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**Operations**



**AIR FORCE READY RESERVE STIPEND  
PROGRAM (PA)**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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(Mr. Robert W. Anderson)  
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This instruction implements Air Policy Directive 10-3, Air Reserve Components Force. It provides guidelines and procedures for the Air Force Ready Reserve Stipend Program (AFRRSP). The purpose of the AFRRSP is to obtain critical wartime medical specialists for the Air National Guard (ANG) and the United States Air Force Reserve (USAFR). This instruction requires collecting and maintaining information subject to the Privacy Act of 1974 authorized by 10 U.S.C. 8359 and E.O. 9397. System of records F045 ARPC A applies. This Air Force Instruction (AFI) is applicable to the Air National Guard.

**SUMMARY OF REVISIONS**

This is the first publication of AFI 10-302. It includes the possibility of stipend recoupment under 10 USC 2005. No other significant changes were made.

**1. Eligibility Requirements.** All applicants must be United States citizens.

1.1. Physicians and nurses in critical specialties are eligible for this program if they:

1.1.1. Are graduates of a school of medicine or osteopathy, or have a minimum of 2 years at a National League of Nursing (NLN) accredited school.

1.1.2. Meet the requirements of Air Force Instruction (AFI) 36-2005, *Appointment in Commissioned Grades and Designation and Assignment in Professional Categories--Reserve of the Air Force and the United States Air Force (Temporary)*.

1.1.3. Are enrolled, or accepted for enrollment, in a physician residency, fellowship program, full time masters degree, or full time in the third or fourth year of a NLN accredited Bachelor of Science in Nursing (BSN) degree program in the United States or Puerto Rico. This program must be acceptable to the Air Force Surgeon General. This professional training program must lead to qualification in a critical wartime specialty.

- 1.1.4. ANG physicians must be concurrently a drilling member of an ANG medical squadron.
- 1.2. Enlisted baccalaureate students in nursing or other health professions are eligible if they:
  - 1.2.1. Are enrolled, or accepted for full-time enrollment, in the third or fourth year of an NLN accredited baccalaureate program in the United States or Puerto Rico. The program must be acceptable to the Air Force Surgeon General. This training program must lead to a degree in nursing or other authorized health care profession in a critical wartime medical specialty.
  - 1.2.2. Meet the commissioning requirements in AFI 36-2005 upon completion of the health care profession training program.

**NOTE:**

Civilian applicants will be enlisted in the Ready Reserve in the grade of E-5, through an ANG/Reserve recruiter and will be awarded Air Force Specialty Code (AFSC) 4N031.

**2. Ineligible Criteria.** Individuals are ineligible if they:

- 2.1. Are currently receiving funding from any other federal government agency. This rule does not apply to federal student loans, or GI Bill recipients.
- 2.2. Have any affiliation with an organization that would prevent satisfying the obligation incurred.
- 2.3. Have an active duty service obligation in the Armed Forces.

**3. Application Procedures:** Applicants:

- 3.1. May request information and application requirements from either ANG/Reserve Medical Service Recruiter or HQ ARPC/SGX, 6760 E. Irvington Place #7000, Denver CO 80280-7000.
- 3.2. Must submit the following documents:
  - 3.2.1. AF Form 3045, **The Air Force Ready Reserve Stipend Program (AFRRSP) Contract.** Its purpose is to identify the Department of the Air Force and the training program participant as parties to a written agreement. This written agreement will include the terms of the training program, the obligation incurred by the participant, and the benefits to the participant.
  - 3.2.2. AF Form 3046, **The Air Force Ready Reserve Stipend Program (AFRRSP) Certificate of Enrollment.** Its purpose is to certify enrollment of an applicant in a accredited professional training program for critical wartime medical specialties. Programs must be approved by HQ ARPC/SGX.

**4. Contractual Information. Terms of Agreement:**

- 4.1. The participant must complete the entire training program agreed to in the contract, unless sooner relieved for the convenience of the government or elimination under paragraph 5. Leaves of absence during the training program will require specific approval by HQ ARPC/SGX.
- 4.2. When tendered, the applicant accepts an appropriate appointment or designation based on the individual medical specialty. Upon completion of the training program, the participant agrees to fulfill the appropriate Reserve Service Obligation (RSO) as specified in the contract.

- 4.3. The participant may be allowed to fulfill the RSO through extended active duty (EAD) in the Air Force with the concurrence of HQ ARPC/SG and HQ AFMPC/SG.
- 4.4. Normally, the stipend eligibility will begin on the 1st day of training after the date the contract is executed.
- 4.5. The participant will be subject to the RSO requirements as specified in the contract and to active duty in time of war or national emergency, as the law provides.
- 4.6. In the event participant fails, voluntarily or because of misconduct, to fulfill the obligations imposed by the contract, recoument under 10 USC 2005 may be initiated.

## **5. Elimination From the AFRRSP:**

- 5.1. HQ ARPC/SGX may eliminate a participant from the AFRRSP for the following reasons:
  - 5.1.1. Failure or refusal to meet academic, medical, administrative, or other standards of the training program.
- 5.2. Elimination from the AFRRSP does not necessarily mean the member will be separated from the Air Reserve Component. Separation is in accordance with AFI 36-3209, *Separation Procedures for Air National Guard and Air Force Reserve Members*.
- 5.3. Stipend payments will stop when the training program is completed, the participant is eliminated, action is initiated to eliminate the participant or during authorized period of non-availability.

## **6. HQ ARPC/SGX:**

- 6.1. Reviews and processes all AFRRSP applications.
- 6.2. Maintains information on program participants in the personnel data system (PDS) and provide quality control of PDS data.
- 6.3. Coordinates with HQ USAF/REM and ANGRC/SG to determine quotas and ceilings for program participants, and to provide various reports as required.
- 6.4. Coordinates with HQ AFMPC/DPMMU to approve a participant's request to fulfill the RSO (or remaining portion of the RSO) on EAD, rather than in the Ready Reserve.
- 6.5. Coordinates with HQ ARPC/SGS on participant's physical qualifications.
- 6.6. Coordinates with HQ ARPC/SGP on participant's course of study.
- 6.7. Processes training program elimination actions. Monitor training program progress and authorize training program extensions, when appropriate.
- 6.8. Coordinates with other ARPC directorates to complete various actions, and including pay, separation, promotion, reassignment and legal .
- 6.9. Notifies participants, 6 months before graduation, that they must elect a training category, and ensure they satisfy all obligations.
- 6.10. Assists with obtaining a training attachment and facilitate attendance at Military Indoctrination of Medical Service Officers (MIMSO).

6.11. HQ ARPC/SGX is the office of primary responsibility for the administration of program participants.

**7. Participants:**

- 7.1. Agree to complete AF Form 3047, **Health Status Questionnaire**. Its purpose is to gather health information.
- 7.2. Agree to complete an annual health status questionnaire and obtain annual training report from the program director.
- 7.3. Provide HQ ARPC/SGX copies of transcript, diploma, license or certificate upon graduation.
- 7.4. Assigned to the 9027th Air Reserve Squadron will contact a recruiter 6 months before graduation for assignment.

**8. Prescribed Forms.** AF Form 3046, **The Air Force Ready Reserve Stipend Program (AFRRSP) Certificate of Enrollment**; AF Form 3045, **The Air Force Ready Reserve Stipend (AFRRSP) Contract**; AF Form 3047, **The Air Force Ready Reserve Stipend Program (AFRRSP) Health Status Questionnaire**.

JOHN A. BRADLEY, Brig Gen, USAF  
Deputy to the Chief of Air Force Reserve

## **Attachment 1**

### **GLOSSARY OF ABBREVIATIONS AND ACRONYMS**

#### ***Abbreviations and Acronyms***

**AFI**—Air Force Instruction

**AFMPC**—Air Force Military Personnel Center

**AFR**—Air Force Regulation

**AFRRSP**—Air Force Ready Reserve Stipend Program

**AFSC**—Air Force Specialty Code

**ANG**—Air National Guard

**ARPC**—Air Reserve Personnel Center

**BSN**—Bachelor of Science in Nursing

**EAD**—Extended Active Duty

**E.O.**—Executive Order

**JA**—Judge Advocate

**MIMSO**—Military Indoctrination for Medical Service Officers

**NLN**—National League of Nursing

**PDS**—Personnel Data System

**REM**—HQ USAF - Office of Air Force Reserve Command Surgeon

**RSO**—Reserve Service Obligation

**SG**—Surgeon General

**USAFR**—United States Air Force Reserve

**U.S.C.**—United States Code