

REPORT ALL MISHAPS & HAZARDS

TO YOUR:	NAME AND DUTY PHONE NUMBER
SUPERVISOR	
UNIT SAFETY REPRESENTATIVE	PRIMARY:
	ALTERNATE:
UNIT LN SAFETY REPRESENTATIVE	PRIMARY:
	ALTERNATE:
WING SAFETY OFFICE	SAFETY OFFICER/NCO:
	BLDG 314, ROOM 101-E, EXT 225-7233

STEPS FOR GROUND MISHAP NOTIFICATION:

1. **INDIVIDUAL: NOTIFY YOUR SUPERVISOR**
2. **SUPERVISOR: NOTIFY UNIT SAFETY REPRESENTATIVE**
3. **UNIT SAFETY REPRESENTATIVE: NOTIFY WING SAFETY/UNIT COMMANDER**

NOTE: These 3 steps must be completed to fulfill the requirements set forth in AFI 91-204 and AFI 91-202.

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OPR: 374 AW/SE

RELEASIBILITY: There are no releasibility restrictions on this publication.

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