

**BY ORDER OF THE COMMANDER
911TH AIRLIFT WING**

**911th AIRLIFT WING INSTRUCTION
36-2801**



7 MARCH 2011

Safety

SAFETY AWARDS PROGRAM

COMPLIANCE WITH THIS PUBLICATION IS MANADATORY

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(Lt Col Bill Gutermuth)

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This instruction implements AFPD 36-28. It establishes procedures and responsibilities for supervisors in order to recognize and reward exemplary participation in the 911th Airlift Wing Mishap Prevention Program by individuals and subordinate units. The safety award program is administered by the 911th Airlift Wing Safety Office.

This revision revises any prior 911 AW Safety Awards Instruction, and supersedes all guidance in that publication.

1. Implementation. This instruction creates safety incentive awards for which units and members may be recognized. The civilian and military awards are “Safety Person of the Quarter,” “Safety Person of the Year,” and the “Annual Unit Safety Award”. The recipients of these awards will receive a certificate of commendation and recognition in the base newspaper. Additional recognition may be specified at the discretion of the commander, 911th Airlift Wing and/or subordinate commanders.

2. Safety Award Categories.

2.1. Safety Person of the Quarter.

2.1.1. May be awarded quarterly to both a civilian and or military member of the 911th Airlift Wing who has made significant safety contributions.

2.1.2. Unit, Functional Managers, and Supervisors are responsible for nominating deserving Employees and reservists to the 911 AW Safety Office. Selection will be made by the 911 AW Commander, assisted by the safety staff. Persons not selected for the

current nominated quarter will be given consideration for the next quarter not to exceed two quarters.

2.1.3. Nominations will be weighted in the following order:

2.1.3.1. Mishaps prevented or averted.

2.1.3.2. Hazards identified and corrected.

2.1.3.3. Ability to project and reinforce a sound safety attitude to others.

2.1.3.4. Other safety related accomplishments which, in the opinion of the nominator, uniquely qualifies this individual for recognition.

2.1.4. Presentation of the award will be made at the Wing or Group Commander's Call for reservists or at the Civilian Commander's Call for civilians.

2.2. Annual Unit Safety Award:

2.2.1. May be awarded annually to a subordinate unit of the 911th Airlift Wing for vigilantly adhering to job safety standards while performing the assigned mission.

2.2.2. Selection of winning unit will be made by the 911 AW Commander, assisted by the safety staff.

2.2.3. Unit scoring will be weighted in the following order:

2.2.3.1. Mishap Rates.

2.2.3.2. Safety Program Evaluation Results.

2.2.3.3. Safety Facility Inspection Results.

2.2.3.4. Other safety related accomplishments which, in the opinion of the commander, uniquely qualifies this unit for recognition.

2.2.4. Presentation of the award will be made at the Wing or Group Commander's Call for military units and at the Civilian Commander's Call for units which employ civilians.

2.3. Safety Person of the Year:

2.3.1. Individuals who have been selected as "Safety Person of the Quarter" during the year will automatically be placed into competition for the "Safety Person of the Year" Award.

2.3.2. The winning individual will be selected by the commander, 911th Airlift Wing, from the nominations for "Safety Person of the Quarter".

2.3.3. Presentation of the award will be made at the Wing or Group Commander's Call for reservists or at the Civilian Commander's Call for civilians.

2.4. Safety Person of the Year and Annual Unit Safety Award recipients will be considered for submission to higher headquarters for awards referenced in AFI 36-2833.

3. Nomination Procedures:

3.1. Send nomination(s) to the 911th Airlift Wing SEG via e-mail or Official Stationary (one per individual submitted for multiple nominations from a single unit). Telephonic nominations will not be accepted. If a deserving candidate is not selected, supervisors may

update any information and re-submit it for consideration. The original submission will be used if not updated.

3.2. Include in your nomination:

3.2.1. Full Name (including middle initial).

3.2.2. Grade / Rank, Job Series / AFSC, Unit or Organization.

3.2.3. The basis used for your nomination of this individual. For example, the individual's accomplishments which resulted in suggestions implemented, work conditions improved, or procedures changed which enhanced the safety of the workplace or encouraged safe work practices.

3.2.4. Cite specific examples of the individual's involvement in your unit's safety program and any supporting information which would be applicable for consideration.

3.2.5. Nominations should be submitted by the last day of the first UTA of the following quarter.

JEFFREY T. PENNINGTON, Colonel, USAFR
Commander

Attachment 1**NOMINATION FORMAT****SAFETY AWARD NOMINATION FORMAT**

DATE:

MEMORANDUM FOR 911 AW/SE

FROM: 911 LGS/LGSF (474-1234)

SUBJECT: Quarterly Ground Safety Mishap Prevention Award

1. (Full Name) Helpe, Will I
(Grade/ Rank) E-5/SSgt
(Job Series/AFSC) 12X34
(Unit or Organization) 123 AREFW

2. I nominate SSgt Helpe of the Hydrants Fuels Management Branch for the Ground Safety Mishap Prevention Quarterly Award for the period of 1 Jan through 30 Mar 05. SSgt Helpe identified a problem, which impacted the refueling support capability for the 123 AREFW and the safety of all assigned C-130 aircraft. Fuel was trickling into a hydrant fueling outlet pit from where the pipe enters the bottom of the pit. This indicated that the below ground fuel pipeline was ruptured. With the system under pressure, the flow of fuel entering the pit increased, confirming the underground leak. The hazard created by the leak had potential for a catastrophic incident as well as serious environmental impact. The fuel pit is located next to the C-130 parking ramp. During routine inspection/maintenance the leak was detected. The ruptured fuel pipeline was isolated and drained of remaining fuel. The isolation valve was tested to prevent re-pressurization of the ruptured fuel line and found to be defective. The entire fuel system was removed from operation, the defective valve was also removed and the piping was flanged with no impact on flying operations. The prompt detection of the fuel leak and reaction to the valve malfunction enabled actions to be immediately taken, which minimized hazards, eliminated environmental pollution, and fuel lost. Due to his efforts, the dangers and environmental damage associated with serious fuel leaks was eliminated with no impact on safety or the ecosystem.

I.DO CARE, Lt Col, USAFR
Commander