

**BY ORDER OF THE COMMANDER
59TH MEDICAL WING**

59TH MEDICAL WING INSTRUCTION 44-190



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Medical

**DERMATOLOGY PATIENT ENCOUNTER
FORM**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This instruction implements Air Force Policy Directive 44-1, *Medical Operations*. This instruction describes the proper completion and submission of 59th Medical Wing (MDW) Form 153, *Department of Dermatology Patient Encounter Information*. This instruction applies to all personnel assigned, attached or under contract to the Wilford Hall Ambulatory Surgical Center. This does not apply to 359th Medical Group or any personnel assigned to San Antonio Military Medical Center. This instruction does not apply to the Air National Guard or Air Force Reserve. This publication requires the collection and/or maintenance of information protected by the Privacy Act of 1974 authorized by 10 U.S.C. 55, *Medical and Dental Care*, and E.O. 9397 (SSN). The applicable SORN F044 AF SG D, Automated Medical/Dental Record System, is available at: <http://dpclo.defense.gov/privacy/SORNS/SORNS.htm>. Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using the AF Form 847, *Recommendation for Change of Publication*. The authority to waive requirements is the publication approval authority. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with IAW Air Force Manual 33-363, *Management of Records*, and disposed of IAW Air Force Records Information Management System Records Disposition Schedule.

SUMMARY OF CHANGES

This document has been substantially revised and must be completely reviewed. Major changes include updated 59 MDW Form 153.

1. Overview.

1.1. The purpose of 59 MDW Form 153 is to ensure that patient-specific information, including chief complaint, history of present illness, past medical and surgical history, social history, current medications, herbal medications, allergies, review of systems, personnel reliability program status, pregnancy status, and flying status, specific to dermatology conditions are appropriately communicated to the provider and documented in the medical record upon each patient visit. Additionally, e-mail contact information will be gathered for the purpose of follow-up with patient surveys via SurveyMonkey.

2. Personnel Responsibilities.

2.1. This form will be kept at the Dermatology front desk and handed to patients at initial check-in. Patients will be responsible for filling out this form and giving it to their physician. Physicians will review the form for pertinent information and annotate this in the medical record.

3. Forms Submission.

3.1. 59 MDW Form 153 is submitted to the patient's treating physician and destroyed upon completion of the patient encounter. Information transcribed from the form will be maintained in the patient's medical record.

NICOLA A. CHOATE, Colonel, USAF, MC
Chief of the Medical Staff

Attachment 1

GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION

References

AFPD 44-1, *Medical Operations*, 1 September 1999

AFMAN 33-363, *Management of Records*, 1 March 2008

Prescribed Form

59 MDW Form 153, *Department of Dermatology Patient Encounter Information*

Adopted Form

AF Form 847, *Recommendation for Change of Publication*

Acronyms and Abbreviations

MDW—Medical Wing