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Services



ESSENTIAL STATION MESSING PROGRAM

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SUMMARY OF CHANGES

This publication has been revised and must be completely reviewed. References to the meal card program have been changed to essential station messing (ESM). This AFI has been renumbered from AFI 34-241 to AFI 34-143 to correctly align under AFPD 34-1.

1. ESM Procedures

1.1. Personnel who are entitled to ESM privileges:

1.1.1. Essential Station Messing is food furnished to enlisted personnel at government expense.

1.1.2. Anyone who is authorized ESM privileges in appropriated funded and Food Transformation Initiative (FTI) dining facilities (DFAC) or Mission Essential Feeding Facilities (MEFFs) must show their military identification card and/or a copy of their orders when entitled to eat at government expense.

1.1.3. ESM personnel of other Services assigned or attached to Air Force installations are authorized ESM privileges IAW Department of Defense Instruction (DoDI) 1338.10, *Department of Defense Food Service Program*.

1.1.4. Air Force Reserve Officers Training Corps cadets in paid training status who are authorized ESM can use the meal card as identification.

1.1.5. Proper control is maintained by the installation commander who sets a schedule for the recall and reissue of ESM privileges.

1.1.6. The unit commander verifies the roster quarterly then returns a signed copy to FSS Food Service Officer.

1.2. Start, Stop and Verifying ESM

1.2.1. Members will request to start or stop ESM privileges through their unit commander. Member will then submit request to the FSS Food Service Office within 3 duty days of the member's change of status. Members will provide accurate information regarding eligibility; such as residence location and duty hours.

1.2.2. Food Service Officer (FSO) determines member's eligibility for ESM privileges.

1.2.3. FSO/Food Service Section Chief (FSSC) prepares ESM addition/deletion request letter. It will include the member's rank, name, social security number (SSN) or Electronic Data Interchange Personal Identifier (EDIPI) number at FTI bases and the start or stop date for ESM.

1.2.4. Unit ESM control officers forward addition/deletion requests to FSO/FSSC and maintain a copy for future validation.

1.2.5. FSS/ FSO/FSSC update the Corporate Food Service (CFS) and FTI Locality database and validates ESM roster monthly.

1.2.6. Verification: FSS/FSO conducts a monthly review to ensure requested additions and/or deletions have been made.

1.2.7. Update ESM Listing: FSS/FSO indicate on the ESM listing the rank, name, and SSN and EDIPI for FTI installations of individuals that need to be added or removed from the listing.

1.2.8. Sign ESM Listing: FSO reviews and signs the monthly ESM listing.

1.2.9. File copy and forward to FSO/FSS whom also maintains the original copy of the ESM listing.

1.2.10. Update CFS or FTI Loyalty Program: The FSO/FSSC will update the CFS/FTI Loyalty Program.

1.3. For Personnel Not Authorized ESM privileges.

1.3.1. Members living in temporary quarters and authorized Temporary Lodging Allowance or Temporary Lodging Expense are entitled to the Basic Allowance for Subsistence (BAS) and are not authorize ESM privileges. Members granted ESM privileges are not authorized to use the DFAC or MEFF at government expense while on leave and on temporary duty status. Furthermore, these members are not authorized to purchase meals at government expense for another member or person. Unauthorized use of ESM privileges can be a criminal offense, and may subject the member to disciplinary action.

1.4. Joint Basing Installations

1.4.1. Members assigned to a Joint Base and not an Air Force organization will follow the instruction or regulation of receiving ESM privileges from their respective service. However, while dining in an Air Force DFAC/MEFF, sister service members not assigned to an Air Force organization will present to the cashier a DD Form 714, *Meal Card*. The cashier will have them sign the ESM Invalid Entitlement Log.

1.5. Food Transformation Installations (FTI)

1.5.1. Members assigned to a FTI installation will follow the instructions or regulation of receiving ESM privileges from their respective service. At FTI Nonappropriated Fund Food & Beverage operations ESM customers can use their entitlement to purchase authorized items.

DARRELL D. JONES
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Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

AFPD 34-1, *Air Force Services Combat Support Programs*, 1 November 1997

AFMAN 33-363, *Management of Records*, 1 March 2008

DoDI 1338.10, *Department of Defense Food Service Program*, 5 June 1991

Prescribed Forms

DD Form 714, *Meal Card*

AF Form 251, *Meal Card Control Register*

AF Form 1469, *Subsistence-In-Kind Invalid Entitlements Log*

AF Form 1665, *Issue and Control of Meal Cards Inspection*

Adopted Forms

AF Form 847, *Recommendation for Change of Publication*

Abbreviations and Acronyms

AFI—Air Force Instruction

AFPD—Air Force Policy Directive

AFMAN—Air Force Manual

BAS—Basic Allowance for Subsistence

CFS—Corporate Food Service

DoD—Department of Defense

DoDI—Department of Defense Instruction

DFAC—Dining Facilities

EDIPI—-- Electronic Data Interchange Personal Identifier

ESM—Essential Station Messing

FSO—Food Service Officer

FSSC—Food Service Section Chief

FTI—Food Transformation Initiative

MEFF—Mission Essential Feeding Facility

OPR—Office of Primary Responsibility

POC—Point of Contact

SSN—Social Security Number

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