

**BY ORDER OF THE SECRETARY
OF THE AIR FORCE**

AIR FORCE INSTRUCTION 36-2833



31 OCTOBER 2012

**PACIFIC AIR FORCES
Supplement**

3 JULY 2013

**35TH FIGHTER WING
Supplement**

19 JUNE 2015

**Certified Current 13 September 2016
Personnel**

SAFETY AWARDS

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

ACCESSIBILITY: Publications and forms are available for downloading or ordering on the e-Publishing website at <http://www.e-publishing.af.mil/>.

RELEASABILITY: There are no releasability restrictions on this publication.

OPR: AFSEC/SEA

Certified by: AF/SED
(Mr. James T. Rubeor)

Pages: 44

(PACAF)

OPR: HQ PACAF/SEG

Certified by: HQ PACAF/SE
(Colonel Robert W. Jones)

Pages: 11

(35FW)

OPR: 35 FW/SEG

Certified by: 35 FW/SE
(Lt Col Kevin T. Jones)

Pages: 4

Supersedes: AFI 36-2833_35FWSUP,
13 July 2012

This instruction implements AFPD 36-28, *Awards and Decorations* Programs. It describes the Air Force Safety Program Awards and the purpose, eligibility requirements, selection criteria, and nomination processes for each. It applies to all Air Force organizations and personnel, including the Air Force Reserve Command (AFRC) and Air National Guard (ANG) units. This

publication may be supplemented at any level; however, all supplements that directly implement this instruction must be routed to AFSEC/SEA for coordination prior to certification and approval. Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using the AF Form 847, *Recommendation for Change of Publication*; route AF Form 847s from the field through the appropriate functional's chain of command. No waivers may be granted for any part of this publication. This publication requires the collection and or maintenance of information protected by the Privacy Act (PA) of 1974. The authorities to collect and or maintain the records prescribed in this publication are Title 37 United States Code, Section 301a and Executive Order 9397, as amended by Executive Order 13478 NUMBERING SYSTEM FOR FEDERAL ACCOUNTS RELATING TO INDIVIDUAL PERSONS, November 22, 1943. FORMs affected by the PA have an appropriate PA statement. System of records notice F036 AF PC V Awards and Decorations applies. Records Management. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with Air Force Manual (AFMAN) 33-363, *Management of Records*, and disposed of in accordance with Air Force Records Disposition Schedule (RDS) maintained in the Air Force Records Information Management System (AFRIMS) located at <https://www.my.af.mil/afirms/afirms/afirms/rims.cfm>. The use of the name or mark of any specific manufacturer, commercial product, commodity, or service in this publication does not imply endorsement by the Air Force.

(PACAF) This supplement implements and extends the guidance of Air Force Instruction (AFI) 36-2833, *Safety Awards*, dated 31 October 2012, is supplemented as follows: This supplement applies to Pacific Air Forces (PACAF) personnel. It does not apply to Air Force Reserve Command (AFRC) or Air National Guard (ANG) units and AFRC unit members, but does apply to Air Force Reserve members assigned to PACAF units or activities. This publication may be supplemented at any level, but all supplements that directly implement this Instruction must be routed to PACAF/SE for coordination prior to certification and approval.

(PACAF) Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with (IAW) AFMAN 33-363, *Management of Records*, and disposed of IAW Air Force Records Information Management System (AFRIMS) Records Disposition Schedule (RDS). Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using the AF Form 847, *Recommendation for Change of Publication*; route AF Form 847 from the field through the appropriate functional chain of command. This publication may be supplemented at any level, but all direct Supplements must be routed to the OPR of this publication for coordination prior to certification and approval.

(35FW) This supplement implements *AFI 36-2833_PACAFSUP, Safety Awards*. This supplement does not apply to the Air National Guard (ANG) or US Air Force Reserve (USAFR) units and members. Ensure that all records created as a result of processes prescribed in this publication are maintained IAW Air Force Manual (AFMAN) 33-363, *Management of Records*, and disposed of IAW Air Force Records Information Management System (AFRIMS) Records Disposition Schedule (RDS). Additionally, if the publication generates a report(s), alert readers in a statement and cite all applicable Reports Control Numbers in accordance with AFI 33-324. Refer recommended changes and questions about this publication to the Office of Primary

Responsibility (OPR) using the AF Form 847, Recommendation for Change of Publication; route AF Form 847s from the field through the appropriate functional's chain of command."

SUMMARY OF CHANGES

This document has been substantially revised and must be reviewed in its entirety. Major changes include discontinuing the following awards: Secretary of the Air Force Safety Award, Category II; Colonel Will L. Tubbs Memorial Award for Ground Safety, Category II; Colombian Safety Award; System of Cooperation Among the Air Forces of the Americas; Chief of Staff Individual Safety Award; Air Force Chief of Safety Medical Achievement Award; Air Force Directed Energy Weapons Safety Outstanding Achievement Award; and the Flight, Missile, Explosive, Nuclear Surety, Space and Ground Safety Plaques. Award nominations will be limited to a maximum of 20 lines. The Air Force Space Safety Outstanding Achievement Award and Air Force Chief of Safety Space Team of Distinction Award have been combined and renamed Air Force Chief of Safety Space Safety Award. The Air Force Explosives Safety Outstanding Achievement Award has been renamed Air Force Chief of Safety Outstanding Achievement Award for Weapons Safety. All awards that require a citation must be submitted in a final format version, see examples in Attachment 2 and Attachment 3. Awards Board must include two rated officers. Annual Awards Board flow process has been added, see Attachment 4. Do not submit an individual who has been involved in a mishap unless the Air Force Chief of Safety has approved the MOFE (Memorandum of Final Evaluation) and the individual was not identified as a causal factor. SAF/MR and AF/A1 responsibilities added.

(35FW) This supplement is re-numbered to match higher headquarters publications. AFI 36-2833_PACAFSUP, 3 July 2013 is supplemented as follows:

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Section A—General Information

1. Commanders' and Directors' Program.

1.1. The Air Force Safety Awards Program recognizes outstanding safety acts and achievements, see [Table 1](#) for awards covered by this instruction.

1.2. The Air Force encourages commanders at all levels of command, especially at installation level, to develop and establish recognition programs that complement the Safety Awards Program.

1.3. **(Added-PACAF)** The PACAF safety awards program complements the Air Force safety awards program.

2. Administrative Procedures.

2.1. MAJCOMs, DRUs, and FOAs will follow the instructions of this AFI.

2.2. Commanders and Directors:

2.2.1. Publicize the awards program and review achievements often to make sure deserving persons and organizations receive consideration.

2.2.2. May nominate one individual or unit for single award categories. May nominate an individual or unit for more than one award; may nominate an individual or unit for more than one award for the same act.

2.2.3. Send nominations for safety awards to the Air Force Safety Center (AFSEC/SEA) through command channels by 15 November after the fiscal year award period, unless otherwise specified.

2.2.3. **(PACAF)** Send PACAF award nominations for safety awards electronically from the NAF/wing safety office as endorsed by the NAF/wing commander to HQ PACAF/SE organizational e-mail address (pacaf.sev3@us.af.mil), Subject: *Your NAF/Wing PACAF Safety Awards*, no later than 25 October unless otherwise stated. Submit Wingman/Well Done Awards within 90 days of the event. Award submissions not meeting the specified timelines will not be considered.

2.2.3.1. Each nomination will be submitted using the most current version of the AF Form 1206, *Nomination for Award*. Only include achievements and contributions for the period 1 October through 30 September for the fiscal year under consideration.

2.2.3.1. **(PACAF)** Nominations for PACAF level only awards will be limited to 15 lines using the Air Force Form 1206. Use bullet statements only, with the exception of the Flight/Ground/Weapons Safety Well Done Awards which may be submitted in narrative format. List uncommon acronyms at the bottom of AF Form 1206.

2.2.3.2. Nominations are limited to a maximum of 20 lines using the Air Force Form 1206. Use bullet statements only, with the exception of the Koren Kolligian Trophy, Air Force Chief of Safety Aircrew of Distinction Award Aviation Safety Well Done Award and Ground/Weapons Safety Well Done Award which may be submitted in narrative format. List uncommon acronyms at the bottom of AF Form 1206. Submit nomination packages electronically to the Air Force Safety Awards Program Manager.

2.2.3.3. Include a final citation, between 10 to 13 lines (word doc., orientation-landscape, Microsoft Word® Times New Roman, 12-font size) as specified in the nomination procedures for each award, see examples in Attachment 2 and Attachment 3. Do not submit a citation for the following: Secretary of the Air Force Safety Award, Maj Gen Foulois Memorial Award, and the Colonel Will L. Tubbs Memorial Award for Ground Safety.

2.3. AFSEC:

2.3.1. Provides funds to purchase appropriate awards for nominations approved by the Secretary of the Air Force, Chief of Staff and Air Force Chief of Safety.

2.3.1. **(PACAF)** HQ PACAF provides funds to purchase award nominations approved by PACAF/CC and PACAF/SE (Director of Safety).

2.3.1.1. **(Added-PACAF)** The PACAF Safety Awards Board—PACAF safety representatives from flight, weapons, and ground safety disciplines as chaired by PACAF/SE or designated appointee—will convene shortly after the no later than submission date to select award winners. Selected packages will be forwarded to HQ AFSEC for Air Force-level safety award/certificate consideration.

2.3.2. Assembles the Annual Safety Awards Board which includes representatives from AF/A3O, Current Operations; AF/A4L, Directorate of Logistics; and AFIA, Air Force Inspection Agency. In addition, AFSEC provides members from SES, Space Safety Division; SEG, Ground Safety Division; SEF, Flight Safety Division, SEW, Weapons Safety Division; and Career Field Manager in an advisory role. The Board must include two rated officers. See Attachment 3 for annual Safety Awards Board process.

2.3.3. Provide award and recipient information sufficient to publicize safety award to AFSEC/ PA, Public Affairs, office.

2.3.4. Prepares letter authorizing a military individual award recipient to wear the Air Force Recognition Ribbon and a civilian recipient to wear the lapel pin.

2.4. SAF/MR, Assistant Secretary of the Air Force for Manpower and Reserve Affairs, serves as an agent of the Secretary and provides guidance, direction, and oversight for all matters pertaining to the formulation, review and execution of plans, policies, programs, and budgets addressing Awards and Decorations.

2.5. AF/A1, Deputy Chief of Staff of the Air Force, Manpower, Personnel and Services, develops, coordinates, and executes personnel policy and essential procedural guidance for the management of the Awards and Decorations Program.

2.6. Recipients:

2.6.1. Persons honored for individual actions may wear the Air Force Recognition Ribbon for the following awards:

2.6.1.1. Koren Kolligian, Jr., Trophy.

2.6.1.2. Chief of Safety Special Achievement Award.

2.6.1.3. Air Force Nuclear Surety Outstanding Achievement Award.

2.6.1.4. Safety Career Professional of the Year Award.

2.6.1.5. Air Force Chief of Safety Outstanding Achievement Award for Weapons Safety.

2.6.1.6. Air Force Chief of Safety Aircrew of Distinction Award.

2.6.1.7. Aviation Well Done Award.

2.6.1.8. Ground/Weapons Safety Well Done Award.

2.6.1.9. Air Force Chief of Safety Aviation Maintenance Safety Award

- 2.6.1.10. Air Force Chief of Safety Cyber Safety Award.
- 2.6.1.11. Air Force Chief of Safety Space Safety Award.
- 2.6.2. Persons belonging to a group, or individuals being recognized as a group, are not eligible for the ribbon.
- 2.6.3. Awarded civilians wear the lapel pin instead of the ribbon.

Section B—Secretary of the Air Force Safety Award

- 3. Purpose.** The MAJCOM, DRU or FOA with the most effective overall safety program receives this, the highest safety award of the Air Force. An appropriate award is given each fiscal year.
- 4. Eligibility.** MAJCOMs, DRUs, and FOAs.
- 5. Selection Criteria.** The Awards Board considers:
 - 5.1. Combined effectiveness of safety programs.
 - 5.2. Efforts to further Risk Management (RM) implementation and integration.

Table 1. Safety Awards

AWARD NAME	RECIPIENT	APPROVAL AUTHORITY	AWARD TYPE	AWARD CEREMONY
Secretary of the Air Force Safety Award (Annual)	MAJCOM, DRU, and FOA	Secretary of the Air Force	Appropriate Award	Air Force
Maj Gen Foulois Memorial Award (Annual)	MAJCOM	Air Force Chief of Staff		Order of the Daedalians
Koren Kolligian, Jr., Trophy (Annual)	Aircrew Member		Trophy	Air Force
Col Will L. Tubbs Memorial Award For Ground Safety (Annual)	MAJCOM, DRU, and FOA		Appropriate Award	
Air Force Chief of Safety Special Achievement Award (Annual)	Air Force Organization Below MAJCOM or Individual	Air Force Chief of Safety	Appropriate Award	MAJCOM, DRU, and FOA
Safety Career Professional of the Year Award (Annual)	Civilian or Enlisted Safety Career Field Individual			
Air Force Nuclear Surety Outstanding Achievement Award (Annual)	Individual or Team			
Air Force Chief of Safety Outstanding Achievement Award for Weapons Safety (Annual)				
Air Force Chief of Safety Outstanding Achievement Award for Ground Safety, Category I-V (Annual)	Air Force Organization			

Air Force Chief of Safety Aircrew of Distinction Award (Annual)	Individual			
Air Force Chief of Safety Aviation Maintenance Safety Award (Annual)	Individual			
Air Force Chief of Safety Cyber Safety Award (Annual)				
Air Force Chief of Safety Space Safety Award (Annual)	Individual or Team			
Aero Club Safety Certificates (Annual)	Air Force Aero Club	Air Force Chief of Safety	Certificate	
Aviation Well Done Award (Event)	Individual	Air Force Chief of Safety	Appropriate Award	
Ground/Weapons Safety Well Done Award (Event)				
Hall of Fame Award (Event)				

5.3. Safety program management, direction, administration, and innovation.

5.4. Mission and operational tasks the command's organizations perform during the award period. Include unusual hazards, environmental and occupational working conditions, and special exercises or deployments.

5.5. Command safety inspections and staff visits.

5.6. Quality of mishap investigations, reports, and analyses.

5.7. Noteworthy achievements in mishap prevention in all applicable functional areas.

5.8. Mishap record and improvements made in mishap prevention.

6. Nomination Procedures. MAJCOMs, DRUs, and FOAs may submit one nomination for the appropriate category. Include a concise description of specific achievements and how they were accomplished and contributed to mishap prevention.

Section C—Major General Benjamin D. Foulois Memorial Award (Daedalian Flight Safety Award)

6. (PACAF)PACAF's Numbered Air Forces (NAFs) personnel: may compete for individual unit awards.

7. Purpose. This award recognizes the MAJCOM, DRU, or FOA with the most effective flight safety program.

8. Eligibility. MAJCOMs, DRUs, and FOAs that execute a flying hour program.

9. Selection Criteria. The Awards Board considers:

9.1. Data on flight mishaps, related causes, and safety deficiencies found during inspections and investigations.

9.2. Mishap potential among different aircraft types and their missions.

9.3. RM implementation and successes.

9.4. Command support of flight safety program through non-regulated activities.

9.5. Safety program management.

9.6. Unusual hazards, environmental and occupational working conditions, and special exercises or deployments.

9.7. Mishaps over which MAJCOMs, DRUs, and FOAs had or shared control. Mishap record and improvements made in mishap prevention.

10. Nomination Procedures. The MAJCOM, DRU, and FOA may submit one nomination. Include a concise description of specific achievements and how they were accomplished and contributed to aviation safety.

Section D—Koren Kolligian, Jr., Trophy

11. Purpose. This award recognizes outstanding airmanship by an aircrew member. The crewmember must show extraordinary skill, alertness, ingenuity, or proficiency in averting or minimizing the seriousness of a flight mishap.

12. Eligibility. Aircrew personnel of the Air Force.

13. Selection Criteria. The Awards Board selects the aircrew member who most successfully coped with an in-flight emergency.

13.1. The emergency must have occurred in the fiscal year award period.

13.2. The emergency must have resulted from any of these situations:

13.2.1. Mechanical difficulty while in flight or in an aircraft or with related equipment on the ground.

13.2.2. Personnel actions.

13.2.3. Environmental factors beyond the nominee's control.

13.3. Members who prevented a potential mishap that was caused by their own misdeeds, lack of judgment or foolhardy or excessive risk-taking are ineligible.

14. Nomination Procedures.

14.1. Each MAJCOM, DRU, and FOA may nominate only a single individual (i.e., no crew submissions) even if more than one member handled an emergency. An individual who has been involved in a mishap should not be submitted, unless the Air Force Chief of Safety has approved the MOFE and the individual was not identified as a causal factor. When a MOFE is not conducted, acceptance of the final message meets the criteria.

14.2. MAJCOMs, DRUs, and FOAs may nominate the same person for this award and the Aviation Well Done Award. However, MAJCOMs, DRUs, and FOAs must send a separate nomination for the Koren Kolligian, Jr., Trophy. Include:

14.2.1. The nominee's name, rank, duty assignment, organization, date of the event, and type of aircraft.

14.2.2. A description detailed enough to allow the Awards Board to evaluate accurately the incident's seriousness and how much corrective action was taken by the nominee.

14.2.3. A final citation IAW paragraph 2.2.3.3, see examples in Attachment 2 and Attachment 3.

15. Presentation.

15.1. The recipient receives the Koren Kolligian, Jr., Trophy at a ceremony presided over by the Air Force Chief of Staff. This ceremony, which includes a formal reception, takes place at the Pentagon annually between 1 March and 30 September during the fiscal year following the event being recognized. The Air Force Chief of Safety funds the recipient's travel and per diem to the presentation ceremony. Members of the Air Reserve Component selected as recipients are placed on active duty status for the day of the ceremony itself (one man-day is reimbursed by AF/SE to the member's owning unit).

15.2. The recipient's spouse, or a family member, may accompany the recipient and may travel at government expense contingent upon approval of the recipient's MAJCOM, DRU, or FOA CC. The recipient's MAJCOM, DRU, or FOA SE obtains MAJCOM, DRU, or FOA CC approval of spouse or family member travel and issuance of invitational travel orders. Per Diem is not authorized for anyone other than the recipient to travel to the presentation

ceremony. See AFI 36-2805, *Special Trophies and Awards*, paragraph 1.6 for additional information.

15.3. The trophy presented each year is provided by the family of Lt Koren Kolligian, Jr., members of which have sponsored this award and been present at each year's presentation since the inception of the award in 1958. A permanent display trophy is maintained at the Pentagon in honor of all recipients. The Koren Kolligian, Jr., Trophy holds an honored place in Air Force history and is an integral part of the Air Force Mishap Prevention Program. Accordingly, in the interest of the Air Force, an exception to policy (AFI 24-101, *Passenger Movement*, paragraph 1.2.2.) has been granted by the Chief of Staff for a maximum of seven representatives of the Kolligian family to travel at government expense aboard military or commercial aircraft to attend the presentation ceremony.

Section E—Colonel Will L. Tubbs Memorial Award for Ground Safety

16. Purpose. This award recognizes the most effective MAJCOM, DRU, or FOA ground safety program.

17. Eligibility. MAJCOMs, DRUs, and FOAs.

18. Selection Criteria. The Awards Board considers:

18.1. Reduction of military and civilian injuries and fatalities is the primary selection criteria.

18.2. Effective safety program management and innovations. Include unusual hazards, environmental and occupational working conditions, and special exercises or deployments.

18.3. Evaluation results.

18.4. Specific mishap prevention activities accomplished during the award year.

18.5. Implementation and status of RM concepts, applications and successes.

18.6. Ground mishap prevention accomplishments spanning two or more years merit extra consideration.

19. Nomination Procedures. MAJCOMs, DRUs, and FOAs may submit one nomination for the appropriate category. Include a concise description of specific achievements and how they were accomplished and contributed to safety.

Section F—Air Force Chief of Safety Special Achievement Award

20. Purpose. This award recognizes an individual or organization for outstanding safety contributions or achievements.

21. Eligibility.

21.1. MAJCOMs, DRUs, and FOAs and below organizations.

21.2. Officers (Colonels and below).

21.3. Enlisted personnel.

21.4. DAFC.

22. Selection Criteria. The Awards Board considers special accomplishments in all areas of mishap prevention. Some examples of actions worthy of consideration are:

- 22.1. Safety investigation board member whose findings contribute to preventing future mishaps.
- 22.2. Unit or person who helped develop programs or concepts that significantly improve Air Force safety programs.
- 22.3. Research or design innovation or system safety management that contributes to the safety of developing weapons systems.

23. Nomination Procedures. MAJCOMs, DRUs, and FOAs may nominate one person or one unit. Include:

- 23.1. A concise description of specific achievements.
- 23.2. Name, rank, and organization.
- 23.3. A final citation IAW paragraph 2.2.3.3, see examples in Attachment 2 and Attachment 3.

Section G—Safety Career Professional of the Year Award

24. Purpose. This award recognizes an individual in the safety career field for outstanding contributions to the Air Force safety program.

25. Eligibility. Civilian (GS-0017/0018/0803 occupational series) and enlisted (AFSC 1S0XX) safety career fields.

26. Selection Criteria. The Awards Board considers:

- 26.1. Duty performance level above the nominee's grade or rank.
- 26.2. Innovations the nominee developed that reduced mishaps, increased program effectiveness, or enhanced the career field.
- 26.3. Incorporation of RM principles and techniques.
- 26.4. Other awards or recognition from the safety field not outlined in this instruction.
- 26.5. Participation in safety activities of agencies outside the Air Force.
- 26.6. Actions to involve local agencies in Air Force safety programs.
- 26.7. Contributions to safety publications.

27. Nomination Procedures. MAJCOMs, DRUs, and FOAs may submit one nomination. Include:

- 27.1. A concise description of specific contributions.
- 27.2. Name, rank, job title, and organization.
- 27.3. A final citation IAW paragraph 2.2.3.3., see Attachment 2 and Attachment 3.

Section H—Air Force Nuclear Surety Outstanding Achievement Award

28. Purpose. This award recognizes an individual or team below MAJCOM, FOA, and DRU level which has significantly contributed to nuclear surety.

29. Eligibility. Air Force military and civilian personnel.

30. Selection Criteria. The Awards Board selects an individual or team whose outstanding achievements or contributions enhance nuclear surety and reduce the likelihood of nuclear weapon or nuclear power system mishaps.

30.1. Weapon Systems. Accomplishments that affect:

30.1.1. Maintenance, handling, or loading quality.

30.1.2. Nuclear logistical movements.

30.1.3. Personnel Reliability Program.

30.1.4. Weapons security.

30.1.5. Technical orders.

30.1.6. Nuclear surety inspection.

30.1.7. Education and training.

30.1.8. Operational employment.

30.1.9. Mishap investigation, reports, and analysis.

30.2. Power Systems. Accomplishments that affect:

30.2.1. Operation and maintenance quality.

30.2.2. Security.

30.2.3. Education and training.

30.2.4. Nuclear reactor audits.

30.2.5. Incident investigation, reports, and analysis.

30.3. Incorporation of RM principles and techniques described in paragraphs 30.1. and 30.2.

31. Nomination Procedures. The MAJCOM and FOA may submit one nomination. Include:

31.1. Name, rank, job title, organization, and a summary of assigned duties.

31.2. A concise description of how the nominee accomplished specific achievements that improved nuclear surety.

31.3. A final citation IAW paragraph 2.2.3.3., see examples in Attachment 2 and Attachment 3.

Section I—Air Force Chief of Safety Outstanding Achievement Award for Weapons Safety

32. Purpose. This award recognizes an individual or team below MAJCOM, DRU, and FOA level which has significantly contributed to weapons safety, including an individual assigned to a missile unit.

33. Eligibility. Air Force military and civilian personnel at all levels.

34. Selection Criteria. The Awards Board considers achievements or contributions that enhance explosives safety by reducing the likelihood of explosives mishaps. Accomplishments that affect:

- 34.1. Maintenance or handling.
- 34.2. Explosives site planning.
- 34.3. Reduction in explosives exemptions, waivers, and deviations.
- 34.4. Technical orders, local directives, etc.
- 34.5. Education and training.
- 34.6. Mishap investigation, reports, and analysis.
- 34.7. Mishap prevention or mitigation.
- 34.8. Incorporation of RM principles and techniques.

35. Nomination Procedures. MAJCOMs, DRUs, and FOAs may submit one nomination. Include:

- 35.1. Name, rank, job title, and organization.
- 35.2. A concise description of how the nominee accomplished specific achievements that improved explosives safety.
- 35.3. A final citation IAW paragraph 2.2.3.3., see examples in Attachment 2 and Attachment 3.

Section J—Air Force Chief of Safety Outstanding Achievement Award for Ground Safety

36. Purpose. This award recognizes the most effective installation-level, FOA, and DRU ground safety programs.

37. Eligibility. Organizations: (1) Headquarters Air Force-level FOAs and DRUs that have an outstanding ground safety program and did not experience a Class A or B on-duty mishap. (2) Organizations at installation-level that have an outstanding ground safety program, which is staffed by qualified AFSC 1S0X1, GS-018/803 personnel, and did not experience a Class A or B on-duty mishap. Any Air Force installation-level organization may compete in one of five categories listed in paragraphs 40.1 through 40.5. Organizations that experienced an on-duty Class A or B mishap that was the result of factors outside the organization's control are not disqualified from nomination. However, the nomination package must include an explanation statement depicting why the organization should be considered.

- 37.1. Category I: Large Operations/Industrial Organization. An organization (wing or wing equivalent or higher), that has a primary mission of producing, maintaining, or rehabilitating military systems and equipment, or has the complete operational control of the installation. This includes test centers and research and development organizations. This organization is the installation host unit.

37.2. Category II: Large/Composite Wing Organization. An organization that has three or more squadrons and 4,000 or more people assigned. This organization is the installation host unit.

37.3. Category III: Small Wing Organization. An organization that does not meet the Category I or II wing criteria. This organization must be the installation host unit.

37.4. Category IV: Associate/Tenant Organization, FOA or DRU. A squadron or higher organization, including headquarters Air Force-level FOAs and DRUs, at a location separate from the parent organization, and with a ground safety program independent of the host installation ground safety program.

37.4.1. USAFA, AFOTEC, and AFDW are not eligible for this award. They compete for the Colonel Will L. Tubbs Memorial Award for Ground Safety.

37.5. Category V: Geographically Separated Unit (GSU) Organization. An organizational element, from a detachment up to a group, geographically separated from its parent organization, which has a ground safety program independent of the host unit ground safety program.

37.5.1. GSU wings are considered in categories I-IV. Detachments, squadrons and groups co-located with their parent wing are part of the wing nomination.

38. Selection Criteria. The Award Board considers:

38.1. Organization ground safety performance records and achievements.

38.2. Complexity and types of mission tasks, including unusual hazards, environmental and occupational working conditions, and special exercises or deployments.

38.3. Outstanding feats, including awards received for accomplishments relating to personnel and material preservation in the period the nomination covers.

38.4. Educational and publicity material developed for Air Force or MAJCOM, DRU, and FOA publications.

38.5. Safety program management as measured by mishap experience and assessments of the unit by a higher organizational element.

38.6. Organization has a positive indicator for the metrics reflected in the USAF Safety Strategic Plans.

38.7. Efforts by the organization to further the RM integration and sustainment.

39. Nomination Procedures. MAJCOMs, DRUs, and FOAs may submit one nomination. Include:

39.1. A concise description of specific achievements and how they were accomplished and contributed to safety.

39.2. A final citation IAW paragraph 2.2.3.3., see examples in Attachment 2 and

Section K—Air Force Chief of Safety Aircrew of Distinction Award

40. Purpose. This award recognizes at least two aircrew members up to an entire aircrew in averting or minimizing the seriousness of an aircraft emergency situation.

41. Eligibility. Aircrew or at least two individual members of an aircrew.

41.1. Aircrews or their individual members may not receive both this award and the Koren Kolligian, Jr., Trophy for the same event.

42. Selection Criteria. The Awards Board selects the aircrew or aircrew members that most successfully coped with an emergency situation.

42.1. The emergency must have occurred in the fiscal year award period.

42.2. The emergency must have resulted from any of these situations:

42.2.1. Mechanical difficulty while in-flight or on the ground.

42.2.2. A significant in-flight incident that could have resulted in serious injury, loss of life or the aircraft. This category may include serious cargo mishaps such as fuel spills or shifting loads.

42.2.3. Environmental factors beyond the aircrew's control.

42.2.4. Non-aircrew personnel errors in the air or on the ground.

42.3. Each aircrew member nominated must have contributed to resolution of the emergency.

42.4. Aircrews who prevented a potential mishap that was caused by their own misdeeds, lack of judgment or foolhardy or excessive risk-taking are ineligible.

43. Nomination Procedures.

43.1. Each MAJCOM, DRU, and FOA may make one aircrew nomination or nominate at least two individuals of an aircrew. An individual who has been involved in a mishap should not be submitted, unless the Air Force Chief of Safety has approved the MOFE and the individual was not identified as a causal factor. When a MOFE is not conducted, acceptance of the final message meets the criteria. Include:

43.1.1. The aircrew's or aircrew individuals' organization and the name, rank, duty assignment, date of the event, and type of aircraft.

43.1.2. A description detailed enough for the Awards Board to evaluate the emergency and what corrective action each aircrew member took.

43.1.3. A final citation IAW paragraph 2.2.3.3., see examples in Attachment 2 and Attachment 3.

Section L—Air Force Chief of Safety Aviation Maintenance Safety Award

44. Purpose. This award recognizes an individual or team who significantly contributed to aviation maintenance safety.

45. Eligibility. Air Force military and civilian personnel who, directly or indirectly, support aircraft sortie generation. Nominees must possess a record of violation-free performance through the quality assurance and/or organizational safety office.

46. Selection Criteria. The Awards Board considers:

46.1. Effective Maintenance Resource Management (MRM) concepts, applications and successes.

46.2. Incorporation of RM principles and techniques.

46.3. Credible technical order changes, hazard reports, product quality deficiency reports, or material improvements that contribute to aviation maintenance safety and/or safety of flight.

46.4. Development or improvement of a program, process or mechanism that significantly contributed to aviation maintenance safety and/or safety of flight.

47. Nomination Procedures. Each MAJCOM, DRU, and FOA may nominate one individual or team. An individual who has been involved in a mishap should not be submitted, unless the Air Force Chief of Safety has approved the MOFE and the individual was not identified as a causal factor. When a MOFE is not conducted, acceptance of the final message meets the criteria. Include:

47.1. Name, rank or grade, duty title, and organization.

47.2. If a team award, include name, rank or grade, duty title, and organization of all the individuals who comprised the team.

47.3. A description detailed enough for the awards board to evaluate impact of the individual or team's actions.

47.4. A final citation IAW paragraph 2.2.3.3., see examples in Attachment 2 and Attachment 3.

Section M—Air Force Chief of Safety Cyber Safety Award

48. Purpose. This award recognizes an individual or team that significantly contributed to cyber safety.

49. Eligibility. Air Force military and civilian personnel who, directly or indirectly, support cyber operations.

50. Selection Criteria. The Awards Board considers:

50.1. Effective Cyber Resource Management concepts, applications, and successes.

50.2. Incorporation of RM principles and techniques.

50.3. Developed or improved a program, process, or mechanism that significantly contributed to cyber safety and/or surety of a system.

51. Nomination Procedures. Each MAJCOM, DRU, and FOA may nominate one individual or team.

51.1. Name, rank or grade, duty title, and organization.

51.2. A description detailed enough for the Awards board to evaluate impact of the individual or team's actions.

51.3. Include a final citation IAW paragraph 2.2.3.3., see examples in Attachment 2 and Attachment 3.

Section N—Air Force Chief of Safety Space Safety Award

52. Purpose. This award recognizes an individual or team that has made significant contributions to space safety. Submission implies that the individual or team performed beyond normal expectations of proficiency and/or performance.

53. Eligibility. Air Force military and civilian personnel.

54. Selection Criteria. Nominations may be submitted for safety contributions through one or both of the following criteria in the planning, acquisition, operation, maintenance or monitoring of space systems:

54.1. Successfully coping with an emergency situation through direct contribution to problem resolution, minimization to the seriousness of the emergency situation or prevention of serious space mission degradation. Note: Individuals/teams that took actions during a mishap they caused are ineligible for consideration.

54.2. Outstanding achievements, contributions or leadership which enhanced space safety and reduced the likelihood of launch, on-orbit or spaceport mishaps, and/or serious space mission degradation.

55. Nomination Procedures. Each MAJCOM, DRU, and FOA may submit one individual or team nomination for contributions made during the award period. Include:

55.1. The name(s), rank(s), duty title(s), type of system and the mishap date, if applicable.

55.2. For mishaps, nominations should include the actions, results, and impacts with enough detail so the Awards Board can fully evaluate the contributions made by the individual/team.

55.3. For achievements, nominations should include a concise description of specific achievements that improved space safety.

55.4. A final citation IAW paragraph 2.2.3.3., see examples in Attachment 2 and Attachment 3.

Section O—Aero Club Safety Certificates

56. Purpose. Safety certificates promote aviation safety and award the Air Force Aero Clubs for flight safety achievements.

57. Eligibility. All Air Force Aero Clubs listed in the USAF Aero Club Directory that AFPC/SVP compiles and maintains are eligible.

57.1. Clubs that experienced a Class A or B mishap in the award year are usually ineligible. However, the MAJCOM, DRU, and FOA may nominate a club that had no control over a mishap (i.e., FOD from a transient field, a defective part from the supply system, etc.) and meets all other criteria, but must send a detailed justification with the nomination.

57.1.1. In the case of Class A or B bird strikes, if the club demonstrated reasonable care in the face of the bird threat, that club may still be nominated. In this case, send a detailed explanation with the nomination.

57.2. Consideration must be given to the Aero Club's incorporation of RM principles and techniques.

58. Nomination Procedures.

58.1. Aero Club safety officers, together with the wing or base safety officer, advise the MAJCOM, DRU, or FOA through command channels of a club's eligibility.

58.2. MAJCOMs, DRUs, and FOAs verify the data and satisfactory safety program management, and forward approved nominations.

58.3. A brief summary of the club's safety accomplishments will include:

58.3.1. Name of club.

58.3.2. Location of club and parent command.

58.3.3. Diversity of aircraft. List each type and model of aircraft the club flies.

58.3.4. Date of last Class A or B mishap.

58.3.5. A concise description of the club's flight safety achievements during the award period, including RM implementation and successes and higher headquarters inspections.

Section P—Aviation Safety Well Done Award

59. Purpose. This award recognizes personnel whose outstanding airmanship or support to aircrew prevented, or reduced the impact of, a serious flight mishap. In special cases, this award may be given to an individual(s) whose contribution significantly impacted the safety of the USAF aviation community.

60. Eligibility. Pilots, other aircrew members, and personnel who support flight operations directly, or indirectly (Colonel and below, enlisted personnel, and DAFC).

61. Selection Criteria. Examples of actions worthy of consideration:

61.1. Demonstrated skill or ingenuity that prevented or reduced loss of life, injury to personnel, or aircraft or other property damage.

62.1.1. The skill or ingenuity must be above that expected of personnel with like training and experience in a like situation.

62.2. Development and implementation of a special program or course that improves the effectiveness of aviation operations.

62.3. Development of an innovative aviation safety program or specific aviation mishap prevention activity that was adapted for use at wing level or higher.

62. Nomination Procedures. Any person, other than the nominee, who knows about an individual's action, may send a nomination to the MAJCOM, DRU, or FOA safety office. An Air Staff individual's nomination may be submitted to their appropriate Air Staff office. An individual who has been involved in a mishap should not be submitted, unless the Air Force Chief of Safety has approved the MOFE and the individual was not identified as a causal factor. When a MOFE is not conducted, acceptance of the final message meets the criteria. Include:

62.1. Nominee's name, rank, duty or job title, organization, type of aircraft, and date of event (if applicable to nomination).

62.2. Provide an unclassified description of the event that prompted the nomination IAW paragraph 2.2.3.2. If the nomination is for a specific incident, information must be provided that specifically and factually tells how serious the incident was and how nominee took action. If the nomination is for a particular contribution to aviation safety, provide enough information to detail the what, when, where, and how of the contribution.

62.3. If there are multiple nominations, information must be provided for each nominee stating what that particular individual did to prevent the mishap, or what significant safety contribution was made to the USAF aviation community.

62.4. A photograph showing the nominee or nominees clearly. It may be a photograph taken either beside the aircraft or in the work environment. Ensure imagery is cleared for public release by the local unit public affairs office before submitting.

62.5. The MAJCOM, DRU, or FOA safety office, and an Air Staff individual's appropriate Air Staff office, reviews and endorses the nomination before forwarding it to AFSEC/SEA.

62.6. AFSEC/SEA must receive nominations within six months after the event or after the action was accomplished.

62.7. A final citation IAW paragraph 2.2.3.3., see examples in Attachment 2 and Attachment 3.

Section Q—Ground/Weapons Safety Well Done Award

63. Purpose. This award recognizes non-safety personnel who make a significant contribution that affects overall mishap prevention activities toward ground/weapons safety.

64. Eligibility.

64.1. Officers (Colonel and below).

64.2. Enlisted personnel.

64.3. DAFC.

65. Selection Criteria. Examples of actions worthy of consideration:

65.1. Development and implementation of a special program or course that improves ground/weapons and/or air operational effectiveness.

65.2. Demonstrated skill or ingenuity that prevented or reduced loss of life, injury to personnel, or Air Force property damage.

65.3. Developed an innovative safety program or specific mishap prevention activity that was adapted for use at wing level or higher.

65.4. Provided a significant specific contribution to the resolution of an unusual or difficult safety hazard or working condition.

65.5. Any other significant specific contribution to ground/weapons safety.

66. Nomination Procedures. Any person, other than the nominee, who knows about an individual's specific contribution, may submit a nomination to the MAJCOM, DRU, or FOA safety office; an Air Staff individual's nomination may be submitted to their appropriate Air

Staff office. An individual who has been involved in a mishap should not be submitted, unless the Air Force Chief of Safety has approved the MOFE and the individual was not identified as a causal factor. When a MOFE is not conducted, acceptance of the final message meets the criteria. Include:

- 66.1. Nominee's name, rank or grade, duty or job title, and organization.
- 66.2. Provide an unclassified description of the action that prompted the nomination IAW paragraph 2.2.3.2.
- 66.3. A photograph showing the nominee clearly. It may be a photograph taken in the work environment. Ensure imagery is cleared for public release by the local unit public affairs office before submitting.
- 66.4. The MAJCOM, DRU, or FOA safety office, and an Air Staff individual's appropriate Air Staff office, reviews and endorses the nomination before forwarding to AFSEC/SEA.
- 66.5. AFSEC/SEA must receive nomination within six months after the action was accomplished.
- 66.6. A final citation IAW paragraph 2.2.3.3. see examples in Attachment 2 and Attachment 3.

Section R—Air Force Safety Hall of Fame Award

67. Purpose. This award recognizes individuals who have made singularly unique contributions to safety in general and the USAF Mishap Prevention Program in particular. These contributions made over an extended period of time should result in enduring and significant improvements in safety. These achievements will demonstrably enhance the Air Force's mishap prevention program as sustained superior safety performance, both now and in the future. The performance and contributions of the nominee should be generally recognized by his or her peers as being of unequalled excellence. As a consequence of these standards, this award is infrequently conferred.

68. Eligibility. This award is intended for Air Force military or civilian personnel.

69. Selection Criteria. The Awards Board considers:

- 69.1. MAJCOM, DRU, and FOA nominations.
- 69.2. Persons whose contributions to Air Force safety and mishap prevention are of an unprecedented and enduring significance. NOTE: The Awards Board expeditiously reviews the nominations on an ad hoc, case-by-case basis.

70. Nomination Procedures and Presentation. The nomination package will consist of:

- 70.1. A cover letter to the Air Force Chief of Safety nominating the individual, with rank or grade, title, and organization.
- 70.2. Justification must be clear and concise, with sufficient information to explain the nature and results of the individual's achievements. The achievements must have significantly improved Air Force safety by reducing mishaps, improved safety policies, guidance or procedures. The justification must also demonstrate that the individual's initiative(s) or process improvements accomplished were above and beyond the scope of his or her normal position duties.

70.3. Submit nominations IAW paragraph 2.2.3.2. Include a current 5 x 7-inch professional (service dress/business suit) color photograph of the nominee (use American Flag as backdrop). This photograph will be used for display should the nomination be approved. Ensure imagery is cleared for public release by the local unit public affairs office before submitting.

70.4. Presentation. The nominating official will be notified of the results. An appropriate award commemorating the individual's induction will be sent to the nominating official for presentation. The inductee's name will be inscribed into a permanent register on display at the Air Force Safety Center.

Section S—On-the-Spot Recognition and Appreciation Awards

71. Purpose. The Air Force Chief of Safety/Safety Center Commander and the Air Force Safety Center Executive Director may purchase organizational coins with appropriated funds. This program is intended to provide the Air Force Chief of Safety/Commander and the Executive Director with an official but informal means to show special recognition of, and appreciation for, a job well done.

72. Eligibility. These coins may be presented to military and appropriated funded civilian personnel who, by their dedicated individual or team effort, have contributed to the effectiveness and efficiency of the Air Force and Air Force Safety.

73. Recognition. Coins can be utilized as a substitute for a plaque or recognition item, but cannot be used with another appropriated fund purchased recognition item. This program will comply with AFI 36-2805 particularly paragraphs 1.4. and 1.7. and AFI 65-601, Volume 1, *Budget Guidance and Procedures*.

74. Organizational Coins.

74.1. May be used for on-the-spot recognition of personal efforts associated with an actual achievement to improve a particular program, function, or mission.

74.2. May be presented to military members reenlisting.

74.3. Must be stored and accounted for separately from coins purchased with any other funds.

74.4. May be awarded to civilian employees and should be annotated in the employee's personnel folder.

74.5. Are not intended to be used for mementos, commemorative or personal gifts, morale building, or to recognize permanent change of station, retirements, and similar occasions. Note: These limitations do not apply if coins are donated by a private organization or purchased by the Commander or Executive Director with his or her personal funds.

74.6. Cannot be used as tokens of appreciation for government officials, foreign officials, or non-federal personnel in recognition of general support or improved community relations. (These limitations do not apply if coins are donated by a private organization or purchased by the Commander or the Executive Director with his or her personal funds.) Note: Coins for such officials, unless DOD contractors, may be purchased with official representation funds for situations covered by AFI 65-603, *Official Representation Funds-Guidance*.

74.7. Will not be awarded to contractor personnel under any type of funding (see AFI 36-1004, *The Air Force Civilian Recognition Program*, paragraph 2.8.5.1.)

Section T—National Safety Council (NSC) Awards

75. Purpose. Three plaques and an engraved letter from the President of the NSC recognize mishap reduction in ground safety. Air Force organizations below MAJCOM, DRU, and FOA level that significantly reduce ground mishaps may be considered for: Award of Honor; Award of Merit; Award of Commendation, and President’s Award Letter.

75.1. **(Added-PACAF)** After HQ PACAF/SEG receives the Air Force composite rate; the rate will be forwarded to PACAF safety staffs along with an NSC award suspense. Nominations must be received by the suspense date in order to be processed with HQ PACAF and forwarded to HQ AFSEC.

76. Please contact the NSC at customerservice@nsc.org for more information.

Section U—(Added)—PACAF Commander’s Safety Trophy

77. (Added-PACAF) Purpose. This award recognizes the PACAF organization having the most effective overall mishap prevention program.

78. (Added-PACAF) Eligibility. All PACAF wing safety offices.

79. (Added-PACAF) Selection Criteria. The PACAF Safety Awards Board will consider:

79.1. **(Added-PACAF)** Combined effectiveness of the wing’s overall safety program.

79.2. **(Added-PACAF)** Mission and operational tasks.

79.3. **(Added-PACAF)** HQ PACAF/NAF staff assistance visit/inspection results.

79.4. **(Added-PACAF)** Mishap investigation, reporting and analysis.

79.5. **(Added-PACAF)** Noteworthy achievements in mishap prevention in all safety disciplines.

80. (Added-PACAF) Nomination Procedures. Units may submit one nomination. Include:

80.1. **(Added-PACAF)** A concise description in bullet format with a maximum of 15 lines using the Air Force 1206; most current IMT version.

80.2. **(Added-PACAF)** An unclassified citation (see paragraph 2.2.3.3.).

Section V (Added-PACAF)—PACAF Safety Special Achievement Award

81. (Added-PACAF) Wings may submit one nomination (individual or unit) to PACAF/SE. One winner will be selected, and will compete for the Air Force Chief of Safety Special Achievement Award (see Section F).

Section W (Added-PACAF)—PACAF Safety Career Professional of the Year Award (Ground Manager, Weapons Manager and Ground Technician)

82. (Added-PACAF) Wings may submit one nomination from each category—Ground Manager, Weapons Manager and Ground Technician—to PACAF/SE. One winner from each category will be selected. The overall winner will go on to compete for the Safety Career Professional of the Year Award (see Section G).

Section X (Added-PACAF)—PACAF Safety Career Professional of the Year Award Weapons Safety

83. (Added-PACAF) Wings may submit an individual or team which has significantly contributed to weapons safety. One winner will be selected and will compete for the Air Force Chief of Safety Outstanding Achievement Award for Weapons Safety (see Section I).

Section Y (Added-PACAF)—PACAF Outstanding Achievement Award for Ground Safety

84. (Added-PACAF) Wings may submit one nomination per eligible category (cat I through V) to PACAF/SE. One wing will be selected for each category for the PACAF award. All category winners will compete for the Air Force Chief of Safety Outstanding Achievement Award for Ground Safety (see Section J).

Section Z (Added-PACAF)—PACAF Aircrew of Distinction Award

85. (Added-PACAF) Wings may submit one nomination from each category (single seat aircraft and multi-place aircraft) to PACAF/SE. One winner will be selected from each category for the PACAF level award. PACAF/SE's nominee for the Air Force Chief of Safety Aircrew of Distinction Award must meet the minimum crew requirement (see Section K).

Section AA (Added-PACAF)—PACAF Aviation Maintenance Safety Award

86. (Added-PACAF) Wings may submit one nomination (individual or unit) to PACAF/SE. One winner will be selected, and will compete for the Air Force Chief of Safety Aviation Maintenance Safety Award (see Section L).

Section AB (Added-PACAF)—PACAF Aviation Safety Well Done Award

87. (Added-PACAF) Wings submit nominations (1206 and Citation) to PACAF/SE. Endorsed nominees may win the PACAF Aviation Well Done Award. PACAF/SE-endorsed packages will be forwarded to HQ AFSEC (via AF/SE workflow) for Air Force Aviation Well Done Award consideration (see Section P).

Section AC (Added-PACAF)—PACAF Ground/Weapons Safety Well Done Award

88. (Added-PACAF) Wings submit nominations (1206 and Citation) to PACAF/SE. Endorsed nominees may win the PACAF Ground/Weapons Safety Well Done Award. PACAF/SE-endorsed packages will be forwarded to HQ AFSEC (via AF/SE workflow) for Air Force Ground/Weapons Safety Well Done Award consideration (see Section Q).

Section AD (Added-PACAF)—PACAF Flight Safety Officer of the Year Award and PACAF Flight Safety Noncommissioned Officer of the Year Award

89. (Added-PACAF) Purpose. These awards recognize an individual for significant contributions to a unit, intermediate headquarters, PACAF, or USAF flight safety program during the fiscal year.

90. (Added-PACAF) Eligibility. All PACAF MAJCOM/NAF/wing/group/squadron flight safety officers (FSOs; to include SAFSOs/ADFSOs) and flight safety noncommissioned officers (FSNCOs).

91. (Added-PACAF) Selection Criteria. Merit considerations include:

91.1. (Added-PACAF) Development or implementation of superior policies, programs, or procedures that:

91.1.1. (Added-PACAF) Reduce the possibility and/or severity of flight mishaps.

91.1.2. (Added-PACAF) Improve operational/mission effectiveness.

91.2. (Added-PACAF) Outstanding performance of flight safety duties as evidenced by:

91.2.1. (Added-PACAF) Inspections.

91.2.2. (Added-PACAF) Education and training.

91.2.3. (Added-PACAF) Incorporation of risk management (RM) principles and techniques.

91.2.4. (Added-PACAF) Mishap investigations, reports, and analysis.

91.2.5. (Added-PACAF) Implementation and enforcement of accepted safety practices.

92. (Added-PACAF) Nomination Procedures. Units may submit one nomination for each award category: FSO and FSNCO. Include:

92.1. (Added-PACAF) A concise description in bullet format with a maximum of 15 lines using the AF Form 1206; most current version.

92.2. (Added-PACAF) A concise unclassified citation (see paragraph 2.2.3.3.).

93. (Added-PACAF) Air Force-Level Award Equivalent. None.

Section AE (Added-PACAF)—PACAF Unit Safety Representative of the Year Award

94. (Added-PACAF) Purpose. This award recognizes unit safety representatives (USRs) for outstanding management of their commander's safety programs.

95. (Added-PACAF) Eligibility. Any (Ground/Flight/Weapons) USR is eligible. Unit manpower document (UMD) PACAF ground safety (SEG) professionals are not eligible.

96. (Added-PACAF) Selection Criteria. Examples of actions worthy of consideration:

96.1. (Added-PACAF) Implemented a program that increased safety or contributed to mishap prevention.

96.2. (Added-PACAF) Outstanding performance of safety duties.

97. (Added-PACAF) Nomination Procedures. Wings may submit two nominations to PACAF/SE. Three total PACAF winners will be selected overall from the wing submissions.

97.1. **(Added-PACAF)** A concise description in bullet format with a maximum of 15 lines using the AF Form 1206; most current version.

98. (Added-PACAF) Air Force-Level Award Equivalent. None.

Section AF (Added-PACAF)—PACAF Motorcycle Safety Representative of the Year Award

99. (Added-PACAF) Purpose. This award recognizes unit-level motorcycle safety representative(s) (MSR) for outstanding management of their commanders' motorcycle safety program(s).

100. (Added-PACAF) Eligibility. Any MSR is eligible. Unit manpower document (UMD) PACAF ground safety (SEG) professionals are not eligible.

101. (Added-PACAF) Selection Criteria. Examples of actions worthy of consideration:

101.1. **(Added-PACAF)** Implementation of noteworthy program(s) that increased safety or contributed to mishap prevention.

101.2. **(Added-PACAF)** Outstanding performance of motorcycle safety duties.

102. (Added-PACAF) Nomination Procedures. Wings may submit two nominations to PACAF/SE. Three overall PACAF winners will then be selected.

102.1. **(Added-PACAF)** A concise description in bullet format with a maximum of 15 lines using the AF Form 1206; most current version.

103. (Added-PACAF) Air Force-Level Award Equivalent. None.

Section AG (Added-PACAF)—PACAF Traffic Safety Outstanding Achievement Award

104. (Added-PACAF) Purpose. Awarded to the PACAF organization with the most effective traffic safety program.

105. (Added-PACAF) Eligibility. All PACAF NAF/wing/group/squadron organizations.

106. (Added-PACAF) Selection Criteria. The PACAF Safety Awards Board will consider:

106.1. **(Added-PACAF)** A summary of achievement in all areas of traffic safety.

106.2. **(Added-PACAF)** Information relating to the reduction of non-reportable AF motor vehicle and special purpose vehicle mishaps.

106.3. **(Added-PACAF)** Traffic safety program management, direction, administration and innovation.

106.4. **(Added-PACAF)** Any special initiatives such as seat belt use, motorcycle training and driving under the influence (DUI)/driving while intoxicated (DWI) prevention.

107. (Added-PACAF) Nomination Procedures. Wings may submit one nomination to PACAF/SE.

107.1. **(Added-PACAF)** A concise description in bullet format with a maximum of 15 lines using the AF Form 1206; most current version.

108. (Added-PACAF) Air Force-Level Award Equivalent. None.

Section AH (Added-PACAF)—PACAF Flight Safety Certificates

109. (Added-PACAF) Purpose. These awards recognize Pacific Air Forces organizations below numbered Air Force level for outstanding achievement in or contribution to flight safety.

110. (Added-PACAF) Eligibility.

110.1. (Added-PACAF) All flying wings and groups.

110.1.1. (Added-PACAF) Including squadrons or detachments organizationally and operationally distinct, and geographically remote from the parent organization per AFI 38-101. Credit each unit with own flying time.

110.1.2. (Added-PACAF) An individual flying squadron without a Class A or B mishap may submit a nomination even though the parent wing or group cannot submit due to a Class A or B mishap in another squadron. Credit each unit with own flying time.

110.2. (Added-PACAF) Units that had a Class A or B mishap in the award year are usually ineligible. However, the MAJCOM, DRU, and FOA may nominate a unit that had no control over a mishap (i.e., FOD from a transient field, a defective part from the supply system, etc.) and meets all other criteria, but must send a detailed explanation with the nomination.

110.2.1. (Added-PACAF) In the case of Class A or B bird strikes, if the unit demonstrated reasonable care in the face of the bird threat, that unit may still be nominated. In this case, send a detailed explanation with the nomination.

111. (Added-PACAF) Selection Criteria. Awards Board consideration includes but is not limited to any of the applicable—wing, group, squadron, or detachment—paragraphs.

111.1. (Added-PACAF) Unit achievements and contributions to flight safety.

111.2. (Added-PACAF) Unit flight education/mishap prevention programs in all facets of the flying operation.

111.3. (Added-PACAF) The complexity and types of aircraft and operations supporting the mission.

111.4. (Added-PACAF) Bird/Wildlife Aircraft Strike Hazard (BASH) program (including level of threat and monitoring and mitigation efforts).

111.5. (Added-PACAF) Midair Collision Avoidance (MACA) program, including involvement of the off-base flying community.

111.6. (Added-PACAF) Incorporation and integration of RM principles and techniques.

111.7. (Added-PACAF) Unusual hazards or environmental working conditions, including Ops Tempo—deployments, exercises, inspections, etc.

111.8. (Added-PACAF) Higher headquarters inspections.

111.9. (Added-PACAF) Submission of material, technical data, or flight manual deficiencies.

112. (Added-PACAF) Nomination Procedures. Units nominate themselves. Include:

112.1. (Added-PACAF) Name of unit.

- 112.2. **(Added-PACAF)** Location of nominated unit and parent unit.
- 112.3. **(Added-PACAF)** Diversity of aircraft. List each type and model of aircraft the unit flies.
- 112.4. **(Added-PACAF)** Flying hours by aircraft type.
- 112.5. **(Added-PACAF)** Date of last Class A or B mishap, with detailed explanation of any A or B mishaps in this award period (see paragraphs 109.2. and 109.2.1.).
- 112.6. **(Added-PACAF)** A concise description of the unit's flight safety achievements in the award period (reference added paragraph 110, Selection Criteria, subparagraphs).

Section AI (Added-PACAF)—PACAF Explosives Safety Certificates

113. (Added-PACAF) Purpose. These awards recognize organizations below MAJCOM, DRU, and FOA level for outstanding achievement in or contribution to explosives safety.

114. (PACAF) Eligibility. Units that experienced a Class A or B explosives mishap in the award year are usually ineligible. May nominate a unit that had no control over a mishap and meets all other criteria. Wings, groups, separate operating squadrons or detachments, or comparable organizations actively engaged in explosives operations.

115. (PACAF) Selection Criteria. The Awards Board considers significant improvements in any of the following based on ORM principles or risk-based assessments:

- 115.1. **(Added-PACAF)** Achievements and contributions to prevent mishaps involving explosives, including ORM implementation and successes.
- 115.2. **(Added-PACAF)** Complexity and types of munitions and tasks supporting the mission.
- 115.3. **(Added-PACAF)** Unusual hazards, environmental and occupational working conditions, and special exercises or deployments.
- 115.4. **(Added-PACAF)** Outstanding feats, including awards received for accomplishments relating to explosives safety in the period the nomination covers.
- 115.5. **(Added-PACAF)** Technical order changes, hazard reports, product quality deficiency reports submitted.
- 115.6. **(Added-PACAF)** Operational procedures setup.
- 115.7. **(Added-PACAF)** Educational and publicity material developed for Air Force or command publications.
- 115.8. **(Added-PACAF)** Material improvements, research, development, and testing that contribute to explosives safety programs.
- 115.9. **(Added-PACAF)** Safety program management, measured by mishap experience and inspections.
- 115.10. **(Added-PACAF)** Other information about explosives safety.

116. (Added) Nomination Procedures. The MAJCOM, DRU, and FOA may nominate organizations in each eligible category, with a prioritized list of nominated organizations for each category. Include:

116.1. (Added-PACAF) Unit name, nomination category, and location.

Section AJ (Added-35 FW)—35 FW Safety Awards and Incentive Program.

117. (Added-35FW) Purpose. This program establishes criteria for the various unit and individual ground, flight, and weapons safety awards and incentives.

118. (Added-35FW) Awards Description. The following 35th Fighter Wing Safety Awards are each subdivided into Purpose, Eligibility, Selection, and Award.

118.1. (Added-35FW) Misawa AB Safety Representative of the Year.

118.1.1. (Added-35FW) Purpose. This annual award recognizes outstanding performance in mishap prevention while assigned to a collateral duty safety position.

118.1.2. (Added-35FW) Eligibility. Unit collateral duty safety representative (Ground/Flight/Weapons).

118.1.3. (Added-35FW) Selection. Unit commanders nominate individuals to the Wing Safety Office by the 5th of October of each year. The Ground/Flight/Weapons Safety Managers will validate all nominations. The Chief of Safety will determine the individual most deserving of this award based on performance of duties, annual inspection results, and general contributions to the wing mishap prevention program. Nominations will include:

118.1.3.1. (Added-35FW) Name, grade, organization, duty assignment, and AFSC.

118.1.3.2. (Added-35FW) An unclassified narrative not to exceed one type written page detailing exceptional performance or special accomplishments.

118.1.3.3. (Added-35FW) A citation, not to exceed 14 lines (landscape format with one inch borders).

118.1.4. (Added-35FW) Award will be presented by the Wing Commander.

118.2. (Added-35FW) Ground/Flight/Weapons Safety Contributor of the Year Award.

118.2.1. (Added-35FW) Purpose. This annual award recognizes special contributions to Ground/Flight/Weapons safety.

118.2.2. (Added-35FW) Eligibility. Military and civilian individuals, whose contributions are worthy of special recognition. The individual's efforts which warrant this recognition must have occurred during the fiscal year of award submission and based on one of the following areas:

118.2.2.1. (Added-35FW) Development or implementation of outstanding safety policies, programs, or procedures reducing the possibility of personnel injury or property loss to government assets.

- 118.2.2.2. **(Added-35FW)** An invention, development, or research activity that leads to improved engineering or design providing greater insurance of safety for Air Force personnel and or property.
- 118.2.2.3. **(Added-35FW)** Outstanding performance of safety duties involving education and training, mishap investigation or analysis, safety related inspections, and management of unit safety programs.
- 118.2.2.4. **(Added-35FW)** Performance during an in-flight or ground emergency which minimized personal injury or equipment damage.
- 118.2.3. **(Added-35FW)** Selection. Units will nominate individuals to the Wing Safety Office by the 5th of October each year. The Ground/Flight/Weapons Safety Managers will validate nominations and submit them to the Chief of Safety for selection based on individual's contributions. Nominations will include:
- 118.2.3.1. **(Added-35FW)** Name, grade, organization, duty assignment, and AFSC.
- 118.2.3.2. **(Added-35FW)** An unclassified narrative not to exceed one typewritten page detailing individual's contributions to safety.
- 118.2.3.3. **(Added-35FW)** A citation not to exceed 14 lines (landscape format with one inch borders).
- 118.2.4. **(Added-35FW)** Award will be presented by the Wing Commander.
- 118.3. **(Added-35FW)** Ground/Flight/Weapons Safety Award of the Quarter.
- 118.3.1. **(Added-35FW)** Purpose. To recognize the special contributions of personnel to mishap prevention and to promote effective safety programs in ground, flight, and weapons disciplines.
- 118.3.2. **(Added-35FW)** Eligibility. Military and civilian personnel whose participation in or unique support of safety is deserving of special recognition.
- 118.3.3. **(Added-35FW)** Selection. Units submit nominations signed by the unit commander to the Wing Safety Office by the 5th of October, January, April, and July. The Ground/Flight/Weapons Safety Managers will validate nominations and submit them to the Chief of Safety for selection. Nominations will include:
- 118.3.3.1. **(Added-35FW)** Name, grade, organization, duty assignment, and AFSC.
- 118.3.3.2. **(Added-35FW)** An unclassified narrative not to exceed one typewritten page detailing exceptional performance or special accomplishments.
- 118.3.3.3. **(Added-35FW)** A citation not to exceed 14 lines (landscape format with one inch borders).
- 118.3.4. **(Added-35FW)** Award will be presented by the Wing Commander at each Environment, Safety and Occupational Health Council.
- 118.4. **(Added-35FW)** Individual Recognition Certificates.
- 118.4.1. **(Added-35FW)** Purpose. To recognize the daily efforts of individuals in mishap prevention and safe job performance.
- 118.4.2. **(Added-35FW)** Eligibility. Military and civilian personnel are eligible.

118.4.3. **(Added-35FW)** Selection. The wing safety staff will nominate individuals observed giving “extra measures” for safety. These “extra measures” can be observed personally by the safety staff, or brought to wing safety’s attention by commanders and supervisors.

118.4.4. **(Added-35FW)** Certificate of Appreciation and/or safety coin will be presented to the individual through the unit commander.

DARRELL D. JONES, Lt General, USAF
DCS, Manpower, Personnel and Service

(PACAF)

ROBERT W. JONES, Colonel, USAF
Director of Safety

(35FW)

BORIS M. GERSHMAN, Lt Col, USAF
Commander

Attachment 1

GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION

References

AFPD36-28, *Awards and Decorations Programs*, 1 August 1997

AFI24-101, *Passenger Movement*, 27 October 2004

AFI36-2805, *Special Trophies and Awards*, 29 June 2001

AFI36-1004, *The Air Force Civilian Recognition Program*, 3 December 2009

(Added-PACAF) AFI 36-2833, *Safety Awards*, 31 October 2009

(Added-PACAF) AFI 38-101, *Air Force Organization*, 16 March 2011

AFI65-601V1, *Budget Guidance and Procedures*, 3 March 2005

AFI65-603, *Official Representation Funds*, 24 August 2011

(Added-35FW) AFI 33-324, *The Information Collections and Reports Management Program: Controlling Internal, Public, and Interagency Air Force Information collections*, 1 Jun 2000

AFMAN33-363, *Management of Records*, 1 March 2008

HAF Mission Directive 1-24, *Manpower and Reserve Affairs*, 15 December 2008

HAF Mission Directive 1-32, *Manpower, Personnel and Services*, 1 July 2009

Adopted Forms

AF IMT 847, Recommendation for Change of Publication

AF FORM 1206, Nomination for Award

Abbreviations and Acronyms

AF—Air Force (as used on forms)

AF/A1—The Deputy Chief of Staff of the Air Force, Manpower, Personnel and Services

AFI—Air Force Instruction

AFDW—Air Force District of Washington

AFOTEC—Air Force Operational Test and Evaluation Center

AFRC—Air Force Reserve Command

ANG—Air National Guard

Awards Board—Air Force Safety Awards Board

(Added-PACAF) BASH—Bird/Wildlife Aircraft Strike Hazard

DAF—Department of the Air Force

DAFC—Department of the Air Force Civilian DOD—Department of Defense

DRU—Direct Reporting Unit

(Added-PACAF) DUI/DWI—Driving Under the Influence / Driving While Intoxicated

FOA—Field Operating Agency **FOD**—Foreign Object Damage

GSU—Geographically Separated Unit

AFIA—Air Force Inspection Agency

AFSEC—Air Force Safety Center

AFSEC/SEA—Air Force Safety Center, Analyses & Integration Division

AFPC/SVP—Air Force Service Agency

AF/A30—Current Operations

AF/A4L—Directorate of Logistics

AF/SE—Air Force Chief of Safety

(Added-PACAF) MACA—Midair Collision Avoidance

MAJCOM—Major Command

MOFE—Memorandum of Final Evaluation

NSC—National Safety Council

(Added-PACAF) PACAF—Pacific Air Forces

RM—Risk Management

SAF/MR—Assistant Secretary of the Air Force for Manpower and Reserve Affairs

USAF—United States Air Force

USAFA—United States Air Force Academy

Attachment 2**CITATION FORMAT FOR SAFETY AWARDS****CITATION TO ACCOMPANY THE AWARD OF****THE AIR FORCE CHIEF OF SAFETY OUTSTANDING ACHIEVEMENT AWARD
FOR GROUND SAFETY****CATEGORY II****TO****2D SPECIAL OPERATIONS WING**

The Air Force Chief of Safety Outstanding Achievement Award for Ground Safety, Category II, for fiscal year 2011 is presented to the 2d Special Operations Wing, Hurlburt Field, Florida. During this period, the wing oversaw an amazing turn-around in off-duty fatalities, reducing the number from nine during the previous two years to zero in 2011. Their world-class safety education programs trained more than 2,500 base personnel in a myriad of supervisory, motorcycle, and traffic safety subjects. Relevant world-wide, safety personnel supported safety programs and investigations in five countries, including the only United States military ground safety expert during humanitarian relief operations in the earthquake-damaged country of Haiti. Absolute professionals, their multi-faceted awareness program resulted in wing personnel safely navigating the 101 Critical Days of Summer and every major holiday. The distinctive accomplishments of the men and women of the 2d Special Operations Wing reflect great credit upon themselves, Air Force Special Operations Command, and the United States Air Force.

NOTE: Print the citation in landscape format. Left and right margins must be 1 1/2 inches. Limit the citation to approximately 10 to 13 lines which properly describe the nominee's accomplishments or achievements.

Attachment 3**CITATION FORMAT FOR SAFETY AWARDS****CITATION TO ACCOMPANY THE AWARD OF
THE CHIEF OF SAFETY SPECIAL ACHIEVEMENT AWARD****TO****CAPTAIN JOHN J. DOE**

The Air Force Chief of Safety Special Achievement Award for fiscal year 2011 is presented to Captain John J. Doe, 23rd Air Refueling Wing, Travis Air Force Base, California. During this period, Captain Doe served as 23rd Air Refueling Wing, Chief of Flight Safety for 60 KC-135 aircraft, four flying squadrons, and over 400 aircrew members. Through superior program management, he led his office to garner an "Excellent" rating in the February 2011 Headquarters Air Mobility Command Unit Compliance Inspection. Additionally, Captain Doe further distinguished himself when he established a fully functioning group safety office, while serving as Chief of Safety for the 455th Air Expeditionary Group. While deployed, he facilitated the mishap-free multi-modal aerial delivery of 815 mine resistant ambush protected all terrain vehicles in support of Operation ENDURING FREEDOM. The safety awareness and risk management these accomplishments exhibit, reflect great credit upon Captain Doe, Air Mobility Command, and the United States Air Force.

NOTE: Print the citation in landscape format. Left and right margins must be 1 1/2 inches. Limit the citation to approximately 10 to 13 lines which properly describe the nominee's accomplishments or achievements.

Attachment 4

AWARDS BOARD FLOW PROCESS

A4.1. This attachment contains the process to select and approve the Annual Air Force Safety Awards.

Figure A4.1. Awards Board Flow Process.

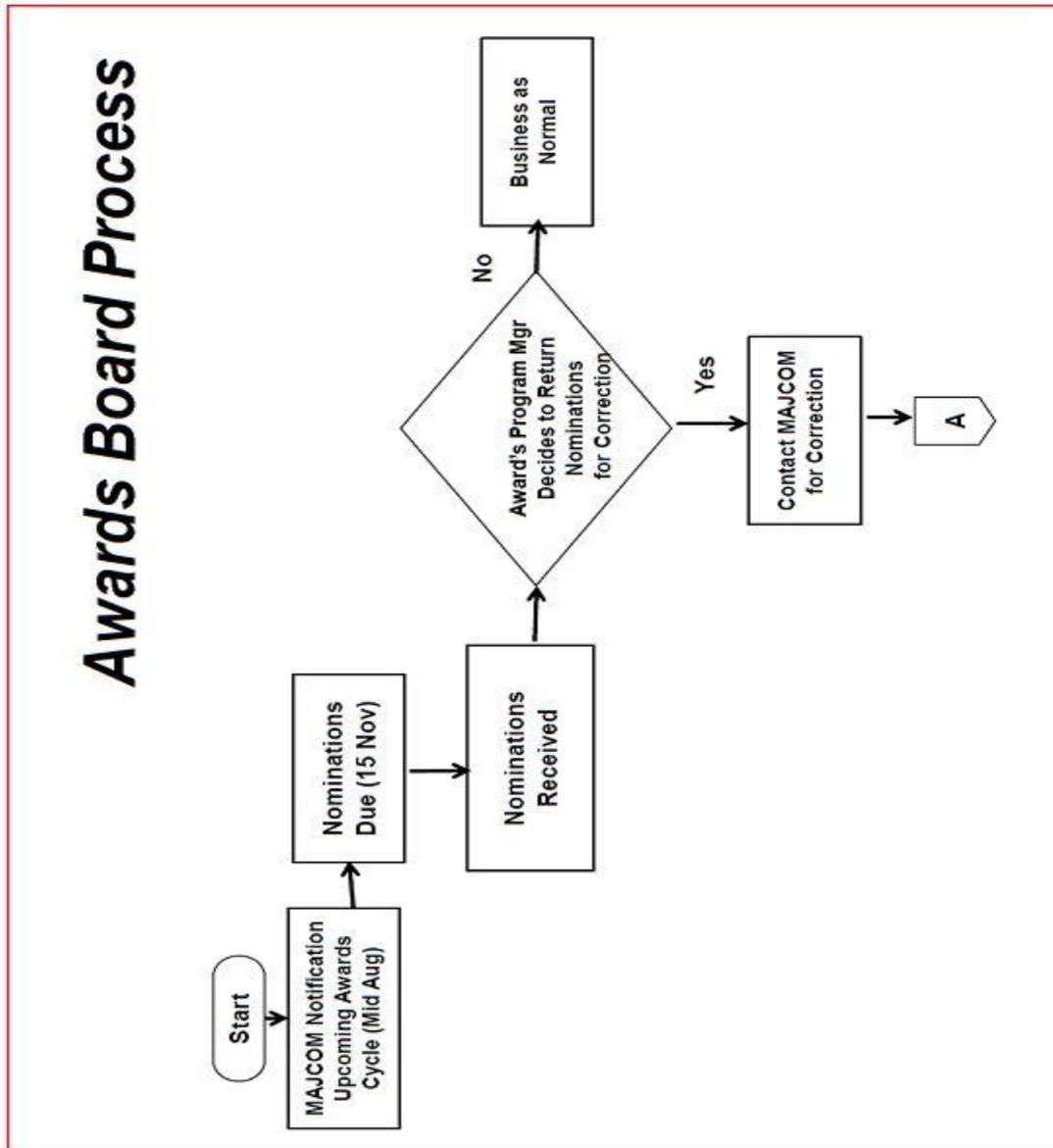
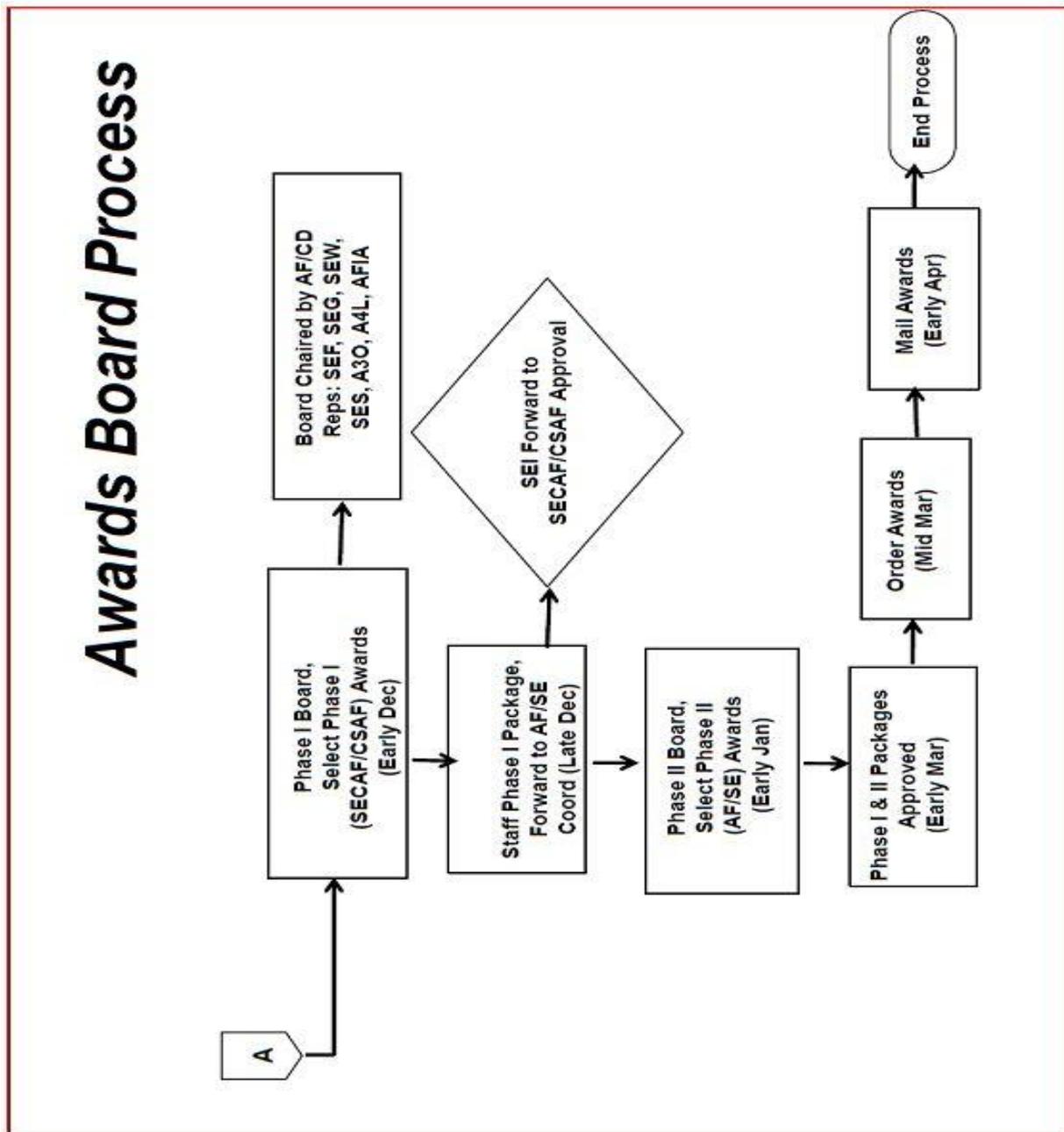


Figure A4.2. Awards Board Flow Process.



Attachment 5 (Added-PACAF)

PACAF AWARDS

Table A5.1. (Added) PACAF Awards

<u>Section</u>	<u>PACAF Award</u>	<u>Nominations</u>	<u>Wings Send</u>	<u>PACAF Nominee</u>	<u>Air Force Award</u>
U	PACAF Commander's Safety Trophy	Wing Safety Office	1206 & Citation	N/A	N/A
V	PACAF Safety Special Achievement Award	1 Individual or Unit	1206 & Citation	1 Individual or Unit	Air Force Chief of Safety Special Achievement Award
W	PACAF Safety Career Professional Award (Ground Manager, Weapons Manager, Ground Technician)	1 Grnd Mgr 1 Wpns Mgr 1 Grnd Tech	1206 & Citation	1 Individual	Safety Career Professional of the Year
X	PACAF Safety Career Professional of the Year Award Weapons Safety	Individual or Team	1206 & Citation	1 Individual or Team	Air Force Chief of Safety Outstanding Achievement Award for Weapons Safety
Y	PACAF Ground Safety Trophy	Wing Ground Safety Office	1206 & Citation	Wing Ground Safety Office	Air Force Chief of Safety Outstanding Achievement Award for Ground Safety
Z	PACAF Aircrew of Distinction Award	1 nomination per category per Wing	1206 & Citation	1 nomination per category per Wing	Air Force Chief of Safety Aircrew of Distinction Award
AA	PACAF Aviation Maintenance Safety Award	1 Individual or Unit	1206 & Citation	1 Individual or Unit	Air Force Chief of Safety Aviation Maintenance Safety Award
AB	PACAF Aviation Safety Well Done Award (As Warranted)	Infinite	1206 & Citation	Infinite	Aviation Safety Well Done Award
AC	PACAF Ground/Weapons Safety Well Done Award (As Warranted)	Infinite	1206 & Citation	Infinite	Ground/ Weapons Safety Well Done Award
AD	PACAF Flight Safety Officer of the	1 Flight Safety	1206 & Citation	N/A	N/A

	Year Award and PACAF Flight Safety Noncommissioned Officer of the Year Award	Officer (FSO) and 1 Flight Safety NCO (FSNCO)	n		
AE	PACAF Unit Safety Representative of the Year Award (Grnd/Flt/Wpns)	2 USRs by Wing	1206	N/A	N/A
AF	PACAF Motorcycle Safety Representative of the Year Award	2 Individuals	1206	N/A	N/A
AG	PACAF Traffic Safety Outstanding Achievement Award	1 organization	1206	N/A	N/A
AH	PACAF Flight Safety Certificates	All flying Wings/Groups	1206 & Citation	N/A	N/A
AI	PACAF Explosive Safety Certificate	NAFs, Wings, Groups, Separate operating Squadrons	1206 & Citation	N/A	N/A