

Administrative Changes to AFPD 36-30, Military Entitlements

OPR: AF/A1PA

References throughout to “Joint Federal Travel Regulations” (JFTR) are hereby changed to “Joint Travel Regulations” (JTR)

Change “DoD Instruction 1000.13, *Identification Cards (ID) for Members of Uniformed Services, Their Dependents, and Other Eligible Individuals*, ~~December 5, 1997~~, January 23, 2014”

Delete “DoD Instruction 1241.2, *Reserve Component Incapacitation System Management*, May 30, 2001” and replace with DoD Instruction 1241.01, *Reserve Component (RC) Line of Duty Determination for Medical and Dental Treatments and Incapacitation Pay Entitlements*, April 19, 2016”

Add “DoD Instruction 1322.17, *Montgomery GI Bill-Selected Reserve (MGIB-SR)*, January 15, 2015”

Add “DoD Instruction 1322.25, *Voluntary Education Programs*, March 15, 2011”

Delete “DoD Instruction 1330.17, *Armed Services Commissary Operations*, October 8, 2008;” replace with “DoDI 1330.17, *DoD Commissary Program*, June 18, 2014”

Delete “DoDD, 1332.35, *Transition Assistance for Military Personnel*, December 9, 1993;” replace with “DoDI, 1332.35, *Transition Assistance for Military Personnel*, February 29, 2016”

Delete “DoD Instruction 1332.36, *Preseparation Counseling for Military Personnel*, February 14, 1994;” superseded by DoDI 1332.35, *Transition Assistance for Military Personnel*, February 29, 2016

Add “DoD Instruction 1332.43, *Voluntary Separation Pay (VSP) Program for Service Members*, February 26, 2014”

Change “DoD Instruction 1341.02, *Defense Enrollment Eligibility Reporting System (DEERS) Program and Procedures*, August 18, 2016”

Change “DoD Directive 1418.05, *Basic Allowance for Subsistence (BAS) Policy*, ~~October 6, 2003~~, April 23, 2007”

Change “DoD Instruction 6060.2, *Child Development Programs*, ~~January 19, 1993~~, August 5, 2014”

Change “DoD Directive 6010.04, *Health Care for Uniformed Services Members and Beneficiaries*, ~~March 15, 2007~~ August 17, 2015”

Delete “DoD Instruction 7730.57, *Aviator Incentive Pays and Bonus Program*, August 12, 2008,” and replace with “DoD Instruction 7730.67, *Aviator Incentive Pays and Bonus Program*, October 20, 2016”

Change AFI 36-2306 to “AFI 36-2649, *Voluntary Education Program*, October 1, 2014”

Change “AFI 36-3003, *Military Leave Program*, ~~October 26, 2009~~, May 11, 2016”

Change “AFI 36-3014, *Clothing Allowances for Air Force Personnel*, ~~May 22, 2007~~, November 23, 2015”

Change “AFI 36-3017, *Special Duty Assignment Pay (SDAP) Program*, ~~June 10, 1994~~, January 8, 2016”

Change “AFI 36-3024, *Transitional Compensation for Abused Dependents*, ~~September 15, 2003~~, November 16, 2016”

Change, “AFI 36-3026_IP, *Identification Cards for Members of the Uniformed Services, Their Eligible Family Members, and Other Eligible Personnel*, June 17, 2009”

Delete “AF Pamphlet 36-3027, *Benefits and Entitlements for Family Members of Air Force Deceased*, October 3, 2002;” obsolete product

Delete “AF Pamphlet 36-2028, *Benefits and Entitlements for Family Members of Retired Air Force Deceased*, October 3, 2002;” obsolete product

Change “AFPD 36-26, *Total Force Development*, ~~Sep 27, 2011~~, December 22, 2015”

Add “AFI 36-4002, *Air Force Foreign Language Proficiency Bonus Program*, June 16, 2015”

Delete “Authority related to Voluntary Separation Payments as delegated to the Secretary of the Air Force pursuant to Under Secretary of Defense (Personnel and Readiness) Memorandum, *Implementation of the Fiscal Year (FY) 2007 National Defense Authorization Act (NDAA) Expanded Voluntary Separations Payment (VSP) for Members of the Armed Forces*, January 8, 2007, as amended by Under Secretary of Defense (Personnel and Readiness) Memorandum, *Modification of the Voluntary Separations Payment (VSP) Implementation Policy*, April 30, 2008” as this is covered in DoDI 1332.43, *Voluntary Separation Pay (VSP) Program for Service Members*, February 26, 2014; obsolete upon publication of DoDI 1332.43, *Voluntary Separation Pay (VSP) Program for Service Members*, February 26, 2014

17 January 2017

**BY ORDER OF THE
SECRETARY OF THE AIR FORCE**

AIR FORCE POLICY DIRECTIVE 36-30

28 APRIL 2015



Personnel

MILITARY ENTITLEMENTS

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This directive provides policies to ensure the Air Force has the necessary mix of quality benefits and entitlements to recruit and retain high quality people to meet Air Force requirements. This policy directive implements the applicable portions of DoD FMR, *Department of Defense Financial Management Regulation*, 3 Nov 09; Joint Federal Travel Regulations (JFTR), Change 270, June 1, 2009; DoDI 1000.13, *Identification Cards for Members of the Uniformed Services, Their Dependents and Other Eligibles*, 5 Dec 1997; DoD 1241.2, *Reserve Component Incapacitation System Management*, 30 May 2001; DoDI 1300.18, *Department of Defense (DoD) Personnel Casualty Matters, Policies, and Procedures*, 8 Jan 2008; DoDD 1304.21, *Policy on Enlistment Bonuses, Accession Bonuses for New Officers in Critical Skills, Selective Reenlistment bonuses, and Critical Skills Retention Bonuses for Active Members*, January 31, 2005; DoDI 1304.27, *Award and Administration of Special Duty Assignment Pay*, 10 Apr, 2009; DoD Instruction 1304.29, *Administration of Enlistment Bonuses, Accession Bonuses for New Officers in Critical Skills, Selective Reenlistment Bonuses, and Critical Skills Retention Bonuses for Active Members*, 15 Dec 2004; DoDD 1322.16, *Montgomery GI Bill (MGIB) Program*, 18 Jun 2002; DoDI 1341.13, *Post-9/11 GI Bill*, 31 May 2013; DoDI 1327.06, *Leave and Liberty Policy and Procedures*, 16 Jun 2009; DoDI 1330.21, *Armed Services Exchange Regulation*, 14 Jul 2005; DoDD 1332.27, *Survivor Annuity Programs for the Uniformed Services*, 26 Jun 2003; DoDI 1332.29, *Eligibility of Regular and Reserve Personnel for Separation Pay*, 23 Feb 1998; DoDD, 1332.35, *Transition Assistance for Military Personnel*, 9 Dec 1993; DoDI 1332.36, *Preseparation Counseling for Military Personnel*, 14 Feb 1994; DoDI 1332.42, *Survivor Annuity Program Administration*, 23 Jun 2009; DoDD 1338.05 *Armed Forces Clothing Monetary Allowance Policy*, 12 Jan 2005; DoDI 1338.1, *Assignment of Public Quarters or Payment of*

Basic Allowance for Quarters to Members of the Uniformed Services, 18 Apr 1974; DoDI 1338.18, *Armed Forces Clothing Monetary Allowance Procedures*, 7 Jan 1998; 1341.09, *DoD Adoption Reimbursement Policy*, Apr 23, 2009; DoDI 1340.10, *Special Pay for Duty at Certain Places Outside the Contiguous 48 States and DC*, 13 Aug 1982; DoDI 1340.9, *Special Pay for Duty Subject to Hostile Fire or Imminent Danger*, 10 Apr 1992; DoDI 1341.2, *Defense Enrollment Eligibility Reporting System Procedures*, 19 Mar 1999; DoDD 1342.20, *Department of Defense Education Activity (DoDEA)*, 19 Oct 2007; DoDI 1342.22, *Military Family Readiness*, 3 Jul 2012; DoDI 1342.24, *Transitional Compensation for Abused Dependents*, 23 May 1995; DoDD 1418.05, *Basic Allowance for Subsistence (BAS) Policy*, 23 Apr 07; DoDD 5105.55, *Defense Commissary Agency (DECA)*, 12 Mar 2008; DoDD 5124.6, *Quality of Life Executive Committee*, 21 Nov 2003; DoDI 6060.2, *Child Development Programs*, 25 Aug 1998; DoDI 1340.27, *Military Foreign Language Skill Proficiency Bonuses*, 21 May 13; DoDI 7730.67, *Aviation Incentive Pays and Bonus Program*, 12 Dec 11. This Air Force Policy Directive (AFPD) applies to the Regular Air Force, Air Force Reserve, and Air National Guard personnel. In collaboration with the Chief of Air Force Reserve (AF/RE) and the Director of the Air National Guard (NGB/CF), the Deputy Chief of Staff for Manpower, Personnel, and Services (AF/A1) develops personnel policy for Military Entitlements. This publication may not be supplemented. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with Air Force Manual (AFMAN) 33-363, *Management of Records*, and disposed of in accordance with the Air Force Records Disposition Schedule (RDS) located in the Air Force Records Information Management System (AFRIMS). See Attachment 1 for a glossary of references and supporting information. Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using AF Form 847, *Recommendation for Change of Publication*; route AF Form 847 from the field through the appropriate functional chain of command.

SUMMARY OF CHANGES

This document has been substantially revised and must be completely reviewed. Major changes include updating the OPR (from AF/DPXE to AF/A1PA) for the publication, revising the format to detail the purpose, policy, responsibilities, and authorities, adding or revising terms, and deleting outdated terms and canceled issuances as necessary. Previous Attachment 1, *Measuring Compliance*, has been deleted. Finally, office symbols and references are updated.

1. Purpose. The Air Force must recruit and retain high-quality people to operate, maintain, and sustain complex air and space forces to accomplish its missions. Attracting and retaining these people requires a compensation system that appropriately recognizes the unique needs of the military and the extraordinary demands imposed upon its members as well as the sacrifices demanded of them.

2. Policy. It is United States Air Force policy to maintain a compensation and benefits package for Air Force members that is equitable, fiscally responsible, and recognizes the unique conditions of military service. At the same time, it should support force sustainment objectives in both peacetime and periods of national emergency. All Air Force members and former members should receive the full benefit of compensation programs to which they are entitled or for which they are eligible.

2.1. An equitable compensation and benefits package should prevent a decline in members' living standards, maintain pay comparability with the private sector, and maintain reimbursements at levels equal with expenses incurred incident to military service.

2.2. The compensation system for Air Force members must be predictable, stable, and transparent with respect to its adjustment systems.

2.3. The Air Force will assist its members and former members in understanding and being fully apprised of entitlements programs and their eligibility for these programs.

2.4. The Air Force will ensure that members are aware of the various compensation packages available to them and that each member has information to assess the extent and value of their personal pay, allowances, and benefits package.

2.5. In support of these entitlement programs, the Air Force will validate service credit for its members for the purpose of fair and lawful administration of pay, entitlements, and benefits.

3. This directive establishes the following responsibilities and authorities:

3.1. The Assistant Secretary of the Air Force for Manpower and Reserve Affairs (SAF/MR) serves as an agent of the Secretary and provides guidance, direction, and oversight for all matters pertaining to the formulation, review, and execution of plans, policies, programs, and budgets addressing military entitlements.

3.2. Deputy Chief of Staff for Manpower, Personnel and Services (AF/A1), is specifically responsible for developing personnel policies, guidance, programs, and legislative initiatives for military compensation and benefits.

3.3. The Chief of Air Force Reserve (AF/RE) collaborates with AF/A1 and NGB/CF to develop personnel policies, guidance, programs, and legislative initiatives for military compensation and benefits. Additionally, AF/RE ensures compliance with AF Policy and informs Reserve personnel regarding entitlement programs.

3.4. The Director, Air National Guard (NGB/CF) collaborates with AF/A1 and AF/RE to develop personnel policies, guidance, programs, and legislative initiatives for military compensation and benefits. Additionally, NGB/CF ensures compliance with AF Policy and informs Air National Guard personnel regarding entitlement programs.

4. Terms Explained:

4.1. Entitlements include the following elements:

4.1.1. Compensation and benefits. These are monetary or nonmonetary elements established by statute and to which military members have a legal right, provided they meet established eligibility criteria. These elements are regarded as part of the total compensation for members' service and include, but not limited to, basic pay, Basic Allowance for Housing (BAH), Basic Allowance for Subsistence (BAS), Family Subsistence Supplemental Allowance (FSSA), Family Separation for Housing (FSH), Overseas Station Allowances (OSA), Cost-Of-Living Allowances (COLA), bonuses and specialty pays, clothing allowances, travel pays, reimbursable expenses, discount shopping through commissary and exchange privileges, medical benefits, leave, death and survivor benefits, dependent assistance and benefits, separation pays, life insurance for member and family, special savings programs, legal assistance, Veterans Administration (VA) benefits, and retirement pays.

4.1.2. Special and Incentive Pays. These include hazardous duty pays, hardship duty pays, aviation related pays, Foreign Language Proficiency Bonus/Pay, special pays for health professionals, enlistment and reenlistment bonuses, critical skills retention pays, location and various assignment pays, and other officer and enlisted recruiting and retention pays and bonuses.

4.1.3. Travel and Transportation Allowances. These include per diem, monetary allowance in lieu of transportation, and household goods and personal vehicle transportation.

Deborah Lee James
Secretary of the Air Force

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

- Joint Federal Travel Regulations (JFTR), Change 321, September 1, 2013
- DoDFMR 7000.14-R, *Department of Defense Financial Management Regulation*, August 2013
- DoD Instruction 1000.13, *Identification Cards (ID) for Members of Uniformed Services, Their Dependents, and Other Eligible Individuals*, December 5, 1997
- DoD Instruction 1100.21, *Voluntary Services in the Department of Defense*, March 11, 2002
- DoD Instruction 1241.2, *Reserve Component Incapacitation System Management*, May 30, 2001
- DoD Instruction 1300.18, *DoD Personnel Casualty Matters, Policies and Procedures*, August 14, 2009
- DoD Directive 1304.21, *Policy on Enlistment Bonuses, Accession Bonuses for New Officers in Critical Skills, Selective Reenlistment bonuses, and Critical Skills Retention Bonuses for Active Members*, January 31, 2005
- DoD Instruction 1304.27, *Award and Administration of Special Duty Assignment Pay*, April 10, 2009
- DoD Instruction 1304.29, *Administration of Enlistment Bonuses, Accession Bonuses for New Officers in Critical Skills, Selective Reenlistment Bonuses, and Critical Skills Retention Bonuses for Active Members*, December 15, 2004;
- DoD Directive 1322.16, *Montgomery GI Bill (MGIB) Program*, June 18, 2002
- DoD Instruction 1327.06, *Leave and Liberty Policy and Procedures*, June 16, 2009
- DoD Instruction 1330.09, *Armed Services Exchange Policy*, December 7, 2005
- DoD Instruction 1330.17, *Armed Services Commissary Operations*, October 8, 2008
- DoD Instruction 1330.21, *Armed Services Exchange Regulation*, July 14, 2005
- DoD Directive 1332.27, *Survivor Annuity Programs for the Uniformed Services*, June 26, 2003
- DoD Instruction 1332.29, *Eligibility of Regular and Reserve for Separation Pay*, June 20, 1991
- DoD Directive 1332.35, *Transition Assistance for Military Personnel*, December 9, 1993
- DoD Instruction 1332.36, *Preseparation Counseling for Military Personnel*, February 14, 1994
- DoD Instruction 1341.11, *Family Subsistence Supplemental Allowance (FSSA)*, March 4, 2008
- DoD Instruction 1332.42, *Survivor Annuity Program Administration*, June 23, 2009
- DoD Directive 1338.05, *Armed Forces Clothing Monetary Allowance Policy*, January 12, 2005
- DoD Instruction 1338.18, *Armed Forces Clothing Monetary Allowance Procedures*, January 7, 1998
- DoD Instruction 1340.09, *Hostile Fire Pay and Imminent Danger Pay*, April 20, 2010

DoD Instruction 1341.2, *Defense Enrollment Eligibility Reporting System Procedures*, March 19, 1999

DoD Instruction 1341.09, *DoD Adoption Reimbursement Policy*, November 3, 2007

DoD Directive 1342.20, *Department of Defense Education Activity (DoDEA)*, October 19, 2007

DoD Instruction 1342.22, *Military Family Readiness*, July 3, 2012

DoD Instruction 1342.24, *Transitional Compensation for Abused Dependents*, May 23, 1995

DoD Directive 1418.05, *Basic Allowance for Subsistence (BAS) Policy*, October 6, 2003

DoD Directive 5105.55, *Defense Commissary Agency (DECA)*, March 12, 2008

DoD Directive 6010.04, *Health Care for Uniformed Services Members and Beneficiaries*, March 15, 2007

DoD Instruction, 6060.2, *Child Development Programs*, January 19, 1993

DoD Instruction 1340.27, *Military Foreign Language Skill Proficiency Bonuses*, May 21, 2013

DoD Instruction 7730.57, *Aviation Incentive Pays and Continuation Bonus Program*, August 12, 2008

DoD Instruction 1341.13, *Post-9/11 GI Bill*, May 31, 2013

This directive interfaces with the following publications

AFPD 24-1, *Personnel Movement*, August 9, 2012

AFPD 24-5, *Transporting and Storing Personal Property*, February 25, 2013

AFI 36-2002, *Regular Air Force and Special Category Accessions*, April, 7, 1999

AFI 36-2306, *Voluntary Education Program*, August 13, 2010

AFI 36-2604, *Service Dates and Dates of Rank*, October 5, 2012

AFI 36-2606, *Reenlistment in the United States Air Force*, May 9, 2011

AFI 36-3002, *Casualty Services*, February 22, 2010

AFI 36-3003, *Military Leave Program*, October 26, 2009

AFI 36-3004, *Aviator Continuation Pay (ACP) Program*, April 12, 2007

AFI 36-3006, *Survivor Benefit Plan (SBP (Active, Guard, Reserve, and Retired))*, October 7, 2009

AFI 36-3009, *Airman and Family Readiness Centers*, May 7, 2013, IC 4 Dec 2013

AFI 36-3014, *Clothing Allowances for Air Force Personnel*, May 22, 2007

AFI 36-3017, *Special Duty Assignment Pay (SDAP) Program*, June 10, 1994

AFI 36-3020, *Family Member Travel*, October 22, 2009

AFI 36-3024, *Transitional Compensation for Abused Dependents*, September 15, 2003

AFI 36-3026, *Identification for Members of the Uniformed Services, Their Eligible Family Members, and Other Eligible Personnel*, June 17, 2009

AF Pamphlet 36-3027, *Benefits and Entitlements for Family Members of Air Force Deceased*, October 3, 2002

AF Pamphlet 36-2028, *Benefits and Entitlements for Family Members of Retired Air Force Deceased*, October 3, 2002

AFPD 36-26, *Total Force Development*, Sep 27, 2011

AFI 41-210, *Tricare Operations and Patient Administration Functions*, June 6, 2012

AF implementing publication for DoD issuances referenced other than those implemented in the AFPD (DoDD 1304.21 is implemented in AFPD 36-26; DoDD 6010.04 is implemented in AFI 41-210)

Authority related to Voluntary Separation Payments as delegated to the Secretary of the Air Force pursuant to Under Secretary of Defense (Personnel and Readiness) Memorandum, *Implementation of the Fiscal Year (FY) 2007 National Defense Authorization Act (NDAA) Expanded Voluntary Separations Payment (VSP) for Members of the Armed Forces*, January 8, 2007, as amended by Under Secretary of Defense (Personnel and Readiness) Memorandum, *Modification of the Voluntary Separations Payment (VSP) Implementation Policy*, April 30, 2008.

Abbreviations and Acronyms

AFPD—Air Force Policy Directive

AFI—Air Force Instruction

BAH—Basic Allowance for Housing

BAS—Basic Allowance for Subsistence

COLA—Cost of Living Allowance

DoD—Department of Defense

DoDD—Department of Defense Directive

DoDI—Department of Defense Instruction

FSSA—Family Subsistence Supplemental Allowance

FSH—Family Separation Housing

OSA—Overseas Station Allowances

VA—Veterans Administration