

**BY ORDER OF THE COMMANDER  
512TH AIRLIFT WING**

**512 AIRLIFT WING INSTRUCTION 36-2803**

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**Personnel**



**512 AW WING SAFETY AWARDS PROGRAM**

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**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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(Maj Marnee Losurdo)

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This Instruction implements AFD 36-28, *Awards and Decorations Program*. It establishes the 512<sup>th</sup> Airlift Wing Safety Awards Program. Safety awards are designed to honor and recognize people and units for contributing to safety and for preventing mishaps through either sustained superior performance or a one-time act. The safety awards program is designed to recognize our model safety awareness performers and encourage others to emulate their example.

**SUMMARY OF CHANGES**

Minor grammatical changes and deletion of attachment 2

**1. Reference: AFI36-2833, *Safety Awards***

**2. Nominations:**

2.1. Send the name, organization, and short narrative describing their achievements to 512 AW/SE.

2.2. Each award is selected quarterly, with an overall winner being selected annually for flight and ground safety.

**3. Responsibilities:**

3.1. The Wing Safety Office (512AW/SE) manages the wing safety awards program. The Wing Safety Office reviews unit nominations and selects the most qualified individual for either the flight or ground safety award.

3.2. The unit commander nominates unit personnel for the wing safety awards.

#### **4. Program Specifics:**

4.1. The 512 AW Flight Safety Mishap Prevention Award (Quarterly). This award is presented to individuals who in the performance of their duties consistently demonstrated an outstanding safety consciousness, have contributed to the overall improvement of flight safety, have prevented a serious flight mishap or have contributed significantly to the 512 AW Flight Safety Mishap Prevention Program.

4.2. The 512 AW Ground Safety Mishap Prevention Award (Quarterly). This award is presented to individuals not involved in aerial flight; who in the performance of their duties consistently demonstrated an outstanding safety consciousness, have prevented a serious ground mishap or have contributed significantly to the 512 AW Ground Safety Mishap Prevention Program.

#### **5. Nomination Procedures:**

5.1. Individuals assigned to the 512 AW are eligible for the awards.

5.2. The awards can be submitted by anyone; however, commanders and supervisors are encouraged to play an active part in the nomination process. Nominations will be forwarded no later than two weeks after the quarter ends. Nominations can be submitted for military or civilian personnel.

5.3. The Chief of Safety will determine the winner of the awards based on the following factors:

5.3.1. Unit Commander's nomination

5.3.2. Other nominations

5.3.3. Safety inspection results (how the nominee contributed)

5.3.4. Mishap prevention record (how the nominee contributed)

5.3.5. Other noteworthy achievements and improvements made to promote the 512<sup>th</sup> Airlift Wing's Mishap Prevention Program.

5.4. Award nominations must be supported by clear, concise, and pertinent facts reflected in a short narrative describing the individual's or unit's achievements during the award period. If you have multiple nominees, please submit a separate nomination package for each. See Attachment 1 for a sample awards package format.

#### **6. Award Winners:**

6.1. The winner's name will be published in the *Liberty Press*. Each award winner will receive a Certificate of Appreciation, prepared by the safety office and signed by the Wing Commander. It will be presented to the recipient by the Wing Commander, Vice Commander, or respective Group Commander.

6.2. All quarterly award winners will be eligible for the annual safety award. The Chief of Safety will select the award winner. The winner will receive a plaque which will be presented by the Wing Commander or designated representative.

RANDAL L. BRIGHT, Col, USAFR  
Commander

**Attachment 1****MEMORANDUM FOR SAFETY AWARD NOMINATION FORMAT**

MEMORANDUM FOR 512 AW/SE

FROM: 512 MSS/CC

SUBJECT: Quarterly Ground Safety Mishap Prevention Award

1. I nominate SSgt Helpe of the Hydrants Fuels Management Branch for the Ground Safety Mishap Prevention Quarterly Award for the period of 1 April through 30 June XXXX.
2. SSgt Helpe identified a problem, which impacted the refueling support capability for the 512<sup>th</sup> AW and the safety of all assigned C-5 aircraft. Fuel was trickling into a hydrant fueling outlet pit from where the pipe enters the bottom of the pit. This indicated that the below ground fuel pipeline was ruptured. With the system under pressure, the flow of fuel entering the pit increased, confirming the underground leak. The hazard created by the leak had potential for a catastrophic incident as well as serious environmental impact. SSgt Helpe inspects fuel hydrants on a more frequent cycle than required by regulations. He detected the leak during one of his "extra" inspections. The ruptured fuel pipeline was isolated and drained of remaining fuel. The isolation valve was tested to prevent re-pressurization of the ruptured fuel line and found to be defective. The entire fuel system was removed from operation, the defective valve was also removed and the piping was flanged with no impact on flying operations. The prompt detection of the fuel leak and reaction to the valve malfunction enabled actions to be immediately taken which minimized hazards, eliminated environmental pollution, and minimized fuel lost. Due to his efforts, the dangers and environmental damage associated with serious fuel leaks was eliminated with no impact on safety or the ecosystem.

I. DO CARE, Lt Col, USAFR

Commander