education sources.

DEBORAH LEE JAMES  
Secretary of the Air Force

**Attachment 1****GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

Section 577 of Public Law 108-375, “Ronald Reagan National Defense Authorization Act for Fiscal Year 2005,” October 28, 2004

Public Law 110-417, “Duncan Hunter National Defense Authorization Act for Fiscal Year 2009”, October 14, 2008

Section 567(c) of Public Law 111-84, “National Defense Authorization Act for Fiscal year 2010”, October 28, 2009

AFI 33-360, *Publications and Forms Management*, 25 September 2013

AFMAN 36-363, *Management of Records*, August 29, 2013, as amended

DoD Directive 6495.01, *Sexual Assault Prevention and Response (SAPR) Program*, January 23, 2012, as amended

DoD Instruction 6495.02, *Sexual Assault Prevention and Response Program Procedures*, March 28, 2013, as amended

HAF Mission Directive 1-20, *The Inspector General*, 26 September 2013

DoD Instruction 5505.18, *Investigation of Adult Sexual Assault in the Department of Defense*, as amended

***Prescribed Forms***

None.

***Adopted Forms***

AF Form 847, *Recommendation for Change of Publication*

DD Form 2911, *DoD Sexual Assault Forensic Examination Report*

***Abbreviations and Acronyms***

**CONUS**—continental United States

**FP**—Headquarters Air Force focal point

**OCONUS**—outside of the continental United States

**SARC**—Sexual Assault Response Coordinator

**SAPR**—Sexual Assault Prevention and Response

**SAPR VA**—Sexual Assault Prevention and Response Victim Advocate

**SVC**—Special Victim Counsel

**VVA**—Volunteer Victim Advocate

**VWAP**—Victim and Witness Assistance Program

*Terms*

**Commander**—An officer who occupies a position of command authorized by appointment or by assumption of command.

**Headquarters Air Force**—The HAF, which is comprised of both Secretariat and Air Staff Offices.

**Sexual Assault**—For the purpose of this Directive and SAPR awareness training and education, the term “sexual assault” is defined as intentional sexual contact, characterized by use of force, threats, intimidation or abuse of authority or when the victim does not or cannot consent. It includes a broad category of sexual offenses consisting of the following specific UCMJ offenses: rape, sexual assault, aggravated sexual contact, abusive sexual contact, forcible sodomy (forced oral or anal sex), or attempts to commit these acts.

**Sexual Assault Response Coordinator (SARC)**—An Air Force civilian employee or Air Force officer reporting to the installation Commander, who serves as the commander’s central point of contact at installation level or within a geographic area to ensure appropriate care is coordinated and provided to victims of sexual assault and tracks the services provided to a victim from the initial report through final disposition and resolution. Ensures the implementation of the SAPR program, to include sexual assault awareness, prevention and response training.

**Sexual Assault Prevention and Response Victim Advocate (SAPR VA)**—Full-time general service civilian employees selected and trained by the SARC, who provide essential support, liaison services and care to victims.

**Victim**—For the purpose of this Directive, a victim is a person who asserts direct physical, emotional, or pecuniary harm as a result of the commission of a sexual assault. The term encompasses all persons 18 and over eligible to receive treatment in military medical facilities; however, Restricted Reporting applies to Service members and their military dependents 18 years of age and older.

**Volunteer Victim Advocate (VVA)**—Military and DoD civilian employee volunteers selected and trained by the SARC, who provide essential support, liaison services and care to victims.

**Victim and Witness Assistance Program (VWAP)**—The program to mitigate the physical, psychological, and financial hardships suffered by victims and witnesses of offenses investigated by U.S. Air Force authorities; foster cooperation between victims, witnesses, and the military justice system; and ensure best efforts are extended to protect the rights of victims and witnesses.