

**BY ORDER OF THE COMMANDER
90TH MISSILE WING**

90TH MISSILE WING INSTRUCTION 40-106

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Medical Command

YOUTH SUPERVISION PROGRAM



COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This instruction defines specific guidelines for the protection and supervision of all children residing or visiting Francis E. Warren Air Force Base, Wyoming (FEW AFB) including but not limited to Military Family Housing, outdoors on sports fields or playgrounds, at the Youth Center, or at the Child Development Center. Parents are ultimately responsible for the safety and welfare of their children and for compliance with this instruction. It is also essential that parents develop a safety and emergency plan. See Attachment 1, Youth Supervision Metric Guidelines. In the event of suspected or actual child neglect or abuse, Security Forces will take physical charge and will contact the base Family Advocacy Office. In accordance with local law, it is illegal to provide a minor with tobacco or alcohol products or for a minor to use tobacco or alcohol products on F. E. Warren Air Force Base. Refer recommended changes and questions about this publication to the office of primary responsibility (OPR) using the AF Form 847, *Recommendation for Change of Publication*; route the AF Form 847 from the field through major command (MAJCOM) publications/forms managers. Refer recommended changes and questions about this publication to the Office of Primary Responsibility. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with AFMAN 33-363, *Management of Records*, and disposed of in accordance with the Air Force Records Disposition Schedule (RDS) located at <https://my.af.mil/afrims/afrims/afrims/rims.cfm>. This supplement requires collecting and maintaining information subject to the Privacy Act of 1974 as authorized by 10 USC 8013.

1. Youth Supervision Policy Definitions

1.1. Newborn: Ages 0 – 12 months

- 1.2. Infant: 12 – 24 months
- 1.3. Toddler: 2 – 3 years
- 1.4. Preschooler: 4 – 5 years
- 1.5. Child: 6 – 12 years
- 1.6. Teenager: 13 – 18 years
- 1.7. Juvenile: Under 18 years
- 1.8. Maturity: The ability to exercise sound judgment and responsibility on a consistent basis.
- 1.9. Managing Emergencies: The knowledge and ability to contact emergency services (i.e., 911, Fire Department, Police Department, ambulance, etc.).
- 1.10. Supervision: Assuming responsibility for the safety and well-being of others.
- 1.11. Frequent Monitoring: Recurring observation of the action or performance of others.
- 1.12. Adult Supervision: Someone who is 18 years or older who has or assumes responsibility of observing and monitoring a child for their safety and well-being.
- 1.13. Unattended/Unsupervised: Any juvenile left without an authorized person exercising supervision.
- 1.14. Certification: Approved babysitting training through the Community Center, Red Cross, or other AF-sanctioned establishment.

2. Age Requirements.

2.1. Children newborn to six (6) years shall not be left alone in quarters. They are allowed to walk to and from school at age six (6) years and may be outside alone to include playing at age five (5) years with immediate access (visual sight or hearing distance) to adult supervision. Base housing residents should be aware that “tot playgrounds” are unsupervised and that children four (4) years and younger may not be left at such locations without adult supervision. Note: Becoming unaware of the location of a child is evidence that frequent monitoring has not been exercised. Families living adjacent to the playgrounds and fields do not assume supervisory duties unless they have specifically agreed to do so with the children’s parents. Supervision or arrangements for supervision are always the parents’ responsibility. Children may not be left unattended in an automobile. (See Attachment 1 for age restrictions). Children cannot child sit siblings or others and cannot be unattended at sponsored events.

2.2. Children seven (7) to nine (9) years of age shall not be left alone in quarters. They are allowed to walk to and from school and may be left outside alone to include playing with access (visual sight or hearing distance) to adult assistance. Families living adjacent to the playgrounds and fields do not assume supervisory duties unless they have specifically agreed to do so with the children’s parents. Supervision or arrangements for supervision are always the parents’ responsibility. Children in this age bracket also may not be left unattended in an automobile. (See Attachment 2 for age restrictions). They also cannot child sit siblings or others and cannot be unattended at sponsored events.

2.3. Children ten (10) to eleven (11) years of age may not be left alone in quarters for more than two (2) hours. The child must be provided and have ready access to a phone number to reach an adult. Before leaving children alone, it is important to assess their comfort level, maturity level, and ability to manage emergencies. They may be left alone outside to include playing. They may be left unattended in an automobile with the ignition keys removed and the handbrake applied. They are not allowed to child sit others; however, they may child sit siblings at age eleven (11) for a maximum of two (2) hours. This age group may attend sponsored events unattended with parental approval.

2.4. Children twelve (12) and teenagers up to fourteen (14) may be left alone in quarters for more than two (2) hours during daytime hours before curfew. They may not be left alone in quarters alone overnight. They may be left alone outside and in an unattended automobile. They are allowed to child sit other children after completing the Red Cross Babysitter's training. They are also allowed to attend sponsored events unattended.

2.5. Teenagers fifteen (15) to eighteen (18) may be left alone in quarters for more than two hours and may be left alone not to exceed five (5) consecutive days after age sixteen (16). Adult supervision must be available to make periodic checks. They may be left alone outside and in an unattended automobile. They may child sit siblings and others after completing youth supervision training from a certified source and they are allowed to attend sponsored events unattended.

3. Red Cross Babysitting Training. Children twelve (12) years and older must receive Red Cross Babysitter training before being given responsibility of supervising non-siblings. Contact the Community Center for training opportunities and a list of authorized sitters to perform supervision of other children. Children that receive training off base or from other certified sources (i.e., Red Cross) must provide a copy of the documented course to the Community Center.

4. Curfew. Policy restricts minors (children and teenagers under the age of 18) during curfew hours from being in public places unless accompanied by an adult. Nighttime curfew policy hours are enforced seven days a week from 2200-0530. The curfew policy is intended to provide a safer community and better protects children from becoming victims of crime or becoming involved in delinquent behavior. Exceptions to the curfew policy apply only when a minor is attending an event or going to or returning directly home from an event (i.e., a youth program, movie, etc.) or involved with an emergency (i.e., fire, natural disaster, sent on an errand by the minor's parent, etc.). Parents are required to notify Security Forces if a child will be returning home from work during curfew hours. Security Forces may contact parents to determine valid reasons for curfew violations.

5. Truancy Policy. Children ages six (6) to twelve (12) and teenagers ages thirteen (13) to seventeen (17) years attending a public or private school other than home study are restricted from being outdoors (including playgrounds and activity fields) or in public places without adult supervision during truancy hours. Truancy hours are 0830 to 1530 Monday through Friday, excluding the local school district's scheduled days off.

6. Violators of the Curfew or Truancy Policy. Violators of the curfew or truancy policy may be detained and processed by Security Forces Law and released to the minor's parent or guardian. In the event that the parent or guardian cannot be contacted in a reasonable time, the

minor will be turned over to the appropriate commander or first sergeant. If the minor has no military affiliation, Security Forces will turn the minor over to local authorities.

CHRISTOPHER A. COFFELT, Colonel, USAF
Commander

Attachment 1

GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION

Prescribed Forms: There are no prescribed forms.

Adopted Forms:

AF Form 847, Recommendation for Change of Publication

Attachment 2

YOUTH SUPERVISION METRIC GUIDELINES

NOTE. Parents are ultimately responsible for the safety and welfare of their children. This guideline provides the baseline for child supervision. It is a starting point for supervising and caring for children. “Yes” indicates that a child in that age group can, in general, handle the noted task. “No” means the noted task should not be left to a child of that particular age and by doing so demonstrates irresponsible parenting. Parents will also be responsible for any incident or mishap considered preventable involving their child or any other children in their care.

(Figure 1)

Age of Child	Left alone w/o sitter in quarters two hours or <	Left alone w/o sitter in quarters > than two hours	Left Alone Overnight	Outside alone (to include playing)	Left in Car Unattended	Child Sit Siblings	Child Sit Others	Unattended at Sponsored Event
Age 0-4	NO	NO	NO	NO	NO	NO	NO	NO
Age 5-6	NO	NO except age 6 may walk to & from school	NO	YES playground or yard w/ immediate access to adult supervision	NO	NO	NO	NO
Age 7-9	NO	NO except may walk to & from school	NO	YES w/access to adult assistance	NO	NO	NO	NO
Age 10-11	YES w/ready access phone # for an adult	No	NO	YES	YES-keys removed & handbrake applied	YES 11 years for 2 hours max	NO	YES
Age 12-14	YES	YES daytime hours before	NO	YES	YES	YES*	YES*	YES

		curfew; NO after curfew						
Age 15-18	YES	YES	YES; minors 16 & older may be left alone not to exceed five consecutive days. Adult supervision must be available for periodic checks	YES	YES	YES*	YES*	YES

**Trained by certified source*