

Administrative Changes to AFPD 23-2, *Management of US Air Force Bulk Petroleum and Related Products*, 17 December 2012

OPR: AF/A4LR

References throughout to “AF/A4LE” are hereby changed to “AF/A4LR”

References throughout to “AF/A4/7” are hereby changed to “AF/A4”

References throughout to “Department of Defense Directive (DoDD) 4140.25, *DoD Management Policy for Energy Commodities and Related Services*, 12 April 2004” to “Department of Defense Instruction (DoDI) 4140.25, *DoD Management Policy for Energy Commodities and Related Services*, 25 June 2015.”

References throughout to “Air Force Petroleum Agency (AFPA)” are hereby changed to “635th Supply Chain Operations Wing, Air Force Petroleum Office (635 SCOW/AFPET).”

Reference to “The Deputy Chief of Staff of the Air Force for Logistics, Installations and Mission Support (AF/A4/7)” are hereby changed to “The Deputy Chief of Staff of the Air Force for Logistics, Engineering and Force Protection (AF/A4)”.

Reference to “AFI 33-360, *Publication and Forms Management*, 18 May 2006” are hereby changed to “AFI 33-360, *Publication and Forms Management*, 25 September 2013.”

References throughout to “AFPA - Air Force Petroleum Agency” are hereby changed to “AFPET - Air Force Petroleum Office.”

15 December 2015

**BY ORDER OF THE
SECRETARY OF THE AIR FORCE**

AIR FORCE POLICY DIRECTIVE 23-2

17 DECEMBER 2012

Materiel Management



**MANAGEMENT OF US AIR FORCE BULK
PETROLEUM AND RELATED PRODUCTS**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

ACCESSIBILITY: Publications and forms are available on the e-publishing website at www.e-publishing.af.mil/.

RELEASABILITY: There are no releasability restrictions on this publication.

OPR: AF/A4LE

Certified by: AF/A4/7
(Lt Gen Judith A. Fedder)

Supersedes: AFPD23-2, 27 March 2009

Pages: 3

This directive implements guidance in Department of Defense Directive (DoDD) 4140.25, *DoD Management Policy for Energy Commodities and Related Services*, and Defense Logistics Agency (DLA) Energy interim policies and procedures guidance to DoDD 4140.25. Additionally, this directive provides policy on managing and storing petroleum products, propellants, chemicals, pure gases, and cryogenic fluids, quality assurance and quality surveillance, and associated facilities. This directive applies to all active duty, Reserve, Guard, contractors, Air Force personnel and personnel under contract, local national civilians employed by the U.S. Air Force, and Civil Air Patrol personnel that receive, store, issue, perform quality control, and/or account for energy commodities on U.S. Air Force installations. The use of any specific manufacturer name, commercial product, commodity, or service created by this publication does not imply endorsement by the Air Force. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with Air Force Manual (AFMAN) 33-363, *Management of Records*, and disposed of in accordance with (IAW) the Air Force Records Disposition Schedule (RDS) maintained in the Air Force Records Information Management System (AFRIMS) located at <https://www.my.af.mil/afrims/afrims/afrims/rims.cfm>. DLA Energy requires that Defense Working Capital Fund (DWCF) records be maintained IAW DLA Energy-P-3, *Document/Data Control and Retention*. Refer recommended changes and questions about this publication to the office of primary responsibility (OPR) using the AF Form 847, *Recommendation for Change of Publication*; route AF Form 847s from the field through the appropriate functional's chain of command.

SUMMARY OF CHANGES

This document has been substantially revised and must be completely reviewed. The major changes include: global changes for Air Force Petroleum Office (AFPET) to Air Force Petroleum Agency (AFPA) and Defense Energy Support Center to DLA Energy, updated reference publication dates, deleting AFPA's responsibilities and format changes to align with AFI 33-360, *Publications and Forms Management*.

1. Overview.

- 1.1. Air Force petroleum products and missile propellants are required by the Air Force to properly support its weapon systems, facilities, and people.
- 1.2. The Air Force must effectively manage its petroleum resources from the time that they are ordered until they are released for use.
- 1.3. This directive provides policies for ordering, receiving, storing, and issuing petroleum products and missile propellants.

2. Policy.

- 2.1. The Air Force will ensure compliance with Air Force Occupational Safety Instructions, environmental policies, and associated technical data for ordering, storing, and issuing petroleum products and missile propellants.
- 2.2. The Air Force will take reasonable measures to ensure that stored petroleum products and missile propellants do not harm the environment.
- 2.3. The Air Force will establish programs for storing and handling petroleum product and missile propellants and ensure that they are maintained in a ready status to prevent deterioration and/or loss of material.

3. Responsibilities.

- 3.1. The Deputy Chief of Staff of the Air Force for Logistics, Installations, and Mission Support (AF/A4/7) is responsible for providing equipment, training, policy, and fuels management guidance for energy commodities handled by the Air Force.
- 3.2. Air Force commanders/directors will ensure that all Air Force controlled petroleum supplies and related materiel are received, stored, issued, and accurately accounted for and reported to appropriate Air Force and Department of Defense agencies, as required.

Michael B. Donley
Secretary of the Air Force

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

AFI 33-360, *Publications and Forms Management*, 18 May 2006

DoDD 4140.25, *DoD Management Policy for Energy Commodities and Related Services*, 12 April 2004

AFMAN 33-363, *Management of Records*, 1 March 2008

DLA Energy-P-3, *Documentation/Data Control and Retention*, 21 February 2012

Adopted Forms

AF Form 847, *Recommendation for Change of Publication*

Abbreviations and Acronyms

AFPA—Air Force Petroleum Agency

DLA Energy—Defense Logistics Agency Energy

Terms

Defense Logistics Agency Energy (DLA Energy)—An organizational component of the Defense Logistics Agency (DLA). DLA Energy is the integrated materiel manager/Department of Defense (DoD) central procurement agent for bulk petroleum, natural gas, coal, and associated services. DLA Energy owns and manages the bulk petroleum products in the DoD to the point-of-sale (end user).

Defense Working Capital Fund (DWCF)—A DoD revolving fund that finances the buying and selling of goods and services. It also provides cost visibility and accountability to facilitate business operations. DLA inventories are sold to end user organizational accounts (military units and federal agencies) that reimburse the DLA Division–DWCF for costs incurred.