

24 December 1996

Operations

REVIEW OF OPLAN PROCEDURES



COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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OPR: 917WG/XP (Lt Col Glenn R. Johnson)

Certified by: 917WG/IM
(SMSgt Margaret J. Mayweather)

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This instruction is established to ensure that all affected staff agencies take the opportunity to review OPLANS at least annually and make all necessary changes.

SUMMARY OF REVISIONS

This instruction has changes to the text in para. 1.1.2, a change in the individuals title in para 1.2.1. and the signature block, and the references in para 2. A (I) indicates new or revised information since the last version.

1. Procedures:

1.1. The Directorate of Plans (XP) will:

1.1.1. Maintain a status of plans computer printout to include the required review date as specified in the plan.

1.1.2. Forward the Review of Plans letter (attachment 1), or use AF Form 1768, Staff Summary Sheet, when changes to the plan are needed.

1.2. Key staff agencies will:

1.2.1. Review plans with their staff when requested by the Chief of Wing Plans.

1.2.2. Forward recommended changes to plans under review to XP.

2. Documentation. Review of plan letters or AF Form 1768 will be maintained by 917WG/XP in accordance with AFMAN 37-139, Records Disposition Schedule.

WILLIAM H. LAWSON, Brig Gen, USAFR
Commander

Attachment 1

REVIEW OF PLANS LETTER DECEMBER 1996

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“DATE OF LETTER”

MEMORANDUM FOR 917WG/CC, 917OG/CC, 917LG/CC, 917SPTG/CC

FROM: 917WG/XP

SUBJECT: Review of Plans

1. Request you review _____ and make any recommendations for changes, deletions, or additions to the referenced plan.
2. The above plan will be briefed and discussed at the UTA Battle Staff/Contingency Support Staff meeting.

GLENN R. JOHNSON, Lt Col, USAFR
Chief of Wing Plans

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