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Operations

**10TH AIR FORCE COMBAT
PLANNING COUNCIL**

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This instruction implements Air Force Reserve Command Mission Directive (AFRC MD) 1118, *Headquarters Fourth, Tenth, and Twenty-Second Air Forces*, Air Force Reserve Command Instruction (AFRCI) 10-601, *Mission Needs and Operational Requirements*, and Air Force Instruction (AFI) 11-202V1, *Aircrew Training*. It establishes the 10th Air Force (10 AF) Combat Planning Council (CPC) membership, working groups, meeting dates, procedures, duties and responsibilities. The CPC advises the 10 AF Commander (10 AF/CC) on training and equipment issues. The CPC will be a tool for the commander to ensure command assigned Air Force Reserve Command (AFRC) units are trained and equipped to maintain operational readiness according to the applicable gaining command standards, as directed by the above mission directive. This instruction applies to all unit equipped and associate 10 AF units. Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using the Air Force Information Management Tool (AF IMT) 847, *Recommendation for Change of Publication*; route AF IMTs 847 from the field through headquarters (HQ) 10 AF publications/forms managers. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with Air Force Manual (AFMAN) 37-123 (will convert to AFMAN 33-363), *Management of Records*, and disposed of in accordance with the Air Force Records Disposition Schedule (RDS) located at <https://afirms.amc.af.mil/>.

SUMMARY OF CHANGES

This document has been substantially revised and must be completely reviewed. All specific dates for the planning cycle have been deleted. The CPC timelines will now be based on the AFRC Plans Requirement Division's (A5R) requirement document deadlines. Immediately following the Requirements Consolidation Working Group all of the new requirements documents must be completed.

1. Organization/Tasks. The CPC will be organized to address training and equipment requirement issues across all weapons systems/missions and by individual mission area. The permanent working

groups listed below are the minimum specified. The 10 AF Operations Division (A2A3) may establish temporary working groups to address specific issues.

1.1. **Broad Area Working Groups.** To address issues across all weapons systems/missions, the CPC will have three standing Broad Area Working Groups:

1.1.1. **Training Working Group.** This working group will be composed of operations officers and training officers (or their equivalent) from all units, intelligence officers/noncommissioned officers (NCO) with training responsibilities and members of the 10 AF Operations Training staff. Members of the AFRC Operations Training staff will be invited as advisers. A member of the 10 AF Operations Training staff will be the Training Working Group Chairman. The working group will consider the following: unit issues, open tasks from previous CPCs, issues generated by the Air Combat Command (ACC) Realistic Training Review Board (RTRB) and after action reviews from current contingency or Air Expeditionary Force (AEF) operations. The working group is not limited to these issues and may also consider Ready Aircrew Program (RAP) issues affecting all units, training inputs to the Status of Resources and Training System (SORTS) and use of the Aviation Resource Management System (ARMS). The output of the working group will be to share common problems and solutions across all mission areas. When solutions cannot be found, the working group will generate tasks for the mission area working groups or the 10 AF Operations Training staff.

1.1.2. **Weapons and Tactics Working Group.** This working group will be composed of weapons and tactics officers (or their equivalent) from all units, intelligence officers/NCOs from units with a weapons and tactics function, space officers from units with an intelligence mission and members of the 10 AF Weapons and Tactics staff. Members of the AFRC Operations Training staff with weapons and tactics responsibilities and AFRC representatives from the Air Force Reserve/Air National Guard Air Reserve Test Center (AATC) will be invited as advisers. A member of the 10 AF Weapons and Tactics staff will be the Weapons and Tactics Working Group Chairman. The working group will consider the following: unit issues, open tasks from previous CPCs, issues generated by the Air National Guard (ANG)/AFRC Weapons and Tactics Conference, after action reviews from current contingency AEF operations, munitions forecasting/expenditure and airspace/ranges. The working group is not limited to these issues and may also consider Tactics Improvement Proposals (TIP) if required as part of the Numbered Air Force (NAF) Tactics Review Board (TRB) process. The output of the working group will be to share common problems and solutions across all mission areas. When solutions cannot be found, the working group will generate tasks for the mission area working groups or the 10 AF Weapons and Tactics staff.

1.1.3. **10 AF/A2A3 Requirements Consolidation Working Group.** This working group will be composed of 10 AF unit operations group commanders or their designated representatives. The 10 AF/A2A3 is the chairman. Members of the 10 AF/A2A3, AFRC/A2A3, United States Air Force (USAF) REOR, AFRC/A5R, and AATC staffs will be invited as briefers and advisers. The output of this working group is a consolidated, prioritized list of the top 30 equipment requirements from the eight mission area working group lists. The working group will consider the previous year's CPC Top 30 Requirements List and the status of current AFRC requirement projects. At a minimum, the group will consider the top five items from each mission area list, but is not limited to the top five items. The group will give priority to items appropriate for funding with 0350 or National Guard/Reserve Equipment Account (NGREA) funding but may place other items on the list to emphasize their relative merit to senior AFRC leadership. The group may use the current

AFRC Reserve Requirements Oversight Council (RROC) ranking spreadsheet from the mission area groups as a tool, but the final list should be a subjective ranking based on combat capability. Requirements from non-unit equipped units will be taken on as taskers by 10AF/A2A3 to coordinate the requirements with appropriate agencies.

1.2. **Mission Area Working Groups.** To address specific mission area issues, the CPC will have nine standing mission area working groups:

1.2.1. **A-10 Working Group.** This working group will be composed of officers from all 10 AF A-10 units and members of the 10 AF Operations Training and Weapons and Tactics staffs. Members of the AFRC/A2A3, AFRC/A5R, USAF/REOR and AATC staffs with A-10 responsibilities will be invited as advisers. The A-10 working group will be chaired by an A-10 Operations Group Commander, Deputy Operations Group Commander or other unit leadership selected by the 10 AF/A2A3. The working group will have requirements and training subcommittees chaired by unit-level officers selected by the A-10 Working Group Chairman and the 10 AF/A2A3. The working group will have two outputs: a training issues list and a prioritized equipment requirement list. The working group is not limited to these issues and may be assigned other tasks by the 10 AF/A2A3. When solutions to training or equipment issues cannot be found, the working group will generate tasks for the 10 AF Operations Training staff.

1.2.1.1. **A-10 Training Subcommittee.** The training subcommittee will consider the following: unit issues; open tasks from previous CPCs; issues generated by the ACC RTRB; issues forwarded by the CPC broad area working groups; a review of the A-10 RAP tasking; and changes to AFI 11-2A/OA-10 Volume 1, *A/OA-10 Aircrew Training* and AFI 11-2A/OA-10 Volume 3, *A/OA-10 Operations Procedures*.

1.2.1.2. **A-10 Requirements Subcommittee.** The requirements subcommittee will consider the following: the most recent A-10 CPC equipment ranking list; the most recent ANG/AFRC Weapons and Tactics Conference A-10 requirements ranking; the most recent A-10 lead command requirements conference ranking; the status of current AFRC projects and new items suggested by unit members. The requirements subcommittee will consider all requirements without regard as to funding source or potential cost. The final list will be a subjective ranking based on the proposed requirement's impact on combat capability.

1.2.2. **B-52 Working Group.** This working group will be composed of officers from the 917th Wing/93rd Bomb Squadron and members of the 10 AF Operations Training and Weapons and Tactics staffs. Members of the AFRC/A2A3, AFRC/A5R, USAF/REOR and AATC staffs with B-52 responsibilities will be invited as advisers. The working group will be chaired by the 917th Operations Group Commander, Deputy Operations Group Commander or other unit leadership selected by the 10 AF/A2A3. The working group will have requirements and training subcommittees chaired by unit-level officers selected by the working group chairman and the 10 AF/A2A3. The working group will have two outputs: a training issues list and a prioritized equipment requirement list. The working group is not limited to these issues and may be assigned other tasks by the 10 AF/A2A3. When solutions to training or equipment issues cannot be found, the working group will generate tasks for the 10 AF Operations Training staff.

1.2.2.1. **B-52 Training Subcommittee.** The training subcommittee will consider the following: unit issues; open tasks from previous CPCs; issues generated by the ACC RTRB; issues forwarded by the CPC broad area working groups; a review of the B-52 RAP tasking; and

changes to AFI 11-2B-52 Volume 1, *B-52 Aircrew Training* and AFI 11-2B-52 Volume 3, *B-52 Operations Procedures*.

1.2.2.2. **B-52 Requirements Subcommittee.** The requirements subcommittee will consider the following: the most recent B-52 CPC equipment ranking list; the most recent ANG/AFRC Weapons and Tactics Conference B-52 requirements ranking; the most recent B-52 lead command requirements conference ranking; the status of current AFRC projects and new items suggested by unit members. The requirements subcommittee will consider all requirements without regard as to funding source or potential cost. The final list will be a subjective ranking based on the proposed requirement's impact on combat capability.

1.2.3. **F-16 Working Group.** This working group will be composed of officers from all 10 AF F-16 units and members of the 10 AF Operations Training and Weapons and Tactics staffs. Members of the AFRC/A2A3, AFRC/A5R, USAF/REOR and AATC staffs with F-16 responsibilities will be invited as advisers. The F-16 working group will be chaired by an F-16 Operations Group Commander, Deputy Operations Group Commander or other unit leadership selected by the 10 AF/A2A3. The working group will have requirements and training subcommittees chaired by unit-level officers selected by the working group chairman and the 10 AF/A2A3. The working group will have two outputs: a training issues list and a prioritized equipment requirement list. The working group is not limited to these issues and may be assigned other tasks by the 10 AF/A2A3. When solutions to training or equipment issues cannot be found, the working group will generate tasks for the 10 AF Operations Training staff.

1.2.3.1. **F-16 Training Subcommittee.** The training subcommittee will consider the following: unit issues; open tasks from previous CPCs; issues generated by the ACC RTRB; issues forwarded by the CPC broad area working groups; a review of the F-16 RAP tasking and changes to AFI 11-2F-16 Volume 1, *F-16 Aircrew Training* and AFI 11-2F-16 Volume 3, *F-16 Operations Procedures*.

1.2.3.2. **F-16 Requirements Subcommittee.** The requirements subcommittee will consider the following: the most recent F-16 CPC equipment ranking list; the most recent ANG/AFRC Weapons and Tactics Conference F-16 requirements ranking; the most recent F-16 lead command requirements conference ranking; the status of current AFRC projects and new items suggested by unit members. The requirements subcommittee will consider all requirements without regard as to funding source or potential cost. The final list will be a subjective ranking based on the proposed requirement's impact on combat capability.

1.2.4. **HH-60 Working Group.** This working group will be composed of representatives from all 10 AF HH-60 units and members of the 10 AF Operations Training and Weapons and Tactics staffs. Members of the AFRC/A2A3, AFRC/A5R, USAF/REOR and AATC staffs with HH-60 responsibilities will be invited as advisers. The HH-60 working group will be chaired by a HH-60 Group Commander, Deputy Operations Group Commander or other unit leadership selected by the 10 AF/A2A3. The working group will have requirements and training subcommittees chaired by unit-level members as required. The working group will have two outputs: a training issues list, and a prioritized equipment requirement list. The working group is not limited to these issues and may be assigned other tasks by the 10 AF/A2A3. When solutions to training or equipment issues cannot be found, the working group will generate tasks for the 10 AF Operations Training staff.

1.2.4.1. **HH-60 Training Subcommittee.** The training subcommittee will consider the following: unit issues; open tasks from previous CPCs, issues generated by the ACC RTRB concerns, issues forwarded by the CPC broad area working groups; a review of RAP tasking and changes to aircraft-specific training/operating instructions.

1.2.4.2. **HH-60 Requirements Subcommittee.** The requirements subcommittee will consider the following: the most recent HH-60 CPC equipment ranking list; the most recent ANG/AFRC Weapons and Tactics Conference HH-60 requirements ranking; the most recent HH-60 lead command aircraft requirements conference ranking; the status of current AFRC projects and new items suggested by unit members. The requirements subcommittee will consider all requirements without regard as to funding source or potential cost. The final consolidated list will be a subjective ranking based on the proposed requirement's impact on combat capability.

1.2.5. **HC-130 Working Group.** This working group will be composed of representatives from all 10 AF HC-130 units and members of the 10 AF Operations Training and Weapons and Tactics staffs. Members of the AFRC/A2A3, AFRC/A5R, USAF/REOR and AATC staffs with HC-130 responsibilities will be invited as advisers. The HC-130 working group will be chaired by the HC-130 Group Commander, Deputy Operations Group Commander or other unit leadership selected by the 10 AF/A2A3. The working group will have requirements and training subcommittees chaired by unit-level members as required. The working group will have two outputs: a training issues list, and a prioritized equipment requirement list. The working group is not limited to these issues and may be assigned other tasks by the 10 AF/A2A3. When solutions to training or equipment issues cannot be found, the working group will generate tasks for the 10 AF Operations Training staff.

1.2.5.1. **HC-130 Training Subcommittee.** The training subcommittee will consider the following: unit issues; open tasks from previous CPCs; issues generated by the ACC RTRB concerns; issues forwarded by the CPC broad area working groups; a review of RAP tasking and changes to aircraft-specific training/operating instructions.

1.2.5.2. **HC-130 Requirements Subcommittee.** The requirements subcommittee will consider the following: the most recent HC-130 CPC equipment ranking list; the most recent ANG/AFRC Weapons and Tactics Conference HC-130 requirements ranking; the most recent HC-130 lead command aircraft requirements conference ranking; the status of current AFRC projects and new items suggested by unit members. The requirements subcommittees will consider all requirements without regard as to funding source or potential cost. The final consolidated list will be a subjective ranking based on the proposed requirement's impact on combat capability.

1.2.6. **Guardian Angels Working Group.** This working group will be composed of representatives from all 10 AF Guardian Angels units and members of the 10 AF Operations Training and Weapons and Tactics staffs. Members of the AFRC/A2A3, AFRC/A5R, USAF/REOR and AATC staffs with Guardian Angels responsibilities will be invited as advisers. The Guardian Angels working group will be chaired by the senior ranking Guardian Angels unit commander, or other unit leadership selected by the 10 AF/A2A3. The working group will have requirements and training subcommittees chaired by unit-level members as required. The working group will have two outputs: a training issues list, and a prioritized equipment requirement list. The working group is not limited to these issues and may be assigned other tasks by the 10 AF/A2A3. When solutions to

training or equipment issues cannot be found, the working group will generate tasks for the 10 AF Operations Training staff.

1.2.6.1. **Guardian Angels Training Subcommittee.** The training subcommittee will consider the following: unit issues; open tasks from previous CPCs; issues generated by the ACC RTRB concerns; issues forwarded by the CPC broad area working groups; a review of RAP tasking and changes to aircraft-specific training/operating instructions.

1.2.6.2. **Guardian Angels Requirements Subcommittee.** The requirements subcommittee will consider the following: the most recent Guardian Angels CPC equipment ranking list; the most recent ANG/AFRC Weapons and Tactics Conference Guardian Angels requirements ranking; the most recent lead command aircraft requirements conference ranking; the status of current AFRC projects and new items suggested by unit members. The requirements subcommittees will consider all requirements without regard as to funding source or potential cost. The final consolidated list will be a subjective ranking based on the proposed requirement's impact on combat capability.

1.2.7. **MC-130 Working Group.** This working group will be composed of representatives from all 10 AF Special Operations Forces (SOF) (MC-130E/P) units. The SOF representatives will meet with members of the 10 AF Operations Training and Weapons and Tactics staffs. Members of the AFRC/A2A3, AFRC/A5R, USAF/REOR and AATC staffs with MC-130 responsibilities will be invited as advisers. Also representatives of the AFRC Rescue HC-130 units should be included in this group to discuss helicopter air refueling mission requirements, tactics and training. The working group will be chaired by a MC-130 Group Commander, Deputy Operations Group Commander, or other unit leadership selected by the 10 AF/A2A3. The MC-130 Working Group will have requirements and training subcommittees chaired by unit-level members as required. The working group will have two outputs: a training issues list, and a prioritized equipment requirement list. The working group is not limited to these issues and may be assigned other tasks by the 10 AF/A2A3. When solutions to training or equipment issues cannot be found, the working group will generate tasks for the 10 AF Operations Training staff.

1.2.7.1. **MC-130 Training Subcommittee.** The training subcommittee will consider the following: unit issues, open tasks from previous CPCs, issues generated by the ACC RTRB, Air Force Special Operations Command concerns, issues forwarded by the CPC broad area working groups, a review of RAP tasking and changes to aircraft-specific training and operating instructions.

1.2.7.2. **MC-130 Requirements Subcommittee.** The requirements subcommittee will consider the following: the most recent MC-130 CPC equipment ranking list, the most recent ANG/AFRC Weapons and Tactics Conference MC-130 requirements ranking, the most recent MC-130 lead command aircraft requirements conference ranking, the status of current AFRC projects and new items suggested by unit members. The requirements subcommittee will consider all requirements without regard as to funding source or potential cost. The final consolidated list will be a subjective ranking based on the proposed requirement's impact on combat capability.

1.2.8. **Intelligence Working Group.** This working group will be composed of intelligence, officers and NCOs from all 10 AF units and HQ 10 AF Operations Intelligence staff. Members of the AFRC Intelligence and Operations staff will be invited as advisers. The Intelligence Working

Group will be chaired by a senior intelligence officer selected by the 10 AF/A2A3. The Intelligence Working Group will have requirements and training subcommittees chaired by unit-level officers as required. The Intelligence Working Group will have two outputs: a training issues list, and a prioritized equipment requirement list. The working group is not limited to these issues and may be assigned other tasks by the 10 AF/A2A3. When solutions to training or equipment issues cannot be found, the working group will generate tasks for the HQ 10 AF Intelligence staff and appropriate points of contact.

1.2.8.1. **Intelligence Training Subcommittee.** The training subcommittee will consider the following: operational intelligence issues, open tasks from previous CPCs, issues generated by the ACC RTRB, AOC training concerns, issues forwarded by the CPC broad area working groups and a review of Major Command (MAJCOM) training instructions.

1.2.8.2. **Intelligence Requirements Subcommittee.** The requirements subcommittee will consider the following: the most recent intelligence CPC equipment ranking list; the status of current AFRC projects and new items suggested by unit members. The requirements subcommittee will consider all requirements without regard as to funding source or potential cost. The final consolidated list will be a subjective ranking based on the proposed requirement's impact on combat capability.

1.2.9. **Space Working Group.** This working group will be composed of Space officers and NCOs from all 10 AF units and members of the 10 AF Operations Space staff. Members of the AFRC/A2A3 staff with space responsibilities will be invited as advisers. The Space Working Group will be chaired by a senior unit Space officer selected by the 310th Space Group Commander (310 SG/CC) with 10 AF/A2A3 concurrence. The Space Working Group will have requirements and training subcommittees chaired by unit-level officers as required. The Space Working Group will have a minimum of two outputs: a training issues list, and a prioritized equipment requirement list. The working group is not limited to these issues and may be assigned other tasks by the 10 AF/A2A3. When solutions to training or equipment issues cannot be found, the working group will generate tasks for the 10 AF Operations Training staff.

1.2.9.1. **Space Training Subcommittee.** The training subcommittee will consider the following: unit issues; open tasks from previous CPCs; issues generated by the ACC RTRB; issues forwarded by the CPC broad area working groups and a review of MAJCOM training instructions.

1.2.9.2. **Space Requirements Subcommittee.** The requirements subcommittee will consider the following: the most recent space CPC equipment ranking list; the status of current AFRC projects and new items suggested by unit members. The requirements subcommittee will consider all requirements without regard as to funding source or potential cost. The final consolidated list will be a subjective ranking based on the proposed requirement's impact on combat capability.

1.2.10. **Air Operations Center (AOC) Working Group.** This working group will be composed of AOC officers and NCOs from 10 AF AOC (representatives of the AFRC Airborne Warning and Control System (AWACS) associate unit will be included in this group to represent C2ISR and ensure they have a voice at the CPC). Members of the AFRC Intelligence and Operations staff with AOC responsibilities will be invited as advisers. The AOC Working Group will be chaired by a senior intelligence or AOC officer selected by the 10 AF/A2A3. The AOC Working Group will

have requirements and training subcommittees chaired by unit-level officers as required. The AOC Working Group will have two outputs: a training issues list, and a prioritized equipment requirement list. The working group is not limited to these issues and may be assigned other tasks by the 10 AF/A2A3. When solutions to training or equipment issues cannot be found, the working group will generate tasks for the HQ 10 AF staff and appropriate AOC points of contact.

1.2.10.1. **AOC Training Subcommittee.** The training subcommittee will consider the following: operational AOC issues, open tasks from previous CPCs, issues generated by the ACC RTRB, AOC training concerns, issues forwarded by the CPC broad area working groups and a review of MAJCOM training instructions.

1.2.10.2. **AOC Requirements Subcommittee.** The requirements subcommittee will consider the following: the most recent AOC CPC equipment ranking list; the status of current AFRC projects and new items suggested by unit members. The requirements subcommittee will consider all requirements without regard as to funding source or potential cost. The final consolidated list will be a subjective ranking based on the proposed requirement's impact on combat capability.

1.2.11. **Unmanned Aerial Systems (UAS) Working Group.** This working group will be composed of UAS officers and NCOs from 10 AF UAS units. Members of the AFRC Operations staff with UAS responsibilities will be invited as advisers. The UAS Working Group will be chaired by a senior UAS officer selected by the 10 AF/A2A3. The UAS Working Group will have requirements and training subcommittees chaired by unit-level officers as required. The UAS Working Group will have two outputs: a training issues list, and a prioritized equipment requirement list. The working group is not limited to these issues and may be assigned other tasks by the 10 AF/A2A3. When solutions to training or equipment issues cannot be found, the working group will generate tasks for the HQ 10 AF staff and appropriate UAS points of contact.

1.2.11.1. **UAS Training Subcommittee.** The training subcommittee will consider the following: operational UAS issues, open tasks from previous CPCs, issues generated by the ACC RTRB, UAS training concerns, issues forwarded by the CPC broad area working groups and a review of MAJCOM training instructions.

1.2.11.2. **UAS Requirements Subcommittee.** The requirements subcommittee will consider the following: the most recent UAS CPC equipment ranking list; the status of current AFRC projects and new items suggested by unit members. The requirements subcommittee will consider all requirements without regard as to funding source or potential cost. The final consolidated list will be a subjective ranking based on the proposed requirement's impact on combat capability.

2. Membership. The CPC has permanent members from within 10 AF. These members are instrumental to the effectiveness of the CPC. Members who are unable to attend should ensure a knowledgeable person, empowered to act on their behalf, represents them. The CPC also relies on the expertise of invitees from outside 10 AF as advisers.

2.1. The permanent members of the CPC are:

2.1.1. 10 AF Director of Operations.

2.1.2. 10 AF Assistant Director of Operations.

- 2.1.3. 10 AF Operations Training staff.
 - 2.1.4. 10 AF Weapons and Tactics staff.
 - 2.1.5. Unit Operations Group Commanders and Deputies.
 - 2.1.6. Unit Squadron Commanders and Directors of Operations.
 - 2.1.7. Unit Training Officers.
 - 2.1.8. Unit Weapons/Tactics Officers.
 - 2.1.9. Unit Intel Officers.
- 2.2. The CPC solicits the expertise of AFRC members from outside 10 AF (including those on extended active duty on other MAJCOM and USAF staffs). Regular invitees are:
- 2.2.1. HQ USAF/REOR and staff.
 - 2.2.2. HQ AFRC Operations Division and Director of Operations Training staff.
 - 2.2.3. HQ AFRC/A5R and staff.
 - 2.2.4. HQ ACC Reserve advisers to the commander (CC) and operations and requirements divisions.
 - 2.2.5. AATC representatives.
 - 2.2.6. AFSOC representatives.
- 2.3. Attendance by other unit members and Reserve advisers is encouraged. The CPC project officer will ensure wide dissemination of meeting announcements by e-mail, message and posted on the 10AF CPC web site for all permanent members, regular invitees and others.

3. Responsibilities. The 10 AF/A2A3 is the overall chairman of the CPC. The 10 AF Operations Training Division (A3T) and the CPC project officer are the OPRs for CPC meeting planning and conduct and the CPC master tasking list. The responsibility for a successful CPC is at every level. Individual responsibilities are:

- 3.1. Unit Commanders.
 - 3.1.1. Send the required attendees to council meetings and empower them to speak for the unit.
 - 3.1.2. Allow council member time and temporary duty (TDY) funds to accomplish assigned tasks.
 - 3.1.3. Provide feedback to 10 AF/CC and Director of Operations on CPC effectiveness.
- 3.2. 10 AF Director of Operations.
 - 3.2.1. Provide overall CPC planning direction to the 10 AF Director of Operations Training and the CPC Project Officer. Provide extra manpower as required.
 - 3.2.2. Set CPC meeting dates in relation to the ANG/AFRC Weapons and Tactics Conference and the AFRC RROC.
 - 3.2.3. Select CPC working group chairmen and confirm subcommittee chairmen.
 - 3.2.4. Select a CPC project officer from the 10 AF operations staff.

- 3.2.5. Serve as the focal point for CPC issues requiring input to the AFRC senior leadership. Provide the 10 AF/CC an executive outbrief of CPC issues within 30 days of the CPC.
- 3.2.6. Coordinate RTRB issue resolution with AFRC and ACC.
- 3.2.7. Ensure the CPC Top 30 Requirements list and other requirements issues are provided to the Reserve requirement process through the 10 AF RROC representative.
- 3.2.8. Establish a permanent archive of the CPC minutes and master tasking list.
- 3.2.9. Provide 10 AF operations manpower as required to accomplish the tasks on the CPC master task list.
- 3.3. 10 AF Director of Operations Training.
 - 3.3.1. Function as the day-to-day CPC contact in the absence of the CPC project officer.
 - 3.3.2. In concert with the 10 AF/A2A3, select and supervise the CPC project officer from the 10 AF Operations staff.
 - 3.3.3. Ensure all meeting planning and schedule timeline actions are accomplished in accordance with (IAW) this instruction.
 - 3.3.4. Provide day-to-day supervision to ensure items on the CPC task list are followed to conclusion and documented.
- 3.4. CPC Project Officer.
 - 3.4.1. Execute the CPC planning and scheduling tasks IAW this document.
 - 3.4.2. Coordinate CPC meeting dates with the 10 AF/A2A3 and A3T and prepare a meeting announcement not later than (NLT) 60 days prior that requests input for agenda items.
 - 3.4.3. Coordinate with 301 FW and host base for meeting facilities, billeting, audio-visual equipment, etc., NLT 60 days prior to CPC.
 - 3.4.4. Confirm CPC working group chairmen NLT 30 days prior to CPC and subcommittee chairmen NLT 15 days prior to CPC.
 - 3.4.5. Coordinate and publish draft agenda in concert with 10 AF/A3T and working group chairmen NLT 15 days prior to CPC.
 - 3.4.6. Provide information on agenda, driving information, billeting and meeting room location to attendees prior to CPC by e-mail, message or posted on the 10 AF CPC website.
 - 3.4.7. Collect attendee information prior to and during the CPC to create an attendance list for use in the minutes.
 - 3.4.8. Provide a slide format to all chairmen for working group outbrief reports.
 - 3.4.9. Collect minute's reports from each working group chairman for inclusion in the overall CPC minutes.
 - 3.4.10. Within 30 days of the conclusion of the CPC prepare minutes of the CPC for the 10 AF/A2A3 to include all taskings and an executive summary.
 - 3.4.11. Distribute the CPC minutes (when approved by the 10 AF/A2A3) to all attendees, guests and 10 AF wing commanders by e-mail and post them on the 10 AF CPC web site.

3.4.12. Within 30 days of the conclusion of the CPC prepare for the 10 AF/A2A3T a master CPC tasking list extracted from the CPC minutes that includes any open tasks from previous CPCs.

3.4.13. Within 30 days of the conclusion of the CPC prepare for the 10 AF/A2A3 an executive outbriefing from the CPC minutes to be presented to the 10 AF/CC.

3.4.14. Prepare and collect critique forms from CPC attendees and consolidate suggested changes for the next CPC.

3.5. Broad Area Working Group Chairmen.

3.5.1. Coordinate meeting agenda with CPC project officer NLT 15 days prior to CPC.

3.5.2. Confirm meeting room and equipment requirements with CPC project officer NLT 15 days prior to CPC.

3.5.3. Provide CPC project officer with outbrief slides and taskers IAW required format prior to Mission Area Working Group meetings.

3.5.4. Provide the CPC project officer with working group minutes NLT 15 days after the CPC.

3.6. Mission Area Working Group Chairmen.

3.6.1. Coordinate meeting agenda with CPC project officer NLT 15 days prior to CPC.

3.6.2. Confirm meeting room and equipment requirements with CPC project officer NLT 15 days prior to CPC.

3.6.3. Coordinate subcommittee chairmen assignments with 10 AF/A2A3 and CPC project officer NLT 15 days prior to CPC.

3.6.4. Provide CPC project officer with outbrief slides and taskers IAW required format prior to the CPC general session outbriefing.

3.6.5. Provide the CPC project officer with working group minutes NLT 15 days after the CPC.

4. Meeting Schedule. CPC meetings will normally be held annually in August. The 10 AF/A2A3 will set the meeting date. Factors to be considered will be the date of the ANG/AFRC Weapons and Tactics Conference, MAJCOM TRBs and the AFRC requirements planning timeline in AFRCI 10-601. The CPC should be scheduled with enough lead-time to generate the requirements documents and deliver them to AFRC/A5R by their deadline. This timing may force an earlier TIP/TRB process. To facilitate travel, the CPC should be scheduled for a Tuesday through Thursday with the following breakdown:

4.1. The CPC will begin on Tuesday morning with opening remarks from the 10AF/A3. The morning session will consist of informational and administrative briefings to include: conference agenda, unit capabilities, Rules of Engagement (ROE), local area security, Computer Security (COMSEC) and Operations Security (OPSEC) and any other briefings or issues determined by the 10AF/A3 Staff to be benefit to the conferees.

4.2. The Training and Weapons and Tactics Working Groups will meet on Tuesday morning, prior to the general session, in preparation for the following day's breakout meetings. They should hold separate meetings during the same time frame encompassing most of the first morning.

4.3. A CPC general session will be held Wednesday morning prior to the start of the Mission Area Working Groups. Members of the USAF/REOR, AFRC/A5R, and AATC staffs will be invited as

briefers and advisers. They will brief the members of all working groups on the status of all studies and analysis, engineering, and acquisition programs by mission area. The members will be briefed on the most current three-year's Reserve Acquisition Priority List (RAPL). The briefings should be scheduled prior to breaking up for the individual working groups. The members will take this information to their respective working groups so they may make informed project validation and priority decisions. The agenda will protect a minimum of a four-hour block for the working groups.

4.4. Thursday will be dedicated to finishing working group agendas and a formal outbrief by each working group chairman. The outbrief will be scheduled as a general session and may be chaired by the 10 AF/CC. This session should be scheduled to end by noon to facilitate travel. The 10 AF/A2A3 Requirement Consolidation Working Group will meet after the general session is adjourned.

4.5. The 10 AF/A2A3 Requirement Consolidation Working Group will generate all requirements to be forwarded to AFRC/A5R. Immediately following the conclusion of the working group, representatives for each of the Mission Design Series (MDS) generating new requirements must remain at 10 AF until such time as all of the requirements documents have been completed.

5. Planning Cycle. The planning cycle is intended to be a general checklist for CPC execution and is not all-inclusive. The planning cycle for each new CPC begins at the end of the previous one with a review of critiques. That means the CPC and this instruction will evolve and change.

5.1. Last Day of CPC: Collect critique forms and compile suggestions for changes.

5.2. Within 30 days: Prepare and distribute minutes, tasking list and executive outbrief.

5.3. Quarterly: Review CPC Tasking List for progress and update suspense's.

5.4. Six months prior: Select CPC project officer and begin date selection process.

5.5. 60 days prior: Set and announce CPC dates; begin coordination for facilities and billeting; begin draft agenda.

5.6. 30 days prior: Confirm working group chairmen; begin work group agendas.

5.7. 15 Days prior: Send out draft agenda; confirm meeting rooms, audio-visual equipment and billeting.

RICHARD C. COLLINS, Maj Gen, USAFR
Commander

Attachment 1

GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION

References

AFRC MD 1118, *Headquarters Fourth, Tenth, and Twenty-Second Air Forces*, 15 April 1999

AFRCI 10-601, *Mission Needs and Operational Requirements*, 1 March 1999

AFI 11-202V1, *Aircrew Training*, 23 November 2005

AFMAN 37-123, *Management of Records*, 31 August 1994

AFI 11-2A/OA-10 Volume 1, *A/OA-10--Aircrew Training*, 31 August 2006

AFI 11-2A/OA-10 Volume 3, *A/OA-10--Operations Procedures*, 11 February 2002

AFI 11-2B-52 Volume 1, *B-52--Aircrew Training*, 21 November 2006

AFI 11-2B-52 Volume 3, *B-52--Operations Procedures*, 22 June 2005

AFI 11-2F-16 Volume 1, *F-16--Aircrew Training*, 8 August 2002

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Abbreviations and Acronyms

10 AF—10th Air Force

AATC—Air National Guard Air Reserve Test Center

ACC—Air Combat Command

AEF—Air Expeditionary Force

AF IMT—Air Force Information Management Tool

AFI—Air Force Instruction

AFMAN—Air Force Manual

AFRC—Air Force Reserve Command

AFRC MD—Air Force Reserve Command Mission Directive

AFRCI—Air Force Reserve Command Instruction

ANG—Air National Guard

AOC—Air Operations Center

ARMS—Aviation Resource Management System

AWACS—Airborne Warning and Control System

CC—commander

COMSEC—Computer Security

CPC—Combat Planning Council

HQ—headquarters

IAW—in accordance with

MAJCOM—Major Command

MDS—Mission Design Series

NAF—Numbered Air Force

NCO—noncommissioned officers

NGREA—National Guard/Reserve Equipment Account

NLT—not later than

OPR—Office of Primary Responsibility

OPSEC—Operations Security

RAP—Ready Aircrew Program

RAPL—Reserve Acquisition Priority List

RDS—Air Force Records Disposition Schedule

ROE—Rules of Engagement

RROC—Reserve Requirements Oversight Council

RTRB—Realistic Training Review Board

SOF—Special Operations Forces

SORTS—Status of Resources and Training System

TDY—temporary duty

TIP—Tactics Improvement Proposals

TRB—Tactics Review Board

USAF—United States Air Force

UAS—Unmanned Aerial Systems