

**BY ORDER OF THE COMMANDER
ELEVENTH AIR FORCE**



AIR FORCE INSTRUCTION 11-209

**11TH AIR FORCE
Supplement**

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Flying Operations

**AERIAL EVENT POLICY AND
PROCEDURES**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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Certified by: 611 AOC/CC
(Col Kevin A. Booth)

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This supplement implements and extends the guidance of Air Force Instruction 11-209, *Aerial Event Policy and Procedures*, **4 May 2006**. It's used in conjunction with AFI 11-209/PACAF Sup 1. This supplement applies to all 11 AF units participating in any aerial event described in AFI 11-209. This supplement does not apply to Air Force Reserve or Air National Guard units and members. Refer recommended changes and questions about this publication to the office of primary responsibility (OPR) (see **Attachment 1**) using the AF Form 847, *Recommendation for Change of Publication*. Route the AF Form 847 through the appropriate chain of command. Ensure all records created as a result of processes prescribed in this publication are maintained in accordance with AFI 33-363, *Management of Records*, and disposed of in accordance with the Air Force Records Information Management System (AFRIMS) Records Disposition Schedule (RDS) located at https://www.my.af.mil/gcss-af61a/afirms/afirms/rds/rds_series.cfm.

Summary of Changes

This document has been substantially revised and must be completely reviewed. References to 611 AOS/AOO were replaced with references with 611 AOC/CODK and added e-mail address for aerial events participation requests. Consolidated 3rd Wing (3 WG) Public Affairs (PA) interest items into one area.

1.5.1. **(Added)** . The 11 AF policy is to approve aerial event participation within its area of responsibility (AOR) by subordinate units when such participation will result in a significant increase in morale, enhance community relations, or improve public awareness of 11 AF combat capabilities. Approval for such participation will be granted in accordance with AFI 11-209/PACAF Sup 1 and AFI 35-101, *Public Affairs Policies and Procedures*. Except for aircraft demonstration flights, participation should be accomplished on training sorties. Aerial event coordination for numbered air force (NAF) and higher must be processed through 11 AF (611 AOC/CODK).

1.5.2. **(Added)** . AFI 11-209/PACAF Sup 1, Attachment 2, lists the approval authority for aerial events participation. For events the Wing/CC is listed as the approval authority, the 3 WG/CC and/or 354 FW/CC will notify 11 AF through 611 AOC/CODK of events they are supporting no later than 7 days prior to the event by faxing proper documentation to DSN 317-552-3978 or e-mailing it to AlaskaMilitaryAirspace@elmendorf.af.mil.

3.2.3. **(Added)** . Requests for events requiring 11 AF/CC approval or higher are due to 611 AOC/ CODK and 3 WG Public Affairs Office (acting as 11 AF/PA) at least 15 days prior to the suspense listed in AFI 11-209/PACAF Sup 1, Attachment 2. When aerial requests are made directly to 11 AF, the 611 AOC/CODK will notify the 3 WG Public Affairs Office who will then notify 354 FW Public Affairs Office, if appropriate, of the request. Upon receiving approval of the event, 611 AOC/CODK will notify the 3WG Public Affairs Office and the appropriate Operations Group Commander of the approval.

4.5. **(Added)** . All requests requiring 11 AF/CC approval or higher are due to 611 AOC/CODK 15 days prior to the suspense listed in AFI 11-209/PACAF Sup 1, Attachment 2.

5.11. **Forms Adopted and Prescribed:**

5.11.1. **(Added) Adopted:** AF Form 847, *Recommendation for Change of Publication*.

5.11.2. **(Added)** . **Prescribed:** No forms were prescribed by this publication.

DANA T. ATKINS, Lieutenant General, USAF
Commander

Attachment 1

GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION

References

AFI 11-209, *Aerial Event Policy and Procedures*, 4 May 2006.

AFI 11-209_PACAF Sup 1, 4 May 2007.

AFI 35-101, *Public Affairs Policies and Procedures*, 29 November 2005.

AFI 33-363, *Management of Records*, 1 March 2008.

Abbreviations

AFRIMS— Air Force Records Information Management System.

AOR— Area of Responsibility.

NAF— Numbered Air Force.

OPR— Office of Primary Responsibility

PA— Public Affairs.

RDS— Records Disposition Schedule.