

**BY ORDER OF THE
SECRETARY OF THE AIR FORCE**



AIR FORCE INSTRUCTION 36-2010

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Personnel

**JUNIOR RESERVE OFFICERS' TRAINING
CORPS (JROTC) PROGRAM**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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(Brig Gen Robert R. Allardice)

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This instruction implements Air Force Policy Directive 36-20, *Accession of Air Force Military Personnel*. It also implements Title 10, United States Code (U.S.C.), Section 2031, and Department of Defense Instruction 1205.13, *Junior Reserve Officers' Training Corps (JROTC) Program*, February 6, 2006. It outlines the responsibilities of personnel active in the Air Force Junior Reserve Officer Training Corps (AFJROTC). Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with AFMAN 37-123, *Management of Records* and disposed of in accordance with the *Air Force Records and Disposition Schedule (RDS)* located at <https://webrims.amc.af.mil/>

SUMMARY OF CHANGES

This updates the initial publication of AFI 36-2010, which streamlines the instructions for officials implementing the AFJROTC program. Major changes in this instruction include the requirement for AFOATS/JR to evaluate annually the operation, administration, and effectiveness of the overall AFJROTC program and the individual units for contractual compliance, cost, and performance objectives. Additionally, adds the requirement for AFRS/CC to ensure advanced placement for JROTC students enlisting in the Air Force as prescribed by DoDI 1205.13.

1. Program Description and Purpose. AFJROTC is a congressionally mandated program designed to instill in students within secondary educational institutions the values of citizenship, service to the United States, personal responsibility, and a sense of accomplishment. Overall mission is to "Develop citizens of character dedicated to serving their nation and community."

2. Program Funding and Staffing:

- 2.1. The Air Force jointly funds and administers the AFJROTC program with the high schools, consistent with 10 U.S.C. 2031.
- 2.2. AFJROTC instructors are retired active duty commissioned and noncommissioned Air Force officers. Instructors are hired by the individual high schools as school employees.

3. Program Management Responsibilities.

3.1. Secretary of the Air Force will:

- 3.1.1. Maintain the AFJROTC program.
- 3.1.2. Approve new AFJROTC units.
- 3.1.3. Approve closing units if sufficient funds are not appropriated to the program.

3.2. Chief, Commissioning Programs Division (HQ USAF/A1DO) will:

- 3.2.1. Develop general policy.
- 3.2.2. Provide guidance.
- 3.2.3. Advocate for appropriate funding to implement congressional and OSD mandates.

3.3. Commander, Air Education & Training Command (AETC/CC). Acts through AETC/ED to:

- 3.3.1. Ensure appropriate funding is made available to implement congressional and OSD mandates.
- 3.3.2. Advise the Secretary of the Air Force regarding the closing of units if sufficient funds are not appropriated to the program

3.4. Commander, Air Force Officer Accession & Training Schools (AFOATS/CC) will:

- 3.4.1. Provide routine oversight of the AFJROTC program.
- 3.4.2. Advocate for appropriate funding to implement congressional and OSD mandates.
- 3.4.3. Develop specific policy and procedures for the day-to-day operation of the program.
- 3.4.4. Establish standards for unit operations, instructor qualifications, and cadet performance.
- 3.4.5. Develop procedures to screen, approve, and certify AFJROTC instructors.
- 3.4.6. Establish procedures to provide each AFJROTC unit with the necessary curriculum materials, equipment, supplies, and uniforms.
- 3.4.7. Develop procedures for routine AFJROTC unit closings and serve as the final approval authority for unit closings.
- 3.4.8. Establish procedures to annually evaluate the operation, administration, and effectiveness of the overall AFJROTC Program and the individual units for contractual compliance, cost, and performance objectives.
- 3.4.9. Ensure the development and/or acquirement and distribute the AFJROTC curriculum for implementation by AFJROTC instructors worldwide.

3.4.10. Maintain and coordinate support agreements between AFJROTC and Air Force bases or other DoD service installations.

3.4.11. Coordinate budget, legislative, and overarching policy issues.

3.5. Commander, Air Force Recruiting Service (AFRS/CC) will:

3.5.1. Ensure students presenting evidence of successful completion of at least 2 academic years of the AFJROTC or JROTC program under any Military Department is entitled to advanced promotion to the grade of no less than E-2 on initial enlistment in an Active or Reserve component of the Air Force. At its discretion, the Air Force may award the grade of E-3 for successful completion of 3 academic years of the AFROTC or JROTC program.

3.6. Air Force or other DoD Service Installations/Bases. Provide host tenant support and services (as resources allow) to include:

3.6.1. Administrative support in the area of Freedom of Information Act (FOIA), Privacy Act, and forms management and publishing programs.

3.6.2. Photographic support such as 8x10 inch full length portraits, passport photos (for retirees applying for AFJROTC positions).

3.6.3. AFJROTC staff and instructors access to all Services' facilities, recreational programs, and community services.

3.6.4. Access and use of food service and related dining facilities during official base visits, Summer Leadership Schools, or Aerospace and Technology Honors Camps as requested.

3.6.5. Emergency medical/dental care for cadets who become injured or ill during official base visits, Summer Leadership Schools, or Aerospace and Technology Honors Camps.

3.6.6. Transient housing facilities and/or temporary visiting quarters to cadets during official base visits, Summer Leadership Schools, or Aerospace and Technology Honors Camps on a space available basis.

3.6.7. Access to centralized printing or duplication services, if available.

3.6.8. Equipment management services as available and prescribed by AFOATS/JR.

3.6.9. Vehicle/shuttle support (to include taxi services when available) while on official base visits or attending Summer Leadership School.

3.6.10. Packing, crating, and shipping support to AFJROTC units(s) to ship materials to HQ AFOATS, 551 E. Maxwell Blvd, Maxwell AFB, AL 36112-6106, or other official destination.

3.6.11. Introductory flights in Air Force aircraft, as requested and resources available.

3.7. AFJROTC Instructors will:

3.7.1. Perform the day-to-day duties required to operate and administer an AFJROTC unit.

3.7.2. Organize/coordinate official base visits for cadets.

3.7.3. Meet instructor qualification standards as defined by law and higher directives.

ROGER A. BRADY, Lt General, USAF
Deputy Chief of Staff, Personnel

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

Title 10, United States Code, *Armed Forces*, Chapter 102

Title 20, United States Code, *Education*, Section 7261.c

DoDD 1205.13, *Junior Reserve Officers' Training Corps (JROTC) Program*, 6 Feb 06

DoDD 5124.2, *Under Secretary of Defense for Personnel and Readiness*, 11 Feb 06

DoDI 5100.76-M, *Safeguarding Conventional Arms, Ammunition, and Explosives (AA&E) and AA&E Physical Security Review Board*, 8 Oct 05

DoD 4160.21-M, *Defense Reutilization and Marketing Manual*, Aug 97

DoDD 1342.6, *Department of Defense Dependents Schools (DoDDS)*, 13 Oct 92

Abbreviations and Acronyms

AETC/CC—Commander, Air Education and Training Command

AFJROTC—Air Force Junior Reserve Officers' Training Corps

AFOATS/CC—Commander, Air Force Officer Accession and Training Schools

AFOATS/JR—Director of AFJROTC

AFRS/CC—Commander, Air Force Recruiting Service

AFMAN—Air Force Manual

E-2—Airman

E-3—Airman First Class

FOIA—Freedom of Information Act

HQ USAF/A1DO—Headquarters, U.S. Air Force Commissioning Programs Division

OSD—Office of the Secretary of Defense

Terms

ACADEMIC YEAR—The period of time necessary to complete one JROTC course

ACTIVE DUTY PAY AND ALLOWANCES—For calculating JROTC instructor pay, active duty pay and allowances shall be limited to basic pay, basic allowance for housing (BAH), Continental United States (CONUS) cost-of-living allowance, overseas housing allowance (OHA), cost of living allowance (COLA), allowance for uniforms (enlisted only), and basic allowance for subsistence, which the individual would receive if called to active duty.

HIGH SCHOOLS—Public and private secondary educational institutions other than those defined as “Military Junior Colleges” and “Military Institute Schools” (defined below)

JROTC—The Junior Reserve Officer Training Corps program conducted at the secondary educational institution school (high school).

JROTC UNIT—An organized group of JROTC students and faculty at one secondary educational institution school (high school).

MILITARY INSTITUTE SCHOOLS—Military schools at the secondary level of instruction that:

Require a 4-year course in military training.

Organize their military students as a Corps of Cadets under constantly maintained military discipline.

Require all members of the Corps, including those members enrolled in military training, to be in uniform when on campus.

Have as their objective development of student character through military training, regulation of student conduct in accordance with the principles of military discipline, and meeting of military standards similar to those maintained at Military Service academies.

MILITARY JUNIOR COLLEGES—Military schools that provide high school and college instruction, but do not confer baccalaureate degrees.

MULTIPLE JUNIOR ROTC UNITS—Any group of units of one Service organized and sponsored under one school system in which JROTC is conducted concurrently in more than one school.