

**BY ORDER OF THE COMMANDER
90TH MISSILE WING**

90TH MISSILE WING INSTRUCTION 10-901

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Operations

EXERCISE AND EVALUATION PROGRAM

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This instruction implements, *AFI 10-204, PARTICIPATION IN JOINT AND NATIONAL EXERCISES, 21 APRIL 2010*, and *AFGSCSUP_I 20 DECEMBER 2011*. It provides the basic structure, guidance, and policy for designing, planning, executing, and evaluating contingency exercises conducted by the 90th Missile Wing (MW) Exercise Evaluation Team (EET). Use this instruction to supplement Air Force and AFGSC publications directing the exercise program. It applies to all personnel who design, plan, schedule, conduct, evaluate, monitor, or participate in 90 MW EET exercises. While contractor personnel are encouraged to participate to the greatest extent possible, it is understood that participation is governed by contract statement of work (SOW). Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with AFMAN 33-363, *Management of Records*, and disposed of in accordance with the Air Force Records Information Management System (AFRIMS) Records Disposition Schedule (RDS) located at <https://my.af.mil/afrims/afrims/afrims/rims.cfm>. Comply with AFI 33-332, *Air Force Privacy Program*, for documents containing Privacy Act information. Comply with DOD Regulation 5400.7/Air Force Supplement, *DOD Freedom of Information Act Program*, for documents containing For Official Use Only information. Refer recommended changes and questions about this publication to the Office of Primary Responsibilities (OPR) using the AF Form 847, *Recommendations for Change of Publication*; route AF Form 847 from the field through the appropriate functional's chain of command. See Attachment 1 for a glossary of references and supporting information.

SUMMARY OF CHANGES

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1. Purpose. The 90th Missile Wing Exercise Program exists to enhance readiness and improve crisis response. It supports wartime and peacetime contingency training for the 90 MW and all subordinate units. Exercises are performance-based scenarios on all aspects of the 90 MW's mission and are organized by:

- 1.1. Selecting objectives, planning, executing, evaluating, and analyzing assigned wing organizations exercise participation.
- 1.2. Identifying problems that affect mission readiness, assigning responsibility for corrective action and ensuring corrective action is applied.

1.3. Establishing the responsibilities and providing guidance for managing exercises generated or supported by the 90 MW, including:

1.3.1. Exercises involving tenant units and units assigned to the 90 MW.

1.3.2. Exercises concurrent with HHQ exercises (i.e., USAF, USSTRATCOM, AFGSC, 20 AF).

2. Responsibilities.

2.1. Unit Commanders and staff agency chiefs:

2.1.1. Ensure highly qualified and knowledgeable personnel are identified to fill positions as EET members. Replacements will be identified at least 30 days prior to the departure of the current team member(s). Identified personnel must attend required initial training and EET brief as scheduled by the EET Chief.

2.1.2. Assign in writing to the EET Chief, office symbol 90 MW/XP, at least one primary and one alternate as EET members. Unit commanders and staff agency chiefs may assign more members as necessary according to unit size and mission to ensure complete coverage of all unit objectives.

2.1.3. Recommend unit specific requirements for incorporation into exercise scenarios through their assigned EET member.

2.2. EET Chief:

2.2.1. Organize the EET.

2.2.2. Maintain records of appointment and schedule initial and refresher training for assigned EET members.

2.2.3. Provide EET with identification badges or other aids deemed necessary to identify evaluators and non-participants.

2.2.4. Develop exercise objectives in conjunction with wing senior leaders to better prepare personnel to complete the overall mission and HHQ inspections.

2.2.5. Brief EET members prior to each exercise on the objectives, guidelines, scenarios, expected activities, ground rules, simulations, procedures, safety concerns, known Limiting Factors (LIMFACS), exercise considerations and areas for evaluation.

2.2.6. Coordinate with EET members, Trusted Agents (TAs), see para 2.5, and others as necessary to finalize exercise objectives, areas for evaluation, and exercise scenario development.

2.2.7. Brief the senior staff on exercise objectives and areas of evaluation.

2.2.8. Provide guidance for debriefings, reports, badges, and uniform requirements.

2.2.9. Coordinate exercise participation with tenant units, contractors, and the local community, as applicable.

2.2.10. Prepare Master Scenario Events List (MSEL).

2.2.11. Ensure there are adequate supplies to add fidelity to exercises (i.e., moulage materials, uniforms, aircraft, training munitions, role players).

2.2.12. Ensure the EET complies with the Operational Risk Management (ORM) process as it applies to exercise evaluation.

2.2.13. Receive, evaluate, and respond to simulation requests.

2.2.14. Provide exercise guidance as required to control the exercise and ensure exercise objectives and safety are met.

2.2.15. Provide a White-Cell (to act as agencies outside the wing i.e., HQ AFGSC, the Governor of Wyoming, local and state civil authorities) and maintain/track exercise events.

2.2.16. Validate findings and conduct a debriefing with the EET and exercise participants as soon as possible following exercise termination.

2.2.17. Debrief the senior staff on major findings.

2.2.18. Prepare a written evaluation report. This report will be in sufficient detail to identify and report those problems that require command and staff corrective actions. An OPR will be assigned for each discrepancy. This report will normally be published within 14 days following exercise termination.

2.3. Group EET Coordinator:

2.3.1. Appointed by Group CC as the senior EET member (primary and alternate) for the respective group.

2.3.2. Create, coordinate and approve group long-term exercise goals and objectives and forward goals to 90 MW/XP for record.

2.3.3. Coordinate and forward group and/or squadron simulation, exemption, waivers, and limiting factors memorandums and exercise considerations to the 90 MW/XP for final approval by the 90 MW/CV.

2.3.4. Ensure squadron appointed EET personnel are assigned to and trained in EET duties and responsibilities. See paragraph 4.

2.4. EET Members:

2.4.1. Receive required training as scheduled by the EET Chief. See paragraph 4 for training requirements.

2.4.2. Evaluate their unit's functional mission for their commander(s).

2.4.3. Attend exercise planning meetings and other events as scheduled by the EET Chief.

2.4.4. Accomplishes pre-exercise coordination with appropriate agencies prior to initiation of the exercise. (i.e., Public Affairs EET member accomplish public notifications and advance news releases, if deemed necessary).

2.4.5. Provide exercise objectives, scenario inputs and other inputs as directed by the EET Chief. Items requiring an inject card will be outlined on a *90 MW Form 2, Exercise Event Page* (Attachment 6).

2.4.6. Coordinate and integrate inputs with the full EET and adapt information to overall scenario.

2.4.7. Be available throughout the exercise and critique period, not only to evaluate, but to answer questions, provide additional information, and to validate findings.

2.4.8. Keep close-hold information in strict confidence and divulge only that which is approved by the EET Chief.

2.4.9. Conduct an oral debriefing with evaluated personnel as soon as possible following exercise termination.

2.4.10. Submit event After-Action Report(s) (AAR) to the EET Chief IAW Attachment 5. AAR must be submitted within 5 duty days after ENDEX.

2.4.11. Brief new/replacement EET members and ensure they are properly appointed and trained prior to relinquishing EET duties.

2.4.12. Ensure all safety requirements are complied with during the events. Stop exercise play as necessary until safety issues are resolved.

2.5. Trusted Agents (TA) are subject matter experts outside the EET who provide input to exercise scenarios, create implementers, and assist exercise planners in exercise development.

3. Exercise Evaluation Team (EET). The EET will be organized as follows:

3.1. EET Chief. Appointed by the 90 MW Commander or Vice Commander and be assigned to the wing plans office (XP).

3.2. EET Staff. 90 MW/XP staff assists the EET Chief in conducting the EET administration, operations, and training IAW AFI 90-201.

3.3. EET Members. Units will designate only highly qualified personnel to provide functional expertise to the EET and serve as evaluators during exercises. Primary consideration should be given to group quality assurance/evaluation personnel. For civilian employees, the EET assignment must be related to their current duties. Members must have expertise in their functional area and, if applicable, must hold at least a five skill level and fully qualified on the tasks they're evaluating in their respective AFSC.

3.4. 90 MW/XP personnel along with identified EET members will provide White-Cell personnel to ensure responses are tracked and completed correctly.

4. Training Requirements.

4.1. Each EET member will receive initial training from Wing Plans and Programs prior to assuming duties as an EET. Each EET member must log into ADLS and complete the Air Force Emergency Response Operations (AERO) Introduction Course, AERO Command and Control Course, and Exercise Evaluation Team (EET) Course. A copy of each certificate will be provided to the Wing EET Office. Each squadron EET lead/primary will track completion of these courses and any other course required to maintain EET SME proficiency. EET members will complete refresher training as directed by the wing EET Chief not to exceed 20 months IAW AFI 10-2501. Each EET member must remain proficient in their respective specialty.

5. Policy. See AFI 90-201, Attachment 7 and Attachment 2 of this instruction for specific exercise ground rules.

5.1. Safety takes precedence over all exercise activities. Any EET member or exercise participant noting an unsafe condition will immediately stop the exercise event and remove personnel from the area, as necessary. The exercise event will not resume until the unsafe condition has been corrected. See paragraph A2.3. of the ground rules located in Attachment 2.

5.2. If exercises involve munitions or simulated munitions, (ground burst simulators or smoke producing devices) the wing must comply with the requirements of AFMAN 91-201, Explosives Safety Standards. The Exercise Team Chief will develop a risk assessment that includes a list of all explosives to be used, the hazard division/class of the explosives, national stock numbers, net explosive weights, detailed location of the exercise, forecasted weather, and required separation distances. Once complete, the risk assessment will be coordinated with the Base Fire Chief, Weapons Safety, and then signed by the installation commander. The signed copy must be maintained by the Exercise Team Chief and Weapons Safety.

5.2.1. EOD will be the sole source for Improvised Explosive Device (IED) and Weapons of Mass Destruction (WMD) training aids. EOD is the only agency authorized to produce an IED/WMD training aid and must maintain accountability for all training aids that are produced and ensure they are properly marked. Any unit requiring an IED/WMD training aids that are encountered will be treated as live and be reported accordingly.

5.3. Tenant exercises, involving only tenant resources, will not be managed by the 90 MW EET. However, the team will support the tenants in any way possible, as requested.

5.4. Units may accomplish independent exercises to satisfy unit specific requirements. Such exercises, when involving multiple organizations (for example, ERO exercises), will be coordinated with the EET Chief prior to initiation. The EET may opt to incorporate those types of exercises concurrent with wing exercises to lessen the impact to base resources.

5.4.1. Groups will submit a staff summary package with all related information pertaining to the group specific exercise and training munitions use to the WG/CC for review. All squadron related exercises will be approved by the respective Group CC and all flight related exercises will be approved by the respective Squadron CC.

5.5. F. E. Warren's civilian employees are required to comply with exercise scenarios and participate as though the exercise is a real-world situation. Participation extends to regularly scheduled break periods and lunch periods. If scheduled break periods and lunch periods must be delayed due to exercise requirements (e.g., the building has been locked down or the building is in a cordoned area) civilian employees are required to delay their departure accordingly. Management will excuse affected employees for lunch periods, to the extent possible, once exercise requirements allow for such excusal. If employees cannot be released due to mission or exercise requirements, they will be properly compensated (i.e., overtime pay or compensatory time). Bargaining unit employees will be released as required as outlined in the-current collective bargaining agreement. When exercises potentially impact civilian personnel policies, collective bargaining agreement or the wing civilian pay budget, XP will provide a copy of the MSEL to a trusted agent in the Civilian Personnel Office for review/comment prior to the exercise.

6. Exercise Cycle. Exercise activities will be conducted IAW AFI10-204_AFGSCSUP_I, *PARTICIPATION IN JOINT AND NATIONAL EXERCISES*, Chapters 1 and 2.

6.1. Planning phase. Wing EET will use the Exercise Countdown Checklist ([Attachment 4](#)) in planning all exercises. Exercise dates are approximate; actual dates will be provided by the EET Chief.

6.2. Preparation phase. Draft events will be discussed, coordinated and deconflicted throughout the planning process.

6.3. Execution phase. **All EET members are under the control of the EET Chief once an exercise begins.** The EET Chief will release members to their work centers as soon as possible following exercise termination (ENDEX).

6.3.1. Upon completion of identified objective or scenario, EET personnel will coordinate with EET Chief or Chief XP prior to any inject/scenario termination.

6.4. Post-exercise reporting phase.

6.4.1. EET members will submit any critical, minor and major discrepancies or observations found during the exercise to the EET Chief within one duty day after exercise termination (ENDEX).

6.4.2. EET members will submit their final event After-Action Report(s) (AAR) to the EET Chief within 5 duty days of ENDEX. The report will be formatted IAW [Attachment 5](#).

6.4.3. EET Chief will submit wing final exercise AAR to the MW/CV within 20 days of ENDEX.

7. Master Scenario Events List (MSEL).

7.1. Each EET member will develop exercise events to meet the predetermined exercise objectives. Each EET team lead will provide MSEL inputs and objectives using the method outlined by Chief EET. Each event requiring inject actions will be listed on individual 90 MW Form 2, *Exercise Event Page*, and given to the EET Chief and a completed copy will be on file in the folder.

7.2. The EET Chief will develop the MSEL with key events and time tables with the assistance of the EET SME and ensure the 90 MW Form 2 for events requiring inject actions

8. Types of Exercises. Exercises will be managed and evaluated by the EET IAW, AFI 10-245, *Air Force Antiterrorism (AT) Standards*; AFI 10-2501, *Full Spectrum Threat Response (FSTR) Planning and Operations*, Chap 10; and AFI 90-201, *Inspector General Activities*,

8.1. Full wing level exercises

90MW: Sentinel
NORE: Vigilance
CORE: Warrior
NSE: Guarantee
MARE: Rampart
SF Ex: Knight

9. Grading Criteria and Report Definitions. Exercises conducted by the 90 MW EET will be graded following the criteria and guidelines outlined in *AFI 90-201, Inspector General Activities*.

9.1. Findings: Conditions which are major discrepancies and indicate non-compliance with technical orders, instructions, HHQ/local directives, or checklist should be addressed. List the references used by title, paragraph, attachment, or checklist number.

9.2. Impact: Address the impact of the condition against the expected outcome.

9.3. Recommendations: Actions recommended by EET members based upon written procedures and sound professional judgment.

10. Exercise Finding Monitoring. Participating units will monitor and document findings and document corrective actions as outlined *AFI 10-2501_AFGM4*,

AIR FORCE EMERGENCY MANAGEMENT (EM) PROGRAM PLANNING AND OPERATIONS.

10.1. Unit EM representatives will track deficiencies as part of self-assessment system. Outline the problems in detail, map out corrective actions, and document the process as it occurs.

11. After Action Reports (AAR) and Lessons Learned. Exercises conducted by the 90 MW EET will provide AAR and Lessons Learned reports as outlined in *AFI 10-204 AFGSCSUP I, Participation in Joint and National Exercises; AFI 10-2501_AFGM4, AIR FORCE EMERGENCY MANAGEMENT (EM) PROGRAM PLANNING AND OPERATIONS*

11.1. AARs. Participating units will develop an AAR that summarizes exercise activities, evaluates actions, identifies strengths and weakness, and makes recommendations.

11.2. Lessons Learned. Unless otherwise directed by exercise protocols, all participation units will comply with the observation, collection, reporting, validation, dissemination, and tracking procedures contained in *AFI 90-1601*.

12. IAW International Treaties (START): “Upon receipt of official notification of an applicable Inspection, all unit exercises, inspections, and assessments at the selected site shall be halted at a time specified by the installation commander or the designated representative. At the installation commander’s discretion, the applicable inspection can proceed simultaneously on a non-interference basis.”

CHRISTOPHER A. COFFELT, Colonel, USAF
Commander

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References:***

AFI 10-204, Participation in Joint and National Exercises, 21 April 2010

AFI 10-204_AFGSCSUP I, Participation in Joint and National Exercises, 20 December 2011

AFI 10-245, Air Force Antiterrorism (AT) Standards, 16 February 2004

AFI 10-2501, Air Force Emergency Management (EM) Program Planning and Operations, 24 January 2007

AFI 10-2501_AFGSCSup, Air Force Emergency Management (EM) Program Planning and Operations, 1 Apr 2010

AFI 90-201_AFGSCSUP, Inspector General Activities, 07 January 2011

AFMAN 91-201, Explosives Safety Standards, 12 January 2011

Prescribed and Adopted Forms:

Prescribed Forms:

90MW Form 2, *Exercise Event Page*

Adopted Forms:

AF Form 847, Recommendation for Change of Publication, 22 September 2009

AFGSC Form 246, *Multiple Dispatch/Pre Dispatch/Approved Dispatch Notification*, 19 April 2012

AFGSC Form 204, Mishap Data Worksheet, 01 December 2009

Abbreviations and Acronyms:

AAR—After-Action Report

AFI—Air Force Instruction

AFMAN—Air Force Manual

AFSC—Air Force Specialty Code

AFGSC—Air Force Global Strike Command

CAT—Crisis Action Team

COMSEC—Communications Security

CWC—Chemical Weapons Convention

DMS—Defense Messaging System

EAL—Entry Authorization List

EET—Exercise Evaluation Team

ENDEX—End of the Exercise
EWO—Emergency War Order
FPCON—Force Protection Condition
FSTR—Full Spectrum Threat Response
FTX—Field Training Exercise
IA—Information Assurance
LF—Launch Facility
MCC—Master Control Cell
MEO—Most Efficient Organizations
MGS—Missile Guidance Set
MHT—Missile Handling Team
MSEL—Master Scenario Events List
MTF—Medical Treatment Facility
NSI—Nuclear Surety Inspection
OPR—Office of Primary Responsibility
OPSEC—Operations Security
ORI—Operational Readiness Inspection
OST—Open Skies Treaty
PSRE—Propulsion System Rocket Engine
RS—Re-Entry System
SORT—Strategic Offensive Reduction Treaty
STARTEX—Start Exercise
MW—Missile Wing
TA—Trusted Agent
TCC—Transportation Control Center
TE—Transporter Erector
UCC—Unit Control Center
USSTRATCOM—United States Strategic Command
UTC—Unit Type Code
XP—Plans and Programs
WSA—Weapon Storage Area

Attachment 2

EXERCISE GROUND RULES

A2.1. General. Direct any questions concerning these ground rules or AFI 90-201_AFGSCSUP to an on-scene EET member and/or 90 MW/XP. All personnel will use these ground rules when preparing for and participating in exercises at the 90th Missile Wing (base, missile complex, and local area) whether those exercises are local or part of an HHQ exercise. Resolve exercise inputs as if they were an actual situation. Work the problem through to completion using applicable personnel and equipment, assembling and dispatching as specified by EET personnel.

A2.1.1. CAT—Crisis Action Team Inputs. Resolve CAT inputs by identifying the personnel, equipment, and actions required to solve each problem; however, do not actually form teams, assemble equipment, or dispatch unless directed by EET personnel. Communications between control centers and on-base agencies is permissible and encouraged.

A2.1.2. During exercise scenarios, EET members will wear EET badges and/or vests to assist base personnel in identifying evaluators/observers. These badges do not replace restricted area badges. Normal procedures will be followed for entry into restricted areas. EET members will not intentionally use invalid/inaccurate badges or EAL data to attempt entry to restricted areas. Unit personnel will not delay or hinder EET members' access to authorized areas.

A2.1.3. Applicable squadron commanders will determine the requirement for civilian personnel overtime for exercise participation. Do not cause any deviations of union/contract requirements so personnel in a union, or covered by a contract, can participate in an exercise.

A2.1.4. Do not recall personnel from leave or temporary duty to participate in an exercise.

A2.2. Mission. Real-world mission activities take precedence over exercise events. Do not allow exercise activities to interfere with mission accomplishment. Contact an on-scene EET member immediately with any questions concerning exercise event and/or exercise termination due to exercise impact on mission accomplishment. If no EET member is present, contact the Crisis Action Team (if formed) and the applicable Unit Control Center (UCC) for guidance.

A2.3. Safety. Safety takes precedence over all exercise activities; do not jeopardize safety or violate safety practices. All personnel shall immediately stop actions which may jeopardize personal safety, damage equipment, and/or violate standing safety policies.

A2.3.1. Use of munitions during exercises will be IAW AFMAN 91-201 and AFI 10-2501. All requests to use munitions during an exercise must be pre-coordinated with the EET chief, wing weapon safety office, base fire department, and approved by the wing commander.

A2.3.2. It is important that EET, as well as players, follow all safety guidelines and procedures developed for each exercise. Emergency exercise halt procedures will be briefed to both players and observer/controllers prior to STARTEX. The safety stop flag words "**safety, safety, safety**" will be used by the observer/controller and passed over all networks to indicate that there is a safety issue. If the words "**safety, safety, safety** in Area XXX" is put over the network, then the exercise stop is confined to that area. If the words "**safety,**

safety, safety” is used by itself, then the entire exercise must immediately stop until the safety-related issue is resolved.

A2.3.3. All accidents and/or injuries will be immediately reported to the senior on-scene EET member and Wing Safety. Events that do result in injury or damage will be investigated with follow-up reporting via AFGSC Form 204, *Mishap Reporting Form*.

A2.4. Communications, Reports, and Logs.

A2.4.1. Normal Operations Security (OPSEC), Communications Security (COMSEC), and Information Assurance (IA) procedures will be applied to all exercise communications (verbal, written, electronic, etc.) as if transmitting the real-world equivalent.

A2.4.2. During exercises including nuclear weapons (simulated or otherwise), use line numbers according to T.O. 11N-20-11, *General Firefighting Guidance*, in telephone, radio, and written communications.

A2.4.3. Use the phrase “EXERCISE, EXERCISE, EXERCISE,” at the beginning and end of all verbal and written exercise communications.

A2.4.4. Prepare and send all required exercise reports (electronic, voice, and hard copy) to applicable exercise participants as directed by EET personnel. Do not transmit messages or place telephone calls to any non-exercise participants. Personnel should call the SIM-SWITCH to meet the requirement for communicating with outside agencies that are not participating in the exercise.

A2.4.5. White-Cell Procedures: The White-Cell is designed to simulate agencies who are not participating in the exercise but have a role in a particular input and/or exercise event. It will be manned by EET members from each group to facilitate responses from outside agencies. The White-Cell responds for all organizations not participating in the exercise (e.g., HHQ, National Agencies, state and county officials, etc.). Numbers identified by group below:

White-Cell – **773-2921/2922**

White-Cell - **773-4597**

A2.4.5.1. White Cell Control: The White Cell overall objective is to act as a conduit for all EET members to ensure timely activation and termination of all identified scenarios. Additional information will be transmitted through the White Cell for any safety related issue concerning exercise play over the LMR net.

A2.4.5.2. When contacting the White-Cell state “EXERCISE, EXERCISE, EXERCISE, this is RANK, NAME, and UNIT.” Give the agency/specific individual and telephone number that you are calling and that the White-Cell should simulate.

A2.4.5.3. Messages should provide actions to be taken or information to be relayed. For example; “EXERCISE, EXERCISE, EXERCISE, THIS IS SSGT PAUL JONES FROM THE 90th MISSILE MAINTENANCE SQUADRON. I AM CALLING CASCADE COUNTY EMERGENCY DISPATCH CENTER AT NINE ONE ONE. A FUEL TRUCK HAS COLLIDED WITH A PASSENGER SEDAN AT THE INTERSECTION OF CENTRAL AND ROGERS. BOTH VEHICLES ARE ON FIRE WITH PASSENGERS INSIDE. I AM REQUESTING AN AMBULANCE AND FIRE FIGHTERS. EXERCISE, EXERCISE, EXERCISE.”

A2.4.5.4. The White-Cell operator will only provide exercise scripted responses designed to duplicate the response actual outside agencies would provide.

A2.4.6. Reports and Message Traffic. Do not transmit or up-channel exercise reports and/or exercise message traffic to off-base non-exercise participants unless otherwise directed by EET members or other competent authority. Mark all DMS messages produced for exercise scenarios with the term EXERCISE, EXERCISE, EXERCISE and the applicable exercise identifier (e.g., Sentinel-Rampart 12-02, MARE, etc.) Include all required addressees on exercise messages. Print out a copy of the DMS message and either gives it to or save it for an EET member.

A2.4.7. For those units that normally accomplish unit events logs (command post, control centers, etc.) record exercise events and responses that would normally be logged if they were real-world events. Affected units have the option of maintaining a separate exercise specific log or identifying logged events as exercise events. In either case, the logs must be retained for 10 days from exercise completion and made available for EET review.

A2.5. Electrical Power and Computer Systems.

A2.5.1. Electrical power and/or computer systems will not be disrupted for exercises unless a specific objective has been established and the outage has been coordinated with the affected units in advance of exercise start.

A2.5.2. Communications/computer systems, circuits, and equipment removed from service due to an exercise scenario input will remain out of service until repaired or restored by unit personnel and validated by an EET member or the exercise event is concluded by an EET member.

A2.6. Security Forces. Security forces will not actually block off-base highways for exercise events. Simulate closing highways adjacent to the installation or LFs/MAFs for exercise events to include placing calls to the White-Cell that simulate notifying applicable off-base agencies and requesting their assistance.

A2.6.1. **During identified no-notice wing recalls, gates 1, 2, and 5 will open to receive personnel recalled during after duty hour notifications.** This is to eliminate traffic back-up at Gate 1 during after-hours wing recalls. SF EET will ensure accomplishment of posting personnel at identified gates.

A2.7. Fire Protection. The fire chief will be notified by EET personnel at least 30 minutes prior to any exercise involving any use of training munitions and/or fire department response IAW AFI 32-2001, *The Fire Protection Operations and Fire Prevention Program*.

A2.8. Medical.

A2.8.1. The restrictions of all medical profiles remain in effect for exercise events.

A2.8.2. Medical personnel may choose to use expended/damaged or outdated supplies for exercise events. These supplies, if used, must be consistent with medical practices.

A2.9. Contractor and Most Efficient Organizations (MEO).

A2.9.1. Contractor and/or MEO personnel (if applicable) will respond to all evacuation and FPCON restriction events on a non-interference basis. Personnel whose evacuation or travel restriction would result in mission impact or a government-caused delay of contractor

performance should be exempted from exercise participation. The lead EET for the functional commander or requiring activity supported by any contractor that may be affected by an exercise will submit an exercise exemption request to 90 MW/XP with a courtesy copy to 90 CONS prior to the exercise.

A2.9.2. Regularly scheduled and/or regularly occurring deliveries (e.g., contracted food service, medical supplies, fuel, etc.) should not be prevented from making deliveries during exercises.

A2.10. Deployment Operations.

A2.10.1. For standing deployment simulations refer to paragraph A2.1. Refer to 90 MW Installation Deployment Plan 403-1 for exercise deployment simulation requests.

A2.10.2. Real and/or simulated munitions may be used during deployment exercises to add fidelity and realism to the exercise event(s).

A2.10.2.1. Real munitions will not be transported off base. When munitions are transported on-base they will be taken directly to the designated location such as the holding yard (hot cargo pad). Only approved explosive routes will be used to transport munitions. Once inspected, all munitions will be returned to the WSA.

A2.10.2.2. If simulated munitions are authorized, they will be marked IAW T.O. 11A-1-60 and with a label describing the munitions being simulated (e.g., SIMULATED 9MM MUNITIONS).

A2.10.2.3. All munitions pallets will be built in the WSA and moved to the selected holding yard (typically hot cargo pad) loaded on the 463L pallet. Vehicles used to transport munitions will have appropriate placards and all safety equipment available. If simulated munitions are used, all requirements for movement of real world munitions must be met. Real world munitions will never be mixed with simulated munitions (e.g., carried on the same truck or placed in the same pallet).

A2.10.3. Medical Records. Actual medical records will be screened by a Public Health at the Medical Treatment Facility (MTF) to ensure each deploying member is medically qualified for deployment. Actual medical records will not be taken from the MTF for exercises. When required for a deployment exercise, medical records will be simulated by using the appropriate blank medical forms. Simulated medical records will be provided to the troop commander of each chalk. The simulated medical records must be given to the appropriate medical personnel upon arrival at the exercise deployed location. The simulated medical records will be returned to Patient Administration, normally at the conclusion of the exercise.

A2.10.4. Simulate authentication of special orders. Minimum distribution of these orders will be to the appropriate workstations and included in personnel accountability kits.

A2.10.5. Simulate issuing new identification cards (e.g., for enlistment extensions needed to meet retain ability requirements). Issue identification cards if card is due to expire within 30 days.

A2.10.6. Simulate update of personnel data system to project TDY data (flow mini records). Save information to computer disc and make available to EET members.

A2.10.7. Movement of Meals Ready to Eat (MRE) may be simulated. Perform all procedures using empty boxes or similar containers. Number of empty boxes or containers will correspond to equivalent MRE load.

A2.11. Evacuations.

A2.11.1. All personnel (contractor and MEO personnel reference paragraph A2.9.), except mission-essential personnel performing real-world operations, shall participate in all evacuations. Maintain minimum personnel required for security in evacuated facilities.

A2.11.2. Do not totally evacuate/vacate the following facilities or operations without prior coordination with EET and applicable unit and group commanders; however, non-mission essential personnel in the facility should evacuate.

A2.11.2.1. Command post, launch control centers (LCCs), missile maintenance operations center (MMOC), 911 dispatch center, helicopter operations desk, base switchboard, network control center (NCC), gates/entry control points and posts, missile security control/central security control, fire station, weather station, transportation control center, Base Defense Operations Center (BDOC) and Confinement Facility (when inmates are housed), and missile procedures trainer.

A2.11.2.2. The weapons storage area (WSA), munitions storage/maintenance facilities, and hazardous materials storage areas.

A2.11.2.3. POL hydrant facilities, heat plant, and waste disposal facilities.

A2.11.2.4. The clinic, military court facilities, and religious services.

A2.11.2.5. Promotion testing facilities when testing is in progress, First Term Airman's Center (FTAC), Airman Leadership School (ALS), other PME, and other educational activities (including off-duty education courses) when class is in progress. Direct personnel to remain in the facility until the exercise event has terminated.

A2.11.2.6. AAFES exchange operations and concessions (e.g., main exchange, shoppette, service station, etc.), commissary, post office, bank, and dining facilities (Burger King, bowling center, Trails End Club, etc.) during periods when food is being prepared and served.

A2.11.2.7. Child Development Center (CDC), Youth Activities Center (YAC), and base housing areas.

A2.11.2.8. Personnel residing in dormitories, billeting, or transient lodging facilities are exempted from evacuation during exercises. Personnel will remain indoors until exercise event that drove evacuation is terminated.

A2.11.2.9. Restrict entry into facilities exempted from total evacuation to essential personnel. Personnel who are conducting business when the evacuation was directed may continue their business but must remain in the facility until the evacuation portion of the exercise event is over.

A2.12. Movement Restrictions During Increased Force Protection Conditions (FPCONs). All personnel will take appropriate shelter during applicable exercise FPCONs. The following exceptions apply:

A2.12.1. Civilian, contractor, and NAF employees will restrict movements as applicable during increased exercise FPCONs as long as the movement restrictions do not cause substantial increased costs to the government (e.g., extra/overtime pay, etc.). Unit commanders or executive officers will prepare an exemption request for all regularly scheduled activities that would violate movement restrictions during increased exercise FPCONs and result in substantial increased cost to the government. Upon declaration of appropriate exercise FPCON, all missile crews (as determined by OG/CC or OG/CD) will stop at the next available safe area (weather and road conditions permitting) to demonstrate the capability to restrict travel in the missile field. Declaration of exercise FPCON will be made by TCC over the radio and will direct crews to cease travel. After 10 minutes has elapsed, TCC will request release for the returning teams from the on-scene EET member. If no EET member is on scene, TCC will request release through the Crisis Action Team EET Chief. TCC will then relay permission to travel via radio. All other movements that need to be conducted during periods of exercise FPCON movement restrictions will be coordinated through the Crisis Action Team to the EET Chief as they occur (i.e., release of civilian employees at end of duty day).

A2.12.2. Spouses, dependent children, and military retirees will take appropriate shelter during applicable exercise FPCONs for long enough to demonstrate the capability. This will normally be approximately 30 minutes after the base goes into an increased FPCON and/or a particular facility implements increased FPCON procedures. Facility managers will request release for spouses, dependent children, and military retirees from the senior on-scene EET member. The on-scene EET member will request release through the Crisis Action Team. If no EET member is on scene, the facility manager or UCC will request release through the Crisis Action Team to the EET Chief.

A2.12.3. All personnel (including spouses, dependents, and retirees) will be allowed to move during increased exercise FPCONs to report for scheduled medical appointments at the base clinic.

A2.12.4. For emerging situations not covered by these ground rules, contact an on-scene EET member or the Crisis Action Team to request movement exemptions during increased exercise FPCONs.

A2.12.5. Once the capability to control access to the base has been demonstrated for a minimum of 5 minutes, request release through the Crisis Action Team to reopen the gates for normal traffic flows. All AAFES facilities (Burger King, BX), and commissary must demonstrate capabilities prior to releasing customers from facilities. Please refer to Attachment 3 for simulated facility actions taken during higher FPCON actions.

A2.13. Simulations. Simulations will be minimized and reserved for those actions which are too costly (resource expenditure, potential risk, etc.) or impractical to perform during an exercise.

A2.13.1. Simulation Requests. The EET Chief will review the request and make an approval/disapproval recommendation to the wing commander/vice wing commander. The wing commander (or vice wing commander) approves all simulation requests.

A2.13.1.1. Simulation Requests Prior to Exercise Start. The POC requesting a simulation will prepare the request and include short title of simulation, event/item to be

simulated, justification for the simulation request, and the impact if the simulation is not approved. Endorsements must include submitters' unit commander, EET Chief, and wing commander/vice wing commander.

A2.13.1.2. Simulation Requests During an Exercise. Simulation requests during an exercise will be passed up the applicable chain of command to the battle staff. Requests can be made verbally. Requests for simulation should include the same information as contained in simulation requests made prior to STARTEX. EET Chief will make a recommendation on approval or disapproval.

A2.13.2. Standing Simulations. During inclement weather, do not remove outer clothing during personnel decontamination operations.

A2.13.2.1. FPCON MEASURES. Simulate the following areas during identified exercise FPCON procedures. Refer to Annex X to 90 MW OPLAN 10-4,

FPCON ALPHA

No simulations

FPCON BRAVO

- B.11. Make notifications using White-Cell
- B.11.1. Make notifications using White-Cell
- B.20. Make notifications using White-Cell

FPCON CHARLIE

- C.3. Make off-base notifications using White-Cell
- C.3.1. Make contacts/notifications using White-Cell
- C.8. Make contacts/notifications using White-Cell
- C.10. Make off base notifications using White-Cell
- C.14. Make notifications using White-Cell
- C.26. Make contacts/notifications using White-Cell
- C.55. Make contacts/notifications using White-Cell

FPCON DELTA

- D.4. Show capability at gate 1 for 5 min then return to normal operations
- D.7. Make notifications using White-Cell
- D.9. Make notifications using White-Cell excluding Hospital, AAFES Facilities, and DECA
- D.12. Make notifications using White-Cell
- D.14. Make notifications using White-Cell
- D.18. Make notifications using White-Cell
- D.20. Make notifications using White-Cell
- D.22. Make notifications using White-Cell

A2.14. ICBM Sortie Generation and Maintenance.

A2.14.1. Generate the off-base training LF to simulated alert status using training code materials. Use the team training RS and training code materials specified in the EAP-STRAT VOL 16, Control of ICBM Code Components, in sortie generation. Install new test P-Plug in the guidance system of the off-base training LF. Accomplish Code Change Verifier operations using test codes to simulate installation of operational code prior to

installing the training War Reserve asset. Treat all test code materials and components as operational.

A2.14.2. For generation of the off-base training LF, accomplish all normal WSA actions for the weapons movement. When using training weapons or weapons system simulators, all security, maintenance, and safety directives that apply to war reserve assets are applicable. Helicopters will provide normal helicopter support.

A2.14.3. Perform all required actions to build up the training LF to an EWO configuration. After generating the training LF, remove the safety control switch lockpin assembly. Safing pins will not be removed unless the Command Signals Decoder (missile) has operational codes installed. Note: One exception is safing pin removal/installation training may continue as long as the MGS remains shutdown at the TLF after safing pin removal. Accomplish all required weapons system post-maintenance tests (except for RDCT/active stack actions, which will never be accomplished on a training LF unless the sortie is postured to SIOP alert). At the conclusion of all post-maintenance tests, return the training LF to the desired training configuration after coordination with EET.

A2.14.4. Inputs requiring dispatch. Personnel dispatching to the field upon receipt of scenario input must proceed to the EET on-base staging area (building 1440, vehicle parking lot North East corner (corner inside the fence closest to the wash rack)) fully prepared to dispatch. Individuals will proceed as directed by EET inspectors. The EET may direct other personnel/teams proceed to the staging area for inspection.

A2.14.5. On-site maintenance will be performed IAW EWO directives/guidelines. Exceptions to this rule are Rivet MILE, corrosion control, command-directed modifications/test, time sensitive discrepancies, environmental compliance discrepancies, and START compliance issues.

A2.14.6. Actual major maintenance will be performed on weekends or after hours as directed by the MXG/CC. If the MXG/CC determines not to authorize weekend or after hours maintenance, the dispatches will be simulated and the actual work completed during normal duty hours.

A2.14.7. Only simulated lines of maintenance will process through the staging area.

A2.14.7.1. Simulated lines will complete all required actions prior to arrival at the staging area (e.g., codes, MGS vault). Teams will be issued documentation to identify the briefings they received and the equipment they would have been issued. Note: The evaluator may request to observe upload of the MGS or loading of specialized equipment. The equipment will be downloaded, stored, and marked as outlined in Para A2.14.7.8.

A2.14.7.2. TEs will not be dispatched to the staging area and will remain in MHT area with a placard indicating what lines they are assigned against.

A2.14.7.3. MHT support vans will go the staging area.

A2.14.7.4. Teams will not bring critical components to the staging area.

A2.14.7.5. All simulated RS/convoys will form up in the WSA.

A2.14.7.6. AFGSC Form 246s will be filled out and turned into Keys and Codes. SIM lines will be marked "SIMULATED DISPATCH" across top of the form.

A2.14.7.7. SIM lines will proceed to Keys and Codes and will be given a card with the SN# of the MEEDS that would have been issued for the dispatch.

A2.14.7.8. All MGS, missile, and PSRE containers will display a placard indicating their simulated usage. Electrical drawers and their cases will also be marked.

A2.14.7.9. All exercise messages, to include part shortages, equipment shortages, or limitations, will be processed through the Crisis Action Team.

ATTACHMENT 3

**FIGURE A3.1 90 MW EXERCISE FORCE PROTECTION CONDITION (FPCON)
FACILITY EXEMPTIONS**

Facilities listed below will perform the specified function/activity denoted with an "X" or as directed by the Unit Control Center (UCC)

ACTIVITY	BLDG #	Cover Signs	Post FPCON Signs (When Open)	Post FPCON Changes Over PA	Check ID Cards	Personnel Sign in/out	Limit to One Entrance	Secure Facility Doors	Move Vehicles 82' (25m) Away From Facilities	Evacuate Facility
Library	214			X	X (Note 1)		X		X	
SVS Annex (HRO, Meking, Training, CMD Section)	215				X	X (Note 2)	X		X	
Crow Creek Inn & SVS Staff / Food Svc.	216			X	X (Note 1)	X	X		X	X (Note 4)
Aquatics Center	217									
Military Personnel Flight	1284				X	X	X	X	X	
First Term Airman's Center	234				X (Note 1)					
US Post Office	235						X			
Temporary Lodging Qtrs	238									
Temporary Lodging Qtrs	241									
US Navy Reserves	245						X			
US Navy Reserves	247						X			
Defense Security Service	348						X			

NOTE 1: ID card checks will be performed for 30 minutes to show capability

NOTE 2: Sign in/out area will be unmanned, but have a table set up at entrance to track personnel

NOTE 3: Military Working Dogs are exempt and will only use the rear entrance

NOTE 4: Crow Creek Inn: Admin Staff evacuates, not the Lodging Front Desk Clerk. Fall Hall: UCC evacuates, not fitness participants

NOTE 5: ALS fax personnel/student roster to 90 SFG CSS for cordon entry if class is in session

Figure A3.2. 90 MW EXERCISE FORCE PROTECTION CONDITION (FPCON) FACILITY EXEMPTIONS

Facilities listed below will perform the specified function/activity denoted with an "X" or as directed by the Unit Control Center (UCC)

ACTIVITY	BLDG #	Cover Signs	Post FPCON Signs (When Open)	Post FPCON Changes Over PA	Check ID Cards	Personnel Sign in/out	Limit to One Entrance	Secure Facility Doors	Move Vehicles 82' (25m) Away From Facilities	Evacuate Facility
Warren Fed. Cred. Union	251									
Linen Exchange	262				X	X	X			
AAFES Clothing Sales	722				X		X	X		
Visitor Quarters	274									
Visitor Quarters	275									
Visitor Quarters	280									
Visitor Quarters	282									
Vet Clinic	285					X	X (Note 3)			
Area Defense Council	292				X	X	X			
Bowling Center	303				X (Note 1)					
Indoor Track	314					X (Note 2)				
Thrift Shop	315				X		X			
Chadwell Dining Facility	325				X			X		
Airmen's Attic	347				X			X		
Multi-Crafts Center	356							X		

NOTE 1: ID card checks will be performed for 30 minutes to show capability

NOTE 2: Sign in/out area will be unmanned, but have a table set up at entrance to track personnel

NOTE 3: Military Working Dogs are exempt and will only use the rear entrance

NOTE 4: Crow Creek Inn: Admin Staff evacuates, not the Lodging Front Desk Clerk. Fall Hall: UCC evacuates, not fitness participants

NOTE 5: ALS fax personnel/student roster to 90 SFG CSS for cordon entry if class is in session

Figure A3.3. 90 MW EXERCISE FORCE PROTECTION CONDITION (FPCON) FACILITY EXEMPTIONS

Facilities listed below will perform the specified function/activity denoted with an "X" or as directed by the Unit Control Center (UCC)

ACTIVITY	BLDG #	Cover Signs	Post FPCON Signs (When Open)	Post FPCON Changes Over PA	Check ID Cards	Personnel Sign in/out	Limit to One Entrance	Secure Facility Doors	Move Vehicles 82' (25m) Away From Facilities	Evacuate Facility
Outdoor Recreation	366						X			
Self Help Store	368				X	X	X			
AAFES Shoppette	395									
Trails End Club	401				X (Note 1)					
Visitor Control Center	426				X		X			
Child Development Center	465					X	X			
Freedom Hall Fitness Ctr	475				X		X			
Heat Plant	660				X	X	X	X	X	
Commissary	720				X (Note 1)					
AAFES Burger King	714				X (Note 1)					
AAFES Base Exchange	722				X (Note 1)					
AAFES Car Wash	727									
Auto Skills Center	762				X (Note 1)					
Airman Leadership School	834				X (Note 5)					
Education Center	841				X (Note 1)		X		X	

NOTE 1: ID card checks will be performed for 30 minutes to show capability

NOTE 2: Sign in/out area will be unmanned, but have a table set up at entrance to track personnel

NOTE 3: Military Working Dogs are exempt and will only use the rear entrance

NOTE 4: Crow Creek Inn: Admin Staff evacuates, not the Lodging Front Desk Clerk. Fall Hall: UCC evacuates, not fitness participants

NOTE 5: ALS fax personnel/student roster to 90 SFG CSS for cordon entry if class is in session

Figure A3.4. 90 MW EXERCISE FORCE PROTECTION CONDITION (FPCON) FACILITY EXEMPTIONS

Facilities listed below will perform the specified function/activity denoted with an "X" or as directed by the Unit Control Center (UCC)

ACTIVITY	BLDG #	Cover Signs	Post FPCON Signs (When Open)	Post FPCON Changes Over PA	Check ID Cards	Personnel Sign in/out	Limit to One Entrance	Secure Facility Doors	Move Vehicles 82' (25m) Away From Facilities	Evacuate Facility
Grounds Maintenance	985									
Family Child Care	1200				X		X			
Temporary Lodging Qtrs	1454									
Youth Center	1755						X			
Golf Course	2110				X (Note 1)					
Combat Arms & Training	2360						X	X	X	
153 CACS	4200	X	X	X	X	X	X	X	X	
Handicapped Parking Slots	ALL									
Dormitories	ALL									
Visitor Quarters	21									
Visitor Quarters	74									
HQ 20th Air Force	65				X		X	X	X	
Visitor Quarters	79									
Visitor Quarters	129									
AAFES Theater	150				X		X			

NOTE 1: ID card checks will be performed for 30 minutes to show capability

NOTE 2: Sign in/out area will be unmanned, but have a table set up at entrance to track personnel

NOTE 3: Military Working Dogs are exempt and will only use the rear entrance

NOTE 4: Crow Creek Inn: Admin Staff evacuates, not the Lodging Front Desk Clerk. Fall Hall: UCC evacuates, not fitness participants

NOTE 5: ALS fax personnel/student roster to 90 SFG CSS for cordon entry if class is in session

Figure A3.5. 90 MW EXERCISE FORCE PROTECTION CONDITION (FPCON) FACILITY EXEMPTIONS

Facilities listed below will perform the specified function/activity denoted with an "X" or as directed by the Unit Control Center (UCC)

ACTIVITY	BLDG #	Cover Signs	Post FPCON Signs (When Open)	Post FPCON Changes Over PA	Check ID Cards	Personnel Sign in/out	Limit to One Entrance	Secure Facility Doors	Move Vehicles 82' (25m) Away From Facilities	Evacuate Facility
Fall Hall	151				X	X	X			X (Note 4)
FAM Camp	202									
Family Support Center	207			X	X	X	X		X	
Base Museum	210					X (Note 2)				
Chapel Activities Center	212				X	X	X			
Civilian Personnel Office	213				X	X	X			

NOTE 1: ID card checks will be performed for 30 minutes to show capability

NOTE 2: Sign in/out area will be unmanned, but have a table set up at entrance to track personnel

NOTE 3: Military Working Dogs are exempt and will only use the rear entrance

NOTE 4: Crow Creek Inn: Admin Staff evacuates, not the Lodging Front Desk Clerk. Fall Hall: UCC evacuates, not fitness participants

NOTE 5: ALS fax personnel/student roster to 90 SFG CSS for cordon entry if class is in session

Attachment 4

FIGURE A4.1

90 MW/XP EXERCISE PREPARATION CHECKLIST

ALL PURPOSE CHECKLIST		PAGE	OF	PAGES
TITLE/SUBJECT/ACTIVITY/FUNCTIONAL AREA		OPR	DATE	
90 MW/XP EXERCISE PREPARATION CHECKLIST:		90MW/XP		
NO.	ITEM <small>(Assign a paragraph number to each item. Draw a horizontal line between each major paragraph.)</small>	Y	N	N/A
	EXERCISE NAME: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	START-EX: _____ DD MMM YY END-EX: _____ DD MMM YY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.	Exercise Director (ED) coordinate with XP Chief and establish objectives	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.	ED - Establish exercise planning schedule and distribute to EET members (2 Months before STARTEX)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.	GEC - Notify unit commanders of exercise dates (Refer to WG Exercise Calendar)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.	Non-participant or exercise exemption request/letters due to GP/CC: _____ DD MMM YY (8 weeks prior to START-EX)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.	GBS/SMOKE Simulators Routed: _____ DD MMM YY (8 weeks prior to START-EX) (Send to 90 SFG/Armory 72 hrs prior to START-EX)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6.	Coordinate Meeting Dates with WG/CCS: _____ DD MMM YY (8 weeks prior to START-EX) -- Reference Wing Activities Calendar -- Reference WG/CC/CV Calendar -- Ensure all info is distributed to WG/GP Secretaries/Executive Officers (XO)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7.	Initial Planning/Script Meeting: _____ DD MMM YY (6 weeks prior to START-EX) -- Identify START-EX/END-EX -- Identify major events (include injection time and event duration) -- MARE scenario -- ARE scenario -- Natural Disaster Scenario -- Fire Event -- Personnel casualty event -- Bomb threat event -- Deployment -- Catastrophic outages -- After hours recall -- Phase I Deployment -- Phase II ATSO/Field Operations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8.	Ensure status of scheduled real world Convoy:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9.	MSEL Needed: MDG:_____, SFG:_____, MXG:_____, MSG:_____, 90 MUNS:_____, 153 CACs:_____, OG:_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10.	Final Script Meeting: _____ DD MMM YY (5 weeks prior to START-EX)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11.	Wing CC/CV & Group CC Inputs Meeting: _____ DD MMM YY (3 weeks prior to START-EX)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12.	Table Top (If Necessary) (Aircraft Scenario in Jul, mandatory table top) (2 weeks prior to START-EX)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Attachment 5
EVENT AFTER ACTION REPORT
DEPARTMENT OF THE AIR FORCE
90TH MISSILE WING (AFGSC)



MEMORANDUM FOR 90 MW/XP

FROM: 90 ORG/OFFICE SYMBOL

SUBJECT: EET After Action Report

1. OBJECTIVES OVERVIEW:

1.1. Objective 1: Use this area to outline objectives. One objective per line.

2. PARTICIPANTS: Use this line to outline units, specialized teams, or participants.

3. EVALUATION SUMMARY GRADING/RATING Unit EET lead will grade their portion of the exercise and provide the rating using the three tier grading attachment.

3.1. FINDINGS: If nothing was identified, place "None" here.

3.1.1. If findings are identified, make sure to provide (reference)(cause code) after each finding. One finding per line, use the sequential numbering method for each finding.

3.2. OBSERVATIONS: If nothing was identified, place "None" here.

3.2.1. If there is a reference, please provide the reference and cause code after the observation.

3.3. RECOMMENDED IMPROVEMENT AREAS: If nothing was identified, place "None" here.

3.3.1. If there is a reference, please provide the reference and cause code after the observation.

3.4. STRENGTHS: If nothing was identified, place "None" here.

3.4.1. Use this section to identify any strong points in the unit.

3.4.2. Also use this area to give Kudos to the any "Outstanding Airman"

SIGNATURE BLOCK*** Note - Once completed, ensure your CC or your SQ/GRP CC review it before forwarding to WG/XP.

Attachment 6

FIGURE A6.1 90 MW FORM 2, EXERCISE EVENT PAGE

EXERCISE EVENT PAGE			
TITLE OF EXERCISE		EVENT NUMBER	
EVENT CARD TO BE PRESENTED			
TO	BY	AT	
EVENT (THIS IS AN EXERCISE) <i>(If more room is needed, continue on page 2)</i>			
<i>(THIS IS AN EXERCISE)</i>			
SCENARIO OBJECTIVE <i>(Reference specific evaluation criteria)</i>			
SCENARIO NARRATIVE <i>(Who, what, when, where and how)</i>			
PROPOSED SOLUTION <i>(Include collateral impact)</i>			
OFF-BASE NOTIFICATION <input type="checkbox"/> YES <input type="checkbox"/> NO		AGENCY	PHONE
EXERCISE SUPPORT:			
A. EQUIPMENT <i>(Props, communications, etc.)</i>			
B. PERSONNEL <i>(Including evaluator coverage)</i>			
NAME	DUTY PHONE	LOCATION	ROLE
EVENT TO BE TERMINATED BY		PREPARED BY	

Figure A6.2. 90 MW FORM 2, EXERCISE EVENT PAGE

EXERCISE EVENT PAGE		
TITLE OF EXERCISE		EVENT NUMBER
EVENT CARD TO BE PRESENTED		
TO	BY	AT
EVENT (THIS IS AN EXERCISE)		
		(THIS IS AN EXERCISE)
EVENT (THIS IS AN EXERCISE) (continue here if more room is needed)		
		(THIS IS AN EXERCISE)